



# Trustees' Annual Report for the period

Period start date		Period end date					
From	01	01	2022	To	31	12	2022

## Section A Reference and administration details

Charity name **3RD ASHTON-UPON-MERSEY SCOUT GROUP**

Other names charity is known by 3<sup>rd</sup> Ashton Scout Group (old name)

Registered charity number (if any) **520155**

Charity's principal address **Brayton Avenue**  
**Sale**  
**Cheshire**  
**Postcode M33 5HF**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Murray	Chair		Group Scout Leader
2	Alasdair Ferro	Secretary		Scout Group at the AGM
3	Andrea Morgan	Treasurer		Scout Group at the AGM
4	Harry Peet	Group Scout Leader		Scout Association POR
5	Sarah Goodstadt	Section Leader		Scout Association POR
6	Robert Blairs	Section Leader		Scout Association POR
7	Amanda Westhead	Section Leader		Scout Association POR
8	Sally Yarwood	Section Leader		Scout Association POR
9	Nicholas Edmondson	Parent & Parent Committee		Group exec.
10	Stuart Thompson	Section Leader		Group exec.
11	Adam Roberts	Parent Committee Member		Group exec.
12	Fay Brocklebank	Parent Committee Chair		Group exec

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

The Group's governing documents are those of the Scout Association.

They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted  
(eg. trust, association, company)

The Group is a trust established under the Scout Association rules which are common to all Scouts.

Trustee selection methods  
(eg. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Trustees are appointed or reappointed annually at the Annual General Meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All our members, trustees, leaders, helpers and assistants give their time on a voluntary basis and received no remuneration or other benefits.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity.

As Charity Trustees, they are responsible for complying with legislation applicable to charities.

This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Executive Committee consists of 3 independent representatives, Chair, Treasurer and Secretary, together with the Group Scout Leader, individual section leaders, and a maximum of 6 elected members representing supporters and parents. The committee meets every 2 months. The agreed Quorum for meetings is  $\frac{1}{3}$  of the Board + 1, and via email -  $\frac{3}{4}$  of the Board + 1.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

#### Risk and Internal Control

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include appropriate financial controls and comprehensive insurance to ensure that insurable risks are covered.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout Association.

The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

The method of achieving the aim of the association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our trustees' meetings.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

The focus of our activities is based on the Scout Associations planned programme and award schemes, reinforced with related fun activities and camping / outdoor experiences. This benefits young people by developing their self-confidence and social skills alongside practical and life skills.

In line with the Scout Association guidelines, we welcome all young people regardless of personal background, faith, gender, personal circumstances or disability. This philosophy of openness to all, enriches our young people aged 6 to 18 and our volunteers, through the sharing of skills, aptitudes and life experiences.

### Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All of the income from subscriptions, donations and fund raising is spent for the benefit of the Beavers, Cubs and Scouts. This includes maintaining the Scout Hut, necessary to provide a safe venue for regular meetings of all sections of the Group.

Parents and leaders have helped directly with building maintenance to keep costs down and, where specialist skills have been needed, have raised the funds to carry out essential work improving facilities and cost efficiency. Ongoing improvements are planned and financed in the same way. The funds provided by claiming Gift Aid help enormously, this has allowed the group to finance and or subsidise activities for the young members. Where some families have struggled financially the group waives or discounts subscription and camp fees depending on the need.

Following the pandemic membership increased during 2022 to around 95% of pre covid years. Parents were requested to resume paying subscriptions if they could afford to and almost everyone did by the end of the year.

The group relies entirely on volunteers. Leaders, skills instructors, helpers, assistants, parents and trustees, all willingly give many hours of their time for free. Only through their tireless enthusiasm is the group able to achieve so much.

The partnership with the Explorer unit continues to work well. The Scout group allows the Explorer unit to use its facilities and equipment for their meetings, activities and camps. In the same way the Group allows Girlguiding, Sale Scout and Guide Band to use the premises and equipment owned by the Group. Additionally, the group allows the hut to be used for Young Leader and Adult training courses.

### Summary of the main Achievements of the charity during the year

#### Reports for 2022

Finally, back to “normal” scouting. Membership increased but not to pre pandemic. Leaders continued to innovate and work hard to provide a comprehensive, diverse exciting programme both at the scout hut and through many external activities. The of the exec, the friends of 3<sup>rd</sup> Ashton and some of the parents, ensured funds and were always available so that leaders could concentrate on providing our young m with learning, excitement and fun throughout the year.

#### Beavers.

Year started with communicator badge, phoning and emailing each other. Internati China themed. Then Health and fitness. Building bug houses and Irish dancing! Ou have really interesting jobs so we did forensic science, plumbing and photography, developed our own photos. Lots of new Beavers joined in September, loads of fun new friends and how to care for each other. Then into the Builder badge, Scientist, Teamwork, Hobbies and Skills. Eight Beavers achieved their Bronze award (the hi available) by the end of the year.

#### Cubs (Sir Peter Scott Pack)

Started by making our own individual survival kits. Went caving, climbing and visite nursery to learn how the plants were grown for our annual sale. Camped at the Ab Centre. Then worked on our outdoor and world challenge badges, country code, bi pet care and the music badge. Had a joint camp with Lord Mountbatten pack in No closely followed by group camp at Dunham. After Summer we tackled the Naturalis knowledge, photographer and astronomy badges along with more challenge badge We came second in the canoe competition - missing out on the trophy by just 2 se Autumn camp in Ashworth Valley where we did some rifle shooting and hiked thro river! Last camp of the year was our Christmas hike to Urmston (crossing just one one-night sleepover, and a hike back... You'll never believe who came to visit that ho ho.

#### Cubs (Lord Mountbatten Pack)

Started with International activity badge, Scottish New Year, Haggis tasting. Chine Year and foods. UK Patron Saints and flags. Skills Challenge badge, handmade P with our own dough and fresh ingredients. Vicky's Street Dancing masterclass. Wh Jungle Book story really means to Cub Scouts. Archery, canoeing and a bit of pion Two weekend camps. Trips out included a hike around Manchester Airport, visit to nursery to see how seeds germinate, trip to a Bolton fishing lake and learnt how to the very patient Justin and his team. Visit from Sale Scout and Guide Band who ra successful band workshop. After the summer a hike around Chorlton Water Park, a Sharston Recycle Centre to learn what happens to our waste. Lots of badge and a work throughout the year with a number of Silver awards gained. Finished the year Christmas party at Inflatation

#### Scouts (Peake & MacArthur Troops)

Busy year. Activities included sports and physical recreation badges, a night hike a Manchester airport, basic scout skills, mini hikes and canoeing. Camps and sleepi shelters built by the scouts in November. Many challenge and activity badges inclu Gold awards earned. Two highlights, the first was the request for essential supplies Ukraine. Our Scouts collect so much aid that it had to be moved by a removal van collection hub. The second was we were able to assist two of our leaders and a lar number of our scouts to finally attend international camp in Kandersteg, Switzerland Highlights included hiking in the Alps above the clouds. Sleeping in a wooden mou lodge for the night, swimming in an amazing waterpark, high ropes courses in the t sledging down mountains, swimming in crystal clear lakes plus the international fri that were made. The trip had been delayed due to covid but was well worth the wa

#### Friends of 3rd Ashton (Parents Committee)

The FoTA support the Group with fund raising and when needed as an extra pair o There are several established fund raisers in the calendar. Financially the spring b plant sale and the Halloween party are the most successful. In 2022 we supported Group with these events and also provided additional support for the group family We re-established ourselves as the preferred start line marshals for the Manchester marathon and the half-marathon which brings in very reasonable donations to grou

## Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Scout Group should income and fundraising activities fall short, or major maintenance work on the premises is required.

The Group Executive Committee considers that the Group's funds should hold a sum equivalent to 3 months basic running costs (utilities and insurance etc), which is approximately £6,000.

Additionally the Group strives to set aside sufficient funds over the year to pay the annual capitation fees paid to the Scout Association in March each year without undue difficulty, which was £6,250 this year.

In addition, during December each year, the Group Executive Committee set a budget for the following year. All major expenditure is highlighted and finances held in the bank account are ear marked to cover the costs in good time.

Any other major expenditure arising during the year is agreed at the Group Executive Committee meetings.

## Details of any funds materially in deficit

None

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of funds allocated for running costs is the monthly subscriptions paid by the Group members and regular fundraising which is mainly organised by the Parents Committee.

The majority of income is used to fund the running costs of the Scout hut which is the regular weekly meeting place for all the group members, and the cost of programmes, related activities and camps. All of which serve to improve the development of our members.

Other major ongoing costs are the annual capitation paid to the Scout Association which provides support and insurance for all of the members.

The Group has additional insurance for non- members.

When necessary, the Group waives or discounts subscription fees / camp fees for members whose families may otherwise struggle to meet the cost due to hardship.

In 2020, due to the pandemic, the Group allowed members to suspend monthly subscriptions to ensure those families who were impacted financially by government restrictions did not feel compelled to continue to pay each month. Scouting resumed in full in 2022 as did the payment of subscriptions for those able to pay. A local government grant was secured in 2022 to cover the loss of 2021 income for the Group.

We allow other local groups to use the facility on a regular weekly basis. The stated aim of all of these groups is to promote the development of young people.

When possible, they make a donation to cover additional costs, wear and tear of equipment, insurance, gas, electricity and water costs.

The Group does not have sufficient funds to make long term investments. It has therefore adopted a risk adverse strategy to the investment of its funds.

All funds are held in cash using only one mainstream UK bank.

**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
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<b>Full name(s)</b>	Simon Murray	Alasdair Ferro
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<b>Position (eg Secretary, Chair, etc)</b>	Chair	Secretary
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<b>Date</b>	01/08/2023
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**3rd Ashton upon Mersey Scout Group**

Charity No. 520155

2021

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**GROUP****INCOME****GROUP**

11534.16	Subscriptions	14686.04
0.00	Camps & Trips	4003.50
8000.00	Donations	4462.00
3893.05	Gift Aid	2886.24
7187.50	PEC - Plant Sale	6672.25
940.00	PEC - Halloween	1297.40
30.00	Kanderstag	349.63
0.00	Neckers/Hoodies	0.00
0.00	Development Fund	0.00
0.00	Other	12.69
	Deposit Interest	70.53

**31584.71****34440.28****EXPENDITURE**

-1327.93	Insurance / Rent	-1506.32
-1887.77	Utilities	-2677.71
-6159.50	Capitation	-6250.00
-1285.91	Activities	-2114.90
-250.00	Training Fees	-279.80
-503.31	Badges/Neckers	-1519.81
-906.67	General Equipment	-636.68
-4349.44	Buildings & Maintenance	-1992.00
-3345.11	Camp & Trips Expenses	-8661.11
0.00	Donations	-804.70
-3830.55	Gift Aid	0.00
-4131.55	PEC - Plant Sale	-4692.05
-294.39	PEC - Halloween	-312.35
-224.70	Kanderstag	-3079.64
-8000.00	Development Fund	-1333.33
0.00	Other	-10.74

**-36496.83****-35871.14****-4912.12****Income over Expenditure****-1430.86****Group Balance Sheet**

£	9,515.92	Opening Balance 01/01/2022	£	4,603.80
£	4,603.80	<b>Current Bank Balance</b>	£	4,435.74
<b>£</b>	<b>33,028.05</b>	<b>Development Fund Balance</b>	<b>£</b>	<b>31,765.25</b>
<b>£</b>	<b>37,631.85</b>	<b>Overall Balance</b>	<b>£</b>	<b>36,200.99</b>

***I declare these figures true to the best of my knowledge***

Prepared by: Andrea Morgan  
Signed: A L Morgan  
Date: 1/11/2023

Audited By:  
Signed:  
Date:

# Full Year Summary

022

## P&L

0.00  
-4657.61  
3657.30  
2886.24  
1980.20  
985.05  
-2730.01  
0.00  
0.00  
1.95

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**2123.12**

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## P&L Category

Subs  
Subs  
Subs  
Subs  
Subs  
Subs  
Subs  
Subs  
Subs  
Camps  
Donations  
Gift Aid  
Plant Sale  
PEC  
Kanderstag  
Development  
Other



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

3<sup>rd</sup> Ashton-on-Mersey Scout Group

On accounts for the year ended

31<sup>st</sup> December 2022

Charity no (if any)

520155

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Bev Sanders

Signed:

15/01/2023

Date:

Bev Sanders

Name:

IER

Relevant professional qualification(s) or body (if any):

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October 2018

MAAT - Member of Association of Accounting Technicians

**Address:**

14 Quarndon Heights

Allestree, Derby

DE22 2XN

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**