

# URMSTON AND DISTRICT SCOUT COUNCIL TRUSTEES' ANNUAL REPORT 2023/2024



**BEAVERS** **cubs** **SCOUTS** EXPLORERS

# 2024 DISTRICT SCOUT COUNCIL

## Annual General Meeting

10th September @ 8pm

1<sup>st</sup> Davyhulme HQ

### AGENDA

1. **Introduction and welcome**
2. **Apologies for absence**
3. **Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on 12<sup>th</sup> September 2023
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
  - c. Note the District's financial year
  - d. Approve appointed and community members of the District Scout Council
  - e. Agree the number of members that may be appointed to the Trustee Board
  - f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)
4. **Review of the previous year**
  - a. The District Lead Volunteer's review of Scouts in Urmston and District
  - b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts
5. **Making appointments**
  - a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board
  - b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board
  - c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board
  - d. Re-appoint District President and Vice Presidents
  - e. Appoint the Independent Examiner
  - f. Nominate representatives of the District Scout Council to represent the District on the County Scout Council

**Closing remarks**

## TRUSTEES' ANNUAL REPORT FOR THE PERIOD 1<sup>ST</sup> APRIL 2023 TO 31<sup>ST</sup> MARCH 2024

District President – Mr Chris Knowles  
District Vice Presidents – Mrs Vera Crossley  
Mrs Ellen McCaig

Charity name – Urmston and District Scout Council

Registered charity number – 520234

HQ registration number – 16809

Charity's principal address – Mr William Outhwaite  
5 Broadoaks Road,  
Urmston,  
Manchester  
M41 9DN

Names of the Charity trustees' who manage the charity

<b>Trustee Name</b>	<b>Office</b>	<b>Dates acted if not for whole year</b>
Chris Knowles	District Commissioner ex-officio	Until 1 <sup>st</sup> July 2023
Bob Wilson	District Lead Volunteer ex-officio	From 1 <sup>st</sup> July 2023
Graham Barrick	District Chair	
William Outhwaite	District Secretary	
Tony Pickering	District Treasurer	Until 12 <sup>th</sup> September 2023
Jenn Carline	District Treasurer	From 12 <sup>th</sup> September 2023
Chris Darn	Elected	Until 6 <sup>th</sup> February 2024
Connor O'Neill	Elected	
Derek Jones	Elected	
Beryl Brown	Nominated	Until 8 <sup>th</sup> June 2023
Carol Knowles	Nominated	
Andy Spear	Nominated	
Janet Pearce	Nominated	

Names and addresses of advisors

Type of advisor	Name	Address
Bank	Trustee Savings Bank	PO Box 373 Leeds LS14 9GQ
Bank	Barclays	1 Churchill Place, London E14 5HP

Bank	Shawbrook Bank	The Drive Great Warley Brentwood Essex CM13 3BE
Independent Examiner	Mrs Elizabeth Armstrong	32 Westmorland Road, Urmston, Manchester M41 9HL

**Minutes of the Annual General Meeting of Urmston District Scout Council held on  
Wednesday 12<sup>th</sup> September 2023**

Total attendees: 49

Meeting chaired by Graham Barrick (District Chair) (GB) Minutes taken by Bill Outhwaite (District Secretary) (BO)

BO Invited Andy Spear to make Health and Safety and domestic announcements.

GB then invited Holly an Explorer Scout from 2nd Davyhulme to read a thought for the day.

### **1. Introduction and Welcome**

GB opened the meeting with the following comments:

'Let us take a moment to remember those Scouters who gave so much for the benefit of young people in this District, but have sadly 'Gone Home' in the last year.

Thank you.

Welcome and good evening, it's always nice to see Leaders, Explorer Scouts and guests who have joined us this evening, including Andy Connellan from Wigan, Jeff Picton and Jacob Bond from Greater Manchester West.

On behalf the District, I would like to offer a thank you to Andy Spear and 1<sup>st</sup> Davyhulme for the use of their HQ and facilities this evening.

It's pleasing to see the numbers of young people in the District have again increased this year, by almost 8%, a fantastic achievement, so well done everyone, thank you for your dedication and keep up the good work, because we are heading in the right direction.

We finally launched the new District website in line with Scout branding and colours, thanks to Michele Millington for all her work in making this possible. It's up to you as Leaders to provide Michele with relevant information on competitions, events etc. It's a good tool so let's use it.

Last year I talked about change, and you will now be involved in Transformation, the changes to Trustee Boards and your Teams. Towards the end of this year and throughout 2024 more changes will be introduced to improve the experience of volunteers in Scouts.

This includes how we welcome new volunteers, the learning opportunities we offer to volunteers, and providing digital tools to make it easier to get things done in Scouts. The July 2023 edition of POR applies until the transition date for County, District and Groups. From the date of transition, the version of POR that will be published during October 2023 will apply.

When I went to Windsor this year, I listened to Bear Grylls give an address to King and Queen Scouts in St. George's Chapel, and this is an extract from what he said:

*'Courage is in our DNA as Scouts, but courage isn't just about the past and what we've done. Courage is also about the future, and how we choose to live our lives. The bravest thing we can sometimes do in life is to consciously choose to tackle the difficult, to fully embrace the challenges of life, head on. To be a sticker, a stander upper, and a never give upper! Because challenges unite us, and they IG-Nite us. They bring out the best in us. We are designed for challenge. And Scouts embodies that. Thank you for everything you do to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. Remember, we are a movement not an organisation.'*

**2. Apologies for absence.** BO noted the following apologies: Tony Pickering (District Treasurer). Kate Scott (GLV 8F). Jonathan Coupe (Group Chair 8F). Vera Crossley (Vice President). Andy Farrell (County Commissioner). Greg Archer (Deputy County Commissioner). John Gilpin. Gary Armstrong.

**3. To approve the minutes of the AGM held on 14th September 2022.** GB proposed that the minutes are to be taken as read and asked for the District Scout Council to agree that they are a true record of that meeting. Proposed by Michelle Millington and Seconded by Mike Ellis.

#### **4. Governance topics**

**4a. To adopt the model constitution from Policy, Organisation and Rules** GB. In line with the recommendation from Scout Headquarters. It was proposed and accepted that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available if anybody requires one.

**4b. Note the District's financial year.** GB. Members of the District Scout Council are asked to note that our charity's financial year is 1st April to 31st March.

**4c. Agree the number of members that may be elected to the Trustee Board** GB. The District Scout Council must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation from the outgoing Trustee Board is that 6 people can be elected. I propose that the District Scout Council approves that recommendation. This was seconded by Chris Knowles.

**4d. Agree the quorum for each of the District Scout Council (including this AGM), meetings of the District Trustee Board, meetings of any sub-committees.**

I. GB. The District Scout Council must agree at its AGM the quorum – the minimum number of District Scout Council members that must be present at a meeting of the District Scout Council. The recommendation from the outgoing Trustee Board is that the quorum should be set at 15 persons. The District Scout Council is asked to approve that recommendation. This was seconded by Daniel Easdon.

II. GB. The District Scout Council must agree at its AGM the quorum for Trustee Board meetings, and any sub-committee meetings. The Charity Commission statement of good practice is that the Trustee Board quorum should be set at one third of Trustee Board members rounded up to the nearest whole number, and that the sub-committee quorum should be set at one half of Trustee Board members rounded up to the nearest whole number. The recommendation from the outgoing Trustee Board is that the quorum should be set in the Charity Commission good practice statement. The District Scout Council is asked to approve that recommendation. This was seconded by Bev Kerrs.

**5. Review of the previous year**

GB Notes to the District Scout Council members present that this part of the meeting is the opportunity to reflect on the activities of the past year.

**5a. District lead Volunteer's Review of Scouting in the District**

I. GB asked Chris Knowles as the last DC to present his Annual Review.

II. Chris Knowles gave his review.

III. GB thanked Chris for his review.

**5b. To receive and consider the Annual Report of the District Trustee Board including the Annual Statement of Accounts**

I. GB informed the District Scout Council members present that the District Trustee Board has approved the Annual Report and Statement of Accounts, and the report on the accounts has been received from the Independent Examiner.

II. GB informed the District Scout Council members present that as Tony Pickering our District Treasurer is unable to be with us this evening, he would give an explanation of the Statement of Accounts.

III. GB then invited questions from the floor regarding the Trustee Annual Report, and the Annual Accounts.

IV. GB then thanked Tony Pickering who is stepping down this year for all his hard work and contribution as Treasurer and a Trustee over the past 9 years.

*(NOTE – no vote is required, the District Scout Council only 'receives and considers')*

**6. Making appointments**

GB Notes to the District Scout Council members present that this part of the meeting sets the charity up to be well-led during the period until the next AGM. Particularly, the District

Scout Council who appoints a Trustee Board to ensure good governance for the charity over the next year.

**6a. To appoint a District President and re-appoint District Vice-Presidents**

I. GB Notes that the appointments as District President and Vice President are made by the District Scout Council.

II. GB advises that Chris Knowles is proposed as our new President with Vera Crossley and Ellen McCaig to be re-appointed as Vice-Presidents. A show of hands approved and re-approved these appointments.

**6b. [If required]** To note any other supporters who may be admitted to membership of the District Scout Council, including former Scouts and parents, by the District Lead Volunteer, the District Trustee Board, or the District Scout Council.

GB noted that there are no additional members to be admitted.

**6c. To approve the District Commissioner's nomination of the District Chair**

I. GB handed over the chairmanship of this meeting to Bob Wilson – District Lead Volunteer.

II. Bob Wilson nominated Graham Barrick as District Chair and a show of hands approved the nomination.

**6d. To elect the District Secretary**

GB noted that the 'District Secretary' is an elected appointment and, as required, Bill Outhwaite has been formally proposed and seconded. GB also stated that BO had also agreed to be a trustee. Since there were no other nominations a show of hands approved the election.

**6e. To elect the District Treasurer**

GB noted that the 'District Treasurer' is an elected appointment and, as required, Jenn Carline has been formally proposed and seconded. Since there were no other nominations a show of hands approved Jenn Carline's election.

**6f. To elect persons to the District Trustee Board**

I. BO - the following have been formally proposed and seconded in writing. Chris Darn, Derek Jones, Connor O'Neill

II. GB – requested a show of hands and their elections were approved.

**6g. To approve the District Lead Volunteer's nominations to the District Trustee Board.**

Bob Wilson our new DLV, made nominations to the District Trustee Board and they are, Carole Knowles, Andy Spear, and Janet Pearce

*NOTE: no more can be nominated than were actually elected at 6f above.*

GB thanked the Trustees for their work during the year.

#### **6h. To appoint the Independent Examiner**

In the absence of the District Treasurer, Liz Armstrong was proposed as the Independent Examiner.

GB stated that Liz Armstrong has been proposed and seconded and is qualified for the role. A show of hands approved Liz Armstrong's nomination.

#### **6i. To nominate representatives of the District Scout Council to represent the District on the County Scout Council**

We are required to nominate 1 member as a District representative to the County Scout Council. Mike Ellis has been proposed and seconded. Since there were no other nominations, a show of hands to approved the nomination.

#### **7. Closing Remarks**

**I.** GB invited Bob Wilson to address the meeting as the new District Lead Volunteer and present any Awards. Awards presented: Commendation for good service to Rebecca Easdon. 30-year service award to Janet Pearce. 15-year service award to Angela Yarwood.

**II.** Becky Shaw and Simon Field were also appointed to new roles within Bob Wilsons District Team.

**III.** GB invited Geoff Picton representing GMW to address the meeting. He awarded Izzy Brett a Scouts World Award for her role in the recent World Jamboree etc. Jacob Bond from County echoed congratulations and also thanked Chris Knowles and Carol Knowles. He also acknowledged all the hard work and top awards that Urmston District achieve.

**IV.** GB thanked Izzy for her excellent work.

**V.** GB then closed the meeting and thanked everyone for coming and reiterated his thanks to Chris and carol Knowles which were also echoed by Bob Wilson. A small presentation was made to both Chris and Carol.

**VI.** GB then informed everyone that the Jamboree Team would give a presentation of the recent World Jamboree after refreshments had been served.



## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer, Secretary and 7 Trustees (including 1 Ex Officio Trustee,) and meet every 2 months. Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, equipment is in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high quality and safe programmes that gives young people skills for life.

Members of the Trustee Board must act collectively as charity Trustees of the Scout District and in the best interests of its members in accordance with the Policy, Organisation and Rules of The Scout Association.

The District Trustees has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: the District is primarily reliant upon income from the District Levy and the Scout Shop. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. Otherwise, the Trustee Board would have to raise the value of the District Levy to increase the income to the District on an ongoing basis, either temporarily or permanently.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments.

The District Finances continue to be in a healthy position as detailed in the Annual Statement of Accounts compiled by our Treasurer Jenn Carline, and the District wishes to record its thanks for the work she has done.

The District Scout Shop continues to provide valuable support to District finances, and the Executive on behalf of the District, wishes to record its thanks to the team of volunteers who freely give their time to staff the shop every Saturday morning.

## **OBJECTIVES, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy, and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs, and attitudes. Co-operation - We make a positive difference; we cooperate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **ACHIEVEMENTS AND PERFORMANCE**

### **District Chair's Report**

Our transformation journey continues, making volunteering at Scouts easier, more enjoyable and rewarding.

The new Digital Membership System has been built and is being extensively trialed, before being launched nationally later this year.

The Trustee Board is a team of volunteers who work together, as charity trustees, to make sure Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance, and assurance. Effective Trustee Board governance helps our volunteers deliver fantastic programmes that give young people skills for life.

All Trustees are equally responsible and work together to make sure the District:

- Manage money well
- Follow Scouts policies and relevant legislation
- Look after buildings (if applicable), insurance and property
- Manage risks

Trustee Boards, and their sub-teams, focus only on good charity governance. This means responsibility for support and operational tasks sits with the District Support Team.

A clear separation of governance and operational tasks might be different to what volunteers who were part of Executive Committees were used to. But it's important as it means Trustees can focus on governance and do it well.

From 1 April 2024, Trustee Boards will make changes to their membership. These include how Trustees are appointed, term limits, who can be a Trustee and how many Trustees they have.

All members of Trustee Boards are charity trustees, whether they're ex officio, appointed, or co-opted. As Trustees, they all have the same rights and responsibilities.

Trustee Boards agree on an open selection process to recruit new Trustees. The Chair, Treasurer and Trustees are all appointed at Annual General Meetings (AGMs) by the Scout Council, based on the outcome of this selection process.

Ex officio Trustees are automatically members of Trustee Boards because of their roles in Scouts. The ex officio Trustee roles are:

- District Lead Volunteer
- District Youth Lead

The following roles are no longer ex officio Trustee roles:

- District Explorer Scout Commissioner, District Scout Network Commissioner, or Secretary.
- To bring Scouts in line with charity sector good practice, the Trustee role of Secretary as the administrator has ceased.

As volunteers in Scouts, we are proud to help young people gain the skills they need for life.

Thanks to you, young people learn to believe in themselves and your time and skills help young people gain skills for life.

By working together, and living our values of integrity, respect, care, belief and cooperation, our aim is to have a positive, safe, and rewarding experience as volunteers for a movement we truly believe in.

Our Culture is founded on our Values. That means that as volunteers we think carefully about the impact of our words and actions, and behave as role models for our young people.

Our financial position remains strong and we were able to make grants to Groups with respect to the L T Naylor Memorial Fund, and the Shaw Memorial Fund.

The work carried out by Sue Lowe and her team in the Scout shop, makes a significant financial contribution to District Funds from which all Groups benefit. Without this income, the District Levy would increase by several pounds. Please **DO NOT** make purchases for other sources.

The Annual Census has indicated our membership to be 556 youth members, a decrease of 10. Beavers decreased by 5, Cubs decreased by 14, Scouts increased by 7 and Explorers increased by 2. Our adult Leader numbers have increased by 19.

Thank you to all our volunteers in the District who have continued to deliver Scouting to young people over the past year.

My thanks to Dib Dob and all members of the Trustee Board for the contribution and support you give me, the District team, and to everybody in the District who freely give their time for the benefit of young people.

Finally, let us not forget those who after many years of service to Scouting in Urmston and District have sadly '*Gone Home.*'

*Graham Barrick – District Chair*

## **District Lead Volunteer's Report**

Review of the Year 2023 – 2024

I can't quite believe my first year as District Lead Volunteer has passed so quickly. I have thoroughly enjoyed my new role and am grateful for all the support our amazing volunteers have given me. The latest census returns showed we have now steadied our numbers and have seen a rise in the number of adult volunteers. This is great news but we still have more work to do and I have submitted growth plan to the County Lead Volunteer.

I am very pleased to now have a full District team:

Support Team Lead – Michele Millington

Learning and Development Team Lead – Bev Kerrs

14- 24 Team Lead – Simon Field

Youth Team Lead – Issy Brett

Programme Team Beavers – Michele Millington / Jemma Williamson

Programme Team Cubs – Becky Shaw

Programme Team Scouts – Dan Easdon

District Young Leader Unit – Bev Kerrs / Becca Easdon / Becky Shaw

I am grateful for all their hard work in running events and supporting the District. They have made it a very busy year of events. We have enjoyed getting together as a District and this was no more evident than at the trip to the Pantomime in December which was real fun. I have enjoyed getting out presenting much deserved awards to our incredible volunteers. None of what we do would be possible without their amazing commitment and dedication. I am immensely proud of them all.

We have seen an increase in our adult training compliance to nearly 100% and the new training system is nearly ready to implement. I feel we will see this as a real step forward. Bev will provide more information to our volunteers as it comes through. We have continued with our Paediatric First aid provider and have had really positive feedback. I felt it was important to maintain this higher level of training.

Beavers – Michele Millington

“Are doing very well with all groups full and with waiting lists. We have had an increase in the number of nights away Beavers have done which is great news. We had good representation at the Day of Excellence for attaining their Chief Scouts Bronze Award. We also had a very successful visit to “Antz in Your Pantz” which was great fun. We had a great turnout of Beavers at St. Georges Day Parade.”

Cubs – Becky Shaw

“The Cubs have been busy this year taking part in lots of different activities. In September, the Cubs took part in the Barbara Hughes Trophy where the Cubs had to use natural items, they found to build a representation of a camp site.

They also took part in the Ashton Trophy where the Cubs had to complete several scouting related activities. Well done to 8th Flixton for winning the Barbara Hughes Trophy and 1st Davyhulme for winning The Ashton Trophy.

In January, the Cubs really enjoyed the skittle ball competition. It was lovely to see all the great teamwork, especially from those Cubs who helped the teams from other Groups which were missing some players. Well done to 2nd Urmston for winning with Skittle Ball competition.

Some of the Cubs took part in the Inter District Chess Competition Well done to all Cubs who took part.

All Cub packs were represented at the District St George’s Day Parade. It was great to see the Cubs looking so smart and displaying excellent behaviour. I have had the honour of presenting some silver awards across different Cub packs and look forward to presenting more later in the year. The Cubs are looking forward to taking part in the Cub activity day in June and the Cub sport’s day in July. I would like to say a massive thank you to all the Cub leaders for the amazing job they do.”

Scouts – Dan Easdon

We’ve had a good year of District Scout events, running 8 competitions and a District Scout wide games night! Deep breath, we’ve ran (month - winner):

Backwoods cooking (Sept ‘23 -8F)

Cooking competition (Oct ‘23 -5U/3D joint team)

Shooting competition (Dec ‘23 - team 8F, Individual 5U)

Bowling (Feb ‘24 - 2U)

Scout Craft (March ‘24 -8F)

County Lord Derby (April '24 - 3D)

Football (May '24 – 2D)

Backwoods Cooking (June '24 - Joint 8F & 1F)

Row Flag (June '24 - 8F)

The engagement from all Scout troops within the District has been amazing, going from strength to strength. I really want to thank all the Scout leaders throughout the District for their support! Looking forward to next year's adventures!

Explorers – Simon Field

It's been an exciting few months for the Explorers.

Most of the units have been re-engaging with each other during the 6 weekly joint unit evenings, ranging from a campfire sing-along with Dib Dob Bob to building and then racing Sedan Chairs for the Silver Hatchet Trophy.

These past few months have been a challenge due to units not having permanent leaders, so units are hosting other units. This has been very successful. A huge thank you to leaders at 2U and 1D for making this possible, and we hope the collaborations will be expanded in the future.

This September the Jack Beeson will be making its return. We look forward to this and to other competitions over the coming months.

Network – Simon Field

Plans are taking shape to enable those of Network age make a real impact in the District.

If all members aged between 18 - 24 could contact Simon Field it would really help get things moving.

Youth Lead – Issy Brett

“Over the course of the last year I have been engaging with the districts Explorer units, running Youth Shaped activities such as, forums and surveys. The suggestions will be fed back to the unit leaders and the district leads over the next few months. I look forward to continuing into the scout sections. “

Young Leader Unit – Bev Kerrs

Becky Shaw has Joined Bev Kerrs and Becca Easdon to become a valued member of the team.

The young leader unit is going from strength to strength.

We have had 22 youth members complete their awards, some of whom have become leaders within the District.

We currently have 43 members with 10 due to complete their award and attend our presentation evening in July.

As you can all see we have had a really busy and active year. The coming year sees the full implementation of the changes from HQ. This will bring challenges as well as advantages but what does not change is the amazing scouting all our volunteers support and deliver each week. We have much to look forward to with plans to open our first Squirrels Dray in the next 12 months, re-open 1st Partington and working hard to grow our volunteer base. We also have our first District International to Switzerland!

Scouting in Urmston & District something we can all be extremely proud of – we continue to make a difference to the lives of the young people in our charge!

BRAVO!

Bob Wilson (Dib Dob)

District Lead Volunteer.



# Scouts

Urmston & District





Lastly, we have had a sad year as we have had to say goodbye to some Scouters.

Beryl Brown – Badge Secretary, District Scout Active Support Member and District Trustee

Sandra Maguire – District Scout Active Support Member and former Leader at 1<sup>st</sup>

Davyhulme

Alma Williams – Former Group Secretary and Leader at 1<sup>st</sup> Flixton

Peter Clough – Former Treasurer and Group Vice - President at 1<sup>st</sup> Davyhulme

These are their last roles but between them they have held many appointments and are a great loss to the Urmston Scout Family.

### **FINANCIAL REVIEW**

The District accounts have been independently examined by Liz Armstrong.

The accounts are presented in a Receipts and Payments format recommended the 'Charity Statement of Recommended Practice (SORP),' which forms part of The Scout Association Policy, Organisation & Rules (POR).

The District's Income and Expenditure is very small and therefore does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low-risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or The Charities Aid Foundation (CAF).

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District Scout Council should income and fundraising activities fall short. The District Trustee Board considers the District should hold a sum equivalent to 24

months running costs, circa £30,000 The District held reserves of approximately £68,000 against this at year end. Some of reserves will be held for contributing to the next World Scout Jamboree, should any of our young people be selected. The Trustees are also looking into how we can best invest our reserves, for the benefit of Scouting in Urmston and District.

This year we have purchased some new Scouting banners, a projector and screen which will help promote our presence, and allow us to do more professional presentations.

Only the Scout Shop records its own financial accounts and these are consolidated within the District Accounts.

Apart from the General Funds and Designated Funds, the Urmston District Council has two Restricted Funds:

The L T Naylor Disbursement Fund receives interest on investments in The Charities Aid Foundation Income Bond. The Finance and General Purposes Committee can make awards to Groups within the District up to the value of the total interest received in any single year. The purposes for which awards are made are special projects. Awards are not for routine maintenance.

The Shaw Memorial Fund was established to assist Groups in relation to projects (other than the International Jamboree) connected to the furtherance of International Scouting assistance and to enable members with disabilities to enjoy and participate in the activities of the movement more fully.

Awards from both funds help to further the aims of Scouting within the District. Awards can be made only prior to the commencement of the project.

The rules of the L T Naylor fund require any surplus of the income received but not disbursed, to be re-invested in the capital. Any surplus of income from the Shaw Memorial Fund but not disbursed may either be held for disbursement at a later stage or alternatively added to the capital sum at the discretion of the Trustee Board.

The District Trustee Board has determined that applications for the above funds should be made to the District Lead Volunteer on an annual basis and not later than 31<sup>st</sup> January in any one year.


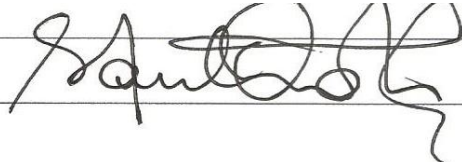
All applications must be strictly in accordance with the Constitution and Rules for Administration of the respective Fund, details of which can be obtained from the District Lead Volunteer.

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signatures

	
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Full names

Graham Barrick	Bill Outhwaite
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Position

District Chair	District Secretary
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Date

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# Urmston and District Scout Council (Charity no. 520234)

## Receipts and Payments Account

For the year from	1st April 2023	To	31st March 2024
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### Receipts and payments

	2023/24				2022/23
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
<b>Receipts</b>					
<b>Donations, legacies and similar income</b>					
Membership subscriptions	30,652.50	-	-	30,652.50	26,826.00
Donations	1,055.00	-	-	1,055.00	688.00
Legacies	-	-	-	-	-
Gift Aid	-	-	-	-	-
Training Courses	1,499.00	-	-	1,499.00	288.00
Youth Programme and Activities	1,179.00	-	-	1,179.00	-
Scout Shop Income	9,084.91	-	-	9,084.91	6,738.00
<b>Sub total</b>	<b>43,470.41</b>	<b>-</b>	<b>-</b>	<b>43,470.41</b>	<b>34,540.00</b>
<b>Grants</b>					
Maintenace grant	-	-	-	-	-
Other grants	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fundraising events (gross)</b>					
	-	-	-	-	-
Other fundraising activities	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>					
Bank interest	-	-	-	-	-
Shawbrook Interest	-	145.15	-	145.15	-
Lesley T Naylor	-	558.79	-	558.79	943.00
Shaw Memorial	-	356.01	-	356.01	684.00
Other investment income	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>1,059.95</b>	<b>-</b>	<b>1,059.95</b>	<b>1,627.00</b>
<b>Total Gross Income</b>	<b>43,470.41</b>	<b>1,059.95</b>	<b>-</b>	<b>44,530.36</b>	<b>36,167.00</b>
<b>Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>43,470.41</b>	<b>1,059.95</b>	<b>-</b>	<b>44,530.36</b>	<b>36,167.00</b>

# Urmston and District Scout Council (Charity no. 520234)

## Receipts and Payments Account

For the year from	1st April 2023	To	31st March 2024
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### Receipts and payments

	2023/24			2022/23	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
<b>Payments</b>					
<b>Charitable Payments</b>					
Membership subscriptions paid	26,319.00			26,319.00	23,144.00
Youth programme and activities	3,109.72			3,109.72	1,429.00
Adult support and training	1,430.02			1,430.02	793.00
Rent				-	380.00
Grant from L T Naylor Fund		149.90		149.90	-
Grant from Shaw Memorial Fund				-	-
Insurance				-	63.00
Scout Shop	8,951.71			8,951.71	7,571.00
Parade Costs	55.00			55.00	1,500.00
Marketing	297.60			297.60	195.00
Video License	193.96			193.96	177.00
Uniforms	289.50			289.50	314.00
AGM	34.28			34.28	100.00
Jamboree				-	8,250.00
Website	150.00			150.00	720.00
Trustee Expenses				-	145.00
Sum Up Fees re Scout Shop	42.48			42.48	-
Miscellaneous	68.30			68.30	-
<b>Sub total</b>	<b>40,941.57</b>	<b>149.90</b>	<b>-</b>	<b>41,091.47</b>	<b>44,781.00</b>
<b>Fundraising expenses</b>					
Other fundraising costs				-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>40,941.57</b>	<b>149.90</b>	<b>-</b>	<b>41,091.47</b>	<b>44,781.00</b>
<b>Asset and investment valuation</b>		<b>804.41</b>		<b>804.41</b>	<b>1,947.00</b>
<b>Total payments</b>	<b>40,941.57</b>	<b>954.31</b>	<b>-</b>	<b>41,895.88</b>	<b>46,728.00</b>
<b>Net of receipts/(payments)</b>	<b>2,528.84</b>	<b>105.64</b>	<b>-</b>	<b>2,634.48</b>	<b>- 10,561.00</b>
<b>Transfers between funds</b>					
<b>Cash funds last year end</b>				<b>79,908.30</b>	<b>90,469.30</b>
<b>Cash funds this year end</b>	<b>2,528.84</b>	<b>105.64</b>	<b>-</b>	<b>82,542.78</b>	<b>79,908.30</b>

# Urmston and District Scout Council (Charity no. 520234)

## Receipts and Payments Account

For the year from	1st April 2023	To	31st March 2024
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### Statement of assets and liabilities at the end of th

	2023/24				2022/23
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
<b>Cash funds</b>					
TSB Current Account	14,274.82	13,704.03	-	27,978.85	11,830.65
TSB - L T Naylor	-	21,779.78	-	21,779.78	7,261.37
TSB Shaw Memorial	-	1,699.60	-	1,699.60	1,557.44
CAF Fixed Interest - L T Naylor	-	-	-	-	14,634.00
CAF Fixed Interest - Shaw Memorial	-	119.89	-	119.89	13,890.00
Shawbrook Bank	-	25,791.15	-	25,791.15	25,646.00
Barclays Scout Shop	3,329.13	-	-	3,329.13	3,407.84
Cash/Floats	29.95	-	-	29.95	36.00
<b>Total cash funds</b>	<b>17,633.90</b>	<b>63,094.45</b>	<b>-</b>	<b>80,728.35</b>	<b>78,263.30</b>
<b>Other monetary assets</b>					
Shop stock	1,814.43	-	-	1,814.43	1,645.00
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,814.43</b>	<b>-</b>	<b>-</b>	<b>1,814.43</b>	<b>1,645.00</b>
<b>Non monetary assets for charity's own use</b>					
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Liabilities</b>					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Other liabilities	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>19,448.33</b>	<b>63,094.45</b>	<b>-</b>	<b>82,542.78</b>	<b>79,908.30</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 9th July 2024 (the date of the Trustee Board meeting that approved the accounts) and signed on their behalf by

Signature

 
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Print Name

Graham Barrick	Chair
Jenn Carline	Treasurer

# England & Wales

## Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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### Independent examiner's report to the trustees of Urmston and District Scout Council

I report to the trustees on my examination of the accounts of Urmston and District for the year ended 31<sup>st</sup> March 2024.

#### Responsibilities and basis of report

As the charity trustees of Urmston and District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Urmston and District accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Urmston and District as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: ELIZABETH R ARMSTRONG

Relevant professional qualification or membership of professional bodies (if any): FCCA

Address: 32 WESTMORLAND ROAD, URMSTON, MANCHESTER, M41 9HL

Date: 6<sup>th</sup> July 2024