

1st Hartford Scout Group Charity Number 520202

Registered Address: 4 St James Way, Hartford, Northwich, CW8 1GR

Registered Trustees:

John Bebbington – Treasurer

Michelle Bebbington – Chair

Sian Lewis

Gareth Lewis

Graham Wallace

Su Smith

Highlights for the year

The financial situation of the group improved over the reporting year due to the various Covid-19 grants received from Chester West and Chester (CWAC) Borough Council. Without these grants, the financial situation would have been of great concern as all the planned annual fund raiser activities were cancelled due to lockdown, while operating overheads increased. Despite lockdown, membership numbers and subsequent annual subscription payments remained stable. This is thanks to the dedication of all the sections leaders who managed to continue with weekly activities via online Zoom meetings.

Financials

Opening bank balance on 1st April 2020 was £9,946

Incomings Total raised £31,222

Outgoings Total £15,846

Closing bank balance on 31st March 2021 £25,322

Accounts verification

The accounts for 1st Hartford Scout Group have been verified by Paul Lounds of Lounds & Co. This included an analysis of bank transactions supplied reconciled to the bank balance for the period 01/04/20 to 31/03/21. All payments out of the bank account were checked against supporting documentation. He confirmed that the money spent through the bank account, is fully supported by invoices & / or authorisation documents. The administration improvements he recommended be put in place regarding administration procedures and policies from the previous year's audit have now been reviewed and implemented.

Special notes

We received grants from local government of £21,275. We did not receive any donations from unknown sources or have any unusual activity. We did not receive any non-UK income. The trustees

did not receive any payments other than reimbursement of expenses. The trustees for this period are listed above and no changes were made during the year.

Declaration

Signed on behalf of the charity's trustees

Signature:

A handwritten signature in black ink, appearing to read 'John Bebbington'. The signature is written in a cursive style with a long horizontal line extending to the right.

Full name: John Bebbington

Position: Treasurer

Date: 28th January 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

1st Hartford Scout Group

520202

Receipts and payments accounts


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For the period from	01/04/2020	To	31/03/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Total income	31,222	-	-	31,222	25,525
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,222	-	-	31,222	25,525
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,222	-	-	31,222	25,525
A3 Payments					
Total expenses	15,846	-	-	15,846	26,879
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,846	-	-	15,846	26,879
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,846	-	-	15,846	26,879
Net of receipts/(payments)	15,376	-	-	15,376	- 1,354
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,946	-	-	9,946	11,300
Cash funds this year end	25,322	-	-	25,322	9,946

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	25,322	-	-
		-	-	-
		-	-	-
	Total cash funds	25,322	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			John Bebbington	28th January 2022

1st Hartford Scout Group Financial Accounts for the Year to 31 March 2021

Independent verification

Testing was carried out on a sample of 50 transactions from the Income and Expenditure Accounts. The transactions were either agreed back to the source documents or from the source document back to the Income and Expenditure Accounts.

Testing was also carried out to identify whether each month's summary had been signed off by the Treasurer and Deputy Treasurer & that the opening and closing bank balances per the Accounts agreed back to the actual Bank Account Statements.

Findings

I can confirm that the testing identified no differences between the source documents and the Accounts & that each of the monthly summaries had been signed off by the appropriate parties.

As always with these type of businesses, it is impossible to confirm with 100% assurance that all of the income generated at events was paid into the business' bank account as there are no sales invoices generated for each and every transaction.

Recommendations

1 – Reviews & signatures by the Chairperson on each of the monthly summaries in addition to the Treasurer are carried out in a timely manner (eg within 15 days of the month end) so that any issues are identified at the time.

2 – The monthly summary indicates what the Treasurer & Deputy Treasurer and the Chairperson are actually 'signing off' each month eg that the summary represents a true and fair view of the underlying transactions & bank account, and that it has been reviewed and accepted by the business as a whole.

Sign off

I can confirm that the information contained in the monthly summaries for the year to 31 March 2021 are in line with the underlying transactions and that they fairly represent the data that is available to review.

Signature:



Date:

26/1/2022

Name:

Paul Lounds, FCA