



Section A

Independent Examiner's Report

Report to the trustees

FILEY SEA CARPETS

On accounts for the year ended

31 MARCH 2023	Charity no (if any)	517293
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Set out on pages

AC1 AC2 AC3 AC4 AC5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 23/1/24

Name: MADELINE TURNER

Relevant professional qualification(s) or body

RBCB CEMAP CFFA

(if any):

Address:

1 GANTON COURT

25 BROOKLANDS, FILEY

NORTH YORKSHIRE YO14 9BA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to disclose -
excellent record keeping.

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023

Form
SCC A3 (R&P)
Jan-20

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November 2023

Unit Name: FILEY	Charity No: 517293
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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£

REVENUE RECEIPTS –

	Notes	THIS YEAR	LAST YEAR
		£	£
ANNUAL FUND/DIRECT GRANT - (restricted)		£15,599.25	£0.00
OTHER GRANTS - (unrestricted)		£0.00	£10,667.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
CADET CONTRIBUTIONS		£8,043.38	£3,687.13
OTHER DONATIONS / LEGACIES		£4,100.21	£3,393.88
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£9,581.22	£1,320.29

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS		£0.00	£45.32
COURSE FEES		£515.81	£148.00
SUNDRY SALES RECEIPTS		£87.25	£0.00
BANK DEPOSIT INTEREST		£60.35	£2.20
PROPERTY RENTS (includes any occasional)		£760.00	£0.00
OTHER REVENUE RECEIPTS		£0.00	£0.00

TOTAL REVENUE RECEIPTS	A	£38,747.47	£19,263.82
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NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED ASSETS		£1,000.00	£0.00
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TOTAL NON-REVENUE RECEIPTS	B	£1,000.00	£0.00
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(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B	C	£39,747.47	£19,263.82
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Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	£11,681.14	£4,892.23
- NON-REVENUE ITEMS (= B – E from page AC2)	H	-£16,509.88	-£723.98
- COMBINED (=G+H)		-£4,828.74	£4,168.25
CASH/BANK BALANCE FROM LAST YEAR-END		£28,958.26	£24,790.01
CASH/BANK BALANCE AT THIS YEAR-END		£24,129.52	£28,958.26

THE SEA CADETS

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Unit Name: FILEY	Charity No: 517293
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Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR
	£	£

Notes

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS	£4,997.35	£241.66
COMPETITION COSTS	£38.00	£60.00
FUEL & TRAVEL COSTS	£2,768.26	£708.83
CATERING COSTS	£1,378.61	£51.20
TRAINING DELIVERY COSTS	£3,397.68	£2,304.36
ARTICLES PURCHASED FOR RESALE	£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX	£0.00	£0.00
HEAT, LIGHT & WATER	£2,311.49	£2,840.66
TELEPHONE & BROADBAND	£464.57	£369.38
RUNNING COST Inc POSTAGE, PRINTING & OTHER	£861.10	£307.82

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE	£1,999.10	£1,334.90
BOATS	£2,665.67	£2,087.70
VEHICLES	£501.24	£1,150.65
OTHER MISC EQUIPMENT	£700.07	£57.45
INSURANCE COSTS	£2,882.70	£2,800.84
BANK INTEREST & CHARGES	£114.49	£16.14

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION	£0.00	£0.00
FOR OTHER PROFESSIONAL FEES	£1,966.00	£0.00
FOR LEGAL ADVICE (for constitution or trustees)	£0.00	£0.00
OTHER REVENUE COSTS	£20.00	£40.00
TOTAL REVENUE PAYMENTS	D	£27,066.33

NON-REVENUE PAYMENTS –

ASSETS	£17,509.88	£723.98
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TOTAL NON-REVENUE PAYMENTS	E	£17,509.88	£723.98
TOTAL PAYMENTS (=D+E)	F	£44,576.21	£15,095.57

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

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Form
SCC A3 (R&P)
Jan-20

Unit Name: FILEY	Charity No: 517293
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Unit address (or address for correspondence):-

House name:	T S UNSEEN
Street and No:	SOUTHdene
Area or Estate:	
Town/City:	FILEY
County:	NORTH YORKS
Post Code:	YO14 9BB

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

NICK INGHAM	STEVEN HOPKINSON	
KEN LOMAS	ANDREW GARSIDE	
DIANA SHAW		
LOUISE DOUGLAS	LIAM FRAMPTON	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-

PAUL TYNDAL		

Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [*not*: Scotland]:-

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Nature and date of the Unit's constitution (governing document): Governed by Sea Cadet Standard Constitution

The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-
Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.

The Unit's charitable purpose(s) as set out in its constitution is:-
 To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).

The Unit's main activities and achievements in the financial year were:-
 To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme.

Public Benefit
 The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by:

- Regular and structured activities with a nautical theme.
- Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels.
- Availability of formal educational achievements whilst taking courses to earn badges and promotions

Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.

THE SEA CADETS

**ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2023**

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Unit Name: FILEY	Charity No: 517293
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Reserves Policy
The charity trustees' policy aims to maintain unrestricted reserves at a level equating 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £24,129.52 24 months' on that basis.

[Delete this section if not applicable]
The Unit <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

[Delete this section unless the Unit has a Restricted Fund in deficit]
A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Committee:

..... *A.P. Eved* Unit Treasurer

..... *S. Hojkinson* Unit Chairman

..... *[Signature]* Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

FILEY SEA CADET UNIT

MINUTES OF ANNUAL GENERAL MEETING HELD ON THURSDAY 12TH OCTOBER 2023 AT 19:15

Present:

Steven Hopkinson (Chairperson)
Louise Douglas (Vice Chairperson & Chairperson of P&SA)
Andrew Garside (Treasurer)
Diana Shaw (Secretary)
Ken Lomas (Commanding Officer)
Liam Frampton (Trustee)
Mike Cockerill (Filey Town Councillor & Founder of Filey Sea Cadets)
Racheal Duley
Helen Garrett
Patrick Malton

A quorum of voting members was confirmed present.

1. Apologies for Absence

Barry Newton (Unit President)
Nicholas Ingham (UMT Trustee)

2. Opening Address by Chairperson

The Chairman welcomed all those present and thanked them for attending. He thanked Filey Town Councillor & Founder of Filey Sea Cadets Mike Cockerill for attending in person to conduct the election/re-election of the Unit Management Team (UMT) trustees. He explained the purpose of the AGM to those present.

3. Minutes of the last AGM for Adoption

The minutes of the previous AGM and EGM were presented and adopted. Proposed by Steven Hopkinson and seconded by Louise Douglas.

4. Matters arriving from previous AGM

None

5. Unit Chairperson's Report

The Chairman presented his report (see attached).

6 P&SA Chairperson's Report

The P&SA Chairperson presented her report (see attached).

7. Commanding Officer's Report

The Commanding Officer presented his report (see attached).

8. Treasurer's Report and Adoption of Accounts

The Treasurer presented his report (see attached). As the accounts for the financial period 2022-2023 have not yet been finalised and audited, it was agreed that an EGM would be held at a later date to adopt the accounts.

9. Election/Re-election of the Unit Management Team (UMT) Trustees

The Chairman introduced the process and explained that all UMT members would now step down as trustees and that they would be individually re-elected. The Chairman confirmed that there had been no new nominations or applications for election. The election was conducted by Mike Cockerill. The following returns were conducted.

Name of Elected	Proposer	Seconder
Andrew Garside	Louise Douglas	Liam Frampton
Diana Shaw	Ken Lomas	Steven Hopkinson
Liam Frampton	Tricia Garside	Patrick
Louise Douglas	Diana Shaw	Andrew Garside
Nicholas Ingham	Steven Hopkinson	Louise Douglas
Steven Hopkinson	Ken Lomas	Andrew Garside

Since the Commanding Officer is an ex-officio member of the UMT, no election is required.

10. Any Other Business

A short Q&A session was held.

11. Closing Remarks

The Chairperson thanked everyone for attending.

12. Meeting Closed

The meeting was closed at 19:45.

Filey Sea Cadets Annual General Meeting

12th October 2023

Chairman's Report

Good evening and a very warm welcome to every one of you who has taken the time to attend our AGM this evening.

Tonight, we are also joined by Mike Cockerill, Filey Town Councillor, and one of the founders of Filey Sea Cadets. Mike will be undertaking the important role of returning officer for the election of trustees to the UMT this evening. Thank you, Mike, for taking on this responsibility, I have no doubt the election will be conducted in good order and without incident.

This is my second AGM since becoming Chairman of Filey Sea Cadets and I guess it is for all of you to decide if you wish for me to carry on in that capacity. It is an honour and a privilege to be Chairman of Filey Sea Cadets, not because of the location, or the building, or the physical assets we have, but because of the people that make up Filey Sea Cadets. I truly believe that Filey Sea Cadets is made up of amazing volunteers and cadets that really care about their community and each other. This was demonstrated right at the start of 2023 when both volunteers, parents and cadets came together for a sponsored dip to raise funds for the Filey Lions, something I 'willingly' volunteered for myself.

One of the main objectives of the UMT is good financial management of the unit. Not only does the unit require funds to pay the bills. Funds are required to purchase and maintain the equipment needed to offer our young people the very best cadet experience. To give all our cadets an equal opportunity of attending courses and activities, the unit often subsidises these courses in full or part. Like any charity, there are many projects we would like to commit to, but it is the responsibility of the UMT to ensure our funds are being used appropriately and to the maximum benefit of the unit and our cadets.

Our current financial position is very good. At October's monthly UMT meeting, yesterday, the Treasurer reported a balance of £63,000, a significant improvement in our financial situation from the previous year and well above the £10,000 savings buffer we have agreed upon to ensure our financial security.

This amount includes a very generous legacy gift of a £42,000 from the estate of the late Arthur Stott. Following a consultation with the volunteers, the UMT has agreed to ringfence this donation as seed funding for the new building project.

In addition to this very welcome donation, I'm pleased to say that 2023 has been a fantastic year for Filey Sea Cadets for our grassroots fundraising efforts. I'm sure our Vice Chair and P&SA Chair, Louise Douglas, will go into more detail on some of the hugely successful fundraising events we have undertaken this year.

In terms of project spend, this year we kicked-off our 'Power Up Filey Sea Cadets' fundraising campaign to raise funds to replace the two aging outboard engines for our RIBS, and to purchase a new RigiFlex NewMatic safety boat, more commonly known as the 'Jaffa'. I'm pleased to say that we have so far reached the first milestone to replace one of the engines, which has now been purchased and installed ready for next year's boating season. We have made good progress towards the second milestone and continue with our efforts.

Unfortunately, due to circumstances beyond our control, our annual accounts for the year ending 2023 have not yet been finalised, and for this reason we will not be able to adopt the accounts

today. Instead, we will adjourn the AGM without adoption of the accounts, and an EGM will be held at a later date to adopt the accounts once they have been finalised, audited and approved by the UMT. I would however like to commend our Treasurer Andrew Garside for his continued hard work and diligent bookkeeping, it makes my role so much easier knowing that we have a dependable steward looking after our finances.

I would also like to take this opportunity to thank the rest of the UMT on their continued contribution to the successful running of the unit. Every one of you brings unique experience and perspective, and your contributions on all matters are highly valued, especially on those rare occasions when there is varying opinion on a particular matter. I want you all to know that your efforts are appreciated by myself and our volunteers. This year we also welcomed and co-termed Liam Frampton onto the UMT. As a former cadet and uniformed instructor of Filey Sea Cadets, we benefit from having you as part of the team.

I'm pleased to say that through the efforts of all our instructional volunteers, our cadet numbers have remained stable throughout 2023. This is in part down to the success of our Junior Section, which has now been expanded to accept 9-years olds. As one of the first units in the country to do incorporate 9-year olds, Filey Sea Cadets has lead the way on this front.

Given the lack of alternative options for the young people of Filey, we are now exploring the possibility of opening a Royal Marines Cadets Detachment, which would provide another offering for those young people who may prefer something a little different.

I would like to pay thanks to both the CO and XO, along with your staff, for the day-to-day running of the unit. I'm especially proud of the feedback we received from parents and cadets following another highly successful Summer Camp this year.

I would also like to take this opportunity to thank those volunteers that are not seen or heard on a day-to-day basis, but are a constant support to the unit, often without thanks and praise. Firstly, to all members of the P&SA, who host our stalls and steward our events, you are all fantastic! And a special thanks to our Unit Assistant Sarah, who is both Admin and Stores Officer for the unit and does what is needed to keep our charity on top of its administration. It can sometimes be a thankless job since it is outside of the limelight, so I wanted to take this opportunity to formally thank you for everything you do.

Looking further into the future, the unit continues to make progress on our big capital project to rebuild the unit. For those who are unfamiliar with this project, the UMT came to the decision a few years ago that the building was no longer fit for purpose, and following a consultation process, it was decided that a complete rebuild of the unit is needed to make it fit for the purpose of delivering Sea Cadet activities in the future. I can advise that following a public consultation late last year, our plans have been submitted for planning and we are hoping for a positive outcome in the very near future.

Finally, I truly believe that with the current leadership and management team we have in place and with the support and efforts of all our volunteers, Filey Sea Cadets can continue to thrive and deliver for the young people of Filey.

Steven Hopkinson

Chairman

Filey Sea Cadets

Filey Sea Cadets Annual General Meeting

12th October 2023

Parents & Supporter's Association Report

Since our last Annual General meeting the parents and supporters committee have continued to be very active in raising funds for Filey Sea Cadets.

I am delighted to say that all our long standing members of the committee are still as enthusiastic and reliable as ever and we have over the past year welcomed 2 new members:- Terri-Leigh Broadhead and Sharon Thompson.

So, here's a snapshot of the events that the P&SA have organised over the past year.

November 2022 – Diana Shaw ran a “ Guess the name of the Sea cadet doll “ competition whereupon the winner won a knitted Sea cadet doll, Diana has also continued to sell second hand books on our behalf and all the proceeds are given to the Unit.

December 2022 – we took our “ Win a Bottle “ stall to the Rotary Club Christmas Fair in the Evron centre.

On 28th January 2023 we hosted a “ Burns Night” supper at the Unit whereupon we fed over a 100 people Haggis, tatties and neeps. This was followed by a Ceilidh and a great time was had by all.

In March the Glass House kindly hosted a Pie and Pea supper on our behalf with all proceeds from the ticket sales and raffle coming to cadets.

The Glass house also organised a bucket collection for us in April during the Folk festival.

In June we hosted a 60th birthday party where we received the proceeds from the bar and a generous donation from the client.

We have held stalls at the Rotary Summer fair, the craft festival, Filey in bloom summer fair and the Emergency services day.

On 23rd September we hosted the 1779 annual dinner for the second time.

All the feedback from the dinner was positive and complimentary and it now looks as if the 1779 dinner will be an annual event from here on.

Through a P&SA member we received an anonymous donation of a £1000.00

We have also received the proceeds from a collection box at Centenary Way Caravan Park and the Glass house.

The total amount raised from the aforementioned events is

£6411.68p

My thanks go as always to the members of the P&S association along with the Staff and the Unit management team for making all these events possible.

The P&SA still have more events lined up for the rest of the year so, we can't put our feet up just yet.

Finally, if anyone is interested in joining our team please feel free to have a word with either myself or any committee or staff member who will be able to give you more information. Thank you.

Filey Sea Cadets Annual General Meeting

12th October 2023

Commanding Officer's Report

Let me start with our juniors.

The decision made last year, to have one separate night for juniors, has proved to be a growing success story and again thanks must go to PO Sinclair and the dedicated juniors instructing team she has built around her.

As I reported last year, we were aiming to take in our first 9-year-olds in the first quarter of this year.

I am very happy to tell you that this indeed happened with support from Area and headquarter and our first 6 joined us in February.

We received a grant for £1000 to purchase resources for our growing Junior section and this was invested not only the usual paints, paper, pencils etc, but also in STEM kits, material for our unit 3D printer and a cabinet to keep it all in.

We also received £300 worth of uniforms and the Banner you see here today.

Last month we took in our second entry of 9-year-olds along with some more 10- and 11-year-olds.

3 of our original 9-year-olds have moved up to juniors and we currently have 11 9-year-olds and 21 10- and 11-year-olds. This gives us a total of 32 junior cadets.

We have had numerous Juniors move into seniors and as predicted; we are starting to refill from the bottom upwards.

Last year we purchased 5 new RS Zests to join the one we already had and replace our aging toppers, and these have been used to their full potential this year.

Along with our 3 powerboats, and rowing boat we have achieved an average of 38.42 boating hrs per cadet with our annual target.

The unit command team continues to collaborate well with the Unit Management Team, and we still maintain a close bond and common insight into the future of the unit.

This year's offshore training consists of: -

3 cadets on tall ship TS Royalist back in May

And 2 on Offshore Power boat TS Jack Petchey in Nov

Unfortunately, due to cutbacks 2 were cancelled from a trip on offshore power boat TS John Jerwood Last month.

Our ties with the community are still excellent and we have an active input into local community groups. The Filey 1779 committee which, for a third year, saw us organise a parade to commemorate the Battle of Flamborough Head which was attended by representatives of the Royal Navy and US Navy. We look forward to this event growing bigger over the coming years leading up to the 245th Anniversary next year and the 250th in 2029.

As affiliated member of the Royal British Legion we continue to support our local RBL from boxing and delivering poppies on their behalf, to the taking part in all the events at remembrance time.

Indeed, this year our own Petty Officer Kathryn Bowles is carrying the Legion standard.

As a unit we are growing stronger and numbers attending continue to rise.

We all look forward to next year and the new challenges it will bring.

Filey Sea Cadets Annual General Meeting

12th October 2023

Treasurer's Report

Firstly, please accept my apologies for not presenting the accounts. The year end does not sit well in the farming calendar, in what has also been a challenging year for me personally. The accounts will be presented at a later date, for approval and submission to the charity commission, after being independently audited.

Financially the unit is in a good position having very recently received a generous legacy. The balance of funds as of 09/10/23 is £63,332.89, a proportion of which is ring fenced for the building fund.

The fundraising efforts of the PSA are noted, without which the unit would not have exist. Also making a contribution of around £3000 per annum are two local groups who hire the hall.

The unit is now registered with HMRC for the purposes of Gift Aid Two backdated applications have been submitted which has contributed around £3600 to unit funds.

The costs of running the unit are rising year on year, the biggest concern being the renewal of the electricity supply contract which is due shortly. Costs are expected to double to around £3500 a year. We have continued to invest in low energy LED lighting to help mitigate it rising further.

The move away from accepting cash payments from cadets for courses and subs is now working well, with accountability much improved with payments through the bank.