

**Registered Charity Number: 518905**

**Company Number: 02121179**

**North Yorkshire Hospice Care  
(A Company Limited by Guarantee)**

**Operating as Saint Michael's Hospice, Herriot  
Hospice Homecare & Just B**

**Trustees' Report and Financial Statements  
for the year ended 31 March 2022**



**North Yorkshire Hospice Care**  
**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

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# **North Yorkshire Hospice Care**

**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

## **Charity Information**

### **Trustees**

Lesley Bers	(Joint Chair of Trustees)
Colin Tweedie	(Joint Chair of Trustees)
Dr Hilary Enevoldson	
Jean Macquarrie	(resigned 12 May 2021)
Mark Robinson	
Karen Wheeldon	
Victoria Ashley	
Catherine Walters	
Andrew Wilson	(resigned 8 June 2022)
Peter Gibson	
Dr Rosie Page	(resigned 18 August 2021)
Countess Charlotte Peel	(resigned 18 August 2021)
Darryn Hedges	
Prof Brendan Gough	(appointed 18 January 2022)
Jon Park	(appointed 1 December 2021)
Joanne Crewe	(appointed 11 November 2021)

### **Company Secretary**

Mr A Collins

### **Registered charity number**

518905

### **Company number**

02121179

### **Principal and registered office**

Saint Michael's Hospice  
Crimple House  
Hornbeam Park Avenue  
Harrogate  
HG2 8NA

### **Auditor**

Azets Audit Services Limited  
Triune Court  
Monks Cross Drive  
York  
YO32 9GZ

### **Bankers**

Barclays  
25 James Street  
Harrogate  
HG1 1QX

Lloyds TSB Commercial  
2<sup>nd</sup> Floor, Skinnergate  
Darlington  
DL3 7ND

Yorkshire Bank  
46 High Street  
Stockton on Tees  
TS18 1SB

### **Solicitors**

Raworths LLP  
89 Station Parade  
Harrogate  
HG1 1HF

## **North Yorkshire Hospice Care**

**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

### **Statement from the Joint Chair of Trustees for the year ended 31 March 2022**

The year in view for North Yorkshire Hospice Care has followed the Covid 19 dominated year that we reported on last year. We reported then that the challenges of that time would not define us – we would be defined instead by our response to those challenges. Most of those challenges have stayed with us for much of the year in view, but alongside them came new challenges including; significant increases in need across all of our services, further NHS stretch, workforce changes and the cost of living increases.

Our responses to this rapidly changing world last year continued and developed during the following twelve months. We have further increased our telephone and face to face based support for those facing grief, loss, anxiety and mental health problems. We have been proactively delivering resilience support to NHS Ambulance services throughout the UK. We have started a Wellbeing Network providing facilitated peer support groups and pre bereavement support for individuals with a terminal diagnosis. We have increased our community based service provision for those at the end of life across Hambleton, Richmondshire, Harrogate and District.

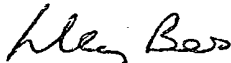
We are not stopping there – we have started services providing advanced care planning across our communities. We are working collaboratively with other local charities to adapt our current services and add new ways to ensure those who are homeless can access hospice care. At the time of writing we are almost ready to start the build programme for our new Hospice in Thirsk, Herriot @ the Lambert. We hope to report next year the opening of a six bedded inpatient unit, a community hub, a new bereavement suite and a new base from which our community services will be coordinated. These are demanding times and they are also exciting times during which we are able to ensure our services reach more people and reduce unmet need.

All of this, of course, is happening as we continue with our established services; our ten bedded inpatient unit at Saint Michael's, the specialist support service for those living with Motor Neurone Disease, Just B Bereavement Support services for adults, children and young people, mental health support for adults, emotional wellbeing support in schools through our area, a full clinical support service for those living with Lymphoedema and our HOME community service.

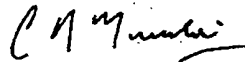
Financially we have performed well and ensured that our services and growth can be sustained into the future. Some generous government funding, sound financial planning and new ways of raising funds have put us in a good position to be able to respond to the need in an effective way.

As we look back and look ahead we find ourselves repeating last year's words; as an organisation shaped and owned by local people, we believe we have a duty to be courageous and ambitious. Our response to the rapidly changing landscape continues to rely on adaptability as one of our greatest strengths.

We would also like to take this opportunity to pay tribute, not only to the dedication of our staff, but also to our incredible volunteers working in every area of our Hospice life. We are driven by, motivated by and indebted to your wonderful commitment and support – thank you.



Lesley Bers  
Joint Chair of Trustees



Colin Tweedie  
Joint Chair of Trustees

# North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

## Report of the Trustees for the year ended 31 March 2022

The Board of Trustees presents its Report which and the audited financial statements for the year ended 31 March 2022 which are also prepared to meet the requirements for a directors' and strategic report for Companies Act 2006 purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

### Administrative details

The Charity Information page forms part of this report.

The name of the charity is North Yorkshire Hospice Care which operates under the names of Saint Michael's Hospice, Saint Michael's, Just'B' and Talking Spaces and Herriot Hospice Homecare. The charity was established as a company limited by guarantee and incorporated on 8 April 1987 (company number 02121179) and registered with the Charity Commission (registered number 518905) on 22 June 1987.

### Members of the Board of Trustees

The Members of the Board of Trustees who served during the year and up to the date of this report were:

#### Joint Chairs of Trustees:

Lesley Bers  
Colin Tweedie

#### Trustees:

Dr Hilary Enevoldson	
Jean Macquarrie	(resigned 12 May 2021)
Mark Robinson	
Karen Wheeldon	
Victoria Ashley	
Catherine Walters	
Andrew Wilson	(resigned 8 June 2022)
Peter Gibson	
Dr Rosie Page	(resigned 18 August 2021)
Countess Charlotte Peel	(resigned 18 August 2021)
Darryn Hedges	
Prof Brendan Gough	(appointed 18 January 2022)
Jon Park	(appointed 1 December 2021)
Joanne Crewe	(appointed 11 November 2021)

By agreement with the Board, meetings of Trustees were also attended by Tony Collins (Chief Executive).

The Trustees constitute Directors of the Charitable Company for the purposes of the Companies Act 2006. None of the Trustees had an interest in any of the charity's contracts either during or at the end of the financial year.

### Structure, governance and management

The maximum term of service for some Trustees exceeds the 9 years recommended by the Charity Governance Code. However, the Board of Trustees have agreed that a longer maximum term of service is more appropriate for a local service delivery charity like the Hospice and enables it to achieve the optimum balance of skills and experience on the Board.

# **North Yorkshire Hospice Care**

**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

## **Report of the Trustees for the year ended 31 March 2022**

### Status of the Company

The governing document of the company is its Memorandum and Articles of Association. The company is a Registered Charity without share capital. The liability of members, in the event of winding up, is limited by guarantee in an amount not exceeding £1 per member.

New Trustees are recruited from members of the public with an expressed interest in the organisation. Recruitment of Trustees is tailored to ensure that the Board has a broad spread of relevant skills and knowledge and is carried out following a full recruitment procedure including panel-based interviews. Trustees' terms of reference and terms of service have been produced and adopted by the Board.

Trustees are given a detailed brief of the organisation and their duties and responsibilities before they take up their role and once appointed go through a comprehensive induction programme which includes a briefing from the members of the Leadership Team. A Statement of Duties and Responsibilities is signed up to by all Trustees.

### Organisation

The Board of Trustees meets at least 6 times per year and provides the overall strategic guidance and direction for the organisation and ensures that the highest standards of governance are maintained throughout all aspects of the organisation. The Board of Trustees approves the Organisational Strategy and the ensuing annual budgets and reviews and approves all policies and procedures, as well as monitoring ongoing performance against strategy and budget.

Operational management and leadership of the organisation is delegated to the Chief Executive who works with the Leadership Team. The Board of Trustees has five sub groups: Finance, Human Resources, Strategy Achievement, Clinical Governance and Client Services Governance. These groups work closely with the Chief Executive to ensure detailed review and effective governance.

### Senior management and remuneration policy

The Chief Executive of North Yorkshire Hospice Care is Tony Collins. Management of the organisation, including responsibility for implementation of the agreed strategy within agreed budgets, is led by Tony and shared with a Leadership Team.

In line with the Pay Policy of North Yorkshire Hospice Care, remuneration levels relating to any member of the Leadership Team will be considered by the HR Trustee Group who will co-opt other Trustees to the group for this matter as deemed necessary.

The remuneration of the Chief Executive will be reviewed by a remuneration committee constituted from the chairs of the Trustee Finance Group, the Trustees Clinical Governance Group, the Trustee Strategy Achievement Group, the Trustees Client Services Governance Group and the Trustee HR Group as well as the Chair(s) of the Board of Trustees.

### Connected organisations

The trading arm of North Yorkshire Hospice Care is HDHC Enterprises Limited, an independent company whose annual report and accounts are produced separately. Further information is provided in note 15.

### **Objectives and activities**

#### Charitable objectives

The Charity's objects are specifically restricted to promote the relief of sickness and mental health and promote wellbeing by such means as the Trustees shall from time to time think fit.

# North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

## Report of the Trustees for the year ended 31 March 2022

### Charitable aims

North Yorkshire Hospice Care is a charity that exists to ensure people affected by terminal illnesses get the high quality end of life care they want, need and deserve. Since 1987 we have developed the specialist skills and local knowledge to promote and provide hospice care of the highest standard. North Yorkshire Hospice Care also exists to ensure that adults, children and young people affected by bereavement and adverse mental health receive high quality support.

North Yorkshire Hospice Care is committed to:

- Continuing to improve and expand the services available from our hospice;
- Working in collaboration with the healthcare, social care, voluntary and corporate sectors to assist people who choose to live at home at the end of their lives;
- Running a comprehensive bereavement and mental health support service for adults, children and young people;
- Playing a key role in the development of an end of life care strategy for the local and regional areas;
- Identifying and sharing excellent and innovative clinical practice through the development of an education programme for health professionals; and
- Speaking out and standing up for the views of the people who use our services, our staff and supporters.

North Yorkshire Hospice Care's vision is of a community where everyone gets the care they need to live their last years, months and days with respect and dignity. We believe personalised support should be available regardless of the illness a person is living with or the place from which they are receiving care. It is also our vision that everyone gets the support they need to help them with bereavement and adverse mental health.

As an organisation, North Yorkshire Hospice Care is driven, caring and responsive. As people, North Yorkshire Hospice Care is inclusive, honest, passionate and innovative.

All of North Yorkshire Hospice Care's services are free at the point of use and continue to be available thanks to the generosity of the communities we serve. The people of Harrogate, Knaresborough, Ripon, Wetherby, Pateley Bridge and the surrounding areas established Saint Michael's Hospice and the people of Thirsk, Northallerton, Richmond and surrounding areas established Herriot Hospice Homecare. We remain answerable to these people today.

### **Strategic Report**

#### **Achievements and performance**

#### Review of activities and the Public Benefit

We have referred to the guidance given in the Charity Commission's general guidance on public benefit when reviewing our aims, objectives and current activities and also in planning our future activities. There has been highly significant service development during the reporting period. At the end of the financial reporting period North Yorkshire Hospice Care was providing the following services to benefit the public:

- Ten beds providing specialist inpatient care: to manage pain and symptoms, for respite breaks and during the advanced stages of patients' illnesses.
- A wellbeing network providing a range of support and services for individuals living with terminal illnesses who live at home in the community, with medical and nursing support.
- A bereavement service for adults, children and young people providing resources, structured group/one to one support and fully trained individual face to face counselling, regardless of whether they were cared for by the hospice or not.
- Seven day Helplines providing support for people facing.
- A UK wide service proactively calling frontline emergency services workers to ascertain and support resilience.
- A specialist end of life care lymphoedema service.
- The provision of education and training aimed at increasing end of life care, bereavement and mental health knowledge and skills amongst health and social care professionals working outside of North Yorkshire Hospice Care.

**North Yorkshire Hospice Care**  
**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

**Report of the Trustees for the year ended 31 March 2022**

**Achievements and performance (continued)**

- The provision of a specialist co-ordination and support service for patients living with motor neurone disease and other neurological diseases working in the community directly with the patients.
- A team of trained volunteers supporting and befriending patients in their own homes as part of the wellbeing Service.
- A team of trained Health Care Assistants working in the community providing care and support for individuals at the end of life.
- A team of trained Social Care Assistants providing social care and support for individuals in their own homes in the Yorkshire Dales.
- A team of experienced and trained staff providing emotional well-being support for children and young people across secondary and primary schools.
- A team of trained professionals working with residents of care homes in advanced care planning.

**Our Volunteers**

North Yorkshire Hospice Care continues to be grateful for the enormous contribution made by volunteers throughout all aspects of hospice services. Our commitment to the recruitment, training and effective deployment of our volunteers remains strong and we are delighted that at the end of the reporting period the number of registered volunteers stood at nearly 600.

**Financial review**

<b>Income and expenditure summary</b>	<b>2022</b>	<b>2021</b>	<b>Change</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Cost of hospice services	(4,405)	(4,230)	(175)
Hospice services funding received	1,704	1,488	216
<b>Net cost of charitable activities</b>	<b>(2,701)</b>	<b>(2,742)</b>	<b>(41)</b>
Net contribution from voluntary sources (net of expenditure)	3,372	3,342	30
Other income	277	217	60
<b>Total surplus</b>	<b>948</b>	<b>817</b>	<b>131</b>

The Charity incurred a surplus of income versus expenditure for the year of £948k compared to a surplus of £817k in the previous year.

<b>Net contribution from voluntary sources</b>	<b>2022</b>	<b>2021</b>	<b>Change</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Legacies	587	310	277
Lottery	128	123	5
Shops	281	(745)	1,026
Fundraising and donations	3,204	4,348	(1,144)
	<b>4,200</b>	<b>4,036</b>	<b>164</b>
Cost of fund raising and publicity	(828)	(694)	(134)
<b>Net contribution</b>	<b>3,372</b>	<b>3,342</b>	<b>30</b>

Legacy income increased by £276k compared to the previous year. Legacy income remains difficult to predict therefore the Trustees adopt a prudent policy in setting forecasts of income and expenditure which include legacies.

The net contribution received from fundraising, donations and grants was £3,372k, an increase of £30k from the previous year.

# North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

## Report of the Trustees for the year ended 31 March 2022

### Covid-19

This year this support has included continued extraordinary funding from the Government for the hospice sector. This funding has enabled our organisation be part of the healthcare response to Covid 19; to be there for families and patients; to respond to increased and changing needs and offer significant support to our NHS and care home colleagues.

With the strict financial expenditure controls in place, this funding has and is being spent during the crisis and recovery phase.

The Charity remains financially strong with reserves of £6,582k, including cash of £1,276k.

<b>Liquidity and financial strength</b>	<b>2022</b>	<b>2021</b>	<b>Change</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Cash flow</b>			
Operating (outflow / inflow)	(309)	877	(1,186)
Capital expenditure net of proceeds from disposals	(174)	(182)	8
Investment income	13	14	(1)
Financing	(17)	(16)	(1)
<b>Net cash inflow / (outflow)</b>	<b>(487)</b>	<b>693</b>	<b>(1,180)</b>
<b>Year end cash at bank</b>	<b>1,276</b>	<b>1,763</b>	<b>(487)</b>
<b>Reserves</b>			
Unrestricted funds	5,563	4,910	653
Restricted funds	1,019	723	296
<b>Total</b>	<b>6,582</b>	<b>5,633</b>	<b>949</b>

### Reserves policy – Solvency Free ratio

North Yorkshire Hospice Care is financially well run with income and expenditure closely monitored against pre-agreed annual budgets. The Board of Trustees has established a policy having regard to the volatility of income streams and having regard to those funds not committed or invested in tangible fixed assets.

The Board of Trustees considers that the Charity should have reserves of between 20% and 50% of expenditure. The Trustees consider that reserves at this level would enable the Charity to continue its current activities in the event of a significant drop in funding whilst alternative sources of funding and activities were considered. Free reserves are calculated as Unrestricted Current assets less Unrestricted Current Liabilities and capital commitments and stood at £2,790k at 31 March 2022 (2021: £2,031k). The unrestricted reserves currently invested in tangible fixed assets are not included in this calculation. Lottery costs and depreciation are excluded from expenditure for the purposes of this calculation.

# **North Yorkshire Hospice Care**

**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

## **Report of the Trustees for the year ended 31 March 2022**

The level of reserves will be reviewed on a continuous basis. The budget for each year will be set including the level of reserves in the calculations and will aim to ensure that North Yorkshire Hospice Care's financial management is in compliance with this policy.

### Investment policy

North Yorkshire Hospice Care does not currently have any investments

From time to time, equity based shares are donated and these are retained either according to the wishes of the donor, or until such time as it is judged prudent to convert them into cash based savings.

### **Future plans**

We are now at the half way point of the current strategy. We are following a number of aged workplans all linked to the driving strategic aspirations, which are;

- Unmet need
- Improved accessibility
- Overall sustainability
- Improving and expanding our current services
- Expanding our range of services
- Equality, diversity and inclusion
- Collaborative and partnership working
- Quality and standards
- People
- Environment

### **Fundraising activities**

North Yorkshire Hospice Care's fundraising team incorporates many fundraising initiatives including but not limited to; In Memory, Community, Corporate, third party and bespoke events, Regular/Individual giving, collection boxes, as well as Saint Michael's Community Lottery.

How we deliver the fundraising initiatives varies but would usually include face to face, telephone, written communication. Other methods could include cold calling but any approach made is in line with relevant legislation and guidelines.

North Yorkshire Hospice Care is registered with the Fundraising Regulator and is overseen by the Chief Executive. North Yorkshire Hospice Care is also registered with the Gambling Commission ensuring all lotteries and raffle activity is in line with regulatory guidelines.

All persons acting on behalf of North Yorkshire Hospice Care within a fundraising role do so in accordance with North Yorkshire Hospice Care's policies and procedures. Any third party fundraisers raising funds on North Yorkshire Hospice Care's behalf are monitored by the staff team and work in line with North Yorkshire Hospice Care's policies. For any professional fundraisers a signed agreement would be completed and the relationship monitored throughout via regular review.

North Yorkshire Hospice Care's fundraising team works in line with North Yorkshire Hospice Care's policies on protecting vulnerable people and pays particularly close attention to the guidelines produced by the Fundraising Regulator and IOF regarding soliciting donations. For public facing fundraising activity, such as lottery canvassing the team adhere to a code of conduct and work in line with guidelines and rules set out by the Fundraising Regulator. The team also work in line with the 'Fundraising with vulnerable people policy' and all team members carrying out this specific type of activity read and complete the canvassing Training Manual.

We have not received any fundraising related complaints during the year.

# North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

## Report of the Trustees for the year ended 31 March 2022

### Principal risks and uncertainties

#### Risk management

The Board of Trustees identifies and regularly reviews major strategic risks to which the charity is exposed and has put systems in place to mitigate such risks, through policies and procedures. The organisation has completed risk assessments in support of fire safety, health and safety, food hygiene and infection control, which we consider to be the key risks to the organisation. All specific fundraising events are subject to individual risk assessments. Where risks have been identified, action has been taken to minimise them and insurance cover has been taken out where considered prudent.

### Trustees and their statutory responsibilities

The Trustees (who are also directors of North Yorkshire Hospice Care for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### Statement of disclosure to the auditor

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

## **North Yorkshire Hospice Care**

**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

### **Report of the Trustees for the year ended 31 March 2022**

#### **Auditors**

The auditors, Azets Audit Services Limited, are deemed to be reappointed annually under s487(2) of the Companies Act 2006.

This report, which also incorporates the requirements of the Strategic Report, was approved by the Board of Trustees and signed on its behalf by:



Mr A Collins

Date: **14 October 2022**

**Company Secretary and  
Chief Executive**

# North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

## Independent Auditor's Report to the Members of North Yorkshire Hospice Care

### Opinion

We have audited the financial statements of North Yorkshire Hospice Care for the year ended 31 March 2022 which comprise the statement of financial activities, and balance sheet, the cash flow statement and notes to the financial statements including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# **North Yorkshire Hospice Care**

**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

## **Independent Auditor's Report to the Members of North Yorkshire Hospice Care**

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report (incorporating the strategic report and the directors' report) has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

### **Responsibilities of the Trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## **North Yorkshire Hospice Care**

**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

### **Independent Auditor's Report to the Members of North Yorkshire Hospice Care**

#### **Extent to which the audit was considered capable of identifying irregularities, including fraud**

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, through discussion with the Trustees and other management, and from inspection of the charity's regulatory and legal correspondence. We discussed with the Trustees and other management the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance during the audit.

The charitable company is subject to laws and regulations that directly affect the financial statements including company law, charity law, financial reporting legislation, pensions legislation, taxation legislation and further laws and regulations that could indirectly affect the financial statements, comprising safeguarding, medicines regulation, environmental, health and safety and employment legislation. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any. These procedures did not identify any potentially material actual or suspected non-compliance.

To identify risks of material misstatement due to fraud we considered the opportunities and incentives and pressures that may exist within the charitable company to commit fraud. Our risk assessment procedures included: enquiry of Trustees and other management to understand the high level policies and procedures in place to prevent and detect fraud, reading Board minutes and considering performance targets and incentive schemes in place for management. We communicated identified fraud risks throughout our team and remained alert to any indications of fraud during the audit.

As a result of these procedures we identified the greatest potential for fraud in the following areas:

- income recognition and in particular the risk that income is recognised in the wrong reporting period; and
- subjective accounting estimates including valuation of the gift of the Lambert Hospital.

Fraud risks arise due to a potential desire to present results in a differing light to meet management objectives.

As required by auditing standards we also identified and addressed the risk of management override of controls. We performed the following procedures to address the risks of fraud identified:

- identifying and testing high risk journal entries through vouching the entries to supporting documentation;
- assessing significant accounting estimates for bias; and
- testing the recognition of income and in particular that it was appropriately recognised or deferred.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

## **North Yorkshire Hospice Care**

**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

### **Independent Auditor's Report to the Members of North Yorkshire Hospice Care**

#### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Azets Audit Services Limited*

**Laura Mashedor (Senior Statutory Auditor)**  
**For and on behalf of Azets Audit Services Limited**  
Chartered Accountants  
Statutory Auditor

14 October 2022

.....  
Triune Court  
Monks Cross Drive  
York  
YO32 9GZ

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Statement of Financial Activities (incorporating an Income and Expenditure Account) for the year ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
<b>Income from:</b>					
Donations and grants	2	1,215,763	1,788,499	3,004,262	4,207,202
Legacies		586,514	-	586,514	310,140
<b>Other trading activities</b>					
Fundraising activities		175,677	-	175,677	126,988
Sale of donated goods		1,690,349	-	1,690,349	568,446
Lottery income		220,538	-	220,538	218,160
Deed of covenant		10,476	-	10,476	-
<b>Investments</b>	2	13,415	-	13,415	13,989
		3,912,732	1,788,499	5,701,231	5,444,925
<b>Charitable activities</b>					
NHS funding		1,072,390	-	1,072,390	898,879
NHS Fast Track funding for Home Service		465,601	-	465,601	433,254
Education and services		166,243	-	166,243	155,826
		1,704,234	-	1,704,234	1,487,959
<b>Other income</b>		277,409	-	277,409	217,124
<b>Total income</b>		5,894,375	1,788,499	7,682,874	7,150,008
<b>Expenditure on:</b>					
<b>Raising funds</b>					
Fundraising and publicity		827,818	-	827,818	694,273
Lottery expenditure		92,399	-	92,399	94,983
Cost of selling donated		1,409,549	-	1,409,549	1,314,161
	3	2,329,766	-	2,329,766	2,103,417
<b>Charitable activities</b>					
Cost of providing hospice services		2,912,206	1,492,783	4,404,989	4,230,396
<b>Total expenditure</b>	3	5,241,972	1,492,783	6,734,755	6,333,813

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Statement of Financial Activities (incorporating an Income and Expenditure Account) for the year ended 31 March 2022 (continued)

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
<b>Net income</b>		652,403	295,716	948,119	816,195
Total funds brought forward		4,910,270	723,362	5,633,632	4,817,437
<b>Total funds carried forward</b>	<b>16</b>	<b>5,562,673</b>	<b>1,019,078</b>	<b>6,581,751</b>	<b>5,633,632</b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The statement of financial activities includes all gains and losses recognised in the year.

The results for the year all relate to continuing operations.

A fully detailed Statement of Financial Activities for the year ended 31 March 2021 is shown at note 20.

# North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

## Balance Sheet as at 31 March 2022

	Notes	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	7	3,615,496		3,305,684	
<b>Current assets</b>					
Debtors	8	2,402,781		1,396,799	
Cash at bank and in hand		1,276,239		1,763,497	
		3,679,020		3,160,296	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	9	(578,037)		(679,863)	
<b>Net current assets</b>		3,100,983		2,480,433	
<b>Total assets less current liabilities</b>		6,716,479		5,786,117	
Creditors: amounts falling due after more than one year	11	(134,728)		(152,485)	
<b>Total assets less total liabilities</b>		6,581,751		5,633,632	
<b>Reserves</b>					
Unrestricted funds	12	5,562,673		4,910,270	
Restricted funds	13	1,019,078		723,362	
	16	6,581,751		5,633,632	

The notes on pages 19 to 37 form part of these financial statements.

The Financial Statements were approved by the Trustees and signed on its behalf by:



Lesley Bers  
Joint Chair of Trustees



Colin Tweedie  
Joint Chair of Trustees

Date: 14/10/22

Company Number: 02121179

**North Yorkshire Hospice Care**  
**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

**Cash Flow Statement for the year ended 31 March 2022**

	Note	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Net cash (used in) / provided by operating activities	<b>18</b>	(309,629)	877,297
<b>Cash flows from investing activities</b>			
Investment income		13,415	13,989
Payments to acquire tangible fixed assets		(173,992)	(181,755)
<b>Cash used in investing activities</b>		<b>(160,577)</b>	<b>(167,766)</b>
<b>Cash flows from financing activities</b>			
Mortgage capital payments in year		(17,052)	(16,375)
<b>Cash (outflow) from financing activities</b>		<b>(17,052)</b>	<b>(16,375)</b>
<b>Change in cash and cash equivalents in the year</b>		<b>(487,258)</b>	<b>693,156</b>
Cash and cash equivalents at the beginning of the year		1,763,497	1,070,341
<b>Cash and cash equivalents at the end of the year</b>		<b>1,276,239</b>	<b>1,763,497</b>

# North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

## Notes to the Financial Statements for the year ended 31 March 2022

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### Company information

The Charity is a company limited by guarantee, the liability of the Directors is limited to £1, and a charity registered in England and Wales. The registered office is Crimple House, Hornbeam Park Avenue, Harrogate, HG2 8NA.

#### Accounting convention

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) ("Charities SORP (FRS 102)"), the Financial Reporting Standard applicable in the UK and Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

North Yorkshire Hospice Care meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

#### Going concern

The Trustees have at the time of approving the financial statements a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attaching to the item(s) have been met, it is probable that the income will be received and the amount can be measured reliably.

Income received in advance of fundraising events is deferred until the event has taken place and the criteria for income recognition are met.

#### Grants

Income from government and other grants whether 'capital grants' or 'revenue grants' is recognised when the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably and not deferred.

#### Legacies

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the hospice that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy in whole or part, is only considered probable when the amount can be measured reliably and where the hospice is not aware of any potential challenge to the estate. Where legacies have been notified to the charity or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

**North Yorkshire Hospice Care**  
**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

**Notes to the Financial Statements for the year ended**  
**31 March 2022**

**1. Accounting policies (continued)**

At 31 March 2022, the Charity was not aware of any legacies that it is entitled to but had insufficient information to measure the monetary value.

**Donated goods, services and facilities**

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from use of the item is probable and the economic benefit can be measured reliably. In accordance with Charities SORP (FRS 102), the value of volunteer time is not recognised in the financial statements. Please refer to the Trustees' Annual Report for more information.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is recognised in expenditure in the period of receipt.

Income from goods donated for sale in the charity's shops is recognised at point of sale. As a result of the high volume of low value donated goods received by the charity, the cost of recognising these items at fair value on receipt would outweigh the benefit of recognising them in the accounts.

**Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of interest paid or payable by the Bank.

**Fund accounting**

Funds held by the charity are either:

*Unrestricted general funds* - these are funds which can be used in accordance with the charitable objects of the charity at the discretion of the Trustees.

*Restricted funds* - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanations of the nature and purpose of restricted funds is included within the notes to the financial statements.

**Expenditure and irrecoverable VAT**

Expenditure is included in the Statement of Financial Activities on an accruals basis, exclusive of any VAT which can be recovered.

Expenditure which is directly attributable to specific activities has been included in the appropriate cost categories. Where costs are attributable to more than one activity (including support costs), they have been apportioned across the cost categories on a basis consistent with the use of these resources. Cost allocations have been based on staff time between each activity.

**Staff costs**

The costs of short term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

# North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

## Notes to the Financial Statements for the year ended 31 March 2022

### 1. Accounting policies (continued)

#### Pensions

The charity operates a defined contribution scheme. The assets of the schemes are held separately from those of the charity and are invested in independent funds. The charge to the Statement of Financial Activities ("SoFA") represents the contributions payable by the charity to the scheme during the year.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the SoFA on a straight-line basis over the period of the lease.

#### Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental costs of acquisition. Depreciation is calculated to write off the cost or valuation, less estimated residual values, of tangible fixed assets over their estimated useful lives to the charity. The annual depreciation rates and methods are as follows:-

Leasehold property	- Straight-line over the life of the lease
Freehold property	- See below
Motor vehicles	- 25% on a straight-line basis
Fixtures and equipment	- 25% on a straight-line basis
Assets under construction	- Not depreciated until brought into use

Land is not depreciated. No depreciation is charged on the freehold property other than impairments as the Board of Trustees consider that the economic life and residual value of the property are such that any depreciation charge arising would be immaterial both on an annual and aggregate basis.

#### Stocks

Donated items of stock for resale are not included in the financial statements until they are sold as the Trustees consider it impractical to assess the amount of donated stock held as there is no system in place to record these items or value them until they are sold. The value of these goods to the charity is therefore recognised when they are sold in the shops.

#### Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity held for working capital.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

**North Yorkshire Hospice Care**  
**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

**Notes to the Financial Statements for the year ended**  
**31 March 2022**

**1. Accounting policies (continued)**

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. The impairment loss is recognised in the income and expenditure account.

**Creditors, loans and provisions**

Creditors, loans and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are only derecognised when, and only when, the charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting end date, taking into account the risks and uncertainties surrounding the obligation.

**Taxation**

North Yorkshire Hospice Care is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the Hospice is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 in respect of income and gains arising.

**Critical accounting estimates and judgements**

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are outlined below.

**Residual values of freehold properties:** The charity owns freehold properties which are depreciated at cost less estimated residual value over the remainder of their useful economic life. The residual values are estimated based on the current market value of the properties assuming they are already of the age and condition expected at the end of their useful life.

**Legacies:** The value of accrued legacies are estimated based on management review of estate accounts and other information provided by executors.

**Gifts in kind:** The charity receives goods and services by way of donation, these are recognised as donations within gifts in kind in accordance with the accounting policy. During the year the Trustees have recognised a donation of £350,000 in respect of the freehold building known as Lambert Hospital. This was donated to the charity in 2019, however it was subject to obligations around ensuring sufficient funds were raised to enable complete refurbishment of the hospital to bring it back into use. This obligation was challenging and was only met on the financial year to 31 March 2022 and accordingly the asset was recognised during the current financial year at the fair value of the building at the date of transfer.

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 2. Income

	2022 £	2021 £
<b>Donations and grants</b>		
Donations	1,212,245	1,523,229
Donation in kind – Lambert Hospice	350,000	-
COVID Retail Support Grants	58,350	498,023
NHSE COVID funding	1,140,914	1,615,633
Coronavirus Job Retention Scheme	33,198	439,261
Gift aid	209,555	131,056
	3,004,262	4,207,202
<b>Investments</b>		
Interest on cash deposits	815	1,337
Rental Income	12,600	12,652
	13,415	13,989

The hospice benefits greatly from the involvement of its many volunteers, details of which are given in the trustees' annual report. In accordance with FRS 102, the economic contribution of volunteers is not recognised in the accounts.

#### 3. Total expenditure

Year ended 31 March 2022	Direct staff costs £	Direct costs £	Support costs £	Depreciation £	2022 Total £
<b>Expenditure on raising funds</b>					
Fundraising activities	671,100	53,523	94,475	8,720	827,818
Lottery expenditure	4,678	82,939	-	4,782	92,399
Cost of selling donated goods	871,994	426,146	68,663	42,746	1,409,549
	1,547,772	562,608	163,138	56,248	2,329,766
<b>Expenditure on charitable activities</b>					
Cost of providing Hospice services	2,812,578	429,192	1,005,287	157,932	4,404,989
<b>Total expenditure</b>	4,360,350	991,800	1,168,425	214,180	6,734,755

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2021

#### 3. Total expenditure (cont..)

Year ended 31 March 2021	Direct staff costs £	Direct costs £	Support costs £	Depreciation £	2021 Total £
<b>Expenditure on raising funds</b>					
Fundraising activities	526,190	52,792	96,044	19,247	694,273
Lottery expenditure	5,561	83,919	-	5,503	94,983
Cost of selling donated goods	817,165	403,192	54,634	39,170	1,314,161
	1,348,916	539,903	150,678	63,920	2,103,417
<b>Expenditure on charitable activities</b>					
Cost of providing Hospice services	2,880,098	336,456	853,816	160,026	4,230,396
<b>Total expenditure</b>	<b>4,229,014</b>	<b>876,359</b>	<b>1,004,494</b>	<b>223,946</b>	<b>6,333,813</b>

#### 4. Support costs

Included in the analysis of total expenditure above are support costs, which have been allocated on an estimated usage basis, as follows:

Year ended 31 March 2022	Staff costs £	Finance and IT systems £	Admin costs £	2022 Total £
Fundraising activities	68,663	10,572	15,240	94,475
Cost of selling donated goods	68,663	-	-	68,663
Cost of providing hospice services	774,688	99,175	131,424	1,005,287
<b>Total</b>	<b>912,014</b>	<b>109,747</b>	<b>146,664</b>	<b>1,168,425</b>

Year ended 31 March 2021	Staff costs £	Finance and IT systems £	Admin costs £	2021 Total £
Fundraising activities	54,634	17,408	24,002	96,044
Cost of selling donated goods	54,634	-	-	54,634
Cost of providing hospice services	619,186	98,648	135,982	853,816
<b>Total</b>	<b>728,454</b>	<b>116,056</b>	<b>159,984</b>	<b>1,004,494</b>

#### 5. Net expenditure for the year

This is stated after charging:-	2022 £	2021 £
Depreciation of tangible assets	214,180	223,946
Auditor's remuneration - audit	10,250	8,950
- other services	1,850	1,750
Operating lease rentals	217,987	273,578

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 6. Staff numbers and costs

The average total number of employees during the year (including bank staff) was:

	2022 Number	2021 Number
Patient care	156	173
Administration and fundraising	72	68
	228	241

The aggregate payroll costs for the year were as follows:

	2022 £	2021 £
Wages and salaries	4,262,255	4,035,396
Social security costs	310,493	287,206
Other pension costs	280,616	311,913
Redundancy costs	9,457	32,780
	4,862,821	4,667,295
Non-payroll costs including doctors fees and travel expenses	409,543	290,178
	5,272,364	4,957,473

Doctors' fees of £111,178 (2021 - £191,740) were recharged to the hospice by Harrogate CCG in the year.

The number of employees with benefits in excess of £60,000, classified within bands of £10,000 is:

	2022 Number	2021 Number
£60,000 - £70,000	1	-
£80,000 - £90,000	-	1
£90,000 - £100,000	1	-

The Trustees did not receive any remuneration benefits, or out of pocket expenses during the year (2021 - none).

The key management personnel of the Charity comprise the Trustees and the 10 members of the senior management team (2021 senior management team comprised 9 members). The total remuneration of the key management personnel employed by the Charity was £604,214 (2021 - £532,329 for the 9 members).

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 7. Tangible fixed assets

	Assets under construction £	Freehold land and buildings £	Leasehold land and buildings £	Motor vehicles £	Fixtures and equipment £	Total £
<b>Cost</b>						
At 1 April 2021	-	4,031,380	595,157	60,310	1,223,939	5,910,786
Additions	527,815	-	4,492	15,502	126,183	523,992
At 31 March 2022	377,815	4,031,380	599,649	75,812	1,350,122	6,434,778
<b>Depreciation</b>						
At 1 April 2021	-	1,057,625	440,156	57,811	1,049,510	2,605,102
Charge for the year	-	65,951	31,319	6,375	110,535	214,180
At 31 March 2022	-	1,123,576	471,475	64,186	1,160,045	2,819,282
<b>Net book values</b>						
At 31 March 2022	377,815	2,907,804	128,174	11,626	190,077	3,615,496
At 31 March 2021	-	2,973,755	155,001	2,499	174,429	3,305,684

Included above is £3,140,044 (2021 – £2,790,044) in respect of freehold land and buildings which has not been depreciated in accordance with the tangible fixed assets accounting policy.

Assets under construction represent the transfer in on Lambert Hospital, as disclosed in note 2, and subsequent expenditure. Assets under construction are not depreciated until brought into use.

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 8. Debtors

	2022 £	2021 £
Trade debtors	319,916	111,413
Other debtors	7,611	18,904
VAT recoverable	94,879	53,422
Prepayments	153,279	135,856
Accrued income	1,827,096	1,077,204
	<u>2,402,781</u>	<u>1,396,799</u>

The above includes accrued income of £727,100 (2021 - £613,600) in respect of legacies of which £464,500 (2021 - £262,600) was notified in the year.

#### 9. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	152,689	176,126
Taxes and social security costs	84,751	69,226
Other creditors	40,335	37,994
Accruals and deferred income (Note 10)	282,505	379,465
Mortgage: capital payments due in next 12 months	17,757	17,052
	<u>578,037</u>	<u>679,863</u>

Included within other creditors is an amount of £2,254 (2021 - £2,625) which relates to credit cards secured by way of a charge over freehold property.

See note 11 for details of mortgage including security/charges.

#### 10. Deferred income

	2022 £	2021 £
At 1 April 2021	223,014	58,463
Amount released to Income	(223,014)	(55,963)
Amount deferred in the year	146,558	220,514
At 31 March 2022	<u>146,558</u>	<u>223,014</u>

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 11. Creditors: amounts falling due after more than one year

	2022 £	2021 £
Mortgage: capital payments due after more than one year	134,728	152,485

An analysis of the maturity of the loan is given below:

	2022 £	2021 £
Mortgage: capital payments due in next 12 months	17,757	17,052
<b><i>Mortgage: capital payments due after more than one year:</i></b>		
Amounts due within one to two years	20,046	19,246
Amounts due within two to five years	60,399	58,002
Amounts due after more than five years	54,283	75,237
	134,728	152,485
<b>Total outstanding</b>	152,485	169,537

The mortgage is secured by a debenture comprising fixed charge on the freehold building and floating charges over all the assets of the company. The loan is repayable in monthly instalments ending in September 2029. Interest on the loan facility is chargeable at 4.06%.

#### 12. Unrestricted funds

	2022 £	2021 £
At 1 April 2021	4,910,270	4,006,130
Net income	652,403	904,140
At 31 March 2022	5,562,673	4,910,270

**North Yorkshire Hospice Care**  
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**Notes to the Financial Statements for the year ended  
31 March 2022**

**13. Restricted funds**

<b>For the year ended 31 March 2022</b>	<b>Balance at 1 April 2021 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Balance at 31 March 2022 £</b>
Saint Michael's at Starbeck	110,012	-	(43,125)	66,887
Lambert Hospital	-	350,000	-	350,000
IPU refurbishment 2012	5,150	-	(5,150)	-
NHSE Grant Funding	-	1,129,183	(1,129,183)	-
Day Therapy refurbishment	412	-	(412)	-
IPU equipment	48,118	35,695	(22,335)	61,478
Volunteer Visitors	-	28,603	(28,603)	-
DTU equipment	9,574	-	(9,145)	429
Just B Children/Young Persons	7,973	-	(7,973)	-
Just B	-	21,121	(21,121)	-
BBC Children in Need 4 (Just B)	-	22,700	(22,700)	-
Reeth Project	-	25,000	(25,000)	-
Pool Car	-	11,500	(3,875)	7,625
NYCC Stronger Communities 1	4,808	-	(4,808)	-
NYCC Stronger Communities 4	-	28,000	(28,000)	-
Talking Spaces	-	39,321	(39,321)	-
NYCC Cllr Locality Budgets 1	819	-	-	819
NYCC Cllr Locality Budgets 2	1,927	-	-	1,927
NYCC Cllr Locality Budgets 3	-	1,000	-	1,000
IPU/DTU refurbishment 2018	23,335	-	(7,484)	15,851
Dementia	6,852	-	(6,852)	-
Simulation equipment	2,152	-	-	2,152
MND Nurse	-	13,790	(13,790)	-
Herriot Hospice Homecare	129,995	-	(19,620)	110,375
Playlist for Life	3,997	-	(3,997)	-
Lambert building	288,873	74,836	(43,705)	320,004
Breathlessness project	39,870	-	-	39,870
Homelessness project	29,103	-	-	29,103
Other funds	10,392	7,750	(6,584)	11,558
	<b>723,362</b>	<b>1,788,499</b>	<b>(1,492,783)</b>	<b>1,019,078</b>

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 13. Restricted funds (continued)

Fund	Purpose
Saint Michael's at Starbeck	This represents funds to purchase and convert a property in Starbeck to enable Saint Michael's to extend its reach into the community. The Department of Health gave £341,290 to help fund this project, along with £10,000 from Garfield Weston Foundation and The Rayne Foundation and Big Lottery Fund Grant.
Lambert Hospital	This represents the gift of the premises of Lambert Hospital from Hambleton District Council which is to be developed as a centre to provide end of life care.
IPU Refurbishment	This was established for the purpose of extensive refurbishment to the In Patient Unit; it includes a grant from the DoH of £296,000. Work was completed in June 2012. The Kirkby Foundation, The Harry Bolland Trust, Leeds Building Society and Sovereign Health Care Charitable Trust also made donations to the IPU.
NHSE Grant Funding	This is funding towards the cost of running Hospice services during the COVID-19 pandemic
Day Therapy refurbishment	The Kirkby Foundation, Garfield Weston Foundation and The Hedley Foundation provided funds towards the refurbishment of the treatment
IPU equipment	Several trusts have contributed valuable funds enabling us to ensure our Inpatient Unit is suitably equipped.
Volunteer visitors	This represents money which has been given to support the volunteer visitor project which sees volunteers providing a befriending service. Aged Veterans Fund Funding through Community First Yorkshire has supported Volunteer Visitors, alongside bereavement and counselling support for aged veterans. Aged Veterans Fund Funding through Hospice UK has also supported aged veterans at Herriot Hospice Homecare with volunteering and bereavement support.
DTU equipment	Several trusts have contributed valuable funds enabling us to ensure our Day Therapy Unit is suitably equipped.
Just B	Other trusts have contributed valuable funds enabling us to provide our Just B services to adults, children and young people. Support for emotional wellbeing, bereavement and trauma.
BBC Children in Need	1 Just B - funding has been granted over three years to support the Senior Bereavement Support worker for Children & Young People. 2 COVID-19 2020 Booster Programme - funding has been granted for technology and Just B staff training 3 COVID-19 Next Steps Programme - funding has been granted to support Just B children and young people's support worker, resources and technology 4 Bereavement support for Children and Young Persons.

## North Yorkshire Hospice Care

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### Notes to the Financial Statements for the year ended 31 March 2022

#### 13. Restricted funds (continued)

Fund	Purpose
Reeth Project	To evaluation and initiate to provide care and support to the elderly in super rural areas
Pool Car	To provide a pool car for the Health Care Assistants working in the community
NYCC Stronger Communities	1 Grant awarded for self-harm support services 2 Grant to support Harrogate and Craven Suicide Prevention 3 Grant to support suicide prevention for men, Herriot Hospice Homecare 4. To deliver a postvention service across North Yorkshire
Talking Spaces	An adults counselling service to support members of the community with a range of mental health and wellbeing issues
NYCC County Councillor Locality Budgets	1 £1,000 has been donated towards a bed for IPU 2 £2,102 has been donated for the development of the Lambert 3 £1,000 for catering equipment
IPU/DTU refurbishment 2018	Support pledged from The Wolfson Foundation and The Bernard Sunley Charitable Foundation as well as valuable funds from other trusts.
Dementia	Several organisations including North Yorkshire County Council, County Councillor Locality Budgets have supported our work for all patients living with dementia.
Simulation equipment	Towards the cost of simulation and other training equipment to enable our staff to provide suitable care for our patients.
MND Nurse	Practical and emotional support for patients and families living with Motor Neurone Disease
Herriot Hospice Homecare	This represents the transfer from Herriot Hospice Homecare as part of the merger on 31 March 2019
Playlist for Life	Support pledged to the development of a service offering Playlist for Life.
Lambert building	Funding provided by supporters including The Friends of the Lambert Hospital to enable us to build a 6 bed in patient unit, community hub and bereavement counselling rooms in the building formerly known as the Lambert Hospital in Thirsk.
Breathlessness project	Funding provided to enable us to pilot a breathlessness crisis response service for people with advanced lung disease.

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 13. Restricted funds (continued)

Homelessness project	Funding to train end of life healthcare specialists as homelessness champions, provide drop-in talking therapy support and a training programme for professionals supporting homeless people.
Neurological Community Specialist nurse	This post is supported by The February Foundation and other donors.
Home Service	Several organisations and individuals have made donations towards the cost of the provision of healthcare assistants to deliver end of life care to patients in their own home
HHH Aged Veterans	Supporting aged veterans through volunteering or bereavement support
Prince of Wales Charitable Fund	A grant has been awarded for the Just B Bereavement Service
Retail Van	Funding provided to enable us the purchase of a van for use in our Retail operations.
Youth Endowment Fund	Grant awarded to support Just B schools
Other	This comprises restricted funds with an individual balance carried forward of less than £3,000..

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 13. Restricted funds (continued)

For the year ended 31 March 2021	Balance at 1 April 2020 £	Income £	Expenditure £	Transfer £	Balance at 31 March 2021 £
Saint Michael's at Starbeck	153,137	-	(43,125)	-	110,012
IPU refurbishment 2012	36,050	-	(30,900)	-	5,150
NHSE Grant Funding	-	1,615,633	(1,615,633)	-	-
Day Therapy refurbishment	1,406	-	(994)	-	412
IPU equipment	34,874	38,088	(24,844)	-	48,118
Volunteer visitors	-	37,241	(37,241)	-	-
DTU equipment	11,102	5,000	(6,528)	-	9,574
Just B Children/Young Persons	109,677	34,264	(39,735)	(96,233)	7,973
BBC Children in Need 1	-	45,175	(45,175)	-	-
BBC Children in Need 2	-	3,206	(3,206)	-	-
BBC Children in Need 3	-	15,614	(15,614)	-	-
HHH Aged Veterans	-	9,650	(9,650)	-	-
Prince of Wales Charitable Fund	-	5,000	(5,000)	-	-
NYCC Stronger Communities 1	-	5,000	(192)	-	4,808
NYCC Stronger Communities 2	-	4,000	(4,000)	-	-
NYCC Stronger Communities 3	-	3,742	(3,742)	-	-
NYCC Cllr Locality Budgets 1	-	1,000	(181)	-	819
NYCC Cllr Locality Budgets 2	-	2,102	(175)	-	1,927
Youth Endowment Fund	-	30,328	(30,328)	-	-
Just B – Adult Bereavement	-	52,531	(52,531)	-	-
IPU/DTU refurbishment 2018	30,819	-	(7,484)	-	23,335
Dementia	6,760	8,507	(8,415)	-	6,852
Neurological Community Specialist	2,572	1,000	(3,572)	-	-
Simulation equipment	3,155	-	(1,003)	-	2,152
Home Service	57,744	25,170	(82,914)	-	-
Herriot Hospice Homecare	132,828	-	(2,833)	-	129,995
Playlist for Life	3,997	-	-	-	3,997
Retail van	2,500	-	(2,500)	-	-
Lambert building	149,756	140,573	(1,456)	-	288,873
Breathlessness project	39,870	-	-	-	39,870
Homelessness project	29,103	-	-	-	29,103
Other funds	5,957	9,000	(4,565)	-	10,392
	811,307	2,091,824	(2,083,536)	(96,233)	723,362

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 14. Financial commitments

At 31 March 2022 the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

	Land and buildings £	Other operating leases £	2022 Total £	Land and buildings £	Other operating leases £	2021 Total £
Due within one year	211,249	6,738	217,987	263,300	10,278	273,578
Due between two and five years	355,959	5,916	361,875	514,327	17,156	531,483
Due after five years	70,310	-	70,310	254,125	-	254,125
	637,518	12,654	650,172	1,031,752	27,434	1,059,186

#### 15. Related party transactions

HDHC Enterprises Limited ("HDHCE") is related to the Hospice by way of common directors. Included within other debtors is £4,075 payable by HDHCE (2021 - other creditors of £15,054 payable to HDHCE). HDHCE generated profit in the year of £10,476 which was given to the Charity under a Deed of Covenant (2021 - £9,517).

Tina Hedges is the spouse of Darryn Hedges (a Trustee and director appointed 11 March 2021) and is employed as part of the senior management team by the Charity and received a salary and pension contributions during the period to 31 March 2022 of £46,987 (period 11 to 31 March 2021 £1,992).

Tony Collins (CEO) is a trustee of Hospice UK ("HUK"). Included within sales is £261,995 for grants and other services provided from North Yorkshire Hospice Care (2021 - £325,382) and included within debtors is £160,784 payable by HUK to North Yorkshire Hospice Care (2021 - £nil payable by HUK).

#### 16. Analysis of net assets between funds

Fund balances are represented by:

Fund balances at 31 March 2022	Unrestricted funds £	Restricted funds £	Total £
Tangible fixed assets	2,802,584	812,912	3,615,496
Current assets	3,472,854	206,166	3,679,020
Current liabilities	(578,037)	-	(578,037)
Liabilities due after more than one year	(134,728)	-	(134,728)
<b>Total net assets</b>	<b>5,562,673</b>	<b>1,019,078</b>	<b>6,581,751</b>

**North Yorkshire Hospice Care**  
**Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B**

**Notes to the Financial Statements for the year ended  
31 March 2022**

**16. Analysis of net assets between funds (continued)**

<b>Fund balances at 31 March 2021</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total £</b>
Tangible fixed assets	3,031,694	273,990	3,305,684
Current assets	2,710,924	449,372	3,160,296
Current liabilities	(679,863)	-	(679,863)
Liabilities due after more than one year	(152,485)	-	(152,485)
<b>Total net assets</b>	<b>4,910,270</b>	<b>723,362</b>	<b>5,633,632</b>

**17. Capital commitments**

At 31 March 2022 the charity was committed to capital expenditure of £105,250 (2021 - £19,765).

**18. Reconciliation of net movement in funds to net cash provided by operating activities**

	<b>2022 £</b>	<b>2021 £</b>
Net income	948,119	816,195
Investment income	(13,415)	(13,989)
Depreciation	214,180	223,946
Gift in Kind - Lambert Hospital	(350,000)	-
Loss on disposal of fixed asset	-	2,182
Increase in debtors	(1,005,982)	(259,564)
(Decrease) / Increase in creditors	(102,531)	108,527
<b>Net cash (outflow)/inflow from operating activities</b>	<b>(309,629)</b>	<b>877,297</b>

**19. Net debt**

31 March 2022			
Cash at bank and in hand	1,763,497	(487,258)	1,276,239
Mortgage	(169,537)	17,052	(152,485)
<b>Net cash</b>	<b>1,593,960</b>	<b>(470,206)</b>	<b>1,123,754</b>
31 March 2021			
Cash at bank and in hand	1,070,341	693,156	1,763,497
Mortgage	(185,912)	16,375	(169,537)
<b>Net cash</b>	<b>884,429</b>	<b>709,531</b>	<b>1,593,960</b>

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Notes to the Financial Statements for the year ended 31 March 2022

#### 20. Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 March 2021

	Unrestricted funds £	Restricted funds £	2021 Total £
<b>Income from:</b>			
Donations and grants	2,120,528	2,086,674	4,207,202
Legacies	310,140	-	310,140
<b>Other trading activities</b>			
Fundraising activities	121,838	5,150	126,988
Sale of donated goods	568,446	-	568,446
Lottery income	218,160	-	218,160
<b>Investments</b>	13,989	-	13,989
	3,353,101	2,091,824	5,444,925
<b>Charitable activities</b>			
NHS funding	898,879	-	898,879
NHS Fast Track funding for Home Service	433,254	-	433,254
Education and services	155,826	-	155,826
	1,487,959	-	1,487,959
<b>Other income</b>	217,124	-	217,124
<b>Total income</b>	5,058,184	2,091,824	7,150,008
<b>Expenditure on:</b>			
<b>Raising funds</b>			
Fundraising and publicity	694,273	-	694,273
Lottery expenditure	94,983	-	94,983
Cost of selling donated goods	1,311,328	2,833	1,314,161
	2,100,584	2,833	2,103,417
<b>Charitable activities</b>			
Cost of providing hospice services	2,149,693	2,080,703	4,230,396
<b>Total expenditure</b>	4,250,277	2,083,536	6,333,813

## North Yorkshire Hospice Care

Operating as Saint Michael's Hospice, Herriot Hospice Homecare & Just B

### Financial Statements for the year ended 31 March 2022

20. Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 March 2021 (continued)

	Unrestricted funds £	Restricted funds £	2021 Total £
<b>Net income before transfers</b>	807,907	8,288	816,195
Transfers between funds	96,233	(96,233)	-
<b>Net income/ (expenditure)</b>	904,140	(87,945)	816,195
Total funds brought forward	4,006,130	811,307	4,817,437
<b>Total funds carried forward</b>	4,910,270	723,362	5,633,632