

# 1st Nuneaton (Attleborough)

## Annual General Meeting 15<sup>th</sup> June 2024

### Present

Adam Barret, Chair  
Mick Judd, GSL  
George Reubens, Treasurer  
Dennis White, Secretary

Plus other committee members, leaders and parents

**Apologies:** Dean Ballard, Kate Rathbone

### Minutes

The minutes of the AGM held on the 20<sup>th</sup> September 2023 were approved as a correct record.

Proposed: Adam Barrett Seconded: Barbara Judd

### Chairman's Report

Adam Barret, Chair of the Group Executive Committee, welcomed everyone as members of the Group Scout Council which consists of Group Executive members, Leaders and Parents. The District Lead Volunteer, Steven Haynes, was welcomed. Adam explained that the Group Executive Committee will now become a Board of Trustees under new rules. This meeting will need to approve all of the members.

He explained the rules of management and the need for an Annual General Meeting. The Board has to ensure that the Group is properly funded and managed within the rules of the Association. As a registered charity the Group is legally obliged to hold an AGM annually to demonstrate transparency

The Group have adopted the new constitution which was circulated to the Group Scout Council. Adam submitted this new constitution for approval. It was seconded by Chris Quinney and agreed by the meeting.

The new format of holding this meeting on a Saturday and running a Barbecue and some games to make it an afternoon out was explained.

The Board of Trustees meet once a month and the Group is always looking for more parents to join us. So please discuss with Board members if you wish to join us.

### GSL Report.

Mick Judd, Group Scout Leader, stated that the Group numbers remained stable with just two less than last year. These figures always vary during the year. We have

had to cap our Beaver and Cub numbers to deal with a bulge in Scout numbers. Explorer numbers, which are now 23 plus Leaders, presents problems of suitable location.

We have now introduced Squirrels to the Group. Thanks to the efforts of Viv Cruickshank it has progressed very well. Also thanks to the Group Executive Committee for supporting this move.

We are building a new Leader team. Dan and Emma have started training and there is a possibility of a third starting.

A big thanks to Viv Cruickshank who manages the waiting list and is having to divert applicants to other Groups to try and ensure they do not miss out on this experience. This has helped fill another Group which has had difficulties with membership.

By the end of October all of our members will have been offered at least one overnight experience. Most will have had two nights. He outlined the District events which had enabled these targets and thanked the District Commissioner, Steven Haynes, for running these events.

He thanked Adam Barret and the Group Executive Team for their ongoing support which keeps the Group legal, insured and financially sound.

The Leaders, who are all volunteers, strive to provide an exciting, fun and rewarding programme for the children. We always need new volunteers so he asked parents to consider assisting. Training is provided free of charge and it is a good addition to a CV.

The group is well equipped and has a well qualified leader base which is continually being added to. All Leaders need mandatory training covering child protection, safeguarding, safety and General Data Protection Regulation.

He thanked the outgoing Group Executive members and the Leader Team for their tremendous effort over the last year.

### **Treasurer Report**

George Reubens submitted the audited accounts for the financial year from May 2023 to April 2024 see **Appendix 1**. He explained the new layout which clarified some of the headings. He explained the expenditure on building maintenance. The front entrance wall was repaired, the alarm system was upgraded and the new lock on the front gate accounted for £2450. They were all necessary to comply with our leasehold responsibilities and insurance requirements.

## **Election of Board of Trustees**

The rules for the new Board require this meeting to agree the maximum number of members. It was recommended that it should be 10. This was put to the meeting and seconded by Viv Cruickshank.

Also a Quorum has to be set. It was recommended that 60% should be the required level to make decisions. This was put to the meeting and seconded by Anya Reubens.

Adam Barrett proposed that Liz Dickinson be accepted as the Auditor of the accounts. This was agreed by the meeting.

Mick Judd explained that the current Group Executive members had agreed to stand in the new Board of Trustees. Also Kate Rathbone and Richard Doveston have asked to join.

These were all agreed as Board of Trustees members.

Mick asked that Adam Barrett be accepted as the Chair and George Reubens as Treasurer. These were agreed by the meeting.

## **District Commissioner**

Steven Haynes stated that 1<sup>st</sup> Nuneaton were the largest Group in the District and they do a fantastic job. The Leaders are well trained and they all participate in District events.

He thanked Mick Judd for his support in the District.

He recommended that parents consider joining them particularly as Leaders.

## **Meeting Closure**

The Chairman formally closed the AGM and invited the following items to occur.

### **Presentations**

Ben Waite was presented with his 5 year Service Award.

Richard Goode, who retired as Treasurer last year, was presented belatedly with his 25 year Service Award.

### **Questions**

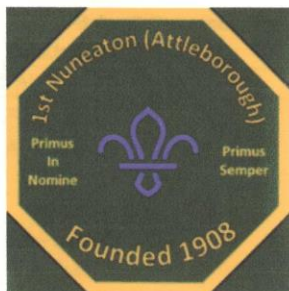
There were no questions from those attending.

The Chair closed the meeting.

## Appendix 1

# Financial Statement

1st Nuneaton Scout Group  
For the period ended 31 March 2024



Prepared by  
**George Reubens (Group Treasurer)**

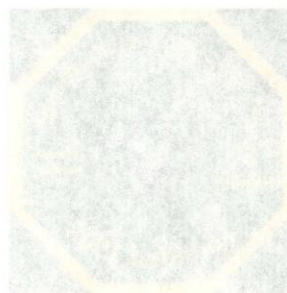
Prepared on  
**14 June 2024**

For AGM use only

## Table of Contents

---

Profit and Loss .....	3
Balance Sheet .....	4



Georgia Regions (Group) [illegible]

14 June 2024

## Profit and Loss

April 2023 - March 2024

	<b>Total</b>
<b>INCOME</b>	
Bank Interest Received	100.54
Bonfire Night Surplus	109.87
Gift Aid	4,760.64
HQ Hire	540.00
Subscriptions and Donations	
Donations	1,610.00
Subscriptions	20,773.83
<b>Total Subscriptions and Donations</b>	<b>22,383.83</b>
<b>Total Income</b>	<b>27,894.88</b>
<b>TOTAL</b>	<b>27,894.88</b>
<b>EXPENDITURES</b>	
Activity Costs	
Section activity costs	7,950.00
<b>Total Activity Costs</b>	<b>7,950.00</b>
Bank and Direct Debit costs	
Bank charges	600.00
Subs Collection Charges	880.30
<b>Total Bank and Direct Debit costs</b>	<b>1,480.30</b>
Capitation	7,620.25
Group Awards & Badges	123.00
HQ Facilities & Building costs	
HQ Building Insurance	768.27
HQ Building Upkeep	1,332.98
HQ Cleaning Costs	1,384.82
HQ Fire & Security	1,637.11
<b>Total HQ Facilities &amp; Building costs</b>	<b>5,123.18</b>
New Activity Equipment	479.32
Rent & Rates	937.75
Software fees	
Accounts Software	178.80
Online Scout Manager	261.00
Website Costs	780.00
<b>Total Software fees</b>	<b>1,219.80</b>
Utilities	
Electricity	1,972.49
Telephone and Broadband	483.84
Water charges	555.48
<b>Total Utilities</b>	<b>3,011.81</b>
<b>Total Expenditures</b>	<b>27,945.41</b>
<b>NET OPERATING INCOME</b>	<b>-50.53</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£-50.53</b>

# Balance Sheet

As of March 31, 2024

	Total
<b>FIXED ASSET</b>	
<b>Total Fixed Asset</b>	
<b>CASH AT BANK AND IN HAND</b>	
01. 1st Nuneaton - Group Bank Account	934.99
02. 1st Nuneaton - Group Reserve Account	16,100.54
<b>Total Cash at bank and in hand</b>	<b>17,035.53</b>
<b>NET CURRENT ASSETS</b>	<b>17,035.53</b>
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	
<b>Trade Creditors</b>	
Creditors	92.94
<b>Total Trade Creditors</b>	<b>92.94</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>92.94</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>16,942.59</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>16,942.59</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£16,942.59</b>
<b>CHARITY FUNDS</b>	
Opening Balance Equity	19,483.32
Retained Earnings	-2,490.20
Surplus/(Deficit)	-50.53
<b>Total Charity funds</b>	<b>£16,942.59</b>

# Management Report

1st Nuneaton Scout Group  
For the period ended 31 March 2024

Prepared on  
**3 June 2024**

# Table of Contents

---

Profit and Loss .....	3
Balance Sheet .....	4

# Profit and Loss

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# **Independent Report to the Trustees of**

## **1<sup>st</sup> Nuneaton Scout Group**

*I report on the accounts of the Group for the year ended 31<sup>st</sup> March 2024*

*As the Group trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or full independent examination that the accounts presented to me by Mr George Reubens (Group Treasurer) and to report to you.*

*In accordance with the directions given in the Group constitution, I have reviewed the records and the accounts set out on Management Report 1st Nuneaton Scout Group for the period ended 31 March 2024*

*In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.*

*Name: Mrs Liz Dickinson*

*Address: 74 Marsdale Drive  
Nuneaton  
CV10 7RU*

*Date: 8<sup>th</sup> June 2024*