



## Trustees' Annual Report for the period

From 01.05.2024

Period start date To 30.04.2025

Period end date

Charity name:Hutton Village Hall Management Committee

Charity registration number:517931

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To hold the property on trust for the use of the inhabitants of the Parish of Hutton</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>To maintain the hall and make it available for hire for groups, clubs associations etc. and for private hire.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>The charity is run entirely by unpaid volunteers</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>We provide facilities for groups, societies etc. to hold meetings for all ages and interest in the community including a play group, art classes, yoga, indoor bowling, flower arranging etc.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity is in a sound financial position at the end of the period with £70657 in the bank</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are kept for improvements and maintenance of the building</b>
Amount of reserves held	Para 1.22	<b>We aim to never go below £15.000 reserves</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The main income is from the hire of the hall and facilities. Our main fund raiser is the organising and running the village fete every May.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Registered charity</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Up to 9 elected members – voted on by the community. All clubs &amp; societies can appoint 2 members. The trustees can co-opted a further 5 members</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Hutton Village Hall Management Committee
Other name the charity uses	Hutton Village Hill
Registered charity number	517931
Charity's principal address	Moor Lane Hutton, Preston PR4 5SE

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Andrew Baller	Chairman		
2	Emma Lamb	Vice Chair		
3	Barbara Baller	Treasurer		
4	Laura Lane	Secretary		
5	Morag Nuttall	Booking Secretary		
6	Ross Bullock			
7	Margaret Molly			Hutton Priory Pachers
8	Susan Scott			Hutton Playgroup
9	Roger Mitchell		1.05.24 – 3.03.25	
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20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Barbara Baller	Emma Lamb
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Position (eg Secretary,  
Chair, etc)

Treasurer	
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Date

27.11 2024
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Hutton Village Hall Management Committee  
Registered Charity No. 517931

Receipts and Payments Account for the year ended 30<sup>th</sup> April 2025

Receipts from Hall Activities

Hire of hall	14275
Indemnity receipts	100
Bar receipts	4080
	18455

Gross Receipts from Fund Raising

May Day 2024	6791
Concert Nights	353
	7144

Investment Income

Bank Interest – Santander	2240
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Donations

Dr. Gosh	50
Creative Network	315
	365
	28204
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Payments for Running the Hall

Insurance premium	1199
Licences & subscriptions	180
Gas,water,electricity,phone	4878
Repairs	1538
Cleaning	3235
Bar purchases	2291
	13321

Payments for Fund Raising

May Day 2024 expenses	3230
Concert Nights	113
Social Evening	94
	3437

Management & Administration

Stationery & Stamps	85
Meetings	22
Honorarium	150
	257

Other Payments

Balance Aluminium doors	5283
Hand rail	540
Water Boiler	187
Kitchen Utensils	25
Miscellanies	10
	6045

Excess of receipts over payments      5144

28204      28204  
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Cash funds last year      65521  
Excess of receipts over payments      5144

70665  
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.....Barbara Baller      Hon. Treasurer

.....Sandra Wiseman      Independent Examiner

# Independent Examiners report to the trustees of Hutton Village Hall Management Committee

I report to the trustees on my examination of the accounts of the Hutton Village Hall Management Committee (the Committee) for the year ended 30<sup>th</sup> April 2025.

## Responsibilities and basis of report

As the charity trustees of the Committee, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. I report in respect of my examination of the Committee's accounts carried out under section 145 of the 2011 Act and in carrying my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Committee as required by section 130 of the Act; or
2. The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which the attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Sandra Wiseman ACMA, CGMA

Membership of Professional Body:

Chartered Institute of Management Accountants

Address:

24 Cockersand Ave, Hutton, Preston PR4 5FN

Date:

12/7/25