

1st Great Sutton Scout Group

ACCOUNTS

**For the period
1st April 2022 to 31st March 2023**



Registered Charity No. 520197

1st Great Sutton Scout Group

GENERAL INFORMATION

For the year ended 31st March 2023

Charity Number:

520197

Trustees and Members of the Committee during the year

Trustee Name

Mr P Bowers - *Chair*

Mrs H France – *Treasurer*

Mrs T Davies - *Honorary Secretary*

Mrs B Holliday - *Administrator*

Mr P N Wainwright – *Deputy Chair*

Mrs H Chambers

Mr D France

Mrs S Riverol

Mrs C Powell

Mr L Holliday

Mr C J Marchant

Mr P Adamson

Mr C J Reddy

Ms C M Worthington

Mrs A J S Roscoe

Ms J L McGhee

Mrs C Reid

Official Address:

2 Blackdown Close
Ledsham Park
Little Sutton
South Wirral
CH66 4YE

Bankers:

National Westminster Bank Plc.
86 Whitby Road
Ellesmere Port
South Wirral
CH65 0AT

Auditor:

Mr D Kimpton
1 Berry Close
Great Sutton
South Wirral
CH66 4XQ

1st Great Sutton Scout Group

COMMITTEE'S REPORT

For the year ended 31st March 2023

The Committee present their report and accounts for the year ended 31st March 2023.

Committee

The members of the Executive Committee named on page 1 have served during the year.

Structure, Governance and Management

The Group's governing documents are those of The Scout Association.

The Group is a separate registered charity, registered with the Charity Commission.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group have to report that during the year a long standing leader and supporter of the Group David Burrows sadly passed away and our thoughts are with the family.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support; and
- Appointing any sub-committees that may be required.

Risk and Internal Control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and Activities

- The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

- The Values of Scouting

As scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

1st Great Sutton Scout Group

COMMITTEE'S REPORT

For the year ended 31st March 2023 (Continued)

Objectives and Activities (Continued)

- *The Scout Method*

Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities;
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Committee continues to provide facilities for over 100 children to undertake activities in their various, Beaver, Cub, Rainbow and Scout groups as well as other organisations.

The Young Leaders continue to be a success story and demonstrate their enthusiasm week in week out by assisting at section meetings, supporting district events, organising camps and generally being on call where they can.

The Group publishes a Newsletter providing an insight as to what scouting is all about both locally and nationally. The Group also hosts a Facebook page to provide information to a wider audience and has developed a web site to allow greater passage of information and flexibility.

The Group has continued discussions in the year to complete the necessary legal matters to establish the new lease and allow work to commence on the new headquarters and the work eventually commenced in early 2023 and the anticipated handover date is scheduled for some time in August 2024.

Following the move out of the old building the Group continue to meet in the GP surgery building. The Group has continued to follow Government guidelines and also those issued by the Scout Association to ensure the safety of all of our leaders and children within the group.

Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £60K. The figures reflect a temporary increase in the reserves held with reserves of approximately £67k as funds are being retained for use once the Group take occupation of the new headquarters when funds will be needed to fit out and manage the building.

1st Great Sutton Scout Group

COMMITTEE'S REPORT

For the year ended 31st March 2023 (Continued)

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Statement of Committee's Responsibilities

The Committee members are required to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and resources expended for the financial year. In preparing those financial statements the Committee members are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Charity will continue in business.

The Committee members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

.....
P BOWERS (Chairman)

15 September 2023

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE COMMITTEE OF
1st Great Sutton Scout Group
YEAR ENDED 31ST MARCH 2023

I report to the charity trustees on my examination of accounts of the charity for the year ended 31st March 2023 set out on pages 6 to 11.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 'Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not with accord those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D KIMPTON
Independent Examiner

1 Berry Close
Great Sutton
South Wirral
CH66 4XQ

15 September 2023

1st Great Sutton Scout Group

STATEMENT OF FINANCIAL ACTIVITIES

For the year from 1st April 2022 to 31st March 2023

| RECEIPTS AND PAYMENTS | | | | Total | Total |
|---|-------|----------------------------|--------------------------|------------------------|------------------------|
| | Notes | Unrestricted Funds £ | Restricted Funds £ | Funds 31/03/23 £ | Funds 31/03/22 £ |
| Receipts | | | | | |
| Donations, legacies and similar income | | | | | |
| Membership subscriptions | | 10,012.00 | - | 10,012.00 | 6,861.00 |
| Donation in memory - D Burrows | | 2,180.00 | - | 2,180.00 | - |
| General Donations | | - | - | - | 1,390.00 |
| Specific Donations: | | | | | |
| -Stanlaw Abbey Bus Centre | | - | 1,000.00 | 1,000.00 | - |
| -Arnold Clark Foundation | | - | 1,000.00 | 1,000.00 | - |
| -CWAC Councillors | | - | 2,500.00 | 2,500.00 | - |
| -JLR | | - | 500.00 | 500.00 | - |
| -Prof Helen Aspinall | | - | 500.00 | 500.00 | - |
| The Giving Machine | | 23.30 | - | 23.30 | 15.55 |
| Camps/Trips | | 11,504.00 | - | 11,504.00 | 8,170.41 |
| Gift Aid | | 2,478.84 | - | 2,478.84 | 1,402.59 |
| Capitation | | 2,327.00 | - | 2,327.00 | 2,853.00 |
| Training | | - | - | - | 36.00 |
| Fireworks | | - | - | - | - |
| RAW income | | 51.00 | - | 51.00 | 51.00 |
| Insurance refund | | - | - | - | 44.48 |
| Badges sales | | 135.00 | - | 135.00 | - |
| Scottish Power refund | | - | - | - | 142.76 |
| Other income | | 83.64 | - | 83.64 | 50.34 |
| | | <u>28,794.78</u> | <u>5,500.00</u> | <u>34,294.78</u> | <u>21,017.13</u> |
| Fundraising | | | | | |
| Summer fair/raffle | | 788.00 | - | 788.00 | - |
| Bingo | | 595.00 | - | 595.00 | 236.00 |
| London Marathon | | - | - | - | 3,020.59 |
| Cheshire hike | | 480.00 | - | 480.00 | 250.00 |
| Quiz night | | 207.45 | - | 207.45 | - |
| Water Bottles | | 360.00 | - | 360.00 | - |
| Bag Pack | | 1,124.71 | - | 1,124.71 | - |
| Yuletide | | 1,255.00 | - | 1,255.00 | 1,506.00 |
| Other fundraising activities | | 704.60 | - | 704.60 | 4.40 |
| | | <u>5,514.76</u> | <u>-</u> | <u>5,514.76</u> | <u>5,016.99</u> |
| Investment income | | | | | |
| | 2 | | | | |
| Bank interest | | 97.43 | - | 97.43 | 10.30 |
| Property rent income | | 2,834.00 | - | 2,834.00 | 2,715.00 |
| | | <u>2,931.43</u> | <u>-</u> | <u>2,931.43</u> | <u>2,725.30</u> |
| Total gross income | | <u>37,240.97</u> | <u>5,500.00</u> | <u>42,740.97</u> | <u>28,759.42</u> |

1st Great Sutton Scout Group

STATEMENT OF FINANCIAL ACTIVITIES

For the year from 1st April 2022 to 31st March 2023

RECEIPTS AND PAYMENTS

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31/03/23 £ | Total Funds 31/03/22 £ |
|-------------------------------------|-------|----------------------------|--------------------------|---------------------------------|---------------------------------|
| Total receipts | | 37,240.97 | 5,500.00 | 42,740.97 | 28,759.42 |
| Payments | | | | | |
| Charitable payments | | | | | |
| Youth programme and activities | | 6,167.50 | - | 6,167.50 | 2,576.64 |
| Adult support and training | | - | - | - | 74.80 |
| Water and sewerage | | - | - | - | 133.00 |
| Electricity and gas | | 219.53 | - | 219.53 | 398.00 |
| Insurance | | 549.49 | - | 549.49 | 508.72 |
| Repairs and renewals | | 30.00 | - | 30.00 | 707.32 |
| Materials and equipment | | 2,400.71 | - | 2,400.71 | 2,846.89 |
| Food & drinks | | 223.50 | - | 223.50 | 274.06 |
| Camp costs & trips | | 6,724.17 | 4,500.00 | 11,224.17 | 8,187.11 |
| Uniforms/badges/shirts/awards | | 1,972.56 | - | 1,972.56 | 1,909.06 |
| Capitation | | 7,988.00 | - | 7,988.00 | 6,517.00 |
| Subscriptions | | 236.54 | - | 236.54 | 174.94 |
| Donation | | - | - | - | 60.00 |
| RAW expenses | | 52.00 | - | 52.00 | 66.45 |
| T Shirts | | 780.00 | - | 780.00 | - |
| Leader leaving present | | - | - | - | 90.00 |
| Banner | | - | - | - | 109.50 |
| Water Bottles | | 640.00 | - | 640.00 | - |
| Other expenses | | 247.68 | - | 247.68 | 31.32 |
| IT & Web site | | 504.00 | - | 504.00 | - |
| Telephone & postage | | 63.00 | - | 63.00 | 99.60 |
| | | 28,798.68 | 4,500.00 | 33,298.68 | 24,764.41 |
| Fundraising expenses | | | | | |
| Bingo | | 257.10 | - | 257.10 | 101.00 |
| Cheshire hike | | 568.25 | - | 568.25 | 452.68 |
| Marathon entry fee | | - | - | - | 444.00 |
| Summer fair | | 354.21 | - | 354.21 | - |
| Yuletide | | 393.00 | - | 393.00 | 284.64 |
| Quiz night | | 59.45 | - | 59.45 | - |
| Bag Pack | | 149.98 | - | 149.98 | - |
| | | 1,781.99 | - | 1,781.99 | 1,282.32 |
| Total gross expenditure | | 30,580.67 | 4,500.00 | 35,080.67 | 26,046.73 |
| Assets and investment purchases etc | | - | - | - | - |
| Total payments | | 30,580.67 | 4,500.00 | 35,080.67 | 26,046.73 |

1st Great Sutton Scout Group

STATEMENT OF FINANCIAL ACTIVITIES

For the year from 1st April 2022 to 31st March 2023 (Continued)

RECEIPTS AND PAYMENTS

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31/03/23 £ | Total Funds 31/03/22 £ |
|---|-------|----------------------------|--------------------------|---------------------------------|---------------------------------|
| Net of receipts/(payments) | | 6,660.30 | 1,000.00 | 7,660.30 | 2,712.69 |
| Fund balances brought forward at 1st April 2022 | | <u>59,498.44</u> | <u>-</u> | <u>59,498.44</u> | <u>56,785.75</u> |
| Fund balances carried forward at 31st March 2023 | | <u><u>66,158.74</u></u> | <u><u>1,000.00</u></u> | <u><u>67,158.74</u></u> | <u><u>59,498.44</u></u> |

1st Great Sutton Scout Group

STATEMENT OF ASSETS AND LIABILITIES

At 31st March 2023

| | Notes | 2023 £ | 2022 £ |
|-----------------------------|-------|-----------|-----------|
| Cash funds | | | |
| Cash at bank and in hand | | 67,158.74 | 59,498.44 |
| | | <hr/> | <hr/> |
| Capital and reserves | | | |
| <i>Unrestricted</i> | | | |
| Unrestricted funds | 4 | 66,158.74 | 59,498.44 |
| Restricted funds | 5 | 1,000.00 | - |
| | | <hr/> | <hr/> |
| Total funds | | 67,158.74 | 59,498.44 |
| | | <hr/> | <hr/> |

Approved by the Executive Committee on 15 September 2023
and signed on its behalf by:

.....
H FRANCE (*Treasurer*)

.....
P BOWERS (*Chair*)

1st Great Sutton Scout Group

NOTES TO THE ACCOUNTS

For the year ended 31st March 2023

1. ACCOUNTING POLICIES

(a) Accounting Convention

The accounts have been prepared under the historical cost convention and include the results of the charity's operations which are described in the Committee's report, all of which are continuing.

The accounts for the year ended 31st March 2023 include the activities of the Executive Committee plus the various group's details being two beaver groups, two cub groups and one scout group.

(b) Capitalisation

All expenditure on the acquisition of fixed assets has been written off in the Income and Expenditure Account due to their short life expectancy.

(c) Income

Donations are accounted for as received by the charity

Income from investments is accounted for on a received basis.

(d) Investments

Investments are stated in the Balance Sheet at cost.

(e) Funds

The Group funds consist of unrestricted and restricted amounts. The Group can use unrestricted amounts at its discretion. Restricted funds represent income contributions which are restricted to a particular purpose, in accordance with the donors wishes or as a condition of receiving the grant.

(f) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements in particular taking account of the issues around the Covid pandemic and the restrictions this has had on income levels. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1st Great Sutton Scout Group

NOTES TO THE ACCOUNTS

For the year ended 31st March 2023

| 2. INVESTMENT INCOME | 2023 | 2022 |
|--------------------------------------|-------------------|-------------------|
| | £ | £ |
| Interest receivable on cash deposits | 97.43 | 10.30 |
| | <u> </u> | <u> </u> |

3. REMUNERATION OF THE COMMITTEE

No remuneration was paid to members of the Committee in the year, nor were any Committee members expenses reimbursed.

| 4. UNRESTRICTED FUNDS | 2023 | 2022 |
|------------------------------|------------------|------------------|
| | £ | £ |
| General fund | | |
| At 1st April 2022 | 59,498.44 | 56,310.45 |
| Net movement in funds | <u>6,660.30</u> | <u>3,187.99</u> |
| At 31st March 2023 | <u>66,158.74</u> | <u>59,498.44</u> |

| 5. RESTRICTED FUNDS | 2023 | 2022 |
|----------------------------|-----------------|-----------------|
| | £ | £ |
| At 1st April 2022 | - | 475.30 |
| Net movement in funds | <u>1,000.00</u> | <u>(475.30)</u> |
| At 31st March 2023 | <u>1,000.00</u> | <u>-</u> |

The restricted fund represents amounts donated for use on maintaining and developing the headquarters and for expenditure on equipment.

6. STAFF COSTS AND EMPLOYEE BENEFITS

The Charity does not employ any staff, including any key management personnel.