

HAMMERWICH WOMEN'S INSTITUTE HALL



Registered Charity Number 516626

95 Burntwood Road, Hammerwich, WS7 0JL

HALL TREASURER REPORT 31st MARCH 2022 by Angela Johnson

2021 accounts examined by WI Auditor Wendy Lewis and found to be well presented and documented, correct and balanced. The auditor also commented on our grant awards which she said puts the organisation in a strong financial position.

OPENING BALANCE @ 1st JANUARY 2021	22,783.62
TOTAL INCOME	34,241.71
TOTAL EXPENDITURE	(32,067.74)
<u>BALANCE @ END OF OUR FINANCIAL YEAR. DEC. 2021</u>	<u>£24,957.59</u>

LDC Covid19 Restrictions Grants Total	17,671.71
Donations	11,999.00
<u>TOTALLING</u>	<u>£29,670.71</u>

LARGE EXPENSES INCLUDE:

Stretton Builders	13,594.80
J & W Plumbing - new boiler	2748. 00
<u>TOTALLING</u>	<u>£26,229.60</u>

NB. A further £1320.00 has been paid to Stretton Builders in March 2022
plus £1500.00 has been paid to RJF Painting and Decorating in March 2022
+£250.00 to RJF Painting and Decorating in January 2022

Hall hire is slowly recovering albeit a bit less but we have extra hire also thanks to Maureen Woodcock.

Invoicing is now done on a monthly basis as opposed to quarterly charging, to avoid any Covid19 cancellation problems. Most of our hirers are happy with this, other than Chasetown TWG who insist on paying quarterly even though I send them an invoice every month.

Cleaning is now done by a cleaning company Taylor Maids UK Ltd @ £13.00 per hour and although more expensive they are very reliable.

Please see the attached end of year summary.

CLOSING BANK BALANCE @ 31/03/2022 = £23,503.20

HAMMERWICH VILLAGE HALL

A PROPERTY OWNED BY HAMMERWICH WOMEN'S INSTITUTE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HAMMERWICH VILLAGE HALL- PROPERTY MANAGEMENT COMMITTEE

FOR THE YEAR ENDING DECEMBER 31ST 2021

I report on the Receipts and Payment Accounts set out in the documentation supplied by Hammerwich Village Hall (Property Management Committee) for the year ending 31st December 2021.

The Trustees are responsible for the preparation of the Accounts and request an

Independent Financial Examination of said accounts

Basis of Independent Statement

My examination includes a review of the accounting records kept by Hammerwich Village Hall Property Management Committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention which gives me reasonable cause to believe that, in any material respect that good accounting practice has not been adhered to.

Comments

On examination I found the Accounts presented to be well documented, correct and balanced; a credit to the Community.

I note that again The Village Hall has been awarded several grants putting the organisation in a strong financial position, which is excellent news.

Signed:

WSP Lewis

Date:

12/2/2022

Name: Wendy Lewis (NFWI trained Independent Financial Examiner)

Address: Puffin Lodge, 9 The Village, Walton on the Hill, Stafford ST17 0LQ

HAMMERWICH WOMEN'S INSTITUTE



Annual Report 21/22

Hammerwich WI 2021 began with a Zoom meeting that incorporated our Annual Meeting. (Zoom was nothing new to us by now!). All our usual functions to prepare for the meeting were carried out by email, Zoom and post, and we really appreciated the full co-operation of our members, it made the end of year process very smooth indeed. We were determined to make our year as varied and engaging as Covid would allow.

We continued with Zoom meetings until in August we were finally able to meet up in Sue Anker's beautiful garden, it was so good to see each other. We sang Jerusalem and although we were a little rusty, we were enthusiastic! We hope the neighbours enjoyed our singing too. We finally resumed face to face meetings in our WI hall in September .

We have been fortunate to have a variety of interesting speakers on varying subjects including a luxury wedding planner; a Santangle session (how relaxing was it was to draw and be guided through creating a beautiful pattern) and a 'Dickens of a Tale'. Two of our members, Barbara Jarvis and Betty Robinson gave fascinating talks, thank you to you both, we loved hearing about Hammerwich in years gone by.

We enjoyed a quiz via Zoom on Easter and eggs; played 2 truths and a lie (great fun) and a lovely picnic in Hammerwich. Angela Walker made a number of craft items that were sold in aid of the McMillan Cancer charity and we were able to make a significant donation of fresh and tinned foods for Burntwood Live at Home, thanks to our generous members.

Our monthly Ramble was reintroduced and according to whichever Covid regulations were in place, we walked in groups of 6, or more, and met for lunch afterwards when permissible. Walking with friends has proved to be very popular

Our long awaited Centenary combined with our Christmas party took place at Druids Heath Golf Club. What a fabulous evening! The food and service was excellent, each member received a beautiful cupcake , a member on each table won the table arrangement and Angela Walker made a decorative box with a chocolate in it for each member. The room was buzzing, we hadn't forgotten how to party after all! The Bursary draw of £200 was won by Hazel Kitson.

We also held our usual WI members Christmas party too, the Florrie Harvey cup was won by Deb McMullen.

Part of our Centenary celebration was creating a **History of Hammerwich WI** . This culminated in the creation of a wonderful record of 100 years at Hammerwich, bound in a beautiful book. We are so grateful to Jean Pritchard for her wonderful work which celebrates our history for past, present and future members.

The Craft Club, whilst not meeting face to face, continued to play a significant role both for members and the wider community. Beautiful Easter baskets were made along with a hand made Easter card and an egg for members. Also made were Twiddle muffs , knitted goods for the Baby Bear Project and Christmas stockings. All were so beautifully made, we are fortunate to have such talent in our WI.

Sadly our choir, despite best efforts of Elizabeth and members, made the decision to discontinue. The pandemic meant that there were not enough members to make it viable to continue. We have had 9 years of excellent singing, friendship and performances. A big thank you to Elizabeth and all choir members .

It is noted with great pride that as the various Covid restrictions emerged, our members responded with flexibility , friendship, a sense of humour and a 'can do attitude' !

And that ladies is the very essence of our wonderful Hammerwich WI. Thank you to all of you for another challenging but successful year.

WI name
Charity number (if registered)
Federation

Hammerwich
516626
SFW I



FINANCIAL STATEMENT

For the period

from **01/01/21**

to **31/12/21**

Section A Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	234.10	307.50	Meeting expenses	533.32	571.13
Subscriptions (WI share)	700.90	1,308.10	Committee Members' expenses	-	
Gift Aid	-		Pooling of fares / expenses	-	16.00
Publications	4.50	8.00	Publications	22.50	
Activities & events	794.00	610.00	Activities & events	2,077.75	681.37
WI fundraising	-		WI fundraising	-	
Interest received			Insurance	23.00	22.00
Paid into current account	-				
Paid into deposit account	-				
Grants and donations	-		Donations made	-	
Other income	30.00		Other payments	210.65	65.00
WI-owned hall - total receipts			WI-owned hall - total payments		
Total Receipts	1,763.50	2,233.60	Total Payments	2,867.22	1,355.50

A3 Restricted funds included in total receipts			A4 Restricted funds included in total payments		
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Total Receipts less Total Payments (Surplus/Deficit for the year)

- **1,103.72** ✓

A5 Total cash funds brought forward from last year (equals last year's total at B1)

6,450.45 ✓

A6 Total cash funds carried forward at this year end

5,346.73 ✓

A7 Total restricted funds at year end included in total cash funds above

The main purposes of the Women's Institute organisation are:

(a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;

(b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;

(c) to advance health for the public benefit; and

(d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Hammerwich

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

	Total £	Last year £
B1.1 Final bank balance as per Account Book, including uncleared items	5,097.73 /	6,450.45
B1.2 Reconciliation of final bank balance from Account Book to bank statement		
Bank statement total at year end	5,095.73	
Plus amounts paid in to bank but not cleared		
Less cheques written but not cleared		
Less any cheques still uncleared from last year		
Total (should equal balance at B1.1)	5,095.73 /	
B1.3 Savings / deposit account balance		
B1.4 Petty cash in hand	57.69	79.43
B1.5 Less any funds held as agent for federation/NFWI, i.e subscriptions received but not yet paid over enter as a negative amount		
Total cash funds	5,155.42 /	51.00

B2 Investments (if any)

--	--

B3 Other monetary assets (e.g. any money owed to the WI)

--	--

B4 Other assets held by the WI

e.g. WI owned hall, other equipment

	Value (optional)*	Original cost (optional)*

* cost / value should only be completed if meaningful information is available

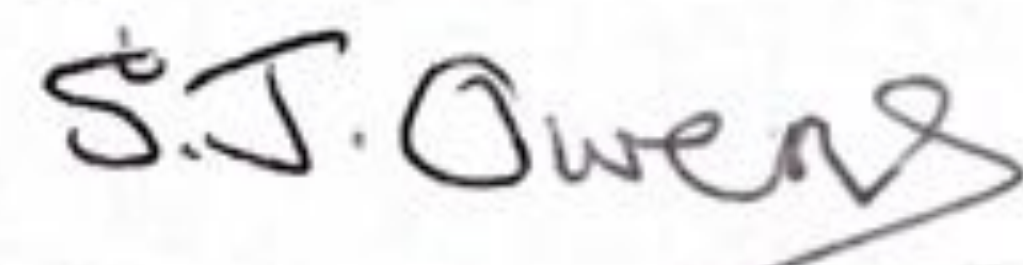
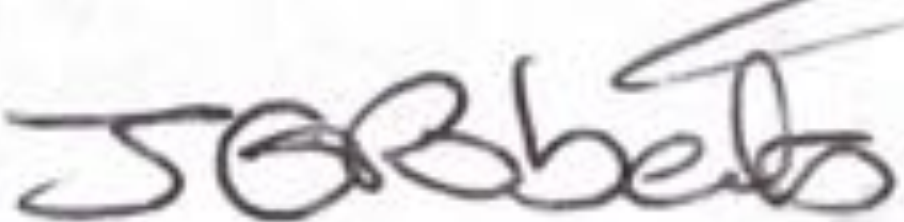
B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature	Name	Date of approval	
	S. J. OWENS	26/1/22	President
	J E ROBERTS	26/1/22	Treasurer

Independent financial examiner's initials: WPH

WI name

Hammerwich

Section C

Notes to the financial statement

C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

	Receipts this year £	Payments this year £	Any balance held at year end £
Federation / NFWI share of subscriptions	1,348.80	1,332.80	
Federation event bookings by individual members	4.50	184.50	
NFWI and / or federation raffle	-	-	
Total	1,353.30	1,517.30	-

C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

	Receipts this year £	Payments this year £	Any balance held at year end £
Name or description of restricted fund:			
Total	-	-	-

C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year £	Payments this year £
Activities & events (description)		
Total WI activities	-	-
WI fundraising description)		
Total WI fundraising	-	-
Grants & donations		
Total grants & donations	-	-
Other income / expenditure		
Total other income / expenditure	-	-

Independent financial examiner's initials: WSPC

Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Hammerwich

WI

Charity number (if registered)

516626

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended 31st DECEMBER 2021

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, ~~(other than disclosed below*)~~:

which gives me reasonable cause to believe that, in any material respect, the requirements:
to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

~~have not been met, or~~

~~to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.~~

**Please delete the words in brackets if they do not apply.*

Comments:

WELL KEPT, DETAILED ACCOUNTS,

Wendy Lewis

Signed:

Wendy Lewis

Date:

6/2/2022

Name:

WENDY LEWIS

Address:

PUFFIN LODGE

9 THE VILLAGE

WALTON N. ON THE HILL

STAFFORD ST17 0LQ

Year: 2021

WI Hammerwich

At 24/01/2022

Up to date bank balance including uncleared items £6,097.73
 Waiting to be paid into bank £0.00

Year to date receipts and payments

RECEIPTS

	1	2	4	7	8	9	10	11	12		
Receipts at meetings	234.10										
Subscriptions WI share		700.90									
Gift Aid											
Publications (Newsletters, diaries & calendars)				4.50							
Activities & events					794.00						
WI fundraising											
Bank interest received											
Grants & donations											
Other Income									30.00		
TOTAL	234.10	700.90	-	4.50	794.00	-	-	-	30.00	-	2.00
										Total Receipts (excluding funds received as agent)	1,763.50
											Receipts paid in to bank but not cleared

PAYMENTS

	1	2	4	7	8	9	10	11	12		
WI Meetings (Hall, speakers, etc)	633.32										
Committee Members' Expenses											
Pooling of fares / expenses paid to federation											
Publications (Newsletters, diaries & calendars)				22.50							
Activities & events					2,077.75						
WI fundraising costs											
Insurance							23.00				
Donations made											
Other payments									210.65		
TOTAL	633.32	-	-	22.50	2,077.75	-	23.00	-	210.65	-	-
										Total Payments (excluding funds paid as agent)	2,867.22
											Cheques written but not cleared

TOTAL RECEIPTS MINUS PAYMENTS (excluding funds received and paid as agent) - 1,103.72

Funds received and paid as agent

FUNDS RECEIVED

3	5	6	Total received as agent
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	
1,348.80	4.50	-	1,353.30

3	5	6	Total paid as agent
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	
1,332.80	184.50	-	1,517.30

FUNDS PAID

Transfers between accounts

Total receipts and payments do not include transfers to or from savings accounts or funds withdrawals for petty cash as these just move funds between the different bank / petty cash accounts. Petty cash expenditure is included under the relevant payment heading (see petty cash guidelines).

Year to date transfers

Transfers from main account to savings / other account -
 Transfers to main account from savings / other account -
 Transfers to petty cash account 85.00

5346.73
 164.00 -
 5182.73
 85.00 -
 £15097.73

John Lewis 6/2/22

RECEIPTS

Year **2021** WI **WI** Hammerwich

Up to date bank balance including uncleared items **6,097.73**
 Waiting to be paid into bank **0.00**

Enter receipts in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

Date	ITEM description For subscriptions state if Full, Pro-rata or Dual	Receipt Number	Receipts at meetings	Subscriptions			Gift Aid	Federation bookings by individuals - as agent	NFWM / Federation raffle - as agent	Publications (newsletters, guides, calendars)	Activities & events	WI fundraising	Bank interest received	Grants & donations	Other income	Transfer from savings/other account	Total	Total paid into bank	Reconciled to bank	Receipts paid in to bank but not cleared			
				WI share	Fed/NFWM share - as agent																		
Opening Bank balance: Enter the final bank balance from last year in R7. (B1: 1 from last year's financial statement.)																					6,450.45		
01/01/21	NONE																						
09/02/21	Refund SFWM pooling fees (2020)	BACS				16.00											16.00	16.00	Y				
09/03/21	Subs Full 10 x 34.00 BACS				116.00	224.00											340.00	340.00	Y				
	Audit 2020 Hall	BACS													30.00		30.00	30.00	Y				
	Cheque 1597 not cashed lost (story Comp)										4.00						4.00	4.00	Y				
	Cheque 1612 E George not cashed										100.00						100.00	100.00	Y				
01/04/21	Subs Full 16 x 34.00 BACS				11.26	358.40											544.00	544.00	Y				
	Subs Full 23 x 34.00				27.48	515.20											782.00	782.00	Y				
	Subs Dual 1 x 11.60				50	11.60											11.60	11.60	Y				
01/05/21	Subs Full 2 x 34.00 Chq				51.52	44.80											88.00	88.00	Y				
	Subs Full 2x 34.00 BACS				63.54	44.80											88.00	88.00	Y				
	Subs D McMullen				55	22.40											34.00	34.00	Y				
01/06/21	Subs Full 2 x £34.00 Chq				66.57	44.80											88.00	88.00	Y				
	Subs Full Bacs 1 x £34.00				58	22.40											34.00	34.00	Y				
01/07/21	Subs Full Bacs 1 x £34.00				59	22.40											34.00	34.00	Y				
01/09/21	NONE																						
01/09/21	Tea/entrance				1	27.50											27.50	27.50	Y				

PAYMENTS

Up to date bank balance including uncleared items

£5,097.73

Year	2021	WI	Hammerwich
			Waiting to be paid into bank
			£0.00

Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

Date	ITEM description / payee name	Cheque Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
			WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Subscriptions paid to Federation (Fed/NFWI share) - as agent	Pooling of fares / expenses paid to federation	Federation bookings by individuals as agent	NFWI / Federation raffie - as agent	Publications (Newspapers, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Petty cash withdrawn	Transfer to savings / other account	Total	Recorded in bank	Payment cheques written but not cleared
01/09/21	Flower bouquet S Owens	BACS								20.00							20.00	Y	
	D McMullen adjustment May cakes									34.00							34.00	Y	
	Refund B'Day meal due to date																		
	change									10.00							10.00	Y	
01/10/21	Petty cash	1652													30.00		30.00	Y	
	Speaker T Bevan	1653	45.00														45.00	Y	
	Hall Hire September	BACS	33.00														33.00	Y	
01/11/21	S Owens tea/coffee	BACS	10.65														10.65	Y	
	Carol sheets x3	BACS					4.50										4.50	Y	
	New members 3	BACS				33.60											33.60	Y	
	Hall Hire September	BACS	33.00														33.00	Y	
	Royal British Legion Wreath	1655												34.00			34.00	Y	
	Petty cash	1654													30.00		30.00	Y	
01/12/21	Xmas meal cupcakes	BACS								50.00							50.00	Y	
	Pointstia raffie prizes	BACS								6.00							6.00	Y	
	Flowers tables Xmas meal	BACS								165.00							165.00	Y	
	Druids Heath Xmas meal	1657								1,373.85							1,373.85	Y	
	L Gostling meal refund	1658								20.00							20.00	Y	
	Sugar sachets J Bannister	BACS	12.45														12.45	Y	
	Petty cash	1656													25.00		25.00	Y	
	S Owens Chocs Xmas meal	BACS								22.76							22.76	Y	

J Owens 6/2/2022

PAYMENTS

Year **2021**

WI **Hammerwich**

Up to date bank balance including uncleared items **£5,097.73**
 Waiting to be paid into bank **£0.00**

Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

Date	ITEM description / payee name	Analysis Column	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
			WI Meetings (incl. speakers, etc)	Committee Members' Expenses	Subscriptions to Federation (Fed/NFI share) - as agent	Pooling of fees / expenses paid to Federation	Federation bookings by individuals as agent	NFWI / Federation rents - as agent	Publications (newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Party cash withdrawn	Transfer to savings / other account	Total	Reconciled to bank statement	Payment cheques written but not cleared
09/01/21	Speaker M Oliveira	BACS	45.00														45.00	Y	
09/01/21	J Barrister Stamps £54.54 *																-		
	Envelopes EA 10	BACS	68.64														68.64	Y	
09/01/21	L George Education Grant	BACS								100.00							100.00	Y	
09/01/21	B Owens Zoom Dec 2020	BACS	14.39														14.39	Y	
04/02/21	C Briggs Speaker	BACS	40.00														40.00	Y	
04/02/21	B Owens Zoom Jan 2021	BACS	14.39														14.39	Y	
12/02/21	Refunds Spring Council Cancelled 2020																-		
	A Riddell	BACS					18.00										18.00	Y	
	S Heathcote	BACS					18.00										18.00	Y	
04/03/21	L Kraxal Speaker	BACS	50.00														50.00	Y	
04/03/21	S Owens zoom (Feb 21)	BACS	14.39														14.39	Y	
05/03/21	J Preston Refund H+G 2020 REC 1	1622					18.00										18.00	Y	
16/03/21	C Fryer Refund H+G REC	BACS					18.00										18.00	Y	
16/03/21	M Cherrison Refund Spring Council REC	1624					18.00										18.00	Y	
16/03/21	E Taylor Refund Spring Council / Group REC 4	1625					18.00			3.00							21.00	Y	
16/03/21	J Newman Refund H+G/Comerstone	1651					36.00		4.00	3.00							43.00	Y	
16.03.21	W Lewis IFE Wt 20 + Hall 30	BACS												50.00			50.00	Y	
03/03/21	SFWI Insurance Liability	BACS										23.00					23.00	Y	
03/03/21	Refund H+G/ Comerstone/Group	BACS					36.00		4.00	3.00							43.00	Y	

PAYMENTS

Year **2021**

WI **Hammerwich**

Up to date bank balance including uncleared items **£5,097.73**
 Waiting to be paid into bank **£0.00**

Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

Date	ITEM description / payee name	Cheque Number	1 WI Meetings (Full, speakers, etc)	2 Committee Members' Expenses	3 Subscriptions paid to Federation (Fed/NFW share) - as agent	4 Pooling of fares / expenses paid to Federation	5 Federation bookings by individuals as agent	6 NFW / Federation raffle - as agent	7 Publications (Members' diaries & Activities calendars)	8 Activities & events	9 WI fundraising costs	10 Insurance	11 Donations made	12 Other payments	13 Party cash withdrawn	14 Transfer to savings / other account	15 Total	16 Reconciled to bank statement	17 Payment cheques written but not cleared
	Spring Council B Robinson Rec 6																-		-
04/04/21	S Owens Zoom(March)	BACS	14.39														14.39	Y	
	S Owens zoom (April 21)	BACS	14.39														14.39	Y	
	I Froggatt B'day/xmas cards/postage	BACS												126.65			126.65	Y	
	S Owens Bouquet member	BACS	20.00														20.00	Y	
01/05/21	Speaker R&F	BACS	60.00														60.00	Y	
	Prosecco Aid J Bannister	BACS								124.35							124.35	Y	
	Paper bags S Owens	BACS								11.95							11.95	Y	
	Federation fees	BACS				1,209.60											1,209.60	Y	
28/07/21	Birthday cupcakes D Mcnullen	BACS								16.00							16.00	Y	
01/06/21	Flowers 90p B'day S Owens	BACS								25.00							25.00	Y	
22/06/21	Calendarx2 Diary x 1	BACS							14.50								14.50	Y	
02/07/21	Zoom S Owens (May)	BACS	14.39														14.39	Y	
22/06/21	Federation fees x 3 late	BACS				67.20											67.20	Y	
01/07/21	Stamps mail shots J Bannister	BACS								39.84							39.84	Y	
28/07/21	Zoom S Owens (June)	BACS	14.39														14.39	Y	
21/07/21	Federation fees 1 late	BACS				22.40											22.40	Y	
28/07/21	D Mcnullen Welcome back cake	BACS								50.00							50.00	Y	
01/08/21	W Teakoffees/sugar/milk/biscuits	BACS	14.85														14.85	Y	