





# Independent examiner's report on the accounts

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

[Empty rectangular box for providing details of items to disclose]

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2024

Form  
SCC A3 (R&P)  
Jan-20

<b>Unit Name:</b> Filey Unit	<b>Charity No:</b> 517293
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<b>Fund-name/purpose</b> (if not held for the Unit's general purposes):-	<b>THIS YEAR</b>	<b>LAST YEAR</b>
	<b>£</b>	<b>£</b>

**REVENUE RECEIPTS –**

	<b>Notes</b>		
ANNUAL FUND/DIRECT GRANT · (restricted)		£4,230.00	£15,599.25
OTHER GRANTS · (unrestricted)		£50.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
CADET CONTRIBUTIONS		£8,063.21	£8,043.38
OTHER DONATIONS / LEGACIES		£47,570.86	£4,100.21
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£14,396.68	£9,581.22

**OTHER CHARITABLE ACTIVITIES:**

COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£132.68	£515.81
SUNDRY SALES RECEIPTS		£0.00	£87.25
BANK DEPOSIT INTEREST		£673.68	£60.35
PROPERTY RENTS (includes any occasional)		£2,220.00	£760.00
OTHER REVENUE RECEIPTS		£3,610.59	£0.00

<b>TOTAL REVENUE RECEIPTS</b>	<b>A</b>	<b>£80,947.70</b>	<b>£38,747.47</b>
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**NON-REVENUE RECEIPTS –**

PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£0.00	£1,000.00
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<b>TOTAL NON-REVENUE RECEIPTS</b>	<b>B</b>	<b>£0.00</b>	<b>£1,000.00</b>
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(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

<b>TOTAL RECEIPTS = A + B</b>	<b>C</b>	<b>£80,947.70</b>	<b>£39,747.47</b>
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**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

· REVENUE ITEMS (= A – D from page AC2)	<b>G</b>	£47,469.05	£11,681.14
· NON-REVENUE ITEMS (= B – E from page AC2)	<b>H</b>	-£17,573.91	-£16,509.88
· COMBINED (=G+H)		£29,895.14	-£4,828.74
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		<b>£24,129.52</b>	<b>£28,958.26</b>
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>		<b>£54,024.66</b>	<b>£24,129.52</b>

**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024**

Form  
SCC A3 (R&P)  
Jan-20

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<b>Unit Name:</b> Filey Unit	<b>Charity No:</b> 517293
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Fund-name/purpose (if not held for the Unit's general purposes):-	Notes	THIS YEAR £	LAST YEAR £
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**REVENUE PAYMENTS –**

**DIRECT CHARITABLE ACTIVITY COSTS:**

FUNDRAISING & SPECIAL EVENTS COSTS		£4,723.45	£4,997.35
COMPETITION COSTS		£0.00	£38.00
FUEL & TRAVEL COSTS		£1,926.65	£2,768.26
CATERING COSTS		£1,794.86	£1,378.61
TRAINING DELIVERY COSTS		£963.57	£3,397.68
ARTICLES PURCHASED FOR RESALE		£0.00	£0.00

**OVERHEAD COSTS FOR:**

RENT / COUNCIL TAX		£0.00	£0.00
HEAT, LIGHT & WATER		£2,738.70	£2,311.49
TELEPHONE & BROADBAND		£601.73	£464.57
RUNNING COST Inc POSTAGE, PRINTING & OTHER		£736.93	£861.10

**MAINTENANCE COSTS FOR:**

BUILDINGS & ESTATE		£3,235.76	£1,999.10
BOATS		£821.04	£2,665.67
VEHICLES		£1,311.39	£501.24
OTHER MISC EQUIPMENT		£107.00	£700.07
INSURANCE COSTS		£3,335.90	£2,882.70
BANK INTEREST & CHARGES		£116.67	£114.49

**CHARITY GOVERNANCE COSTS:**

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION		£0.00	£0.00
FOR OTHER PROFESSIONAL FEES		£4,000.00	£1,966.00
FOR LEGAL ADVICE (for constitution or trustees)		£0.00	£0.00
OTHER REVENUE COSTS		£7,065.00	£20.00
<b>TOTAL REVENUE PAYMENTS</b>	<b>D</b>	<b>£33,478.65</b>	<b>£27,066.33</b>

**NON-REVENUE PAYMENTS –**

ASSETS		£17,573.91	£17,509.88
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<b>TOTAL NON-REVENUE PAYMENTS</b>	<b>E</b>	<b>£17,573.91</b>	<b>£17,509.88</b>
<b>TOTAL PAYMENTS (=D+E)</b>	<b>F</b>	<b>£51,052.56</b>	<b>£44,576.21</b>

(\*Attach that Fund's similar Account of Payments as page AC2A, and so on)



**THE SEA CADETS**

**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024**

*(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations - SS1 2006/218)*

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Form  
SCC A3 (R&P)  
Jan-20

Unit Name: <b>Filey Unit</b>	Charity No: <b>517293</b>
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Unit address (or address for correspondence):-

House name:	T S UNSEEN
Street and No:	SOUTHdene
Area or Estate:	
Town/City:	FILEY
County:	NORTH YORKSHIRE
Post Code:	YO14 9BB

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

NICK INGHAM	STEVEN HOPKINSON	
KEN LOMAS	ANDREW GARSIDE	
DIANA SHAW		
LOUISE DOUGLAS	LIAM FRAMPTON	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-


Name of any person who is now (or was, in the financial year) a "trustee for the charity" - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) / not: Scotland):-

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Nature and date of the Unit's constitution (governing document): **Governed by Sea Cadet Standard Constitution**

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-  
*Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy). The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

The Unit's charitable purpose(s) as set out in its constitution is:-  
 To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-  
 to promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme.

**Public Benefit**  
 The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT  
 RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2024

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Unit Name: Filey Unit

Charity No: 517293

**Reserves Policy**

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to 19 months' on that basis.

*[Delete this section if not applicable]*

The Unit holds £42,000.00 in designated funds representing fixed assets needed for future activities and holds £42,000.00 for future projects to be carried out in 5 years as currently planned/expected

*[Delete this section unless the Unit has a Restricted Fund in deficit]*

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee:

25-02-25

*A. P. [Signature]*

Unit Treasurer

*S. [Signature]*

Unit Chairman

*IAB*

Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

## **FILEY SEA CADET UNIT**

### **MINUTES OF ANNUAL GENERAL MEETING HELD ON THURSDAY 24<sup>TH</sup> OCTOBER 2024 AT 19:15**

#### **Present:**

Steven Hopkinson (Chairperson)  
Louise Douglas (Vice Chairperson & Chairperson of P&SA)  
Andrew Garside (Treasurer)  
Diana Shaw (Secretary)  
Ken Lomas (Commanding Officer)  
Emma Walton (District Chairperson)  
Tricia Garside  
Sharon Thompson  
Helen Garrett  
Glynis Seymour-Smith  
Jason Parsons  
Teresa Roe

*A quorum of voting members was confirmed present.*

#### **1. Apologies for Absence**

Nicholas Ingham – UMT Trustee  
Liam Frampton – UMT Trustee

#### **2. Opening Address by Chairperson**

The Chairman welcomed all those present and thanked them for attending. He thanked the District Chairperson Emma Walton for attending in person to conduct the election/re-election of the Unit Management Team (UMT) trustees. He explained the purpose of the AGM to the staff, parents and cadets present. He asked each member of the UMT to introduce themselves.

#### **3. Minutes of the last AGM for Adoption**

The minutes were presented and adopted. Proposed by Louise Douglas and seconded by Andrew Garside.

#### **4. Matters arriving from previous AGM**

None

#### **5. Unit Chairperson's Report**

The Chairman presented his report (see attached).

#### **6 P&SA Chairperson's Report**

The P&SA Chairperson presented her report (see attached).

#### **7. Commanding Officer's Report**

The Commanding Officer presented his report (see attached).

#### **8. Treasurer's Report and Adoption of Accounts**

The Treasurer presented his report (see attached). As the accounts for the financial period 2023-2024 have not yet been finalised and audited, it was agreed that an EGM would be held at a later date to adopt the accounts.

## 9. Election/Re-election of the Unit Management Team (UMT) Trustees

The Chairman introduced the process and explained that all UMT members would now step down as trustees and that they would be individually re-elected. The Chairman confirmed that there had been no new nominations or applications for election. The election was conducted by the District Chairperson Emma Walton. The following returns were conducted.

Name of Elected	Proposer	Seconder
Andrew Garside	Diana Shaw	Ken Lomas
Diana Shaw	Louise Douglas	Andrew Garside
Liam Frampton	Ken Lomas	Tricia Garside
Louise Douglas	Steven Hopkinson	Andrew Garside
Nicholas Ingham	Diana Shaw	Louise Douglas
Steven Hopkinson	Louise Douglas	Diana Shaw

Since the Commanding Officer is an ex-officio member of the UMT, no election is required.

## 10. Any Other Business

A short Q&A session was held.

## 11. Closing Remarks

The Chairperson thanked everyone for attending.

## 12. Meeting Closed

The meeting was closed at 19:45.

## **Filey Sea Cadets Annual General Meeting**

**24<sup>th</sup> October 2024**

### **Chairman's Report**

Good evening and a very warm welcome to every one of you who has taken the time to attend our AGM this evening.

Tonight, we are also joined by Emma Walton, our District Chair. Emma will be undertaking the important role of returning officer for the election of trustees to the UMT this evening. Thank you, Emma, for taking on this responsibility, I have no doubt the election will be conducted in good order and without incident.

This is now my third AGM since being elected Chairman of Filey Sea Cadets and it continues to be an honour and a privilege to serve in that role. I would like to take this opportunity to thank the rest of the UMT on their continued contribution to the successful running of the unit. Every one of you brings unique experience and perspective, and your contributions on all matters are highly valued, especially on those rare occasions when there is varying opinion on a particular matter. I want you all to know that your efforts are appreciated by myself and our volunteers.

I would also like to pay thanks to the CO and XO, along with your staff, for the day-to-day running of the unit. I'm especially proud of the feedback we received once again from parents and cadets following another highly successful Summer Camp this year. It was also nice to see many of our long-standing uniformed volunteers receiving the King's Coronation Medal in recent days.

2024 is the 40<sup>th</sup> anniversary of Filey Sea Cadets and I look forward to celebrating all that we have achieved together at our mess dinner and awards night later this year.

One of the main objectives of the UMT is good financial management of the unit. Not only does the unit require funds to pay the bills. Funds are required to purchase and maintain the equipment needed to offer our young people the very best cadet experience. To give all our cadets an equal opportunity of attending courses and activities, the unit often subsidises these courses in full or part. Like any charity, there are many projects we would like to commit to, but it is the responsibility of the UMT to ensure our funds are being used appropriately and to the maximum benefit of the unit and our cadets.

Our current financial position is very good. At October's monthly UMT meeting, the Treasurer reported a balance of £54,000, a slight reduction on the balance of £63,000 reported at the previous AGM and well above the £10,000 savings buffer we have agreed upon to ensure our financial security. This amount includes £42,000 ringfenced as seed funding for the new building project.

2024 has been another fantastic year for Filey Sea Cadets for our grassroot fundraising efforts. I'm sure our Vice Chair and P&SA Chair, Louise Douglas, will go into more detail on some of the hugely successful fundraising events we have undertaken this year.

In terms of project spend, this year we concluded our 'Power Up Filey Sea Cadets' fundraising campaign to raise funds to replace the two aging outboard engines for our RIBS, and to purchase a new RigiFlex NewMatic safety boat, more commonly known as the 'Jaffa'. I'm pleased to say that we have now purchased both new engines and safety boat, which has been especially well received by our volunteers. We have also rekindled our working relationship with Mark Jones of M J Marine who supplied the new equipment. Going forwards, M J Marine will be responsible for the annual servicing of our engines.

Unfortunately, due to circumstances beyond our control, our annual accounts for the year ending 2024 have not yet been finalised, and for this reason we will not be able to adopt the accounts today. Instead, we will adjourn the AGM without adoption of the accounts, and an EGM will be held later to adopt the accounts once they have been finalised, audited and approved by the UMT. I would however like to commend our Treasurer Andrew Garside for his continued hard work and diligent bookkeeping, it makes my role so much easier knowing that we have a dependable steward looking after our finances.

I'm pleased to say that through the efforts of all our instructional volunteers, we have seen a steady increase in the number of enrolled cadets now totalling 58. Our Junior Section has been so popular that we have reached the limit on the number of cadets we can enrol.

Following the success of incorporating 9-year-olds into our Junior Section last year for which we received nationally recognition; this year we opened our new Royal Marines Cadets Detachment, to provide another offering for those young people who may prefer something a little different to the standard Sea Cadets offering. In preparation for the opening of the Royal Marines Cadets Detachment we ran a recruitment campaign for both cadets and volunteers with the successful outcome being the recruitment of six new volunteers. While not all these new volunteers have decided to stay with us, I'm pleased to advise that three of those volunteers are now an integral part of the unit. Despite this initial success with the recruitment of new volunteers, there is still a lot of work to be done and challenges to overcome is the Royal Marines Cadets Detachment is to make it through the initial trial period which will conclude in the latter half of 2025.

On our capital project, it remains the ambition of the UMT to replace the current ageing building with a new modern building designed for the purpose of delivering Sea Cadets activities. Last year we submitted our planning application for the proposed new building based designed by our architect Mick Paxton. Unfortunately, our planning application was rejected, principally because the design of the proposed new building was too modern and not in keeping with the local area. We were however fortunate that since our application took so long to be considered, we were eventually issued with a full refund for the planning application fee. It is our intention to submit a revised application in the future once a revised design has been adopted.

Finally, I truly believe that with the current leadership and management team we have in place and with the support and efforts of all our volunteers, Filey Sea Cadets can continue to thrive and deliver for the young people of Filey.

Steven Hopkinson

Chairman

Filey Sea Cadets

## **Filey Sea Cadets Annual General Meeting**

**24<sup>th</sup> October 2024**

### **Parents & Supporter's Association Chairperson's Report**

Since our last Annual general meeting the Parents and Supporters Association have continued to be proactive in raising funds for Filey Sea Cadets.

In December 2023 we welcomed one new member to the team Jo Barber who has enthusiastically thrown herself into the fund-raising activities.

I would like to give my continuing thanks to the rest of the committee who have been a great support to me over the year namely; Tricia Garside, Andrew Garside, Diana Shaw, Sarah Frampton, Michelle Sparrow, Sharon Thompson, Carolyn Cammish and Helen Hunter.

My thanks also go to the Staff of Filey Sea Cadets who are always willing to support our events and lend a hand wherever necessary.

So, what have we been up to over the past year since our last AGM?

On the 28<sup>th</sup> October 2023 we hosted a wedding reception at the Unit for 80 Guests which raised £2,200.00

In December we attended the Rotary Christmas Fair with our win a bottle stall and raised £72.00

In February 2024 Captain Will's Bar hosted a Pizza and wine night on our behalf which raised £700.00

On 22<sup>nd</sup> March 2024 we hosted a pie and Pea supper at the unit for Filey Sailing club which made a profit of £405.00

On the 27<sup>th</sup> April we held a Movie Mania night which was a fun night for all the family. This event raised £604.00

On the 10<sup>th</sup> May we hosted the Launch of the Filey Literature festival and raised £250.00

On the 13<sup>th</sup> July we attended the Filey craft fair with a tombola but unfortunately we were rained off so therefore the proceeds from that event were much lower than usual at £47.00

In August one of our committee members received a donation of £50 from a man who wished to remain anonymous. He had however spent an enjoyable few days watching the cadets sailing during their summer camp and wanted to make a contribution to the Unit.

On August 23<sup>rd</sup> we held a Tombola outside the "Boatshed Restaurant" in town and raised £288.50.

Our thanks go to Nick Ingham for allowing us to use the patio at the Boatshed.

On September 21<sup>st</sup> we hosted the 1779 association dinner for the third year running and made a profit of £1445.00

And finally.... Diana Shaw has continued once again to sell second-hand books in her shop on our behalf which has resulted in £620.00 being raised.

**So, the grand total from all the aforementioned events is.... £6681.50p**

The next event that the P&SA are currently organising is being held on Sunday 1<sup>st</sup> December.

It's called "Step into Christmas with Filey Sea Cadets"

It's being held at the Unit from 1pm to 4pm. There will be an admission charge of £2 per adult and £1 per child which includes refreshments.

There will be a variety of stalls, entertainment by the children from the Ta Da'nce school of dance and we are hoping to have the choir from Filey Senior school present to perform some Christmas songs.

This event will be advertised shortly so, please spread the word and come along and support us.

**Finally I have estimated that over the past 10 years the P&SA have raised a grand total of £58,980.72p for Filey Sea cadets**

So, well done to all my team and long may we continue.

## **Filey Sea Cadets Annual General Meeting**

**24<sup>th</sup> October 2024**

### **Commanding Officer's Report**

Shortly after last year's RNP, in conjunction with senior UMT members, we assessed the Roles and Responsibilities of all our adult volunteers. After a long discussion we looked to reassign many of these amongst our present Adult Volunteers.

Overall, this was well received and most have excelled in their new roles. We will be carrying out a review of these changes and seeing where further changes may be needed.

These changes have had a very visible effect on our cadets with more showing interest in courses and an increase on the applications for courses, especially Offshore.

Unfortunately, many cadets have not been granted places on their chosen Offshore voyages, but this has not dampened their enthusiasm to try for other voyages.

Two of our cadets were luckily selected to take part in the 80th D-Day Anniversary with the Sea Cadets offshore fleet. A fantastic opportunity and one they will remember forever.

Following Last year's Nomination for the Cleverly Award we were delighted to be chosen as the Best Junior section Nationally for 2023. This is a great reflection on the hard work and dedication of our junior's team under the professional leadership of Petty Officer Carol Sinclair.

As part of the Captain Sea Cadets visit to present this Award to Filey Sea Cadets, we turned this into a formal presentation evening with Parents and VIPs invited. We also used this opportunity for the formal opening of our RMCD trial. All this was achieved in just two weeks and demonstrates the fantastic team we have at Filey Sea Cadets, from cadets and parents to our Adult Volunteers, UMT and PSA.

Our annual unit summer camp week was full again this year with thirty cadets taking part. The result was 907 boating hours and 53 qualifications, again this would not be possible without our adult volunteers giving up their time and holidays to deliver this.

We hosted Castleford, for a weekend of coastal boating, and are looking to hold a joint basic quals weekend soon, again hosted by Filey.

Finally, we come to this year's Filey 1779 weekend where we are holding a parade as part of the commemorations. This year is an important year as it is the 245th Anniversary and is being supported by both the Royal Navy and United States Navy. We have helped with this event for the last 4 years and are now an integral part of it.

2029 is the 250th Anniversary and the event will be growing annually, leading up to this. This is the "Waterloo" for the Americans.

## **Filey Sea Cadets Annual General Meeting**

**24<sup>th</sup> October 2024**

### **Treasurer's Report**

Financial position as of 22/10/24

Total funds: £56980

Breakdown of funds

Building project fund: £42000

Donation cadet activity only: £500

Balance of funds: £14480

The running costs of the unit have continued to increase year on year. This been in part due to meeting regulations as laid down by the MSSC. These consist of several factors including; 12 weekly checks on the minibus, 6 monthly fire alarm servicing, intruder alarm servicing.

A significant increase has been the cost of electricity as the favourable contract we had expired. This has doubled from around £1,500 to £3,000 per year.

The cost of running the unit excluding direct costs of cadet activities is now over £15,000 per year.

Income is made up of approximately:

Cadet contributions: £6000

Rental income from hall hire: £3000

We are totally dependent on donations and the fundraising efforts of the PSA and unit staff and of course not forgetting the cadets themselves, to fund the deficit of £6000.

Fundraising for any capital projects and for cadet activities is an additional requirement.

## **FILEY SEA CADET UNIT**

### **MINUTES OF EXTRAORDINARY GENERAL MEETING HELD ON TUESDAY 25<sup>TH</sup> FEBRUARY 2025 AT 19:30**

#### **Present:**

Steven Hopkinson (Chairperson)

Andrew Garside (Treasurer)

Liam Frampton (UMT Trustee)

David Frampton (Executive Officer) Proxy for Ken Lomas (Commanding Officer)

Tricia Garside

Carolyn Cammish

Tim Collins

Sara Collins

*A quorum of voting members was confirmed present.*

#### **1. Apologies for Absence**

Louise Douglas (Vice Chairperson & Chairperson of P&SA)

Nicholas Ingham (UMT Trustee)

Diana Shaw (Secretary)

Ken Lomas (Commanding Officer)

#### **2. Opening Address by Chairperson**

The Chairman welcomed all those present and thanked them for attending.

#### **3. Treasurer's Report and Adoption of Accounts**

The Treasurer presented the accounts for the financial period 2023-2024. Adoption of the accounts proposed Liam Frampton and seconded by Tricia Garside. Adoption of the accounts was passed unanimously.

#### **4. Closing Remarks**

The Chairperson thanked everyone for attending.

#### **5. Meeting Closed**

The meeting was closed at 19:50