



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Yea 2021		Day 31	Month 03	Year 2022

Section A Reference and administration details

Charity name Cotebrook Village Hall

Other names charity is known by

Registered charity number (if any) 520037

Charity's principal address Stable Lane

Cotebrook

Tarporley Cheshire

Postcode

CW6 0JJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bill Spiegelberg	Trustee		Appointed by Constitution
2	John Holmes	Trustee		Appointed by Constitution
3	Judith Walters	Chair		Committee
4	Nick Parker	Secretary		Committee
5	Les Atkinson	Treasurer		Committee
6	Marian Atkinson	Committee member		Nominated at AGM
7	Tony Burford	Committee member		Nominated at AGM
8	Tracy Chorlton	Committee member		Nominated at AGM
9	Martin Gooch	Committee member		Nominated at AGM
10	Joanne Irving	Committee member		Nominated at AGM
11	Helen Moore	Committee member		Nominated at AGM
12	Stephen Moore	Committee member		Nominated at AGM
13	Claire Rees	Committee member		Nominated at AGM
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Current Bank	Natwest Bank	36 High St Nantwich GW5 5GA

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Constitution adopted 12 July 1938
How the charity is constituted (eg. trust, association, company)	Unincorporated Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed at the annual general meeting held in April. Trustees are all volunteers

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide a facility for the local residents to use for a wide range of activities for ages and interests

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Local residents can hire the hall to carry out their particular activity
Current activities include
Birthday parties
Engagement parties
Anniversary parties
Wedding reception

Weekly events include
Keep fit classes
Yoga classes
Pilates classes
Music practice
Radio club
Sewing club
Meditation class

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours volunteers have spent managing, marketing, operating and maintaining the facility for all the users by the committee who are all volunteers

Summary of the main achievements of the charity during the year

The hall has been maintained to the highest standards of health and safety, cleanliness, comfort and availability for all users. This is confirmed by the steady increase in the number of hall users and the number of repeat bookings we enjoy

Section E

Financial review

Brief statement of the charity's policy on reserves

Current operating reserves are £5k
Current balance circa £30k

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of income is the fees from Hirers
In addition, the committee hold fund raising events which have been curtailed recently due to the pandemic. We hope to reinstate these events next year subject to suitable risk assessments being carried out and the views of the hall users and residents

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Judith Walters	Nick Parker
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date		

COTEBROOK VILLAGE HALL
STATEMENT OF INCOME AND EXPENDITURE
FOR THE PERIOD ENDING 31ST MARCH 2022

INCOME	This Month	Y/E 31/03/22	Y/E 31/03/21
Regular Hirers			
Pilates C Darlington	14.00	1262.00	105.00
Vinyasa Flow Yoga	56.25	643.50	99.50
Beginners Yoga		0.00	48.00
A Stars	0.00	130.50	72.50
Radio Club	0.00	996.00	0.00
Infinity Dance & Theatre School		0.00	0.00
Pilates - L Cooling	65.25	0.00	0.00
Orchestra	110.00	980.00	203.00
Zumba Gold	58.00	493.00	146.50
Gong Sound Meditation	0.00	246.50	112.00
Fenice Flute Choir	18.00	36.00	47.00
Pre School	0.00	26.00	0.00
Kung Fusion	87.00	305.50	0.00
Family Pilates	0.00	210.25	202.99
Superstars		0.00	0.00
Sewing Club	0.00	260.00	0.00
D Hammond Yoga	0.00	302.50	0.00
Misc Income			
Parties Other		0.00	0.00
Cheshire West		8000.00	12940.00
Donations	0.00	6304.00	717.53
Gift Aid		0.00	0.00
Misc Hire	275.50	1717.50	80.00
National Lottery Grant		0.00	9550.47
Misc Grants			
One off Events			
Family Fun Day		0.00	0.00
Garden Talk		0.00	0.00
Gin tasting		0.00	0.00
Plant Sale		1036.05	0.00
Pop up shop		0.00	0.00
Burns Night	0.00	1384.00	0.00
Quiz Night		0.00	0.00
Wine Tasting		0.00	0.00
Celebration Dinner		0.00	0.00
Choir Evening		0.00	0.00
Co op funding donation		2867.63	
	<u>684.00</u>	<u>27200.93</u>	<u>24324.49</u>
EXPENDITURE			
Light and Heat	142.66	752.94	900.85
Building Property Maintenance	1542.26	3985.37	5137.35
Cleaning Materials and Wages	367.50	3025.00	1142.44
Water	0.00	148.07	0.00
Oil	866.76	2136.22	761.52
Licences, Subscriptions	0.00	70.00	50.00
Insurance	0.00	1031.07	1011.73
PR Society		0.00	682.64
Tables		0.00	0.00
Speaker Expenses		0.00	0.00
Defibrilator	0.00	1499.00	0.00
Website		0.00	187.50
Family Fun Day Expenses		0.00	0.00
Bookkeeping Expenses	50.00	265.00	95.00
Plant Sale	0.00	765.08	0.00
Burns Night	0.00	960.00	0.00
Choir Evening		0.00	0.00

Gin Tasting		0.00	0.00
Printing, postage & Stationery		0.00	0.00
	<u>2969.18</u>	<u>14637.75</u>	<u>9969.03</u>
SURPLUS/DEFICIT	<u>-2285.18</u>	<u>12563.18</u>	<u>14355.46</u>
Less Development Expenses:			
Phase 1		0.00	12340.92
Phase 2	0.00	0.00	82294.67
Total	<u>0.00</u>	<u>0.00</u>	<u>94635.59</u>

BALANCE SHEET AT 31ST MARCH 2022

Funds at 1st April 2021	18588.93
Deficit for the period	12563.18
Development Expenses	0.00
Funds at 31st March 2022	<u>31152.11</u>
Represented by:	
Restricted Funds: Phase 2 note 1	0.00
Phase 1 - Note 2	0.00
Cash at Bank	30980.04
Cash in Hand	172.07
Funds at 31st March 2022	<u>31152.11</u>

Note 2 - Balance now zero

Note 1 - Restricted funds now spent in this financial year

I have checked these accounts
are accurate

Susan M. Tindal
Clerk to Christleton Parish
Council

16/1/2023