**Scotby Village Hall (SVH) Committee AGM**

**Monday 20th July 2026 – 7:30pm – Scotby Parish Centre**

1. Present – Joanne, Mandy, John, Amaia, Keith, Matt, Brian, Lynn & Stephen
2. Apologies - Helen.
3. Minutes of last years AGM 22/7/25 – Agreed
4. Matter's Arising - None
5. Treasurers Report – Down on grants and donations from previous year but we were refurbing the roof.

   Private hire and regular hire are up on PY – Revamp has been popular

   Sales are up due to drink sales on private hire bars.

   We also had the additional floor insurance sat in last years so that shows as a deficit from PY

   Savings on gas usage but other utilities are similar

   New assets were up as we purchased, curtains, blinds, air source heat pump, clocks, crockery, drinks fridge and doors fir ladies toilets.

   Sitting at a £820.30 deficit but not too bad considering we paid off the ACRE loan

6. Chairpersons Report - See Report
7. Election of Officers

Chair – Joanne Routledge - nominated by Mandy, Seconded by Amaia

Vice Chair – Amaia Cowan – nominated by Joanne, seconded by John

Secretary – Lynn Dixon & Helen Irving – nominated by Mandy, seconded by Brian

Treasurer – Mandy Hitch – nominated by Lynn, seconded by Matt

Bookings Secretary – Mandy Hitch - nominated by Amaia, seconded by Stephen

8. New Committee Members – Keith Theobald has officially signed up as part of the committee and is now a Trustee
9. Hire fees – We are prioritising the charities and non profit organisations from the village, Therefor the prices will be going up but just to keep up with the other local charges of village halls. All changes will be added to the website and all users

informed. We will honour any bookings that have previously booked in and changes will increase from 1st September 2026.

10. AOB

**Scotby Village Hall AGM – 20 July 2026 Chair's Report**

It's hard to believe how quickly the past three years have passed since this committee first came together. Over the last year, we said farewell to Geoff Mitchell as he stepped down to enjoy more time with his wife Linda, and for his travels, we were delighted to welcome Keith Theobald, bringing our committee back to ten members.

Although this has been a quieter year in terms of major projects, we've continued to make steady progress with our ongoing refurbishment work. The ladies' toilet received a full makeover, including a new vanity unit, toilet, two new doors and complete redecoration—finished just in time for the very first wedding held in the village hall. We have also agreed the toilet plans for our next 'big' project; however, this has been postponed until Summer 2027 to allow time to secure funding and obtain tenders.

We updated the Governing Documents with support from Helen Aitken at ACT. The ownership of the hall has now been formally resolved, and the declaration has been signed. Trustees are reminded to sign the declaration annually to confirm their official role and responsibilities.

This year we introduced Scotby Village Hall logoed polo shirts for committee members to wear at events, helping us be easily identified. They have proved surprisingly popular—other volunteers have already been asking what they need to do to earn one!

Our 17 regular user groups remain strong and continue to offer a wide range of activities for both the local and wider community, including Pilates, Knit and Natter, Ukele, Art classes, Dogs Listen Up, Karate and Bowls. We were also pleased to welcome new groups this year: Joes fun fitness and Line Dancing

Fundraising has continued with earnest through a variety of events which are always well supported.

**Events hosted by the committee this year included:**

- Ceilidh – 5 April 2025
- Wine Tasting: *A Taste of France* – 6 September 2025
- Line Dancing – 4 October 2025

- Christmas Shopping Event – 14 November 2025
- Burns Supper – 23 January 2026
- Italian Night – 14 March 2026

I would also like to take a moment to recognise the invaluable work Mandy carries out as our Treasurer and Booking Secretary. The hall simply would not run as smoothly or as efficiently without her dedication, organisation and constant support. Her contribution is deeply appreciated and certainly hasn't gone unnoticed.

Once again, I would like to thank every committee member for their hard work and commitment over the past year. The village hall continues to go from strength to strength, reaching both our immediate and extended community by providing a welcoming place to meet and a wide variety of activities and events to enjoy.

The progress has been remarkable—so remarkable, in fact, that it might just be time to consider upgrading the glitterball!!!!!

**Joanne Routledge**
Chair
Year End: 31 March 2026

# Profit & Loss

## Scotby Village Hall

Accounting Year 2025/26

| | | Debit | Credit |
|---|---|---|---|
| **Turnover** | | | **40,156** |
| | Sales | | 832 |
| | Regular Hall Hire | | 21,931 |
| | Donations | | 36 |
| | Fundraising | | 11,790 |
| | Interest | | 338 |
| | Private Hall Hire | | 5,229 |
| ***add* Other Income** | | | **879** |
| | Refund of Other Tax Received | | 679 |
| | Grant Income | | 200 |
| **Gross Profit** | | | **41,035** |
| ***less* Administration Expenses** | | **35,219** | |
| | Water | 1,007 | |
| | Gas | 1,457 | |
| | Electricity | 1,308 | |
| | Maintenance | 1,676 | |
| | Cleaning | 1,629 | |
| | Consumables | 702 | |
| | New Assets | 22,841 | |
| | Office Costs | 33 | |
| | Web Hosting | 36 | |
| | Internet & Telephone | 377 | |
| | Licenses and Permits | 1,391 | |
| | Miscellaneous | 197 | |
| | Legal and Professional Fees | 649 | |
| | Interest Payable | 226 | |
| | Bank/Finance Charges | 98 | |
| | Insurance | 1,593 | |
| ***less* Tax-Disallowable Admin Expenses** | | **6,636** | |

| | | | |
|---|---|---|---|
| | Fundraising purchases | 6,174 | |
| | Waste Management | 462 | |
| **Operating Profit** | | | **-£820** |
| *less* **Drawings** | | | **£0** |
| *less* **Profit & Loss journal entries** | | | **£0** |
| **Retained Profit this period:** | | | **-£820** |
| **Retained Profit brought forward:** | | | **£39,239** |
| **Distributable Reserves / Retained Profit carried forward:** | | | **£38,419** |

| Auditor | Chair | Treasurer |
|---|---|---|
| S. Yarner | V. Rawledge | A Hitch |
| Sign | | |
| S. FARRER FCA | V. Rawledge | A HITCH |
| Print | | |
| 7.7.26 | 20.7.26. | 20/7/26 |
| Date | | |

Balance Sheet

| | | |
|---|---|---|
| debtors | ↑ 350.00 | |
| loan | | 10,000.00 ¢ |
| bank | ß 1,662.08 | |
| bank | ß 36,406.81 | |
| cash | - | |
| tfrs | - | |
| hp | ¢ 10,000.00 | |
| pl bf | | 39,239.19 ✓ |
| loss | ↑ 820.30 | |
| | 49,239.19 | 49,239.19 |

Incorrect posting (799 HP liabilities)

Now under ACRE Loan (731 ACRE LOAN)