



**Trustees' Annual Report for the period**

**From 01 April 2023 To 31 March 2024**

**Charity name: JAMES RENNIE PARENT TEACHERS AND FRIENDS ASSOCIATION**

**Charity registration number: 519314**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The object of the Association is to advance the education of the pupils in the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority). In the furtherance of this object, the Association may: a) Develop more extended relationships between the staff, parents and others associated with the school; b) Engage in activities that raise funds, support the school and enhance the education of pupils attending it; c) Provide and assist in the provision of such facilities or items for the education at the school (not provided from statutory funds) as the committee, in consultation with the Head teacher/Head of School and LAB from time to time determine.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>During this period, the PTFA were raising money to install an inclusive playground in school, so many members of our community carried out various activities to raise funds. Raffles, donation jars in shops, race nights, bingo &amp; discos.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have had regard to the guidance issued by the Charity Commission on Public Benefit. This guidance will be considered by the Trustees, as they make decisions to guide future activities of the PTFA.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our main achievement of the year was finally fundraising enough to install our new all-inclusive playground, something we have been working towards for the last few years.</p> <p>This project has benefited the children at the school for future years by providing new opportunities for pupils who previously couldn't access our play equipment and assisting teachers with enhancing the learning and play experience they provide.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>The PTFA's financial position remains strong at the end of the period. The financial year saw a net inflow of £26,047 raised from the events during the period.</b></p> <p>The PTFA's main source of income remains the events run by the PTFA. These include Bingo Nights, October Discos, Christmas Fayre's and Summer Fete.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Any surplus funds will be held in the PTFA accounts.</b>
Amount of reserves held	Para 1.22	<b>As at 31 August 2024 the PTFA's reserves amounted to £3518.</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>There are no plans to close the charity. There is a strong liquid reserve in place and current term obligations can be met as they fall due.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution adopted 11 May 1987</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>The charity is constituted as an unincorporated association.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>New Trustees are appointed from the parents and staff of James Rennie School at the Annual General Meeting.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	James Rennie Parents Teachers and Friends Association
Other name the charity uses	N/A
Registered charity number	519314
Charity's principal address	JAMES RENNIE SCHOOL CALIFORNIA ROAD KINGSTOWN CARLISLE CA3 0BU

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office.(if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Heather Goodfellow		22/01/2025—Present	
2	Kerry Dunbobbin		14/03/2025-Present	
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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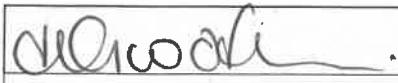

### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Heather Goodfellow	Kerry Dunbobbin
Position (eg Secretary, Chair, etc)	Trustee	Contact
Date	2/5/2025	

Date	Ref	Narration	Out	In
		Balance from Account Book 2022-23		
30.3.23	BACS	JustGiving Donation & Fees	£ 0.77	£ 30.00
14.4.23	BACS	JustGiving Membership Invoice	£ 18.00	
20.4.23	BACS	JustGiving Donation & Fees	£ 2.49	£ 110.00
24.4.23	BACS	Amazon Smile		£ 16.96
27.4.23	BACS	JustGiving Donation & Fees	£ 3.18	£ 125.00
2.5.23	BACS	JustGiving Gift Aid & Fees	£ 2.82	£ 56.25
4.5.23	BACS	JustGiving Donation & Fees	£ 2.34	£ 60.00
10.5.23	PIDW	Bequest - Laura B's Aunty		£ 750.00
10.5.23	BACS	Alastair Warwick Race Night Ticket		£ 25.00
15.5.23	BACS	JustGiving Donation & Fees	£ 7.31	£ 215.00
16.5.23	cq000723	To James Rennie School - trans of Donations from Freemansons for after school clubs	£ 3,756.61	
17.5.23	BACS	JustGiving Gift Aid & Fees	£ 1.09	£ 21.25
18.5.23	PIDW	Donation - Mrs Comber		£ 20.00
18.5.23	PIDW	Race Night Ticket Sales		£ 275.00
18.5.23	BACS	Liam Armstrong Fundraising Donation		£ 2,161.61
19.5.23	BACS	Amazon Smile		£ 54.73
23.5.23	BACS	JustGiving Donation & Fees	£ 2.52	£ 50.00
25.5.23	BACS	JustGiving Donation & Fees	£ 1.36	£ 40.00
25.5.23	BACS	JustGiving Membership Invoice	£ 18.00	
31.5.23	BACS	A Crook - Race Night Tickets		£ 50.00
2.6.23	BACS	Francis C Scott Charitable Trust Grant		£ 10,000.00
6.6.23	BACS	JustGiving Gift Aid & Fees	£ 0.13	£ 2.50
9.6.23	PIDW	Race Night Ticket Sales		£ 275.00
9.6.23	PIDW	Donation - Sandwich Club, Kingstown		£ 200.00
9.6.23	cq000724	James Rennie School - transfer of grant for Extended School Co-ord Salary	£ 10,000.00	
13.6.23	BACS	A Dickman - Race Night Tickets		£ 200.00
21.6.23	cash	Race Night Ticket & Raffle Ticket Sales		£ 175.00
14.6.23	cash	part of Donation from PTFA to Prom, as agreed at meeting on 23.5.23	£ 50.00	
15.6.23	BACS	A Bright - Race Night Tickets		£ 25.00
15.6.23	BACS	C Fairlam - Race Night		£ 100.00
20.6.23	BACS	A Bright - Race Night Tickets		£ 25.00
21.6.23	cash	part of Donation from PTFA to Prom, as agreed at meeting on 23.5.23	£ 105.00	
21.6.23	cash	balance of Donation from PTFA to Prom, as agreed at meeting on 23.5.23	£ 20.00	

21.6.23	BACS	P McCubbin - inv 1		£	50.00
23.6.23	BACS	D Richardson - Race Night Tickets		£	150.00
26.6.23	BACS	JustGiving Membership Invoice	£	18.00	
27.6.23	BACS	JustGiving Gift Aid & Fees	£	0.38	£ 7.50
28.6.23	BACS	S Lee - Race Night Tickets		£	125.00
28.6.23	BACS	Mrs S Dunn - inv 3		£	100.00
29.6.23	PIDW	Race Night Tickets		£	235.00
29.6.23	BACS	N Filipova - Race Night Tickets		£	50.00
30.6.23	BACS	J Dickman - Silent Auction		£	30.00
30.6.23	BACS	Tony Boyd - Silent Auction		£	30.00
30.6.23	BACS	Hayleigh Gale - Silent Auction		£	307.00
30.6.23	BACS	Mark Jackson - Silent Auction		£	55.00
1.7.23	BACS	Sarah Williams - Silent Auction		£	50.00
1.7.23	BACS	J McConnell - Silent Auction		£	100.00
3.7.23	BACS	JustGiving Donation & Fees	£	2.13	£ 70.00
4.7.23	BACS	Kerry Barry - Silent Auction		£	115.00
4.7.23	PIDW	Race Night Ticket		£	25.00
4.7.23	PIDW	Race Night Income		£	952.44
4.7.23	cq000725	The Auctioneer inv AUC157	£	1,587.00	
4.7.23	cq000726	Gordon Consultancy Ltd inv 10882	£	60.00	
4.7.23	BACS	Innovia Films inv 2		£	300.00
5.7.23	BACS	BeeUnique - Easter Fayre		£	712.00
6.7.23	PITW	Tony White, Charity Night Income		£	225.00
6.7.23	PITW	Tony White, Charity Night Income		£	50.00
6.7.23	PITW	Tony White, Charity Night Income		£	4,205.00
11.7.23	BACS	JustGiving Gift Aid & Fees	£	0.50	£ 10.00
13.7.23	PIDW	Race Night Ticket Income		£	50.00
19.7.23	PIDW	Hayton C of E School		£	431.41
20.7.23	BACS	JustGiving Donation & Fees	£	3.05	£ 150.00
25.7.23	BACS	JustGiving Membership Invoice	£	18.00	
27.7.23	BACS	JustGiving Donation & Fees	£	3.05	£ 150.00
01.8.23	BACS	JustGiving Donation & Fees	£	1.88	£ 37.50
25.8.24	BACS	JustGiving Membership Invoice	£	18.00	
25.9.23	BACS	JustGiving Membership Invoice	£	18.00	
25.10.23	BACS	JustGiving Membership Invoice	£	18.00	
06.11.23	PI	Mr N Davidson - Donation		£	845.00
14.11.23	PI			£	63.61
27.11.23	BACS	JustGiving Membership Invoice	£	18.00	
28.11.23	cq000727	Christmas Presents	£	1,880	
11.12.23	cq000728	City of Carlisle - Licencing	£	20	
19.12.23	PI	Various Donations		£	193.20
19.12.23	PI	Various Donations		£	625.50
21.12.23	BACS	JustGiving Donation & Fees	£	0.77	£ 30.00
27.12.23	BACS	JustGiving Membership Invoice	£	18.00	
02.1.24	DD	Parentkind Membership Fee	£	153.00	
04.1.24	BACS	JustGiving Donation & Fees	£	1.64	£ 65.00
25.1.24	BACS	JustGiving Membership Invoice	£	18.00	
31.1.24	cq000729	PFD Invoice 262696	£	378.17	

07.02.24	PI	Mrs H Mullinder - Charity Box		£ 201.00
20.02.24	PI			£ 187.40
26.02.24	BACS	JustGiving Membership Invoice	£ 18.00	
14.03.24	cq000732	James Rennie School - Playground	£ 54,593.38	
25.03.24	BACS	JustGiving Membership Invoice	£ 18.00	
			£ 72,856.57	£ 26,046.86

Balance	Shown on Statement
£ 50,327.86	
£ 50,357.09	✓
£ 50,339.09	✓
£ 50,446.60	✓
£ 50,463.56	✓
£ 50,585.38	✓
£ 50,638.81	✓
£ 50,696.47	✓
£ 51,446.47	✓
£ 51,471.47	✓
£ 51,679.16	✓
£ 47,922.55	✓
£ 47,942.71	✓
£ 47,962.71	✓
£ 48,237.71	✓
£ 50,399.32	✓
£ 50,454.05	✓
£ 50,501.53	✓
£ 50,540.17	✓
£ 50,522.17	✓
£ 50,572.17	✓
£ 60,572.17	✓
£ 60,574.54	✓
£ 60,849.54	✓
£ 61,049.54	✓
£ 51,049.54	✓
£ 51,249.54	✓
£ 51,524.54	n/a
£ 51,199.54	n/a
£ 51,224.54	✓
£ 51,324.54	✓
£ 51,349.54	✓
£ 51,419.54	n/a
£ 51,399.54	n/a

£ 51,449.54	✓
£ 51,599.54	✓
£ 51,581.54	✓
£ 51,588.66	✓
£ 51,713.66	✓
£ 51,813.66	✓
£ 52,048.66	✓
£ 52,098.66	✓
£ 52,128.66	✓
£ 52,158.66	✓
£ 52,465.66	✓
£ 52,520.66	✓
£ 52,570.66	✓
£ 52,670.66	✓
£ 52,738.53	✓
£ 52,853.53	✓
£ 52,878.53	✓
£ 53,830.97	✓
£ 52,243.97	✓
£ 52,183.97	✓
£ 52,483.97	✓
£ 53,195.97	✓
£ 53,420.97	✓
£ 53,470.97	✓
£ 57,675.97	✓
£ 57,685.47	✓
£ 57,735.47	✓
£ 58,166.88	✓
£ 58,313.83	✓
£ 58,295.83	✓
£ 58,442.78	✓
£ 58,478.40	✓
£ 58,460.40	✓
£ 58,442.40	✓
£ 58,424.40	✓
£ 59,269.40	✓
£ 59,333.01	✓
£ 59,315.01	✓
£ 57,435.01	✓
£ 57,415.01	✓
£ 57,608.21	✓
£ 58,233.71	✓
£ 58,262.94	✓
£ 58,244.94	✓
£ 58,091.94	✓
£ 58,155.30	✓
£ 58,137.30	✓
£ 57,759.13	✓



# James Rennie School PTFA

## Independent Examiners Report to the Trustees of James Rennie School PTFA

I report on the accounts of the charity for the year ended 31st March 2024, which attached.

*This report is made solely to the charity's trustees, as a body, in accordance with s43 of the Charities Act 1993 (for a charity in England and Wales).*

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- ♦ Examine the accounts (under section 43 (3)(a) of the 1993 Act);
- ♦ To follow the procedures laid down in the General Directions given by the Charity Commissioners under s43 (7)(b) of the Act; and
- ♦ To state whether particular matters have come to my attention.

### Basis of independent examiners report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination included a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in audit and consequently, I do not express an audit opinion on the view given by the accounts.

### Independent examiners statement

In connection with my examination, *no matter has come to my attention:*

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- ♦ to keep accounting records in accordance with s41 of the Act; and
- ♦ to prepare accounts which accord with accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Mr. Robert W. Gordon FCA, ATT, FMAAT  
Briar Lea House, Brampton Road, Longtown  
Carlisle, Cumbria, CA6 5TN

Date: 16 July 2024