

Minutes of James Rennie PTFA AGM 2022
23rd November

Present Kerry Dunbobbin (Head of School), Debbie Wilkinson, Kerry Barry, Helen Turton, Sharon Slack and Emma Sands.

Apologies Marilyn King, Gill Blythe and Helen Mullinder

New Committee Members

Kerry Barry - Chairperson
Debbie Wilkinson - Treasurer
Helen Turton - Secretary
Jill Blythe and Sharon Slack - Committee members

The minutes of the last meeting were approved

Matters Arising

Trampoline - staff are currently booked on rebound training, but a pump is needed to rectify the flooded trampoline. The possibility of an indoor trampoline was discussed for the use of certain students during pe lessons.

Family learning days to continue with possible changes to timings to allow more parents/carers to attend (1 during school time and 1 evening).

Ideas for family learning days included - massage, mindfulness and parent wellbeing afternoon - emphasis on short, snappy information with plenty of time for chat.

Messy play is still running for younger children, there is the possibility of running an activity of a similar nature for older students.

Playground to be installed bit by bit - as and when we can afford. £37,715.63 currently in PTFA account for Playground.

Justgiving is lucrative, used by a variety of people and we automatically receive gift aid.

£41 raised so far from Amazon Smile - Register your charity and Amazon gives a % of spend.

Proceeds from Race Night £2,334.97.

A letter is to be drafted to send to parents/carers/friends of school about what is going on in school and upcoming events, coffee mornings etc.

Nativity is so popular - upper school in church, lower school two showings in school hall.

Oranges for Christingle are provided free from Pioneer.

Members of PTFA to serve tea and coffee at messy play, nativity etc to try and engage new members.

Fundraising ideas for upcoming year - Race Night; Quiz night (fun!); Coffee mornings

Treasurers report

Accounts for the financial year to the end of March 2022 show income of £37,225.20 and expenditure of £12,954.80. The balance as of 31st March 2022 was £49,388.55.

The current financial position is

Balance £46,674.28

Less commitments £37,715.63 (playground development)

Available £8,958.65

Request for financial assistance

Christmas present money of £10 per pupil was agreed.

The spreadsheet of costs for Christmas, provided by the School Finance Officer, was approved.

Any other business

Clothes swap events to start with uniform, school shoes etc. First one to be held 8th Feb at 10am followed by a PTFA meeting at 12pm. Clothes to be in school by 23rd Jan PTFA to get together to sort on 25th Jan. Rails, hangers and tables needed. This could possibly go on to a general clothes/ sensory toy swap if successful.

Dates for next meeting 8th Feb and 19th April.

JAMES RENNIE SCHOOL
P.T.F.A. Account - Account Book 2021/22

Date	Ref	Narration	Out	In
		Balance from Account Book 2020-21		
1.4.21	BACS	Justgiving Donation & Fees	£ 103.04	£ 5,265.00
6.4.21	BACS	Gift Aid Payment & Fees	£ 1.01	£ 20.00
8.4.21	BACS	Justgiving Donation & Fees	£ 11.10	£ 405.00
13.4.21	BACS	Gift Aid Payment & Fees	£ 63.46	£ 1,268.87
15.4.21	BACS	Justgiving Donation & Fees	£ 2.82	£ 85.00
20.4.21	BACS	Gift Aid Payment & Fees	£ 3.47	£ 68.75
20.4.21	PIDW	Grant for DW Salary - Francis C Scott		£ 10,000.00
26.4.21	BACS	Justgiving Monthly Fee	£ 18.00	
27.4.21	BACS	Gift Aid Payment & Fees	£ 0.63	£ 12.50
29.4.21	BACS	Justgiving Donation & Fees	£ 2.88	£ 120.00
29.4.21	cq 000705	Gordon Consultancy Limited (Auditor)	£ 60.00	
4.5.21	BACS	Gift Aid Payment & Fees	£ 0.88	£ 17.50
11.5.21	BACS	Gift Aid Payment & Fees	£ 0.88	£ 17.50
17.5.21	BACS	Justgiving Monthly Fee	£ 18.00	
20.5.21	BACS	Justgiving Donation & Fees	£ 4.35	£ 165.00
24.5.21	PIDW	Donation - Lisa Moore's inlaws		£ 20.00
24.5.21	PIDW	Paypal Donation		£ 212.88
25.5.21	BACS	Gift Aid Payment & Fees	£ 0.19	£ 3.75
27.5.21	BACS	Justgiving Donation & Fees	£ 1.27	£ 35.00
1.6.21	BACS	Gift Aid Payment & Fees	£ 1.56	£ 31.25
3.6.21	BACS	Justgiving Donation & Fees	£ 3.37	£ 103.00
8.6.21	BACS	Gift Aid Payment & Fees	£ 0.25	£ 5.00
10.6.21	BACS	Justgiving Donation & Fees	£ 15.71	£ 526.99
10.6.21	PIDW	Donations collected from Houghton Store		£ 49.82
15.6.21	BACS	Gift Aid Payment & Fees	£ 4.21	£ 83.75
16.6.21	PIDW	Donation from Lisa-Marie O'Neil		£ 27.81
17.6.21	BACS	Justgiving Donation & Fees	£ 13.68	£ 435.00
24.6.21	BACS	Justgiving Donation & Fees	£ 7.05	£ 255.00
25.6.21	BACS	Justgiving Monthly Fee	£ 18.00	
29.6.21	BACS	Gift Aid Payment & Fees	£ 2.29	£ 45.00
1.7.21	BACS	Justgiving Donation & Fees	£ 2.60	£ 105.00
6.7.21	BACS	Gift Aid Payment & Fees	£ 1.69	£ 33.75
8.7.21	PIDW	Donation from Lee James's Grandma		£ 77.49
14.7.21	PIDW	Donation from Lisa-Marie O'Neil		£ 27.58
14.7.21	PIDW	Paypal Donation		£ 11.25
16.7.21	PIDW	Donation from Dean Buxton		£ 140.00
26.7.21	BACS	Justgiving Monthly Fee	£ 18.00	
26.7.21	BACS	Justgiving Donation & Fees	£ 1.34	£ 60.00
13.8.21	BACS	Justgiving Monthly Fee	£ 18.00	
17.8.21	BACS	Gift Aid Payment & Fees	£ 0.44	£ 8.75
19.8.21	BACS	Justgiving Donation & Fees	£ 4.07	£ 172.00
24.8.21	BACS	Gift Aid Payment & Fees	£ 4.54	£ 90.00
31.8.21	BACS	Gift Aid Payment & Fees	£ 0.46	£ 9.25
8.9.21	PIDW	Prize - Asda Green Token Scheme		£ 500.00
9.9.21	BACS	Justgiving Donation & Fees	£ 9.75	£ 334.00

JAMES RENNIE SCHOOL
P.T.F.A. Account - Account Book 2021/22

16.9.21	BACS	Justgiving Donation & Fees	£ 26.86	£ 801.00
21.9.21	PIDW	Gelt Gladiator Fundraising - KB & Faye		£ 80.00
22.9.21	PIDW	Gelt Gladiator Fundraising - HM & S		£ 310.00
22.9.21	PIDW	Donation from Lisa-Marie O'Neil		£ 39.26
23.9.21	BACS	Justgiving Donation & Fees	£ 66.05	£ 2,239.31
23.9.21	PIDW	Gelt Gladiator Sponsorship - YT		£ 200.00
27.9.21	BACS	Justgiving Monthly Fee	£ 18.00	
28.9.21	BACS	Gift Aid Payment & Fees	£ 15.85	£ 312.25
28.9.21	PIDW	Sale of Doorstops plus donation		£ 80.00
30.9.21	PIDW	Gelt Gladiator Sponsorship - AW		£ 256.00
30.9.21	BACS	Justgiving Donation & Fees	£ 5.00	£ 200.00
30.9.21	PIDW	Donation - TMc		£ 10.00
7.10.21	BACS	Justgiving Donation & Fees	£ 4.31	£ 195.00
12.10.21	BACS	Gift Aid Payment & Fees	£ 16.79	£ 332.50
13.10.21	PIDW	Gelt Gladiator Sponsorship - WS		£ 100.00
13.10.21	PIDW	Sale of Doorstops x 3		£ 45.00
14.10.21	PIDW	Gelt Gladiator Sponsorship - EC		£ 75.00
21.10.21	BACS	Justgiving Donation and Fees	£ 18.66	£ 961.00
25.10.21	BACS	Justgiving Monthly Fee	£ 18.00	
25.10.21	BACS	Gift Aid		£ 142.00
2.11.21	BACS	Sale of Poppies		£ 4.00
4.11.21	cq000706	City of Carlisle - Gambline Act Fees	£ 20.00	
16.11.21	Withdrawal	Cash for Christmas Presents for Pupils	£ 1,560.00	
18.11.21	PIDW	Gelt Gladiator Sponsorship - MG		£ 200.00
25.11.21	BACS	Justgiving Donation and Fees	£ 0.61	£ 11.00
25.11.21	BACS	Justgiving Monthly Fee	£ 18.00	
30.11.21	BACS	Gift Aid Payment & Fees	£ 0.06	£ 1.25
1.12.21	BACS	Arco Grant - Playground		£ 500.00
9.12.21	BACS	Justgiving Donation and Fees	£ 18.25	£ 602.00
13.12.21	BACS	Smile Amazon		£ 102.41
15.12.21	PIDW	Misc Fundraising		£ 253.27
20.12.21	BACS	Justgiving Donation and Fees	£ 1.74	£ 60.00
21.12.21	BACS	Gift Aid Payment & Fees	£ 6.08	£ 120.00
24.12.21	BACS	Justgiving Donation and Fees	£ 2.51	£ 90.00
29.12.21	BACS	Justgiving Monthly Fee	£ 18.00	
1.1.22	BACS	Parentkind Renewal	£ 116.00	
4.1.22	BACS	Gift Aid Payment & Fees	£ 1.39	£ 27.50
6.1.22	BACS	Justgiving Donation and Fees	£ 9.46	£ 445.00
12.1.22	cq000707	Pioneer Food Service Ltd	£ 277.75	
12.1.22	cq000708	James Rennie School inv 17	£ 10,048.12	
19.1.22	PIDW	Change re Christmas Presents		£ 13.72
11.1.22	BACS	Justgiving Donation and Fees	£ 1.25	£ 25.00
13.1.22	BACS	Justgiving Donation and Fees	£ 3.99	£ 115.00
18.1.22	BACS	Gift Aid and Fees	£ 0.76	£ 15.00
18.1.22	BACS	Justgiving Monthly Fee	£ 18.00	
25.1.22	BACS	Gift Aid and Fees	£ 0.96	£ 18.75
27.1.22	BACS	Justgiving Donation and Fees	£ 3.09	£ 110.00
27.1.22	BACS	Stamptastic		£ 2.75

JAMES RENNIE SCHOOL
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1.2.22	BACS	Justgiving Gift Aid and Fees	£ 1.01	£ 20.00
3.2.22	BACS	Justgiving Donation and Fees	£ 13.87	£ 435.00
8.2.22	BACS	Justgiving Gift Aid and Fees	£ 0.51	£ 10.00
9.2.22	PIDW	Fundraising - Cheryl & Steve Brierley		£ 1,195.00
10.2.22	BACS	Justgiving Donation and Fees	£ 15.04	£ 442.00
15.2.22	BACS	Justgiving Monthly Fee	£ 18.00	
15.2.22	BACS	Justgiving Gift Aid and Fees	£ 5.82	£ 114.25
17.2.22	BACS	Justgiving Donation and Fees	£ 4.93	£ 138.92
22.2.22	BACS	Justgiving Gift Aid and Fees	£ 1.46	£ 28.75
22.2.22	PIDW	Fundraising - Cheryl & Steve Brierley		£ 50.00
23.2.22	PIDW	Harraby Catholic Club Table Bowls		£ 340.00
23.2.22	BACS	Smile Amazon		£ 36.72
24.2.22	PIDW	Donation - Lisa Marie O'Neil		£ 68.35
2.3.22	PIDW	Donation		£ 541.80
2.3.22	PIDW	Donation		£ 30.00
3.3.22	BACS	Justgiving Donation and Fees	£ 2.31	£ 90.00
8.3.22	BACS	Justgiving Gift Aid and Fees	£ 0.38	£ 7.50
10.3.22	BACS	Justgiving Donation and Fees	£ 2.62	£ 85.00
11.3.22	BACS	Justgiving Monthly Fee	£ 18.00	
15.3.22	BACS	Justgiving Gift Aid and Fees	£ 0.56	£ 11.25
16.3.22	PIDW	Donation		£ 250.00
22.3.22	cq000709	Sporty Race Nights	£ 135.00	
22.3.22	BACS	Justgiving	£ 0.76	£ 15.00
24.3.22	PIDW	Donation - George (Dean Buxton's Uncle)		£ 3,130.00
28.3.22	BACS	HMRC - Gift Aid GM		£ 242.25
			£ 12,954.80	£ 37,225.20

JAMES RENNIE SCHOOL
P.T.F.A. Account - Account Book 2021/22

Balance	Shown on Statement
£ 25,118.15	
£ 30,280.11	✓
£ 30,299.10	✓
£ 30,693.00	✓
£ 31,898.41	✓
£ 31,980.59	✓
£ 32,045.87	✓
£ 42,045.87	✓
£ 42,027.87	✓
£ 42,039.74	✓
£ 42,156.86	✓
£ 42,096.86	✓
£ 42,113.48	✓
£ 42,130.10	✓
£ 42,112.10	✓
£ 42,272.75	✓
£ 42,292.75	✓
£ 42,505.63	✓
£ 42,509.19	✓
£ 42,542.92	✓
£ 42,572.61	✓
£ 42,672.24	✓
£ 42,676.99	✓
£ 43,188.27	✓
£ 43,238.09	✓
£ 43,317.63	✓
£ 43,345.44	✓
£ 43,766.76	✓
£ 44,014.71	✓
£ 43,996.71	✓
£ 44,039.42	✓
£ 44,141.82	✓
£ 44,173.88	✓
£ 44,251.37	✓
£ 44,278.95	✓
£ 44,290.20	✓
£ 44,430.20	✓
£ 44,412.20	✓
£ 44,470.86	✓
£ 44,452.86	✓
£ 44,461.17	✓
£ 44,629.10	✓
£ 44,714.56	✓
£ 44,723.35	✓
£ 45,223.35	✓
£ 45,547.60	✓

JAMES RENNIE SCHOOL
P.T.F.A. Account - Account Book 2021/22

£ 46,321.74	✓
£ 46,401.74	✓
£ 46,711.74	✓
£ 46,751.00	✓
£ 48,924.26	✓
£ 49,124.26	✓
£ 49,106.26	✓
£ 49,402.66	✓
£ 49,482.66	✓
£ 49,738.66	✓
£ 49,933.66	✓
£ 49,943.66	✓
£ 50,134.35	✓
£ 50,450.06	✓
£ 50,550.06	✓
£ 50,595.06	✓
£ 50,670.06	✓
£ 51,612.40	✓
£ 51,594.40	✓
£ 51,736.40	✓
£ 51,740.40	✓
£ 51,720.40	✓
£ 50,160.40	✓
£ 50,360.40	✓
£ 50,370.79	✓
£ 50,352.79	✓
£ 50,353.98	✓
£ 50,853.98	✓
£ 51,437.73	✓
£ 51,540.14	✓
£ 51,793.41	✓
£ 51,851.67	✓
£ 51,965.59	✓
£ 52,053.08	✓
£ 52,035.08	✓
£ 51,919.08	✓
£ 51,945.19	✓
£ 52,380.73	✓
£ 52,102.98	✓
£ 42,054.86	✓
£ 42,068.58	✓
£ 42,092.33	✓
£ 42,203.34	✓
£ 42,217.58	✓
£ 42,199.58	✓
£ 42,217.37	✓
£ 42,324.28	✓
£ 42,327.03	✓

JAMES RENNIE SCHOOL
P.T.F.A. Account - Account Book 2021/22

£ 42,346.02	✓
£ 42,767.15	✓
£ 42,776.64	✓
£ 43,971.64	✓
£ 44,398.60	✓
£ 44,380.60	✓
£ 44,489.03	✓
£ 44,623.02	✓
£ 44,650.31	✓
£ 44,700.31	✓
£ 45,040.31	✓
£ 45,077.03	✓
£ 45,145.38	✓
£ 45,687.18	✓
£ 45,717.18	✓
£ 45,804.87	✓
£ 45,811.99	✓
£ 45,894.37	✓
£ 45,876.37	✓
£ 45,887.06	✓
£ 46,137.06	✓
£ 46,002.06	
£ 46,016.30	✓
£ 49,146.30	✓
£ 49,388.55	✓

James Rennie School PTFA

Independent Examiners Report to the Trustees of James Rennie School PTFA

I report on the accounts of the charity for the year ended 31st March 2022, which attached.

This report is made solely to the charity's trustees, as a body, in accordance with s43 of the Charities Act 1993 (for a charity in England and Wales).

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- ♦ Examine the accounts (under section 43 (3)(a) of the 1993 Act);
- ♦ To follow the procedures laid down in the General Directions given by the Charity Commissioners under s43 (7)(b) of the Act; and
- ♦ To state whether particular matters have come to my attention.

Basis of independent examiners report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination included a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in audit and consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiners statement

In connection with my examination, *no matter has come to my attention:*

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- ♦ to keep accounting records in accordance with s41 of the Act; and
- ♦ to prepare accounts which accord with accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Mr. Robert W. Gordon FCA, ATT, FMAAT
Briar Lea House, Brampton Road, Longtown
Carlisle, Cumbria, CA6 5TN


Date: 30 April 2022