

**Moss Side Boxing  
and Athletics  
Association**

**Unaudited financial  
Statements**

**31 March 2016**

**Charity Number 519292**

**MBL**

**CHARTERED ACCOUNTANTS AND BUSINESS ADVISERS**

10 The Bull Ring

Northwich

Cheshire

CW9 5BS

# **Moss Side Boxing and Athletics Association**

## **Financial statements**

**Year ended 31 March 2016**

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## **Moss Side Boxing and Athletics Association**

### **Members of the board and professional advisers**

<b>Registered charity name</b>	Moss Side Boxing and Athletics Association
<b>Charity number</b>	519292
<b>Principal office</b>	139 Princess Road Moss Side Manchester M14 4RE
<b>Trustees</b>	Hugh McWilliams John Mujakachi Maurice Coore Ensley Bingham Daniel Murray Marcel Williams Darrell Scott
<b>Chair</b>	Maurice Coore
<b>Independent examiner</b>	Michael Bulcock FCA MBL (Business and Tax Advisers) Limited 10 The Bull Ring Northwich Cheshire CW9 5BS
<b>Secretary</b>	Hugh McWilliams
<b>Treasurer</b>	John Mujakachi
<b>Bankers</b>	National Westminster Bank plc 438 Barlow Moor Road Chorlton Manchester M21 0BR
<b>Solicitors</b>	Robin Burman & Co 446 Barlow Moor Road Chorlton Manchester M21 0BQ

# **Moss Side Boxing and Athletics Association**

## **Trustees annual report**

**Year ended 31 March 2016**

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2016.

### **Reference and administrative details**

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

### **The trustees**

The trustees who served the charity during the period were as follows:

Hugh McWilliams  
John Mujakachi  
Maurice Coore  
Ensley Bingham  
Daniel Murray  
Marcel Williams  
Darrell Scott

### **Structure, governance and management**

The charity was established as an unincorporated charity by trust deed on 10 February 1988 and it trades as an Association with seven Trustees at the year end.

### **Governing Document and Constitution**

The Association has a written constitution setting out governance rules and procedures.

The administration of the charity's affairs is entrusted to an Executive Committee, consisting all of the Trustees.

### **Recruitment and Appointment of Trustees**

Trustees are elected at the annual general meeting (AGM) and the Trustees who served during the year were:

Maurice Coore - Chair  
Hugh McWilliams - Secretary  
John Mujakachi - Treasurer  
Ensley Bingham  
Daniel Murray  
Marcel Williams  
Darrell Scott

All new Trustees are appointed in accordance with the Trust deed and spend an induction day with the Secretary during which the charity's activities are explained and copies of previous year's accounts are reviewed.

The Association's AGM to review 2014-15 was held on 20 January 2016. Maurice Coore was appointed by the Trustees as Chair of Association until the 2015-16 AGM, which is due to be held in January 2017.

# **Moss Side Boxing and Athletics Association**

## **Trustees annual report *(continued)***

**Year ended 31 March 2016**

### **Organisational Structure**

Our structure is based on a small team of dedicated people who have supported the Association as part time volunteers since 1994 as management trustees, boxing & fitness coaches and building maintenance workers, plus additional volunteers who help as and when required.

The organisation is supported by Manchester Council for Community Relations (MCCR) management and administration team, in return for office accommodation.

Volunteer boxing and fitness coaches run five lunchtime and three evening training sessions per week, except during the main holiday periods when the gym is sometimes closed.

### **Objectives and activities**

When looking at the charity's activities for this year, the Trustees have considered the Charity Commissioners guidance on public benefit and in particular how the charity can benefit the local community.

A Trust Deed governs the charity and its objects are:

To organise and provide facilities for physical recreation in the interest of social welfare for young people in and around Moss Side, Manchester, and to further the physical education and development of such persons.

New Trustees are appointed in accordance with the trust deed and are encouraged to attend appropriate training courses to assist them to fulfil their role effectively.

### **Achievements and performance**

Achievements and performance are split into the following elements:

#### **Boxing coaching sessions**

All of our boxing exercise and coaching classes are open to the local community / general public as follows:

Weekday lunchtimes for fitness training and on Mondays, Wednesdays and Friday evenings for amateur boxing coaching. The gym is open for 44 weeks a year.

We have a paid membership of 100 people, who make over an average of 100 customer / client user visits a week. Members are charged £25 per year then £3.00 per session, £10 per week or £25 per month. Non members are charged £5 per session.

#### **Community Usage**

The Somali Women's Group have taken over the ground floor lease to host local community services. The Centre is in regular use for meetings and events for all local community groups and for community and private social functions.

## **Moss Side Boxing and Athletics Association**

### **Trustees annual report *(continued)***

#### **Year ended 31 March 2016**

#### **Financial review**

Our policy is to fund three specific areas of expenditure (cost centres) from three separate sources of income, as this provides a financial focus and it is easier to match income for these expenses from these sources to the related costs, as follows:

1. Rental income is used to pay overhead costs, e.g. business rates, insurance and building maintenance and repairs.
2. Members' subscriptions are used to pay for running costs, e.g. utilities, telephone and postage, printing and stationery, accountancy fees, management and ABA fees as well as volunteer expenses.
3. Grants are sought to pay for building improvement and boxing and exercise equipment costs.

Our performance in 2015-16 was as follows:

1. Rental income of £14,300 (£650 more than last year) and combined room hire of £1,680, including Jui Jitsu classes room hire of £1,180 (£740 more than last year) and £500 (£1,000 per year) in new income from a broadband mast installation, was £2,008 above related overhead costs of £12,292. However, building maintenance costs had also greatly increased, as the Association had taken over the tenant's allocation under the revised premises lease, replaced the ground floor main room flooring with high quality industrial flooring material (as a long term investment), and had to undertake a number of other unforeseen repairs, including replacing the gym central heating boiler.
2. We generated £9,585 in income from user subscriptions, membership and amateur boxing registration fees, £904 less than the previous year, and incurred related costs of £11,347, £3,599 more than the previous year, largely due to being overcharged for gas, which in total was £1,762 less than the level of income.

The Association did not pay MCCR a management fee, as it provided MCCR with use of its office in lieu of management services.

3. We did not generate any income in grants during this year, but had to repair or replace some of our boxing and exercise equipment at a cost of £2,070.

We also incurred £794 in sundry costs, including £500 for designing and building a new dedicated website, and generated £582 in sundry receipts.

The accumulation of the above cost centres resulted in a total annual deficit of £356.

We were able to pay all presented invoices, due to the deferment of the long-term loan from Audrey Martin, resulting from the transfer of her personal assets to the Association.

#### **Material amounts owing**

There is one material creditor:

£28,372 (2015 £28,372) owed to the estate of Audrey Martin, based on her personal assets, i.e. gym and office equipment, transferred to the Association in 1995. Payments of £587.50 each were made in 2008-09 to Carlos and Mario Martin, Audrey Martin's sons. On receipt in 2014 of Audrey Martin's, High Court of Justice District Probate Registry at Manchester, probate order, a further repayment of £500 each to Carlos and Mario Martin was made in August 2014. Further staged payments will be made, as and when sufficient funds are available.

## **Moss Side Boxing and Athletics Association**

### **Trustees annual report *(continued)***

#### **Year ended 31 March 2016**

##### **Reserves policy**

The level of reserves the charity holds will be based on a realistic assessment of needs and will be sufficient to establish an appropriate level of working capital and to protect the charity from major risks that may cause serious disruption to its charitable work in the future.

After undertaking an assessment of the charity's needs during the year, the Trustees wish to establish a level of reserves to achieve a breakeven for the financial year to March 2017. Their current free reserves presently stand at a deficit of £13,868. The deficit is covered by the monies due to Audrey Martin's estate, not being due to be paid unless sufficient funds are available (see note 15).

The Trustees will carry out an annual risk assessment to identify the reserves required by the organisation year on year. They have set a budget for 2016/17 to increase the reserves. The Trustees will monitor the reserves policy and carry out a review of the policy at the end of March 2017 or sooner should circumstances require.

The Association benefits from the ownership of its premises, valued on 27 October 2009 by an independent firm of Chartered Surveyors, Thomson Associates. They formed the opinion that the capital market value of the property in its present condition and assuming vacant possession was £320,000. There are currently no material cash reserves.

# **Moss Side Boxing and Athletics Association**

## **Trustees annual report *(continued)***

**Year ended 31 March 2016**

### **Plans for future periods**

#### **Operations**

The premises are well utilised, with the gym open five days and three evenings a week for its own activities and one evening for Jui Jitsu classes. The ground floor community room available for hire seven days a week through the tenants, The Somali Women's Group.

From February 2015, the Association has hired the gym on Tuesday evenings for Jui Jitsu classes, generating £1,180 in additional income in the financial year. From November 2015, it also generated £500 in this financial year (£1,000 a calendar year) in rent from the installation of a wireless broadband mast.

#### **Premises**

In February 2014, the Association entered a five year lease with the Somali Women's Group as new Ground Floor tenants. They originally paid the rent quarterly in advance, but it was subsequently agreed that it could be paid monthly. Rent payments were up to date at the year end.

The Somali Women's Group replaced the ladies steam room and showers with an industrial kitchen, at their own expense, to cater for community, family and wedding functions. The Association paid for the removal of the corridor partitioning to the main room and fitted a new carpet in the enlarged main area and redecorated the Centre. It has since replaced the flooring with commercial flooring, which is more durable and easier to maintain, given its increased regular use for functions.

#### **Finance**

The Association managed to control its income and expenditure in the current year and plans on doing the same in the year to March 2017.

In addition the Association will seek to renew existing memberships and attract new members to maintain income.

#### **Governance**

The Association has a membership scheme and created a linked database to promote its activities.

We wish to thank the volunteers who have maintained our services throughout the year and others who have assisted us by providing their services at reduced costs.

Signed by order of the trustees

Hugh McWilliams  
Charity Secretary

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**Moss Side Boxing and Athletics Association**

**Independent examiner's report to the trustees of Moss  
Side Boxing and Athletics Association**

**Year ended 31 March 2016**

I report on the accounts of the charity for the year ended 31 March 2016 which are set out on pages 8 to 14.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Bulcock FCA  
MBL (Business and Tax Advisers) Limited  
Independent examiner

10 The Bull Ring  
Northwich  
Cheshire  
CW9 5BS

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# Moss Side Boxing and Athletics Association

## Statement of financial activities

Year ended 31 March 2016

	Note	Total Funds 2016 £	Total Funds 2015 £
<b>Incoming resources</b>			
Incoming resources from generating funds:			
Voluntary income	2	582	562
Activities for generating funds	3	15,980	14,090
Incoming resources from charitable activities	4	9,585	10,489
<b>Total incoming resources</b>		<b>26,147</b>	<b>25,141</b>
<b>Resources expended</b>			
Costs of generating funds:			
Fundraising trading: cost of goods sold and other costs	5	(23,211)	(12,333)
Charitable activities	6/7	(357)	(250)
Governance costs	8	(2,935)	(2,745)
<b>Total resources expended</b>		<b>(26,503)</b>	<b>(15,328)</b>
<b>Net (outgoing)/incoming resources for the year</b>		<b>(356)</b>	<b>9,813</b>
<b>Reconciliation of funds</b>			
Total funds brought forward		296,741	286,928
<b>Total funds carried forward</b>		<b>296,385</b>	<b>296,741</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 10 to 14 form part of these financial statements.

# Moss Side Boxing and Athletics Association

## Balance sheet

31 March 2016

	Note	2016 £	2015 £
<b>Fixed assets</b>			
Tangible assets	11	320,000	320,000
<b>Current assets</b>			
Debtors	12	4,527	3,552
Cash at bank and in hand	13	<u>2,168</u>	<u>3,167</u>
		6,695	6,719
<b>Creditors: Amounts falling due within one year</b>	14	<u>(1,938)</u>	<u>(1,606)</u>
<b>Net current assets</b>		4,757	5,113
<b>Total assets less current liabilities</b>		<u>324,757</u>	<u>325,113</u>
<b>Creditors: Amounts falling due after more than one year</b>	15	<u>(28,372)</u>	<u>(28,372)</u>
<b>Net assets</b>		<u>296,385</u>	<u>296,741</u>
<b>Funds</b>			
<b>Unrestricted income funds:</b>			
Unrestricted income funds	16	(13,868)	(13,512)
Revaluation reserve	16	<u>310,253</u>	<u>310,253</u>
<b>Total unrestricted income funds</b>		<u>296,385</u>	<u>296,741</u>
<b>Total funds</b>		<u>296,385</u>	<u>296,741</u>

These financial statements were approved by the Trustees and authorised for issue on the ..... and are signed on their behalf by:

Maurice Coore  
Chair

John Mujakachi  
Treasurer

The notes on pages 10 to 14 form part of these financial statements.

# **Moss Side Boxing and Athletics Association**

## **Notes to the financial statements**

**Year ended 31 March 2016**

### **1. Accounting policies**

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

Continuation of the charity's activities in future years is dependent on combining sufficient revenue income with charitable and other grants. These financial statements have been prepared on the going concern basis on the assumption that the necessary funding will be secured and in addition that the executors of Audrey Martin's estate will not demand payment of the outstanding amounts due of £28,372 included in creditors due after one year and detailed in note 15 to the financial statements, until funds are available.

#### **Incoming resources**

Voluntary income is received by way of grants and donations and is recognised when receivable, except insofar as they are incapable of financial measurement. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Revenue grants (including grants for property and equipment repairs and maintenance) are recognised as incoming resources when received.

Trading income comprises monies receivable for project management and delivery, facilities rental and hire as well as members' and other users payments.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

#### **Resources expended**

Costs of generating funds comprise the costs associated with attracting voluntary income.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the sofa on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an estimated usage based on time spent on the activity.

#### **Fund accounting**

##### **Unrestricted funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Unrestricted funds include a revaluation reserve representing the restatement of freehold property at market value.

##### **Restricted funds**

Restricted funds are subject to specific conditions by donors as to how they may be used. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management support costs.

# Moss Side Boxing and Athletics Association

## Notes to the financial statements

Year ended 31 March 2016

### 1. Accounting policies (continued)

#### Fixed assets

Tangible fixed assets, other than freehold land, are stated at cost less depreciation. Items costing less than £500 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment 25% Straight line

No provision for depreciation on buildings improvements has been made on the basis that the building is maintained regularly to a satisfactory standard, any depreciation charge would therefore be immaterial.

### 2. Voluntary income

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
<b>Other income</b>			
Ensley Bingham	362	362	399
Henderson Insurance Brokers	–	–	163
Somali Women Support Group	220	220	–
	<u>582</u>	<u>582</u>	<u>562</u>

### 3. Incoming resources from activities for generating funds

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Rent of facilities and room hire	<u>15,980</u>	<u>15,980</u>	<u>14,090</u>

### 4. Incoming resources from charitable activities

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
User subscriptions and registration fees	<u>9,585</u>	<u>9,585</u>	<u>10,489</u>

### 5. Fundraising trading: Cost of goods sold and other costs

	Unrestricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Rent of facilities	<u>23,211</u>	<u>23,211</u>	<u>12,333</u>

## Moss Side Boxing and Athletics Association

### Notes to the financial statements

Year ended 31 March 2016

#### 6. Costs of charitable activities by fund type

	Unrestricted Funds	Total Funds 2016	Total Funds 2015
	£	£	£
Charitable activities	<u>357</u>	<u>357</u>	<u>250</u>

#### 7. Costs of charitable activities by activity type

	Activities undertaken directly	Total Funds 2016	Total Funds 2015
	£	£	£
Charitable activities	<u>357</u>	<u>357</u>	<u>250</u>

#### 8. Governance costs

	Unrestricted Funds	Total Funds 2016	Total Funds 2015
	£	£	£
Accountancy fees	925	925	1,092
Trustee's expenses	<u>2,010</u>	<u>2,010</u>	<u>1,653</u>
	<u>2,935</u>	<u>2,935</u>	<u>2,745</u>

#### 9. Staff costs and emoluments

No salaries or wages have been paid to employees, including the Trustees, during the year.

Staff who carry out paid work for the charity are employed by MCCR under the arrangement described under the structure, governance and management paragraph in the Trustees' report.

#### 10. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

#### 11. Tangible fixed assets

	Freehold property	Fixtures & Fittings	Total
	£	£	£
<b>Cost</b>			
At 1 April 2015 and 31 March 2016	<u>320,000</u>	<u>10,281</u>	<u>330,281</u>
<b>Depreciation</b>			
At 1 April 2015 and 31 March 2016	<u>–</u>	<u>10,281</u>	<u>10,281</u>
<b>Net book value</b>			
At 31 March 2016	<u>320,000</u>	<u>–</u>	<u>320,000</u>
At 31 March 2015	<u>320,000</u>	<u>–</u>	<u>320,000</u>

# Moss Side Boxing and Athletics Association

## Notes to the financial statements

Year ended 31 March 2016

### 11. Tangible fixed assets *(continued)*

#### Revaluation of fixed assets

The property was valued on 27 October 2009 by an independent firm of Chartered Surveyors, Thomson Associates. They formed the opinion that the capital market value of the property in its present condition and assuming vacant possession was £320,000.

The Trustees consider that it is appropriate to include this valuation in these financial statements as they do not believe that the current market valuation has altered materially since the balance sheet date. The previous full valuation of the property was carried out in January 2006 which valued the property at £400,000.

In respect of assets stated at valuations, the comparable historical cost and depreciation values are as follows:

	2016 £	2015 £
<b>NBV of revalued tangible fixed assets:</b>	<u>          </u>	<u>          </u>
Historical cost	<u><b>9,747</b></u>	<u>9,747</u>

All fixed assets are used in the direct furtherance of the charity's objects.

Ownership of the charity's premises was confirmed on 9 October 1995 by the signing of an assignment and declaration of trust transferring the asset from Audrey Martin to the charity.

The total grant aided costs under phases I and II to improve the charity's premises in 1994, amounted to £282,833 which has been netted off the grants received.

Maurice Coore and Ensley Bingham are registered as proprietors of the charity's premises as Trustees of the Moss Side Boxing and Athletics Association.

The Trustees do not consider it necessary to charge depreciation on the land and buildings. They consider that the property is maintained to a satisfactory standard and as a result any depreciation charge would not be material to the financial statements.

### 12. Debtors

	2016 £	2015 £
Trade debtors	<b>2,828</b>	1,784
Prepayments	<u><b>1,699</b></u>	<u>1,768</u>
	<u><b>4,527</b></u>	<u>3,552</u>

### 13. Cash at bank and in hand

	2016 £	2015 £
Bank current account	<b>2,147</b>	3,114
Cash in hand	<u><b>21</b></u>	<u>53</u>
	<u><b>2,168</b></u>	<u>3,167</u>

## Moss Side Boxing and Athletics Association

### Notes to the financial statements

Year ended 31 March 2016

#### 14. Creditors: Amounts falling due within one year

	2016	2015
	£	£
Accruals	<u>1,938</u>	<u>1,606</u>

#### 15. Creditors: Amounts falling due after more than one year

	2016	2015
	£	£
Other creditors	<u>28,372</u>	<u>28,372</u>

Other creditors represents £28,372 (2015 £28,372) owed to the estate of Audrey Martin. The charity is planning to repay the debt by instalments once there is surplus cash available to do so.

#### 16. Unrestricted income funds

	Balance at 1 April 2015	Incoming resources	Balance at 31 March 2016
	£	£	£
General Funds	<u>296,741</u>	<u>(356)</u>	<u>296,385</u>

#### 17. Analysis of net assets between funds

	Tangible fixed assets	Net current assets	Long term liabilities	Total
	£	£	£	£
Unrestricted Income Funds	<u>320,000</u>	<u>4,757</u>	<u>(28,372)</u>	<u>296,385</u>
<b>Total Funds</b>	<u><b>320,000</b></u>	<u><b>4,757</b></u>	<u><b>(28,372)</b></u>	<u><b>296,385</b></u>

#### 18. Related party transactions

Two Trustees were reimbursed a total of £4,104 (2015 £3,395) relating to travelling and other charity related expenses incurred during the year. There was £nil outstanding at the year end and all transactions were carried out at arms length.

Apart from the above, there were no transactions between the charity and any of the Trustees during the year.

The Association opened its renovated facilities, with the addition of the new centre on the ground floor, on 19 January 1996 utilising assets owned by Moss Side Physical Training Centre, a business controlled by Audrey Martin. At 31 March 2001 the Trustees carried out a fair valuation on those assets which they consider to have a value of £20,000. A statement from Audrey Martin's executors dated 25 July 2007 shows £29,372 as owing at 31 March 2007 for the purchase of these assets. At the year end £28,372 was still outstanding.