

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	4
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Section A Reference and administration details

Charity name	Huddersfield South West District Scout Council						
Other names the charity is known by							
Registered charity number (if any)	5 1 6 5 9 0						
HQ registration number	1 6 6 3 7						
Charity's principal address	<div style="border-bottom: 1px solid black; padding: 2px;">88, Thornhill Avenue,</div> <div style="border-bottom: 1px solid black; padding: 2px;">Huddersfield,</div> <div style="border-bottom: 1px solid black; padding: 2px;">West Yorkshire</div> <div style="display: flex; justify-content: space-between; padding: 2px;"> Postcode <table border="1" style="border-collapse: collapse; text-align: center;"> <tr><td>H</td><td>D</td><td>3</td><td>3</td><td>D</td><td>G</td></tr> </table> </div>	H	D	3	3	D	G
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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Cristopher Storey	District Commissioner	
2	Roger Daker	District Chair	
3	Martyn Hodgson	District Treasurer	1/4/23 to 3/10/23
4	Peter Haigh	District Treasurer	3/10/23 to 31/3/24
5	Janet Bell	District Secretary	
6	Graham Smith	District Trustee	
7	Claire Fletcher	District Trustee	
8	Emily Walker	District Trustee	
9	Craig Frost	District Trustee	
10	Martin Wood	District Trustee	
11	Katie Travas	District Trustee	
12	Jackie Morris	District Trustee	
13	Janet Haigh	District Trustee	
14	David Hagerty	District Trustee	
15	John Roebuck	District Trustee	

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

The District is managed by the District Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
 a) the induction and training of trustees;
 b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the officers of Chair, Treasurer and Secretary and 11 Trustees (including 2 Ex Officio Trustees, and 2 co-opted Trustees) and typically meets bi monthly.

Members of the Trustee Board must complete a Scouts Trustee training within three months of joining the Board.

This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B

Structure, governance and management (continued)

Risk and Internal Control The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the membership fees contributes to the Scout Associations national accident insurance policy. Risk

Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from Scammonden Activity Centre. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section, Group or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District but this is unlikely.

Reduction or loss of members. The District provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.

Risk and Internal Control

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The District sections carry out regular activities with Squirrels, Beavers, Cubs, Scouts, Explorers and Duke of Edinburgh training. The Scammonden Activity Centre supports and promotes Scout Groups and the cost of running the District. In Addition, the District benefits from Network Scouts for those aged 18 to 25.

Additional details of the objectives and activities

The District is managed is managed by Scouting volunteers who give their time and expertise free of charge.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the period of this report, the District saw a reduction in membership of 22, about 1% of the total District numbers. This was mainly due to the disappointing closure of a long established Scout Group. However within the other Groups, membership has shown a small increase.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Trustee Board considers that the District should hold a sum equivalent to 12 months running costs, circa £40,000.

The District held reserves of approximately £72,000 at the year end. This is above the level required for operating expenses. However this can be explained by the operating and maintenance costs for Scammonden Activity Centre, as we carry a liability for repairs and maintenance costs.

The District holds designated funds which support Jamboree participants, or supports leader training, or District development projects.

Details of any funds materially in deficit

N/a

Further financial review details (optional information)

Investment Policy

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Trustee Board considers the cash flow requirements.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

During the year the expenses at Scammonden Activity Centre exceeded the income due to lower bookings. Plans have been put in place to improve promotion and marketing of the Centre which should result in a significant increase in


Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Roger Daker	Peter Haigh
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Position (eg Secretary, Chair)

Chair	Treasurer
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Date

1st July 2024

Huddersfield South West District Scout Council
Receipts and Payments Accounts
Year Ending 31st March 2024

Receipts	Note	District	Scammonden	Total	Total
Page 1		2023/4	2023/4	2023/4	2022/3
Membership Subscriptions					
Membership Subscriptions received	1	£29,527.50		£29,527.50	£28,014.00
Membership Subscriptions paid to County	2	£0.00		£0.00	-£28,014.00
		£29,527.50		£29,527.50	£0.00
Donations received					
Donations		£50.00	£0.00	£50.00	£50.00
Gift Aid		£0.00	£0.00	£0.00	£0.00
	5	£50.00	£0.00	£50.00	£50.00
Grants					
Squirrel Training		£0.00	£0.00	£0.00	£500.00
	6	£0.00	£0.00	£0.00	£500.00
Investment income					
Bank Interest		£552.67	£1,122.31	£1,674.98	£304.93
Building Society Interest		£0.00	£0.00	£0.00	£163.44
		£552.67	£1,122.31	£1,674.98	£468.37
Rental Income from Scammonden					
Income for bookings (SAC)			£11,455.00	£11,455.00	£19,595.00
			£11,455.00	£11,455.00	£19,595.00
Shop and Badge Sales					
Scammonden Shop Sales			£1,337.22	£1,337.22	£1,748.69
District Badge Shop Sales		£805.01		£805.01	£179.88
	3	£805.01	£1,337.22	£2,142.23	£1,928.57
Youth Activities					
Jamboree 2023 - received from participants		£1,620.00		£1,620.00	£18,540.50
Jamboree 2023 - paid to County		-£3,220.50		-£3,220.50	-£16,480.00
Income from Youth Activities	4	£10,361.57		£10,361.57	£6,178.00
		£8,761.07		£8,761.07	£8,238.50
Total Receipts		£39,696.25	£13,914.53	£53,610.78	£30,780.44

Huddersfield South West District Scout Council
Receipts and Payments Accounts
Year Ending 31st March 2024

Payments	Note	District	Scammonden	Total	Total
Page 2		2023/4	2023/4	2023/4	2022/3
Costs					
Operating Costs (SAC)	7		-£14,020.88	-£14,020.88	-£12,250.84
Improvement Costs (SAC)	8		-£5,393.83	-£5,393.83	-£3,585.75
Scammonden Shop Costs	3		-£738.49	-£738.49	-£1,133.02
District Badge Shop Costs	3	-£745.12		-£745.12	-£577.04
Youth Events	4	-£9,177.31		-£9,177.31	-£5,129.43
Adult Support and Training		£0.00		£0.00	£0.00
District Insurance		-£166.00		-£166.00	-£215.47
District Equipment		-£105.90		-£105.90	£0.00
Travel Costs		-£39.60		-£39.60	-£63.59
Uniform and Certificates		-£108.70		-£108.70	£0.00
Phone, Postage and Stationary		-£1.95		-£1.95	-£57.50
Publicity		-£193.73		-£193.73	-£29.94
Room Hire		-£250.00		-£250.00	-£200.00
AGM & Trustee Expenses		-£10.00		-£10.00	£0.00
Bank Service Charges		-£72.00	-£72.00	-£144.00	-£144.00
Sundries and Expenses		-£181.84		-£181.84	£0.00
		-£11,052.15	-£20,225.20	-£31,277.35	-£23,386.58
Receipts (from Page one)				£53,610.78	£30,780.44
Less Membership payment to County of £29,527.50		-£29,527.50		-£29,527.50	
Receipts less Payments				-£7,194.07	£7,393.86
Reserves Brought forward				£85,601.61	£78,207.75
Reserves Carried Forward				£78,407.54	£85,601.61

Huddersfield South West District Scout Council
Receipts and Payments Accounts
Year Ending 31st March 2024

Notes Page 3		Total 2024	Total 2023
Note 1 - Subscriptions			
2nd Colne Valley	9%	£2,371.50	£2,175.00
4th Golcar	15%	£7,347.00	£6,394.50
14th Marsden	4%	£3,906.00	£3,741.00
17th Linthwaite	3%	£3,627.00	£3,523.50
33rd Slaithwaite	18%	£5,440.50	£4,611.00
39th Parkwood	-64%	£511.50	£1,435.50
43rd Crosland Moor	-10%	£2,743.50	£3,045.00
45th Newsome	16%	£3,580.50	£3,088.50
	5%	£29,527.50	£28,014.00
Membership - Young People			
2nd Colne Valley	2%	51	50
4th Golcar	7%	158	147
14th Marsden	-2%	84	86
17th Linthwaite	-4%	78	81
33rd Slaithwaite	10%	117	106
39th Parkwood	-67%	11	33
43rd Crosland Moor	-16%	59	70
45th Newsome	8%	77	71
	-1%	635	644

Note 2 - Subscription Payments

The accounts do not show any payments of subscriptions to County during the 2023/24 financial year. A BACS payment of £29,527.50 was created on Thursday 28th March but due to bank holidays and the weekend did not clear until Tuesday 2nd April. This is shown as an outstanding liability in the final page of these accounts and also as an artificially high bank balance.

Note 3 - Retail Sales

Scammonden Shop

Sales	£1,337.22	£1,748.69
Costs	-£780.04	-£1,133.02
Surplus	£557.18	£615.67
Margin %	41.67%	35.21%

District Badge Shop

Sales	£805.01	£179.88
Costs	-£745.12	-£577.04
Surplus	£59.89	-£397.16
Margin %	7.44%	-220.79%
Total Sales	£2,142.23	£1,928.57
Total Costs	-£1,525.16	-£1,710.06
Trading Surplus	£617.07	£218.51

Huddersfield South West District Scout Council
Receipts and Payments Accounts
Year Ending 31st March 2024

Notes Page 4				Total 2024	Total 2023
Note 4 - Analysis of District Youth Events					
	Income	Costs	Surplus	Surplus	
Squirrel Activities	£0.00	£0.00	£0.00	£0.00	
Beaver Activities	£0.00	£0.00	£0.00	£0.00	
Cub Activities	£0.00	£0.00	£0.00	£0.00	
Scout Activities	£2,840.73	-£2,783.20	£57.53	£129.86	
Explorer Activities	£3,510.85	-£3,268.00	£242.85	£380.00	
Multi Section Activities	£0.00	-£150.00	-£150.00	-£150.00	
Duke of Edinburgh Expeditions	£4,009.99	-£2,976.11	£1,033.88	£688.71	
	£10,361.57	-£9,177.31	£1,184.26	£1,048.57	
Note 5 - Analysis of Donations Received					
SWEAT - Golcar Lily Day			£50.00	£50.00	
			£50.00	£50.00	
Note 6 - Analysis of Grants					
District Training - Squirrels			£0.00	£500.00	
			£0.00	£500.00	
Note 7 - Analysis of Operating Costs (Scammonden Activity Centre)					
Rent & Water		£1,062.75		£773.12	
Light & Heat		£6,979.20		£5,917.38	
Insurance		£3,264.78		£3,048.84	
Cleaning, Domestic & Laundry		£2,550.69		£2,511.50	
Marketing & Sundries		£163.46		£0.00	
		£14,020.88		£12,250.84	
Note 8 - Analysis of Improvement Costs (Scammonden Activity Centre)					
Repairs & Decorations		£1,936.53		£976.58	
Replacements		£354.13		£562.17	
Improvements & Alterations		£3,103.17		£2,047.00	
		£5,393.83		£3,585.75	

Huddersfield South West District Scout Council
Receipts and Payments Accounts
Year Ending 31st March 2024

Assets and Liabilities

Page 5

Cash Funds

	Total 2024	Total 2023
Bank Current Accounts	£44,172.82	£18,726.04
Bank Deposit Accounts	£67,126.59	£36,756.23
Building Society Accounts	£0.00	£31,195.38
Cash in Hand	£464.88	£56.22
TOTAL CASH BALANCES	£111,764.29	£86,733.87

Three designated funds are included in the Cash Funds shown above

	Mrs Kaye Memorial Fund	Clement Wood Whitley Fund	Scout Support Fund
Opening Balance for the year	£1,247.59	£8,469.52	£14,868.53
Interest Received	£15.79	£107.18	£375.78
Annual contribution from SAC	£500.00		
Closing Balance for the year	£1,763.38	£8,576.70	£15,244.31

Mrs Kaye Memorial Fund - supports Jamboree participants

Clement Wood Whitley Fund - supports adult & young leader training

Scout Support Fund - general support for Scouting in the district

Non monetary assets for charity's own use

District badge shop stock	£1,033.29	£1,049.41
Scammonden shop stock	£812.46	£1,048.33
Total Stock	£1,845.75	£2,097.74
Total Assets	£113,610.04	£88,831.61

Liabilities

Scammonden Activity Centre Booking deposits held	£2,195.00	£1,325.00
Scammonden Activity Centre prepaid rental income	£2,880.00	£1,305.00
Deposits in advance - Morocco trip	£600.00	£600.00
Membership subscriptions collected from Groups and due to the County	£29,527.50	£0.00
TOTAL LIABILITIES	£35,202.50	£3,230.00
TOTAL RESERVES	£78,407.54	£85,601.61

Huddersfield South West District Scout Council
Receipts and Payments Accounts
Year Ending 31st March 2024

Assets and Liabilities
Page 6

Total
2024

Total 2023

Land & Buildings

Scammonden Activity Centre building insurance value	£1,987,041.00
Scammonden Activity Centre furniture & fittings insurance value	£50,510.00

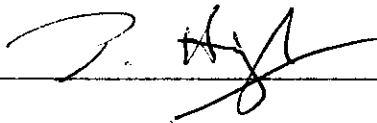
The buildings and improvements at Scammonden Activity Centre are under the terms of a 42 year lease which is due to expire in May 2027. The building and improvements have no current market value due to restrictions in the lease.

The receipts and payments accounts and the statement of assets and liabilities were approved by the District Trustees on the 1st July and signed on their behalf by

J.R. Daker – District Chairman



P. Haigh – District Treasurer



Independent Examiner's Report to the Trustees of the

HUDDERSFIELD SOUTH WEST DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended 31st March 2024

which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages 1 to 6

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act ;and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply

Name: *Jayne Simpson*.....

Qualification: ..ICB Associate PM.Dip.....

Address: ..38 Kellington Lane, Eggborough DN14 0LB.....

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Date: 01/07/2024.....