

**Pen-y-ffordd Scout Group**

**Year-end accounts**

**31 December 2022**

**Registered Number: 517642**

## TRUSTEES REPORT

31 December 2022

The Executive Committee present their report and the financial statements for the year ended 31 December 2022. They confirm that the financial statements comply with current statutory requirements and with those of the charity's constitution.

### Structure and Governance

The charity was established under a constitution adopted in 1986, when it registered as a charity. The organisation is registered and governed by the UK Scout Association.

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- Share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

### Our Scout Group

Pen-y-ffordd Scout Group consists of a Beaver Colony, Cub Pack and a Scout Group, in addition the group host Blaze Explorer Scout unit on behalf of Flintshire District Scouts through a partnership agreement. The Group provides activities for children aged 6 to 18 in accordance with the aims and objectives of the Scout movement.

As mentioned in the 2021 annual report, an action for 2022 has been to submit an expression of interest to The Scout Association with a view to establishing a Squirrel Drey, Squirrels are the newest Section to the Scouting family. I am delighted to confirm that this application was approved and we now have an established Squirrel Drey which will be reported on in the 2023 report.

It should be noted that at the time of compiling this report, Steve Love has assumed the role of Lead Volunteer (formerly known as GSL) after the sad loss of our former GSL Andrea following a short battle with cancer in August 2023. Andrea undertook her duties as GSL throughout the course of 2022, and so my reporting on this year will be understandably brief - reporting on a year for which I was not in post.

Andrea was incredibly proud to be GSL of Pen-y-ffordd, she is missed immeasurably by us all and I know our leaders will continue to adopt her values and learnings as we strive to deliver a brilliant programme for our young people. Whilst also technically a 2023 reporting point, it seems timely and fitting to note that the summer of 2023 also saw the equally sad loss of Gary Robinson "Hawkeye", a much loved and valued member of our Beaver Leadership team. Our thoughts remain with both Gary & Andrea's families, and I know the impact they had on our group and its members will be felt for years to come.

## **TRUSTEES REPORT**

### **31 December 2022**

2022 finally saw the end to almost all things covid in respect to specific risk assessments and operating methods, transitioning along with the rest of the world to accepting it as a part of life and adopting more stringent infection control practices into our standard Risk Assessments. This has allowed for a much welcomed "return to normal" for all our sections and activities.

Our 2022 membership figure remained as healthy as ever, with every section pretty much at capacity. Whilst this is encouraging to see such a positive response to our group, it does present us with a slightly more challenging issue – we do now have more young people on our waiting list, than we do in the group, and the likelihood of some young people on the waiting list ever getting a place in Penyffordd is slim. This is due to a continued struggle with leadership numbers, particularly with our younger sections, and the constraints of our building. The success of the group has now outgrown the size of our building. We frequently review our list and admit members in the most fair & equitable way possible, whilst encouraging people to also consider joining one of the other groups in Flintshire where there is space.

On that subject, we continue to liaise with the relevant authorities on the future of our hut and have agreed in principle to become tenants of a (as yet unbuilt) new extension to the Old School next door as part of the redevelopment plans for our site. This is likely to be a drawn out process and as of yet there is nothing substantive to report. Our trustees continue to look at all options and proposals and will fulfil their roles as trustees of the group when it comes to making decisions on this in due course.

The Scout Group continues to be valued and respected by youth members, supporters and the wider village community with involvement in several village events including the Platinum Jubilee celebrations.

#### **Beaver Report – Nicola Robinson Beaver Leader**

PYF Beavers 2022 has been full of fun and adventure. We were able to take part in 2 sleepovers and a district camp "Damboree 2022" with over 50 Beavers from Flintshire where many of the Beavers earned their 1st nights away badge since covid, working towards their Chief Scout Bronze Award.

We took part in the first district JOTT for 2 years where we completed a 5-mile hike and a walk across the Pontcysyllte Aqueduct with the beavers gaining their hikes away badge. We also visited Bailey Hill and learned all about the history of Mold Castle, had a visit from North Wales Horse Watch understanding the countryside code and took part in Parliament Week voting for a Beaver name for our new Young Leader.

We started on our community impact badge by coming up with an idea to help our community and poo bag dispensers were designed, made, and distributed around the village, these were very well received and also saw the Leader newspaper run a story on our venture. We visited our local Emanuel Church and met Rev Piercy where they shared reflections and listened to a story that relates to the Beaver Scout Promise. (Story of the Good Samaritan & Noah who showed kindness by helping the animals)

Some of our Beavers also took part in the lighting of the Beacon for the Jubilee and sang with the local choir, singing the national and Welsh anthem where the community came together. We finished our Summer term with a family night at Gladstone, offering parents the opportunity to see what it's like to be a beaver, trying Archery, crossbows, fire lighting, s'mores, pyrography and coming together to sing around the campfire.

Another district event took place during our autumn term in conjunction with our sleepover, we held a campfire for the beavers, a district campfire decorated with pumpkins and Halloween lanterns made by the beavers and singing some favourite campfire songs. A fantastic night had by all. Our group took part in the remembrance parade and service in Penyffordd with 14 Beavers taking part and finished our year with a trip to Jemoleys to paint Christmas decorations, supporting our local café.

Over 250 badges have been awarded with 10 Chief Scout Bronze Awards together with 2 of our leaders earning awards from Scouting, Hawkeye was invited to Windsor Castle for the Day of Celebration for his Chief Scout Commendation for Meritorious Conduct Award meeting Bear Grylls. Keo attended the Celebration of Scouting Awards and achieved highly commended in the adult leader category.

## **TRUSTEES REPORT**

### **31 December 2022**

#### **Cubs Report – Hannah Morris Cub Leader**

Below are the Cub highlights from the year:

Cubs enjoyed continuing to explore and develop skills. They have visited Xplore! , Bailey Hill, Boulder Hut and we're fortunate to gain tickets for free to see Wrexham play at home.

They have worked on many badges which included local history, chef, finance skills, personal safety, cyclist.

Our outdoor skills were key focus for us working on camp skills, navigation and cycling.

Our Main camps for the year were cycling camp at Neston and Rowen Conwy. Cubs were able to practice skills they had learned to achieve as a group. Rowen camp saw us in addition learn to Ski and visit Llandudno life boat station.

Our end of year was celebrated with family event at Deeside Inflatables. Where we bounced around and shared many achievements from the year.

#### **Scouts Report – Chris Williams Scout Leader**

Below are the Scout highlights from the year:

2022 has been a busy year for the Scout Troop as we started to get back into our routine of camps and activities after Covid.

Numbers have remained steady at around 22 Scouts throughout the year, and Scouts have continued to work towards the various activity, staged and challenge awards as well as the chief scout gold award.

The main camps and activities included various day hikes, the River Wye Canoe Cruise, the All Wales Scout Camp, a joint summer camp with Blaze Explorers at Kent International Jamboree, a canoeing weekend based from Forest Camp, the River Severn Canoe Cruise and a Cycling Weekend.

#### **Explorer Scouts**

As a group we continue to host Blaze Explorers on behalf of Flintshire District however for all sense and purpose they are treated as an equal partner of Pen-y-ffordd Scout Group. A partnership agreement is in place and reviewed annually.

The group have young leaders supporting sections from Blaze Explorer unit.

#### **Leader Training**

As a leadership team and executive committee, we continue to fair well keeping up with training in comparison to other Groups in Flintshire District. I am pleased to report we remain 100% compliant with our mandatory safeguarding, safety & first aid training with all other additional training in a healthy position.

Most leader training has continued to be all online during the year, except for First Aid which has run face to face when Covid regulations has allowed.

## TRUSTEES REPORT

31 December 2022

### Community Impact

It is not possible for us as a Scout Group, to take part in every Scout Association community initiative however we can have an impact on our local community by taking an active role as a Scouts Group. With the opening back up of the world, community activities have once again returned and we have endeavoured to support where possible including events such as the lighting of the Jubilee Beacon, supporting the village BBQ at the Jubilee party, a great turnout for the remembrance parade and several nights involved in community initiatives such as tree planting and maintaining community garden space/ flowerbeds.

December saw the return of the much-loved Santa Float with youth members and parents collecting with Santa under licences granted by Flintshire County council. The local community are very appreciative and supportive of the Santa float. This year we responded to a plea from the community of Higher Kinnerton to spread some Santa magic to them too - our Explorer unit took on this round as part of their fundraising efforts for their 2023 trip to Croatia. We once again provided Santa support to the Red Lion for their Christmas Fair.

### Health and Safety: Our Hut

The hut is maintained to an acceptable standard in line with Health and Safety requirements Jacksons undertook our annual fire extinguisher check in February 2022.

The Asbestos Risk assessment has been reviewed and an asbestos plan put in place as recommended by The Scout Association, this has been signed off by the executive committee.

### Welcome Pack

The welcome pack has been kept up to date with any necessary changes

### Minibus/Trailer

The minibus has had regular servicing and mechanical work completed.

Unfortunately, this year, our trailer was involved in quite a serious road traffic accident and required substantial repairs which were covered by our insurance. Luckily there were no injuries sustained by anyone in the accident - the trailer was being towed by another vehicle at the time of the incident and so this did not involve our minibus.

### Principal Address:

Pen-y-ffordd Scout Group  
Hawarden Road  
Pen-y-ffordd  
Chester  
CH4 0JE

### Executive Committee

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

**TRUSTEES REPORT****31 December 2022**

The Committee aims to have 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent representation and meets as required. This has been reduced during the pandemic as much of the business is in relation to the Scout Hut which has barely been utilised!

An action for next year is to strengthen the executive committee.

Members of the Executive Committee should complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee, as well as Safety, Safeguarding and GDPR.

It should be noted that The Scout Association have indicated that we will be making significant changes to the organisation of our adult roles, members and teams in 2023. Part of this change will see us adopt Trustee boards in place of the current Executive Committee. As more details become available we will navigate these changes to ensure we remain compliant and demonstrate good governance and will provide an update in our 2023 report.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property.

The raising of funds and the administration of Group finance.

The insurance of persons, property and equipment.

Group public occasions.

Assisting in the recruitment of leaders and other adult support.

Appointing any sub committees that may be required.

Appointing Group Administrators and Advisors other than those who are elected

The Group is managed by the Executive Committee who are listed below:

Appointing any sub committees that may be required.

Appointing Group Administrators and Advisors other than those who are elected

The Group is managed by the Executive Committee who are listed below:

Sharon Bakewell (Treasurer)	Steven Love (Group Scout Leader)
Kerri Bendon	Richard Memmory (Chair)
Simon Briscoe	Nicola Robinson
Sarah Crosby	Steve Wallace
Andrea Dixon - (deceased August 2023)	Chris Williams
Hannah Dooley-Morris	

**Financial Review and Reserves**

The results for the year show a net cash outflow of £2,274 compared to an inflow of £5,491 in the previous financial year.

The Total Funds held by the Group on 31 December 2022 was £50,456 and this is split between Designated Funds held across the 3 sections of Beavers, Cubs and Scouts of £1,728, money held for future camps - £3,261, Minibus and remedial work on the building of £28,500, Restricted funding of £1,009 which leaves £15,958 as free reserves. The Committee feel that the Charity needs to hold approximately 6 months expenditure as free reserves, which equates to approximately £15,000. Plans have been put in place to spend this money on charitable activities in 2023.

**Grant Funding**

The Scout Group have been fortunate to be eligible for further Covid -19 business support grants from Flintshire County Council at the start of 2022.

**TRUSTEES REPORT**  
**31 December 2022**

All sections received a grant from the village Community Council.

The group successfully applied to the COOP community fund for funding to improve the village community garden and received £1,009.

**Fundraising**

The only fundraising event which took place this year was the group Santa float at the beginning of December.

**Subscriptions**

It was agreed to increase subscriptions from 1 January 2023 and also money would be collected by all sections through OSM.

The trustees' report and accounts were approved by the trustees on 30 October 2023 and

Signed on their behalf by:



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Steve Love  
Group Scout Leader

## PEN-Y-FFORDD SCOUT GROUP

RECEIPTS AND PAYMENTS  
For the year ended 31 December 2022

Consolidated accounts including Beavers, Cubs and Scouts Sections

	Total Unrestricted 2022 £	Total Restricted 2022 £	Total 2022 £	Total Unrestricted 2021 £
<b>RECEIPTS</b>				
Subscriptions	8,742	-	8,742	8,535
Fundraising	3,889	-	3,889	4,740
Donations	400	-	400	-
Grants	2,900	1,009	3,909	10,600
Trips and Activities	8,080	-	8,080	5,781
Badges/Hoodies	65	-	65	650
Contributions from Blaze Explorers	895	-	895	1,582
Miscellaneous income	138	-	138	-
	<u>25,109</u>	<u>1,009</u>	<u>26,118</u>	<u>31,888</u>
<b>PAYMENTS</b>				
Donation	200	-	200	25
Scout Membership	3,410	-	3,410	3,327
Minibus Expenses	3,462	-	3,462	2,170
Insurance	1,308	-	1,308	1,213
Building maintenance	748	-	748	1,446
Utilities	1,810	-	1,810	601
Miscellaneous	775	-	775	405
Equipment	2,469	-	2,469	7,287
Fundraising expenses	359	-	359	616
Training and Uniform	330	-	330	-
Bank Charges	163	-	163	-
Camps and Activities	12,358	-	12,358	8,207
Badges/Hoodies	1,000	-	1,000	1,100
	<u>28,392</u>	<u>-</u>	<u>28,392</u>	<u>26,397</u>
Net Cash Inflow	(3,283)	1,009	(2,274)	5,491
Funds at 1 January 2022	52,730	-	52,730	47,239
Funds at 31 December 2022	<u>49,447</u> =====	<u>1,009</u> =====	<u>50,456</u> =====	<u>52,730</u> =====

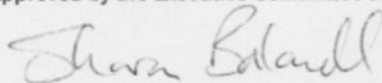
## PEN-Y-FFORDD SCOUT GROUP

## STATEMENT OF ASSETS AND LIABILITIES

As at 31 December 2022

	2022	2021
	£	£
Funds Held		
Group Current Account	16,013	13,839
Group Savings Account	29,440	29,500
Group Petty cash	14	378
	<u>45,467</u>	<u>43,717</u>
Sections Funds:		
Beavers	651	628
Cubs	366	521
Scouts	3,972	7,864
	<u>4,989</u>	<u>9,013</u>
Section Funds		
	<u>4,989</u>	<u>9,013</u>
Total Funds	<u>50,456</u> =====	<u>52,730</u> =====
Funds - Split:		
Designated- Camps	3,261	7,178
Designated- Section	1,728	1,835
Designated- Building	3,500	5,000
Designated- Minibus	25,000	18,500
Restricted funds - Coop Community Fund Project	1,009	-
Unrestricted	15,958	20,217
	<u>50,456</u> =====	<u>52,730</u> =====

Approved by the Executive Committee and signed on their behalf by:



Sharon Bakewell  
Treasurer  
30 October 2023

INDEPENDENT EXAMINER'S REPORT  
TO THE MEMBERS OF PEN-Y-FFORDD SCOUT GROUP

I report on the financial statements of Pen-y-Ffordd Scout Group for the year ended 31 December 2022.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the financial statements. The charity's Trustees consider that an audit is not required for this period under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the financial statements under section 145 of the 2011 Act;  
to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and  
to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and  
to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

*K Williams*

.....  
Name: *Kitty Williams B.A. Business/CIMA*

Occupation: *Head of Finance Play Revolution Ltd  
Schappe Buildings, Raderyn, Wey, 201201*

Date: *03/11/23*