



## Trustees' Annual Report for the period

From 01 November 2022 To 31 October 2023

Charity name: Llanteg Village Hall

Charity registration number: 518213

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Trustees shall apply the clear income and property of the Charity for charitable purposes for the general benefit of the inhabitants of the local communities including:-</p> <ul style="list-style-type: none"><li>The relief of the aged, impotent and poor,</li><li>The relief of distress and sickness,</li><li>The provision and support of a Village Hall for improving the conditions of life in the interests of social welfare, for recreation and other leisure time occupation, and</li><li>The provision and support of educational facilities.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The relief and support to our communities is focussed on social engagement and interaction through our Village Hall. As such the foundation of the Charity is the provision, maintenance and improvement of a fit for purpose and sustainable Village Hall to provide facilities for a wide range of community activities including:-</p> <ul style="list-style-type: none"><li>Two short mat bowls teams,</li><li>Art and Craft groups,</li><li>Community library and reading group</li><li>A Garden Club,</li><li>A Walking group</li><li>Indoor games evenings,</li><li>Regular coffee mornings,</li><li>Winter quiz evenings,</li><li>A Coronation tea party, and</li><li>A summer show.</li></ul> <p>During the year significant effort was spent on physical improvements to the Village Hall focussed on reducing our operating costs and reducing our carbon footprint to improve our sustainability. We were very fortunate to obtain several grants to support our efforts.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Throughout the year the Trustees have had due regard to the guidance on public benefit through a continual focus on what the Charity is established to achieve and how the activities of the Charity bring benefit to our communities. All our Trustees sit on our Management Committee and through this they continue to influence, guide and control the furtherance of the Charity's purposes to ensure that everything we do is for public benefit. At no point have we departed from the guidance.
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants.
Policy on social investment including program related investment	Para 1.38	The Charity does not engage in social investment.
Contribution made by volunteers	Para 1.38	All of our activities are run by volunteers. We have a nucleus of around 20 regular volunteers across our user groups and Management Committee. This year we provided match funding to one of the grants that we received for supply and installation of solar powered car park lighting through volunteer time and effort. This equated to 100 hours of volunteer time and free use of equipment and materials which combined equated to £2500 to match the grant of circa £10,000.
Other		

### Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The Charity has sustained all the long term community user groups at the lowest cost possible by continually looking at ways to reduce operational expenditure. The Charity was able to attract a number of small grants to help fund the following improvements to the Village Hall during the year:-  Replacement of outdated boiler with new high efficiency boiler and new controls,  Replacement of all external windows and doors with modern double glazed units,  Addition of external insulation and new render to two thirds of the external walls, and  Supply and installation of solar powered car park lighting.  With the support of grants we also ran several additional events during the 2022/2023 winter where we also provided free food and beverages to help our community through the cost of living crisis. We also distributed free staple food items through free draws at the events, as well as donating unwanted items to a local food bank.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p>During the year we raised £1,094 in donations for charitable purposes with beneficiaries selected in relation to local needs/connections including:-  The Autism Society,  Tenby First Responders,  DEC Turkish &amp; Syrian Earthquake,  Marie Curie,  Macmillan,  Young Onset Dementia,  Cardiac Risk in the Young, and  Pembrokeshire Action to Combat Hardship.</p>
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Income for the year - £50,617 Of which grant income – 43,306 Expenditure for the year - £49,323 Of which grant expenditure – 39,120  Total Hall Funds - £19,361 Of which restricted funds - £4,742
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any annual operating surplus is held as reserves using a deposit account with our bank. These reserves are held to ensure the long term viability of the Charity, with sufficient cover for unforeseen or abnormal costs such as sudden high energy prices or urgent maintenance needs. All grant funding and bequests are classed as restricted funds and are identified separately to meet the requirements of grants and bequests.
Amount of reserves held	Para 1.22	Total reserves £19,361 of which £4,742 are restricted funds.
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants, Reduced rate rentals from community user groups, Commercial user full rate rentals, and Donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	Loss of the Village Hall – protected through insurances, Increased running costs – mitigated through recent focus on hall improvements to reduce carbon footprint, Loss of users – mitigated through highly active volunteers and Management Committee developing new and varied activities, and Loss of volunteers – mitigated through local recruitment, mentoring and retention.

Other		
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Trust Deed
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Trustees incorporated as a body
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are either selected by the existing Trustees or via nominations at the Annual General Meeting, as and when deemed necessary to ensure the continuance of the Charity.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Llanteg Village Hall
Other name the charity uses	
Registered charity number	518213
Charity's principal address	Llanteg Village Hall Llanteg Narberth Pembrokeshire SA67 8QE

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Simon Lander	Chairman		
2	Roy James	Vice-Chairman		
3	Mary Megarry	Treasurer		
4	Carol Lander	Secretary		
5	Susan James	Vice-Secretary		
6	Tony Brinsden			
7	Jill Roberts			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant (Annual inspection of accounts)	Carwyn Morgan	Ashmole & Co The Old School The Quay Carmarthen SA31 3LN

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Simon Antony Lander	
Position (eg Secretary, Chair, etc)	Chairman	
Date	23/07/2024	

**Income and Expenditure Account 1/11/22- 31/10/23**

**21/22**

Income	Room Hire	3,896.00		2,873.00	
	Newsletter	475.00		720.00	
	Grants	43,755.68		4,263.01	
	Donations	1,094.24		587.42	
	Sundry Income	520.42			
	100 Club	600.00		482.00	
	Jubilee			673.80	
	Bank Interest	276.01		13.59	
			50,617.35		9,612.82
Expenditure	Maintenance	2,610.09		1,389.82	
	General	162.87			
	Newsletter	544.00		542.00	
	LHP/Utilities	2,241.04		2,406.40	
	Cleaning	611.67			
	WiFi	227.14		554.40	
	Insurance	1,194.30		1,288.66	
	Admin	173.10		465.09	
	Projects - Own funds	748.79		-	
	Projects - Grant funding	39,646.90		2,537.21	
	Jubilee			673.10	
	Events	353.99			
	Bank Charges	70.40		60.21	
	Donations	739.64		337.00	
			49,323.93		10,253.89

Operating surfeit/(deficit)

1,293.42

(641.07)

	Opening Balance	Receipts
Current Account	540.07	81,763.48
Deposit Account	17,527.24	41,331.69

**Cash at Bank**

Made up of: Restricted Fur

General Funds

Withdrawals	Closing Balance
80,936.55	1,367.00
40,865.20	17,993.73
	<b>19,360.73</b>
nds	4,741.74
s	14,618.99

Llanteg Village Hall

Income and Expenditure Account for the year ended 31st October 2023.

		22/23	21/22
<b>Income</b>	Room Hire	3,896.00	2,873.00
	Newsletter	475.00	720.00
	Grants	43,755.68	4,263.01
	Donations	1,094.24	587.42
	Sundry Income	520.42	
	100 Club	600.00	482.00
	Jubilee		673.80
	Bank Interest	276.01	13.59
		<b>50,617.35</b>	<b>9,612.82</b>
<b>Expenditure</b>	Maintenance	2,610.09	1,389.82
	General	162.87	
	Newsletter	544.00	542.00
	LHP/Utilities	2,241.04	2,406.40
	Cleaning	611.67	
	WiFi	227.14	554.40
	Insurance	1,194.30	1,288.66
	Admin	173.10	465.09
	Projects - Own funds	748.79	-
	Projects - Grant funding	39,646.90	2,537.21
	Jubilee		673.10
	Events	353.99	
	Bank Charges	70.40	60.21
Donations	739.64	337.00	
		<b>49,323.93</b>	<b>10,253.89</b>
	<b>Operating surfeit/(deficit)</b>	<b>1,293.42</b>	<b>(641.07)</b>

The books and records have been maintained in a fit and proper manner and the financial statements are materially correct.

Cynwâlwyn FCCA, BSc. 8<sup>th</sup> February 2024.