

# Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to end date

3 1 0 3 2 5

## Section A

## Reference and administration details

Charity name

Huddersfield South West District Scout Council

Other names the charity is known by

Registered charity number (if any)

5 1 6 5 9 0

HQ registration number

1 6 6 3 7

Charity's principal address

88, Thornhill Avenue,

Huddersfield,

West Yorkshire

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Roger Daker	District Chair	
2	Peter Haigh	District Treasurer	
3	Janet Bell	District Trustee	1/4/24 to 8/7/24
4	Graham Smith	District Trustee	
5	Claire Fletcher	District Trustee	
6	Emily Walker	District Trustee	
7	Craig Frost	District Trustee	
8	Martin Wood	District Trustee	
9	Katie Travas	District Trustee	
10	Jackie Morris	District Trustee	
11	Janet Haigh	District Trustee	
12	John Roebuck	District Trustee	
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14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

The District is managed by the District Board of Trustees, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the officers of Chair, Treasurer and 11 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and typically meets bi monthly.

Members of the Trustee Board must complete a Scouts Trustee training within three months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B

Structure, governance and management (continued)

**Risk and Internal Control** The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the membership fees contributes to the Scout Associations national accident insurance policy. Risk

Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from Scammonden Activity Centre. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section, Group or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District but this is unlikely.

Reduction or loss of members. The District provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

#### **Risk and Internal Control**

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p><b>The Purpose of Scouting</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b> As Scouts we are guided by these values: <b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal. <b>Respect</b> - We have self-respect and respect for others. <b>Care</b> - We support others and take care of the world in which we live. <b>Belief</b> - We explore our faiths, beliefs and attitudes. <b>Co-operation</b> - We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>

Summary of the main activities in relation to these objects

The District sections carry out regular activities with Squirrels, Beavers, Cubs, Scouts, Explorers and Duke of Edinburgh training. The Scammonden Activity Centre supports and promotes Scout Groups and the cost of running the District. In Addition, the District benefits from Network Scouts for those aged 18 to 25.

Additional details of the objectives and activities

The District is managed by Scouting volunteers who give their time and expertise free of charge.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

During the period of this report, the District saw a reduction in youth membership of 60, nearly 10% of the total District numbers. This has many reasons including the closure of one long established Scout Group. Plans are in place to have a recruitment drive to increase membership once again.

## Section E

## Financial Review

Brief statement of the charity's policy on reserves

### Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Trustee Board considers that the District should hold a sum equivalent to 12 months running costs, circa £40,000.

The District held reserves of approximately £84,000 at the year end. This is above the level required for operating expenses. However this can be explained by the operating and maintenance costs for Scammonden Activity Centre, as we carry a liability for repairs and maintenance costs.

The District holds designated funds which support Jamboree participants, or supports leader training, or District development projects.

Details of any funds materially in deficit

N/a

Further financial review details (optional information)

<b>Investment Policy</b>  The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.
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<b>Section F</b>	<b>Other Optional Information</b>
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Plans for future periods (details of any significant activities planned to achieve them)

During the year the income at Scammonden Activity Centre exceeded the expenses due to an increase in bookings. Plans have been put in place to improve promotion and marketing of the Centre which should result in a further
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<b>Section G</b>	<b>Declaration</b>
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The Trustees declare that they have approved the Trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Philip Anthony Hayhurst	Peter Haigh
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Position (eg Secretary, Chair)	Chair	Treasurer
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Date	19th January 2026
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**Huddersfield South West District Scout Council**  
**Receipts and Payments Accounts**  
**Year Ending 31<sup>st</sup> March 2025**

<b>Receipts</b> Page 1	<b>Note</b>	<b>District</b> <b>2024/5</b>	<b>Scammonden</b> <b>2024/5</b>	<b>Total</b> <b>2024/5</b>	<b>Total</b> <b>2023/4</b>
<b>Membership Subscriptions</b>					
Membership Subscriptions received	1	£29,612.50		£29,612.50	£29,527.50
Membership Subscriptions paid to County	2	£59,140.00		£59,140.00	£0.00
		<b>-£29,527.50</b>		<b>-£29,527.50</b>	<b>£29,527.50</b>
<b>Donations received</b>					
Donations	3	£50.00	£0.00	£50.00	£50.00
Gift Aid		£0.00	£0.00	£0.00	£0.00
		<b>£50.00</b>	<b>£0.00</b>	<b>£50.00</b>	<b>£50.00</b>
<b>Grants</b>					
		£0.00	£0.00	£0.00	£0.00
<b>Investment income</b>					
Bank Interest		£749.04	£1,225.44	£1,974.48	£1,674.98
		<b>£749.04</b>	<b>£1,225.44</b>	<b>£1,974.48</b>	<b>£1,674.98</b>
<b>Rental Income from Scammonden</b>					
Income for bookings (SAC)			£20,295.00	£20,295.00	£11,455.00
<b>Shop and Badge Sales</b>					
Scammonden Shop Sales	4		£2,124.45	£2,124.45	£1,337.22
District Badge Sales	5	£93.50		£93.50	£805.01
		<b>£93.50</b>	<b>£2,124.45</b>	<b>£2,217.95</b>	<b>£2,142.23</b>
<b>Youth Activities</b>					
Jamboree 2023 - received from participants		£0.00		£0.00	£1,620.00
Jamboree 2023 - paid to County		£0.00		£0.00	-£3,220.50
Income from Youth Activities	6	£8,195.40		£8,195.40	£10,361.57
		<b>£8,195.40</b>		<b>£8,195.40</b>	<b>£8,761.07</b>
<b>Historic Adjustments</b>					
	7	£600.00	£750.00	£1,350.00	£0.00
<b>Carried forward</b>		<b>-£19,839.56</b>	<b>£24,394.89</b>	<b>£4,555.33</b>	<b>£53,610.78</b>

**Huddersfield South West District Scout Council**  
**Receipts and Payments Accounts**  
**Year Ending 31<sup>st</sup> March 2025**

<b>Payments</b> Page 2	<b>Note</b>	<b>District</b> <b>2024/5</b>	<b>Scammonden</b> <b>2024/5</b>	<b>Total</b> <b>2024/5</b>	<b>Total</b> <b>2023/4</b>
<b>Costs</b>					
Operating Costs (SAC)	8		£14,032.39	£14,032.39	£14,020.88
Improvement Costs (SAC)	9		£2,531.64	£2,531.64	£5,393.83
Scammonden Shop Costs	4		£1,277.06	£1,277.06	£738.49
District Badge Shop Costs	5		£90.72	£90.72	£745.12
Youth Events	6	£8,288.00		£8,288.00	£9,177.31
Adult Support and Training		£0.00		£0.00	£0.00
District Insurance		£166.00		£166.00	£166.00
District Equipment		£75.00		£75.00	£105.90
Travel Costs		£0.00	£4.05	£4.05	£39.60
Uniform and Certificates		£0.00		£0.00	£108.70
Phone, Postage and Stationary		£0.00	£1.65	£1.65	£1.95
Publicity		£0.00	£60.00	£60.00	£193.73
Room Hire		£250.00		£250.00	£250.00
AGM & Trustee Expenses		£10.00		£10.00	£10.00
Bank Service Charges		£75.65	£71.40	£147.05	£144.00
Sundries and Expenses		£116.01	£360.00	£476.01	£181.84
		<b>£8,980.66</b>	<b>£18,428.91</b>	<b>£27,409.57</b>	<b>£31,277.35</b>
Receipts (from Page one)		<b>-£19,839.56</b>	<b>£24,394.89</b>	<b>£4,555.33</b>	<b>£53,610.78</b>
Receipts less Payments		<b>-£28,820.22</b>	<b>£5,965.98</b>	<b>-£22,854.24</b>	<b>£22,333.43</b>
Less Membership payment to County of £29,527.50	2	£29,527.50		£29,527.50	-£29,527.50
Less Badge Shop Old Stock Write Off	5	-£801.77		-£801.77	
Receipts less Costs		<b>-£94.49</b>	<b>£5,965.98</b>	<b>£5,871.49</b>	<b>-£7,194.07</b>
Reserves Brought forward				£78,407.54	£85,601.61
<b>Reserves Carried Forward</b>				<b>£84,279.03</b>	<b>£78,407.54</b>

**Huddersfield South West District Scout Council**  
**Receipts and Payments Accounts**  
**Year Ending 31<sup>st</sup> March 2025**

<b>Notes</b>		<b>Total 2025</b>	<b>Total 2024</b>
<b>Page 3</b>			
<b>Note 1 - Subscriptions</b>			
2nd Colne Valley	-7%	£2,214.50	£2,371.50
4th Golcar	7%	£7,828.00	£7,347.00
14th Marsden	12%	£4,377.50	£3,906.00
17th Linthwaite	-13%	£3,141.50	£3,627.00
33rd Slaithwaite	2%	£5,562.00	£5,440.50
39th Parkwood	-100%	£0.00	£511.50
43rd Crosland Moor	1%	£2,781.00	£2,743.50
45th Newsome	4%	£3,708.00	£3,580.50
		<b>0%</b>	<b>£29,612.50</b>
			<b>£29,527.50</b>
<b>Membership - Young People</b>			
2nd Colne Valley	-16%	43	51
4th Golcar	-4%	152	158
14th Marsden	1%	85	84
17th Linthwaite	-22%	61	78
33rd Slaithwaite	-8%	108	117
39th Parkwood	-100%	0	11
43rd Crosland Moor	-8%	54	59
45th Newsome	-6%	72	77
		<b>-9%</b>	<b>575</b>
			<b>635</b>

**Note 2 - Subscription Payments**

The accounts do not show any payments of subscriptions to County during the 2023/24 financial year. A BACS payment of £29,527.50 was created on Thursday 28th March 2024, but due to bank holidays and the weekend it did not clear until Tuesday 2nd April 2024. This was shown as an outstanding liability in the final page of the previous accounts and also produced an artificially high bank balance.

**Note 3 - Analysis of Donations Received**

SWEAT - Golcar Lily Day	£50.00	£50.00
	<b>£50.00</b>	<b>£50.00</b>

**Note 4 - Scammonden Shop**

Sales	£2,124.45	£1,337.22
Costs	-£1,227.40	-£780.04
Surplus	£897.05	£557.18
Margin %	42.23%	41.67%

**Note 5 - District Badge Sales**

Sales	£93.50	£805.01
Costs	-£90.72	-£745.12
Surplus	£2.78	£59.89
Margin %	2.97%	7.44%

**District Badge Stock** £801.77 has been written off the value of the badge stock. This is all the stock which has been unsold for at least five years and includes everything except the combined District and County badges. Efforts are being made to sell this dead stock and any income will be shown in future accounts.

## Huddersfield South West District Scout Council

### Receipts and Payments Accounts

Year Ending 31<sup>st</sup> March 2025

Notes Page 4				Total 2025	Total 2024
<b>Note 6 – Youth Activities</b>					
	Income	Costs	Surplus	Surplus	
Squirrel Activities	£0.00	£0.00	£0.00	£0.00	
Beaver Activities	£0.00	£0.00	£0.00	£0.00	
Cub Activities	£0.00	£0.00	£0.00	£0.00	
Scout Activities	£1,000.00	-£1,135.00	-£135.00	£57.53	
Explorer Activities	£2,259.00	-£2,582.76	-£323.76	£242.85	
Multi Section Activities	£0.00	-£250.00	-£250.00	-£150.00	
Duke of Edinburgh Expeditions	£4,936.40	-£4,320.24	£616.16	£1,033.88	
	<b>£8,195.40</b>	<b>-£8,288.00</b>	<b>-£92.60</b>	<b>£1,184.26</b>	

#### Note 7 - Historic Adjustments

In 2018/19 £600 was raised towards the deposit on a trip to Morocco and has been shown within Liabilities ever since. Due to Covid this trip never went ahead, so this money has been transferred to general funds to financially assist other activities.

A review of the Scammonden Activity Centre deposits held within our Liabilities has been carried out and compared with the Booking Secretary's records. There was excess of £750 which has accumulated over a number of years and has been transferred to Scammonden funds.

#### Note 8 - Analysis of Operating Costs (Scammonden Activity Centre)

Rent & Water	£1,185.00	£1,062.75
Light & Heat	£5,688.76	£6,979.20
Insurance	£3,594.94	£3,264.78
Refuse collection	£611.87	£0.00
Cleaning, Domestic & Laundry	£2,951.82	£2,550.69
Marketing & Sundries	£0.00	£163.46
	<b>£14,032.39</b>	<b>£14,020.88</b>

#### Note 9 - Analysis of Improvement Costs (Scammonden Activity Centre)

Repairs & Decorations	£2,081.23	£1,936.53
Replacements	£450.41	£354.13
Improvements & Alterations	£0.00	£3,103.17
	<b>£2,531.64</b>	<b>£5,393.83</b>

**Huddersfield South West District Scout Council**  
**Receipts and Payments Accounts**  
**Year Ending 31<sup>st</sup> March 2025**

**Assets and Liabilities**

Page 5

**Cash Funds**

	<b>Total 2025</b>	<b>Total 2024</b>
Bank Current Accounts	£19,011.84	£44,172.82
Bank Deposit Accounts	£69,601.07	£67,126.59
Cash in Hand	£267.69	£464.88
<b>TOTAL CASH BALANCES</b>	<b>£88,880.60</b>	<b>£111,764.29</b>

**Three designated funds are included in the Cash Funds**

	Mrs Kaye Memorial Fund	Clement Wood Whitley Fund	Scout Support Fund
Opening Balance for the year	£1,763.38	£8,576.70	£15,244.31
Interest Received	£47.73	£232.13	£412.60
Annual contribution from SAC	£500.00		
Closing Balance for the year	£2,311.11	£8,808.83	£15,656.91

Mrs Kaye Memorial Fund - supports Jamboree participants

Clement Wood Whitley Fund - supports adult & young leader training

Scout Support Fund - general support for Scouting in the District

**Non-monetary assets for charity's own use**

District badge shop stock	£140.80	£1,033.29
Scammonden shop stock	£787.63	£812.46
<b>Total Stock</b>	<b>£928.43</b>	<b>£1,845.75</b>
<b>Total Assets</b>	<b>£89,809.03</b>	<b>£113,610.04</b>

**Liabilities**

Scammonden Activity Centre Booking deposits held	£1,225.00	£2,195.00
Scammonden Activity Centre prepaid rental income	£4,305.00	£2,880.00
Deposits in advance - Morocco trip	£0.00	£600.00
Membership subscriptions collected from Groups and due to the County	£0.00	£29,527.50
<b>TOTAL LIABILITIES</b>	<b>£5,530.00</b>	<b>£35,202.50</b>

<b>TOTAL RESERVES</b>	<b>£84,279.03</b>	<b>£78,407.54</b>
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**Huddersfield South West District Scout Council**  
**Receipts and Payments Accounts**  
**Year Ending 31<sup>st</sup> March 2025**

**Assets and Liabilities**

**Page 6**

**Land & Buildings**

Scammonden Activity Centre building insurance value	£2,038,703.00
Scammonden Activity Centre furniture & fittings insurance value	£50,510.00

The buildings and improvements at Scammonden Activity Centre are under the terms of a 42 year lease which is due to expire in May 2027. The building and improvements have no current market value due to restrictions in the lease.

These receipts and payments accounts and the statement of assets and liabilities were approved by the District Trustees on the 2<sup>nd</sup> June 2025 and signed on their behalf by

J.R. Daker – District Chairman



P. Haigh – District Treasurer



# Independent Examiner's Report to the Trustees of the

HUDDERSFIELD SOUTH WEST DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended 31<sup>st</sup> March 2025

which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1 to 6

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

## Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

## Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Name: Jayne Simpson.....

Qualification: ICB Associate PM Dip.....

Address: 38Kellington Lane, Eggborough DN14 0LB.....

Date: 12/06/2025.....