

Agenda item	<p style="text-align: center;">Minutes of Bicker Village Hall Management Committee Annual General Meeting Thursday 16th May 2024 7,30pm</p>	
Present	Kathryn Kelly (in the Chair), Claire Fovargue (Secretary), Steve Bamford (Treasurer), Elizabeth Benjamin, Sonia Pallett, Rita Rowe, Sheila Wing	
Apologies	Georgie Machin, Amy Goodacre	
	The Minutes of the previous AGM of Bicker Village Hall Management Committee for May 2023 were agreed as an accurate record.	
Presentation and Adoption of the accounts.	<p>The treasurer, Steve Bamford, presented a copy of the Annual Financial Statement for the year ending 31st March 2024.</p> <p>Steve provided a paper copy for everyone's records.</p> <p>Claire will email copies of the accounts to the Charity Commission and complete the annual return of accounts.</p> <p>Everyone thanked Steve for his extremely hard work over the last year.</p>	
5. Secretary report. Claire Fovargue	<p>The following tasks have been completed over the last year:</p> <ul style="list-style-type: none"> • Completing two applications for funding • Liaising with the insurance company • Completing the annual return of accounts and yearly declaration for the Charity Commission. • Preparing the minutes and agendas for each meeting • Receiving correspondence on matters relating to the Village Hall • Updating policies and keeping the committee informed of any changes • Completing various surveys for the charity commission and other organisations • Liaising with Boston Borough Council on issues relating to the hall • Updating policies and keeping the committee informed of any changes • Completing the waste declaration • Applying for rate reductions • Receiving and printing emails to share at meetings <p>Finally, I would like to thank everyone all committee members who support me in my role.</p>	
6. The Chairman's report	<p>The Chairman's Report on behalf of Kathryn Kelly</p> <p>It has been great to see that the hall being used and providing activities for our community; this is one of the most important functions of the hall.</p> <p>The Chairman's report also gave a number of thanks, this included:</p> <ul style="list-style-type: none"> • The community for their support • Steve Bamford and preparing the accounts. His role is a huge and is making such a big difference to the success of the hall • Sheila for her role as Vice Chair and stepping us as Chair • Sheila for representing the bowls club and supporting the hall • Rita for representing the Methodist Church and supporting the hall • Sonia for representing the WI and in her hard work in her role as Booking Secretary • Georgie, for organising the Bicker Tea Party and supporting the hall 	

	<ul style="list-style-type: none"> • Elizabeth for representing the church and supporting the hall • The representatives from the clubs and societies and the service that the clubs and societies provide for our community. • Amy Goodacre- for being the Child Protection/ Vulnerable Person's nominated person and organising the children's Christmas party • Claire Fovargue for her role as Secretary <p>The committee continue to and follow the aims of constitution by looking after, promoting the hall and encouraging it to be used by the community it serves.</p> <p>The Chairman's report thanked everyone for their continued support and hard work over the past year. It identified that the hall continues to be an asset to Bicker and is a success within the community.</p>																																
7. Nominated members for the coming year.	<table border="1"> <tr><td>St Swithun's Church</td><td>Elizabeth Benjamin</td></tr> <tr><td>Methodist Chapel</td><td>Rita Rowe</td></tr> <tr><td>Bicker Parish Council</td><td>Kathryn Kelly</td></tr> <tr><td>W.I.</td><td>Sonia Pallett</td></tr> <tr><td>Bicker Tea Party</td><td>Georgie Machin</td></tr> <tr><td>Children's Tea Party</td><td>Amy Goodacre</td></tr> <tr><td>Bicker Bowling Club</td><td>Sheila Wing</td></tr> <tr><td>Bicker United Charity</td><td>Vacant</td></tr> <tr><td colspan="2" style="text-align: center;">All in Favour</td></tr> </table>	St Swithun's Church	Elizabeth Benjamin	Methodist Chapel	Rita Rowe	Bicker Parish Council	Kathryn Kelly	W.I.	Sonia Pallett	Bicker Tea Party	Georgie Machin	Children's Tea Party	Amy Goodacre	Bicker Bowling Club	Sheila Wing	Bicker United Charity	Vacant	All in Favour															
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10. Election of standing Committee.	<p>Chairman, Vice-Chairman, Treasurer, Secretary, Booking Secretary,</p> <p style="text-align: center;">All in Favour</p>																																
11. To review Policy Statements.	<ul style="list-style-type: none"> • Vulnerable Persons Policy (nominated person- Amy Goodacre) • Equal Opportunities Statement • Volunteer Policy <p>All in favour to adopt the policies.</p>																																
Signed																																	

Bicker Village Hall

Balance Sheet as at 31st March 2024

	<u>£</u>	<u>2024</u> <u>£</u>	<u>£</u>	<u>2023</u> <u>£</u>
<u>Fixed Assets</u>				
<u>Village Hall</u>				
Opening Balance		148,494		148,494
Improvements		-		-
		<u>148,494</u>		<u>148,494</u>
<u>Furniture and Fittings</u>				
Opening Balance	6,505		6,336	
Additions	<u>14,600</u>		<u>1,099</u>	
	21,105		7,435	
Disposals	<u>-</u>		<u>-</u>	
	21,105		7,435	
Depreciation for the Year	<u>2,638</u>	18,467	<u>929</u>	6,505
		166,961		154,999
<u>Current Assets</u>				
Cash at Bank	37,346		46,409	
Cash in Hand	-		-	
Prepayments	<u>960</u>		<u>912</u>	
		<u>38,306</u>		<u>47,322</u>
		205,267		202,321
<u>Less Current Liabilities</u>				
Accruals	-		-	
Sundry Creditors	<u>174</u>	174	<u>168</u>	168
		<u>205,093</u>		<u>202,153</u>
 <u>Represented By:</u>				
Capital Account				
Opening Balance		202,153		202,307
Surplus/(Deficit) for the Year		<u>2,940</u>		<u>-154</u>
		<u>205,093</u>		<u>202,153</u>

Bicker Village Hall

Income & Expenditure Account for the Year Ended 31st March 2024

	<u>2024</u>	<u>2023</u>
	£	£
Income:		
Hire of Hall	6,133	6,042
Bingo	5,764	4,740
Christmas Fayre	-	-
Grants Received	10,023	-
Donations	370	-
Other Income	-	122
Bank Interest Received	1,174	421
Bonus Ball	1,286	1,276
Raffle	-	237
Quizzes	1,180	1,622
	<hr/>	<hr/>
	25,930	14,460
 Less Expenditure:		
Insurance	1,872	1,767
Water Rates	942	683
Council Tax	26	49
Electricity	3,791	3,700
Cleaner's Wages	558	700
Secretary's Honorarium	240	240
Treasurer's Honorarium	240	240
Booking Secretary's Fees and Exper	602	-
Accountancy	174	168
Reupholstery Costs	2,850	-
Quiz & Bingo Costs	305	609
Advertising and Stationery	37	31
Repairs, Renewals and Maintenanc	7,792	4,951
Cleaning and Sundries	370	291
Gardener and Groundsman's Wage	220	120
Licence Fee	333	136
Depreciation	2,638	929
	<hr/>	<hr/>
	22,990	14,614
<u>Surplus/(Decifit) for the Year</u>	<hr/> 2,940	<hr/> - 154