

# **1st Great Sutton Scout Group**

## **ACCOUNTS**

**For the period  
1st April 2020 to 31st March 2021**



**Registered Charity No. 520197**

# 1st Great Sutton Scout Group

## GENERAL INFORMATION

For the year ended 31st March 2021

### Charity Number:

520197

### Trustees and Members of the Committee during the year

#### Trustee Name

Mr P Bowers - *Chair*

Mrs H France - *Treasurer*

Mrs B Holliday - *Honorary Secretary*

Mr P N Wainwright – Deputy Chair

Mrs H Chambers

Mr D France

Mr J Evans

Mrs S Riverol

Mrs C Powell

Mr L Holliday

#### Official Address:

2 Blackdown Close  
Ledsham Park  
Little Sutton  
South Wirral  
CH66 4YE

#### Bankers:

National Westminster Bank Plc.  
86 Whitby Road  
Ellesmere Port  
South Wirral  
CH65 0AT

#### Auditor:

Mr D Kimpton  
1 Berry Close  
Great Sutton  
South Wirral  
CH66 4XQ

# 1st Great Sutton Scout Group

## COMMITTEE'S REPORT

For the year ended 31st March 2021

The Committee present their report and accounts for the year ended 31st March 2021.

### Committee

The members of the Executive Committee named on page 1 have served during the year.

### Structure, Governance and Management

The Group's governing documents are those of The Scout Association.

The Group is a separate registered charity, registered with the Charity Commission.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support; and
- Appointing any sub-committees that may be required.

### ***Risk and Internal Control***

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### **Objectives and Activities**

#### ***- The Purpose of Scouting***

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### ***- The Values of Scouting***

As scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

# 1st Great Sutton Scout Group

## COMMITTEE'S REPORT

For the year ended 31st March 2021 (Continued)

### Objectives and Activities (Continued)

#### - *The Scout Method*

Scouting takes place when young people, in partnership with adults, work together based on the values of scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities;
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The Committee continues to provide facilities for over 100 boys and girls to undertake activities in their various, Beaver, Cub, Rainbow and Scout groups as well as other organisations.

The Young Leaders continue to be a success story and demonstrate their enthusiasm week in week out by assisting at section meetings, supporting district events, organising camps and generally being on call where they can.

The Group Newsletter is published six times a year providing an insight as to what scouting is all about both locally and nationally. The Group also hosts a Facebook page to provide information to a wider audience.

The Group and the Village Hall have continued to work with the local G.P. practice with a view to them building a new surgery on our site and also providing the Group with a new headquarters facility. With the issues arising due to the Covid pandemic, the Group have been unable to undertake a great deal of activities in the year and this is reflected in the following figures.

The Group has continued discussions in the year to complete the necessary legal matters to establish the new lease and allow work to commence, which is anticipated to be finished in the middle of 2021.

Since the middle of March 2020 meetings at the headquarters have been restricted due to the issues surrounding the Covid outbreak and the Group have moved out of the Headquarters into the GP surgery building after the year end when meeting recommenced. The Group has continued to follow Government guidelines and also those issued by the Scout Association to ensure the safety of all of our leaders and children within the group.

#### **Reserves policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £40K.

The Group held reserves of approximately £51K against this at year end. This is a positive position for the Group who will need to utilise these reserves once they take occupation of the new Headquarters in order to fit out the premises.

# 1st Great Sutton Scout Group

## COMMITTEE'S REPORT

For the year ended 31st March 2021 (Continued)

### Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

### Statement of Committee's Responsibilities

The Committee members are required to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and resources expended for the financial year. In preparing those financial statements the Committee members are required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Charity will continue in business.

The Committee members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Declaration

The Trustees declare that they have approved the Trustees' Report above.

### Signed on behalf of the Charity's Trustees

.....  
**P BOWERS (Chairman)**

**23 July 2021**

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF THE COMMITTEE OF**  
**1st Great Sutton Scout Group**  
**YEAR ENDED 31ST MARCH 2021**

I report to the charity trustees on my examination of accounts of the charity for the year ended 31st March 2021 set out on pages 6 to 11.

**Responsibilities and Basis of Report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 'Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not with accord those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**D KIMPTON**  
*Independent Examiner*

**1 Berry Close**  
**Great Sutton**  
**South Wirral**  
**CH66 4XQ**

**23 July 2021**

# 1st Great Sutton Scout Group

## STATEMENT OF FINANCIAL ACTIVITIES

For the year from 1st April 2020 to 31st March 2021

RECEIPTS AND PAYMENTS				Total	Total
	Notes	Unrestricted Funds £	Restricted Funds £	Funds 31/03/21 £	Funds 31/03/20 £
<b>Receipts</b>					
<b>Donations, legacies and similar income</b>					
Cheshire West - Pandemic		21,275.00	-	21,275.00	-
Membership subscriptions		5,647.00	-	5,647.00	8,234.00
Donations- Lloyds/Rotary Club		-	-	-	850.00
The Giving Machine		16.41	-	16.41	15.32
Camps/Trips		842.88	-	842.88	11,004.60
Gift Aid		4,328.50	-	4,328.50	900.18
Capitation		5,223.25	-	5,223.75	2,700.00
Canoe receipts		-	-	-	1,030.80
Fireworks		-	-	-	205.00
RAW income		20.00	-	20.00	192.00
Rece income		-	-	-	280.00
Rest a while		-	-	-	74.00
Sponsorship		201.14	-	201.14	-
Uniform sales		61.75	-	61.75	192.00
Yellow pages		-	-	-	10.00
Other income		-	-	-	220.00
		<u>37,615.93</u>	<u>-</u>	<u>37,615.93</u>	<u>25,907.90</u>
<b>Fundraising</b>					
Summer fair/raffle		-	-	-	820.20
Bingo		-	-	-	325.00
Deputy Chair 200 mile challenge		-	-	-	1,732.45
Cheshire hike		-	-	-	325.00
CuBe		-	-	-	225.00
Duck race		50.00	-	50.00	578.50
Race night		57.00	-	57.00	728.60
Yuletide		-	-	-	741.00
Other fundraising activities		90.00	-	90.00	653.56
		<u>197.00</u>	<u>-</u>	<u>197.00</u>	<u>6,129.31</u>
<b>Investment income</b>					
	<b>2</b>				
Bank interest		17.20	-	17.20	38.58
Property rent income		2,860.00	-	2,860.00	3,910.00
		<u>2,877.20</u>	<u>-</u>	<u>2,877.20</u>	<u>3,948.58</u>
<b>Total gross income</b>		<u>40,690.13</u>	<u>-</u>	<u>40,690.13</u>	<u>35,985.79</u>

# 1st Great Sutton Scout Group

## STATEMENT OF FINANCIAL ACTIVITIES

For the year from 1st April 2020 to 31st March 2021

### RECEIPTS AND PAYMENTS

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 31/03/21 £	Total Funds 31/03/20 £
<b>Total receipts</b>		40,690.13	-	40,690.13	35,985.79
<b>Payments</b>					
<b>Charitable payments</b>					
Youth programme and activities		1,522.28	-	1,522.28	7,217.02
Adult support and training		111.15	-	111.15	240.97
Water and sewerage		87.53	-	87.53	188.19
Electricity and gas		1,480.00	-	1,480.00	1,390.00
Insurance		-	-	-	508.08
Repairs and renewals		77.00	-	77.00	236.00
Materials and equipment		1,431.87	-	1,431.87	2,359.52
Food at AGM		-	-	-	80.00
Contribution to camp costs		-	-	-	9,111.08
Uniforms/badges/shirts/awards		1,445.31	-	1,445.31	2,015.51
Capitation		6,962.50	-	6,962.50	7,422.00
Subscriptions		-	-	-	129.55
Fireworks		-	-	-	200.00
Recce expenses		-	-	-	300.18
Rest a while expenses		-	-	-	155.84
Travelling		-	-	-	335.00
CuBe		-	-	-	275.00
Other expenses		111.22	-	111.22	147.96
		13,228.86	-	13,228.86	32,311.90
<b>Fundraising expenses</b>					
Bingo		-	-	-	175.00
Cheshire hike		-	-	-	118.73
Duck race		-	-	-	90.00
Race night		-	-	-	379.00
Summer fair		-	-	-	410.79
Yuletide		-	-	-	272.20
		-	-	-	1,445.72
<b>Total gross expenditure</b>		13,228.86	-	13,228.86	33,757.62
Assets and investment purchases etc		-	-	-	-
<b>Total payments</b>		13,228.86	-	13,228.86	33,757.62

# 1st Great Sutton Scout Group

## STATEMENT OF FINANCIAL ACTIVITIES

For the year from 1st April 2020 to 31st March 2021 (Continued)

RECEIPTS AND PAYMENTS	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 31/03/21 £	Total Funds 31/03/20 £
Net of receipts/(payments)		27,461.27	-	27,461.27	2,228.17
Fund balances brought forward at 1st April 2020		<u>28,849.18</u>	<u>475.30</u>	<u>29,324.48</u>	<u>27,096.31</u>
Fund balances carried forward at 31st March 2021		<u><u>56,310.45</u></u>	<u><u>475.30</u></u>	<u><u>56,785.75</u></u>	<u><u>29,324.48</u></u>

# 1st Great Sutton Scout Group

## STATEMENT OF ASSETS AND LIABILITIES

At 31st March 2021

	Notes	2021 £	2020 £
<b>Cash funds</b>			
Cash at bank and in hand		56,785.75	29,324.48
		<hr/>	<hr/>
<b>Capital and reserves</b>			
<b><i>Unrestricted</i></b>			
Unrestricted funds	4	56,310.45	28,849.18
Restricted funds	5	475.30	475.30
		<hr/>	<hr/>
<b>Total funds</b>		56,785.75	29,324.48
		<hr/>	<hr/>

Approved by the Executive Committee on 23 July 2021  
and signed on its behalf by:

.....  
H FRANCE (*Treasurer*)

.....  
P BOWERS (*Chair*)

# 1st Great Sutton Scout Group

## NOTES TO THE ACCOUNTS

For the year ended 31st March 2021

### 1. ACCOUNTING POLICIES

#### (a) Accounting Convention

The accounts have been prepared under the historical cost convention and include the results of the charity's operations which are described in the Committee's report, all of which are continuing.

The accounts for the year ended 31st March 2021 include the activities of the Executive Committee plus the various group's details being two beaver groups, two cub groups and one scout group.

#### (b) Capitalisation

All expenditure on the acquisition of fixed assets has been written off in the Income and Expenditure Account due to their short life expectancy.

#### (c) Income

Donations are accounted for as received by the charity

Income from investments is accounted for on a received basis.

#### (d) Investments

Investments are stated in the Balance Sheet at cost.

#### (e) Funds

The Group funds consist of unrestricted and restricted amounts. The Group can use unrestricted amounts at its discretion. Restricted funds represent income contributions which are restricted to a particular purpose, in accordance with the donors wishes or as a condition of receiving the grant.

#### (f) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

#### (g) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements in particular taking account of the issues around the Covid pandemic and the restrictions this has had on income levels. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

# 1st Great Sutton Scout Group

## NOTES TO THE ACCOUNTS

For the year ended 31st March 2021

<b>2. INVESTMENT INCOME</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Interest receivable on cash deposits	16.41	38.58

### 3. REMUNERATION OF THE COMMITTEE

No remuneration was paid to members of the Committee in the year, nor were any Committee members expenses reimbursed.

<b>4. UNRESTRICTED FUNDS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>General fund</b>		
At 1st April 2020	28,849.18	26,621.01
Net movement in funds	27,461.27	2,228.17
At 31st March 2021	56,310.45	28,849.18

<b>5. RESTRICTED FUNDS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
At 1st April 2020	475.30	475.30
Net movement in funds	-	-
At 31st March 2021	475.30	475.30

The restricted fund represents amounts donated for use on maintaining and developing the headquarters and for expenditure on equipment.

### 6. STAFF COSTS AND EMPLOYEE BENEFITS

The Charity does not employ any staff, including any key management personnel.