

Registered number: 1702793

Charity number: 516400

Speke Training and Education Centre Limited

Independently Examined Accounts

FOR THE YEAR ENDED 31/07/2022

Prepared By:

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**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31/07/2022**

TRUSTEES

D Hunt
Rev E Cain
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K Lindop
L Lock
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Rev P Saltmarsh
Rev G Morgan
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SECRETARY

D Hunt

REGISTERED OFFICE

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COMPANY NUMBER

1702793

CHARITY NUMBER

516400

BANKERS

Lloyds Bank plc, Co-operative Bank plc

INDEPENDENT EXAMINER Julie Guinan FCCA

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**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31/07/2022**

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Speke Training and Education Centre Limited

**ACCOUNTS
FOR THE YEAR ENDED 31/07/2022**

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FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

The trustees present their report and accounts for the year ended 31/07/2022

The trustees intend that this annual report also serves as the Statutory Directors' Report.

PRINCIPAL ACTIVITIES

The principal activities of the charity in the year under review were the advancement of learning and the relief of poverty.

STRUCTURE GOVERNANCE AND MANAGEMENT

A1 Status and Governance

Speke Training & Education Centre (STEC) is a Registered Charity (516400) and is constituted as a Company Limited by Guarantee (Company No. 1702793). The Council of Management of STEC is comprised of the Trustees of the Registered Charity who also serve as the Directors of the Company Limited by Guarantee. Within this report, the term Trustee also constitutes the term Director and vice versa. Similarly, the terms Company and Charity are treated as one and the same.

The Council of Management holds the primary responsibility for deciding organisational strategy, the adoption of policies and the employment of staff who may deliver and support activities consistent with the objects of the Charity (as set out in Section B). From time to time, the Council of Management recruits new Trustees and the criteria to determine such appointments are based upon the qualities and merits of the applicant in respect of potential or capacity to support the Charity's strategic development or operational continuous improvement.

Collectively, therefore, the Council of Management of Speke Training & Education Centre consists of Trustees / Directors with particular knowledge of:

- The local communities served by STEC - primarily the Speke Garston and Belle Vale wards within South Liverpool - with focus upon evolving demographics
- The Area, its Regeneration and Community Sustainability
- Training and Education
- The Community, Voluntary & Faith Sector
- Social Enterprise
- Anti-Poverty Initiatives

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- Local Economy
- Small Business Support

Trustees have formally declared their eligibility to serve Speke Training & Education Centre both as Directors under the terms of the Companies Act 2006 and as Trustees under the eligibility criteria of the Charity Commission for England & Wales as set out in the Charities Act 2011.

Section B (Objectives and Activities) of this report sets out the charitable objects of STEC. These are summarised as The Relief of Poverty and The Advancement of Learning. In pursuit of these objects, the Council of Management is empowered to:

- Enter into contracts with National or Local Government Departments / Agencies, Colleges of Further Education, Local Regeneration Partnerships and other facilitative bodies.
- Apply to Trusts and other charitable grant-making bodies for support in delivering programmes of community learning and employability.
- Appoint qualified and competent staff in order to deliver programmes effectively and with quality as determined by the company's policy and practice in employment.
- Deliver a robust programme of continuing professional development in order that employees of the Charity may remain current and skilled whilst pursuing the furtherance of the Charity's objects and at the same time benefit as employees and citizens from the work of the Charity.
- Support the local communities in which the Charity practises through community development and facilitation services, education and employment interventions and environmental improvement projects.
- Promote the wider community, voluntary and faith sector through networking and partnership.
- Contribute to local business growth through the provision of workforce development programmes, managed office space, conference/meeting facilities, ICT support services, business administration, payroll services and employment linkage to assist recruitment.
- Promote the ideals and aspirations of sustainable and inclusive social and economic regeneration.
- Approve, publish, and review policies which comply with legislative and quality requirements and recommendations.

STEC has striven to realise the above charitable aspirations during the financial year August 2021 to July 2022 by delivering:

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TRUSTEES' REPORT

- Community Engagement and Support Projects
- Learning & Skills Programmes
- Business Support Services.

Boulevard Business Services Ltd

STEC's subsidiary company, Boulevard Business Services, remained dormant from a trading perspective. STEC owns the entire share capital comprising two £1 ordinary shares. However significantly during this year, STEC increased the number of BBS Ltd Directors from the STEC Charity Trustee cohort with the intent of achieving 100% alignment

A2 Structure of Speke Training & Education Centre

Focusing upon the two charitable goals of Advancing Learning and Relieving Poverty, STEC retains a structure with two departments. The first advanced learning through the delivery of Community Learning activities and the second focussed upon Property Services Administration which for STEC delivers Relief of Poverty Initiatives and Social Outcomes through the use of the premises as a Community Anchor Hub - all supported and sustained by a mixed economy tenant and partner cohort

Community Learning broadly divides into three curriculum themes of Employability, Digital Inclusion, and Health & Wellbeing. This is complemented on-site by the delivery of wider curricula offered by partner learning providers (e.g. ESOL)

To advance learning, STEC employed a Head of Curriculum (with Tutorial duties) and two full time tutors around this core. A cohort of sessional specialist tutors allows STEC's curriculum to evolve in order to remain responsive to the needs of the local community and employers.

STEC's operation of a community anchor building offered managed office space for rent or conference facilities for hire. The on-site mixed economy accommodates over twenty-five organisations / activities with the majority of these being charities or not for profit organisations. In addition to Premises Management, STEC has provided Payroll Services to local charities. The rich diversity of community organisations on-site generates a range of social outcomes relieving poverty and improving quality of life for members of local communities which STEC serves (Orchard Food bank, Liverpool Talking Newspaper, The Original Swap Shop, Lego therapy for children with autism, The Harris Club for the Disabled in Speke, Attitude Performing Arts Group, Speke Community Centre CIO and Forum for Afghan Community Empowerment – FACE) This is designated the STEC Social Space which protects and nurtures local initiatives which would otherwise struggle to serve their communities.

A3 Management

FOR THE YEAR ENDED 31/07/2022

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STEC's organisational structure comprised the Chief Executive, Mark Ord, with overall responsibility for strategy and day to day management of the centre.

The Council of Management met on the basis of a minimum eight-week cycle with meetings scheduled more frequently if required. Council Meetings were furnished with comprehensive Chief Executive's, Head of Curriculum and Finance Reports. However, each Chief Executive's Report cross-referenced to more detailed Appendices. This approach has furnished Trustees with both an explanatory synopsis of activities / performance together with more specific detail facilitating deep-dive scrutiny wherever Trustees deem appropriate.

BUSINESS PLANNING AND RISK ASSESSMENT

A4 Risk Assessment

From the perspective of identification and management of risk, 2021-22 did not present the sudden stark seismic challenges presented by Covid in March 2020, but nevertheless the constant shifts in Government guidelines, the tiers and further lockdowns together with mutations in the virus itself caused the challenge of change before any hint of stabilisation emerged.

The mutation of the virus presenting new threats

Consistent change to rules and regulations governing society in order to protect families and individuals - The Tiers and Lockdowns

The impact upon the health of key individuals (Trustees, Staff, Volunteers, Learners and Tenants)

The impact of tapering Government support initiatives

The destabilisation upon contract delivery and income streams

The protraction of the crises and incapacity for society to return to a normal situation as pre-March 2020

The need for STEC to conclude a major external and interior construction programme throughout the above period

2021-22, was itself a very special year because Lord Mayor, Councillor Mary Rasmussen, selected STEC as one of her three Lord Mayoral Charities. During the last decade, no fewer than six Lord Mayors of Liverpool have visited STEC to acknowledge differing aspects of the work of the charity. In addition, the conclusion of this reporting year (31/07/22) heralded STEC's 40th year since incorporation. As such, STEC has become well-established in South Liverpool and enjoys a good reputation amongst members of the community, community partners, local elected members and with funders. Whilst continuity and sustainment are a cause to celebrate, Trustees nonetheless harbour vigilance about the precarious situations which small to medium Third Sector organisations can encounter at any time. Trustees are mindful that regardless of a charity's success in effectively responding to demonstrable local social need, there are no guarantees of contractual stability or continuity in the medium to longer-term. Therefore, the past decade has witnessed fiscal austerity, the Coronavirus Pandemic and in 2021-22 the disruptive characteristics of its aftermath all of which presented challenges as to how organisations navigated change.

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STEC Trustees have for nearly two decades embraced reduction of grant dependence as a guiding principle and invested in the twin track approach of public sector contract delivery and self-generation of income through social enterprise activities largely based on the premises. Although this strategy is positively geared to longer-term sustainability it is not without risk - the decade of Austerity and most recently the impact of COVID-19 has highlighted the reality that public sector contracting, social enterprise activities, (and indeed all activities requiring a premises to deliver from) have been impacted by constraints outside of STEC's control, which can undermine endeavours to achieve stability and longer-term sustainment. Trustees have been obliged therefore to continue to risk assess all activities, sources of income and contracts. In addition, because of the significance and range of public sector funding reductions and / or service reviews ushering in many structural changes both in terms of contracting organisations and key personnel, the Trustees have felt it is essential to be frequently briefed and have accordingly been furnished with details of national strategy changes and local authority developments as the initial section in each Chief Executive's Report. This provides context both for strategic planning and early response to operational change where required. Strategic decisions of importance have been required of Trustees determining the most effective way to deliver the Mission of the Charity in such difficult circumstances. Whilst The Council of Management have been guided by prudent business strategies with adequate controls for risk reduction, the five years between 2017-2022 presented opportunities for investment in what became a freehold asset through significant public sector capital grant assistance and dedication of the charity's own reserve to achieve accessibility for all and better green sustainability on-site.

Trustees intend that this investment should underpin growth in profile, activities and in sustainable activities.

In conclusion, Trustees have ensured that all activities undertaken or facilitated by STEC are consistent with the two Charitable Objects of Advancing Learning and Relieving Poverty whilst constantly seeking new opportunities and innovative approaches for success and sustainment.

A5 Contracts

Trustees sign a Declaration of Interest at the commencement of each Council of Management Meeting. There were no contracts in which any Trustee/Director is or was materially interested either during or at the conclusion of the financial period 2021-22.

In addition, in accordance with the Memorandum and Articles of Association, there was no Trustee Remuneration during the period covered by this report.

In the preparation of this report, Trustees / Directors have taken advantage of the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Section B Our Intent (Objectives & Activities)

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

Speke Training & Education Centre (STEC) aims to advance learning and relieve poverty. Within these broad charitable aspirations, STEC is primarily a charity of place because the goals of this charity and the activities which pursue these goals are integral to the area which the charity serves. Speke Training and Education Centre's Objects and Mission were initiated in the early 1980s by residents of Speke who sought a response to the acute levels of unemployment experienced by local Merseyside communities at that time with particular concern over the lack of opportunity for young people in Speke and Netherley.

Section B of this Trustees' Report requires an overview of the activities which the charity has sought to undertake during the financial year 2021-2022. The composition of the Council of Management seeks to ensure that STEC should remain an active servant to the communities with the degree of self-determination to respond to changing needs of residents, households community groups, charities and indeed small businesses. During the past forty years, the communities served by STEC have been successively afflicted by unemployment, multiple deprivation, local government austerity and most recently by the impact of Covid-19 and its variants. The Trustees have been determined that in an hour of dire need, STEC should always remain steadfast in its charitable service.

In order to provide meaningful context to Section B and thus demonstrate value and impact of STEC's operations as set out in Section C, the Trustees have in recent years incorporated within the report a short history and description of the area in which the charity operates as it is both relevant and important to consider the socio-economic profile of Speke, thus providing important context to this report.

B1.1 The Communities we Serve - background

The establishment of the satellite township of Speke and the massive growth of population from under 400 in 1931 to 25,000 in 1961 took place within a planning context which balanced housing with employment and educational opportunity. The industrial belt adjacent to the Speke estate was called the engine room of Merseyside and incorporated representation from the automotive and pharmaceutical sectors.

Location on the urban periphery provided further diverse employment opportunities ranging from Garston Docks, to South Lancashire (particularly Cronton) Collieries to agricultural labouring opportunities. This was further consolidated by the location to the area of the Ford Motor Company. With the general perception that municipal housing was of a high standard, Speke was deemed a good place to live and to work.

This optimism was shattered in the 1970's and 1980's with the decimation of the local industrial base including closure of significant employers Dunlop and Triumph. Once the balance between employment and residence was fractured, the position of Speke as a peripheral suburb undermined the capacity of local residents to access areas of new or wider opportunities especially because the community endured very low car ownership levels. Therefore Speke's entrenched and protracted high levels of unemployment (which reached 60% in some parts of the area in the 1980's and 1990's) was responsible for causing deprivation across a broad range of indicators such as earnings/poverty, education, skills/qualifications, health, crime and housing.

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When Merseyside's economy was identified as requiring European Objective One assistance because of the malaise of the sub-regional economy in 1994, Speke Garston was highlighted as the first priority regeneration area in Liverpool with the warning from Bob Lane, the Director of the Speke Garston Development Company that Regeneration would be a marathon not a sprint.

In 2004, Liverpool ward boundaries were changed and this placed Speke alongside St Mary's ward (Garston) to form a new Speke Garston ward.

B1.2 Speke-Garston Ward Profile

The most recent Ward Profile from Liverpool City Council is dated 2022 although this is in the main 2021 data with more recent information having been published by the Office for National Statistics following the 2021 Census .

- Speke Garston is the third most populous Liverpool electoral ward after Central Ward and Riverside Ward with a still increasing trend (19,237 in 2010 rose to 20,930 in 2016 and 21,299 in 2019 and 21,405 in the Census.2021) In the new ward structure, Speke will remain the third most populous ward with 14,340 residents, just ahead of Belle Vale (13,653) but behind Norris Green and Kensington & Fairfield.

- The impact of Covid is evident in life expectancy although slight reductions were experienced from a zenith of 77.42 years in 2018 to 77.32 in 2019 and then 74.81 in 2020. The data contrasts with life expectancy in a more affluent ward such as Church, where the Life Expectancy was 84.86 years in 2020.

- The percentage of children in poverty exceeds the Liverpool average and is above twice the national average

- Multiple Deprivation is diminishing in respect of IMD Tables and this ward which on more than one occasion held the dubious position of comprising the most deprived areas in England and Wales, is now tenth most deprived ward in Liverpool.

- Speke Garston has the third highest Universal Credit claimant count in Liverpool. There is a long history of unemployment exceeding city and national levels and the unemployment rate is approximately 3% above the Liverpool rate at January 2021 whilst youth unemployment at the same time was nearly three times the city and national levels. Universal Credit can create a statistical ambiguity between unemployment and employment as it provides a mechanism for flexible working patterns. However of the Universal Credit cohort in Speke Garston, 37.79% were in employment which sits between the Liverpool rate of 35.32% and the national rate of 39.25%. This can be viewed positively although Universal Credit per se is evidence that either through patterns of instability or wage levels, the progression from households out of poverty is likely to be slow and tortuous. Underpinning this, the workforce analysis, illustrates a low proportion (13.3%) of residents employed in professional occupations / managers (in fact the second lowest in Liverpool) whilst reciprocally there is a higher than average representation of elementary occupations (31.5%) the highest in Liverpool for this statistic. This has implications for stability of employment, frequency of agency and "zero hours" contracts, inter-generational poverty of aspiration and actual poverty.

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- Census 2021 illustrates a changing national and city-wide demographic with 23% of the city identifying as other than White English / British. In Speke Garston there has been a trend towards increasing ethnic diversity so that 14.9% in the Census identify as non-White English / British from 9.1% in 2011 (10.1% in Belle Vale from 6.5% in 2011). In linguistic terms, the city-wide cohort of residents whose first language is not English is just under 10,000 with a quarter of these not being able to speak English well or very well. If this was applied to the new Speke ward, it indicates a potential ESOL requirement of around 500 people. However the need for ESOL in Speke Garston was itself dramatically impacted by the arrival of two hundred Afghan Refugees housed in a local hotel following the mass-evacuation from Kabul in August 2021 and this has constituted a local need for STEC's Trustees and Management to respond to quickly between 2021 and 2022.

In conclusion, it is clear that deprivation has been protracted but it is also clear that the Speke Garston community is resilient, the population is growing and that whilst more endeavours are required for STEC to support, there is also much to take pride in.

B 2 OBJECTS OF THE CHARITY

The Objects of Speke Training & Education Centre (STEC) are set out in Section 3 of the Memorandum of Association.

The Objects of Speke Training & Education Centre commit the charity:

- To advance education and relieve need (poverty) amongst young and other unemployed persons resident in the defined area, through the provision of training facilities, the promotion of employment opportunities and the development of vocational skills.
- To support any related charitable purpose directed to the benefit of people affected by unemployment, the advancement of learning, relief of poverty and the improvement of the environment.
- To assist, through training education and promotion of employment opportunities, the development of beneficiaries as positive members of their communities and good citizens.
- To contribute through training, empowerment and provision of resources to the regeneration of Merseyside in general and Speke Garston in particular.

The Trustees attach due regard and importance to the guidance published by the Charity Commission on Public Benefit and enshrine this guidance at the heart of all strategic planning and operational activities.

However the Goals of the Charity are crystallized into two broad purposes:

Relieve Poverty and Advance Learning.

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B.2.1 Relief of Poverty

Trustees aim to challenge poverty both through direct interventions (such as supporting unemployed people into employment or promoting workplace advancement) through hosting advice and guidance on-site for debt relief and benefits advice or through facilitating poverty-relief initiatives such as food banks and The Original Swap Shop. STEC has developed its site as a multi-activity Community Anchor Hub with over twenty diverse mixed-economy partners as tenants, service deliverers and conference customers. Trustees actively want STEC to be a welcoming and safe place where individuals, families, community groups and local businesses can be supported and where local capacity can be built. In doing so, the Social Enterprise model also provides for STEC's own sustainability.

B.2.2 Advancement of Learning The intent

Trustees have embraced three themes for learning:

- Raising Employability and Compliance
- Promoting Digital Inclusion
- Improving Well-being

Trustees justify their Clarity of Purpose or Intent for STEC's Community Learning Programmes because of the high levels of worklessness, digital deprivation and the need for programmes promoting resilience and mental well-being. Both Belle Vale and Speke Garston Wards suffer geographic isolation because of their peripheral location at the Southern extremities of Liverpool. However, between 2021 and 2022 the restrictive tiers also imposed physical isolation upon many residents with particular constraints in place in from December 2021 to February 2022.

REVIEW OF ACTIVITIES

Section C

Implementation and Impact 2021-22

C1 Relief of Poverty

Trustees recognise that poverty has many manifestations not only defined as relative / absolute poverty. Whilst the year in question has been dominated by increasing anxiety about the three Fs (Financial, Fuel and Food) and Poverty. Nonetheless, many residents must live with other forms of deprivation manifest in health inequalities, learning disabilities / sensory deprivation or factors generally undermining their quality of life such as social isolation, digital deprivation and above all, poverty of aspiration. Trustees have been obliged to ensure stability for STEC and at the same time provide continuity of service. Simply being there for people and open for business was one of the most significant contributions that any charity could make especially when many organisations were accused of being absent from the lives of those they were established to serve and support.

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C1.1 STEC's Social Space

The following charitable and community partners were supported by Trustees to impact the charitable aspiration of Poverty Relief;

i) Liverpool Talking Newspaper

This charity, based at STEC since 2002, was in its fortieth year when lockdown struck and was denied an anniversary celebration in September 2020. The Trustees and Volunteers recognised that many beneficiaries living with visual impairments were suffering isolation already which would be exacerbated if the Talking Newspaper ceased. They took the decision that when safe to operate from STEC, they would resume the delivery of services from STEC. Whilst the format changed, including musical recitals and local history lectures, the impact was extremely positive amongst over two hundred beneficiary listeners. The courage and endeavours of the Liverpool Talking Newspaper was recognised on 8th September 2021 by the presentation by the Lord Lieutenant of Merseyside on behalf of the late Queen Elizabeth II of the Queens Award for Voluntary Service. This is the highest award which any charity can achieve and has been a source of satisfaction and pride not only to STEC Trustees but also to the wider Speke Community. STEC and another tenant donated the space for the recording studio and administration centre and provided wider capacity-building support.

ii) The Original Swap Shop

This project entered its eighth year in a prolific manner because in August 2021, many charity shops remained closed to the public. Whilst some disruption was inevitable during the more constrained tiers, the volunteer team returned to STEC to provide a safe and managed service both for the receipt of donations of items including baby items such as cots, cribs, Moses baskets, adult clothing and household items and the distribution of these. At times the frequency of the open days increased by 50% from twice weekly to three times a week. Over 800 individual donations were received with more than a thousand beneficiary collections. STEC provided the outlet space and a number of areas for storage. This has more recently been recognised in the Liverpool Echo.

iii) ASC Inclusion CIC

This support organisation for families living with autism through Lego therapy was impacted by lockdown. Remote delivery was possible through delivery of Lego kits to beneficiary households. However in the main, the CIC gained benefit from STEC's Social Space through the donation of a secure storage room for the expensive Lego equipment and a delivery space when Lego Clubs resumed in summer 2021.

iv) The Harris Club

This charity was established in Speke in 1969 to support Disabled Adults in the Community. The impact of the Covid lockdown caused a secondary casualty insofar as Speke Community Centre in Parklands closed completely excluding the various user groups. The Harris Club accessed STEC's Social Space initially for its monthly Monday Committee meetings and then for its socials every Friday evening. This supports constructive recreation and reduces isolation for twenty local residents with disabilities. It is worth acknowledging that had the STEC Trustees not embraced the principle of Access For All (epitomised by the installation of a lift), the accommodation of the Harris Club at STEC with all of its social value contribution to the quality of lives of local residents would never have been possible.

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v) Speke Community Centre CIO

The impact of the lockdown and the lock out from Speke's Community Centre necessitated the establishment of a new organisation to support older residents of Speke. In June 2020, STEC supported a group of local residents to establish Speke Community Centre CIO, a Foundation Charitable Incorporated Organisation with the purposes of reducing isolation and health inequalities in Speke. STEC provided administrative space and support, a registered office facility, technical support and capacity-building including fund-raising and for a time as required a conference facility for weekly socials and luncheon club. Known as the Speke Commy, this charity was prolific during the higher tiers and lockdowns by providing cooked meals delivered to around fifty isolated older residents.

vi) Attitude Performing Arts Group

With no access to a rehearsal space Attitude Drama Club was in danger of not being able to continue. They accessed STEC's Social Space every Saturday afternoon which made not only rehearsals possible but also performances at Valley Theatre in Belle Vale, the Unity Theatre and the Epstein Theatre where they won an award. This supported over twenty local young residents in constructive recreation and confidence building.

vii) Come Alive at 55 – STEC provided a registered office and virtual tenancy

viii) Employability Solutions provided alternative education for children and young persons facing additional significant barriers to labour market success

ix) South Liverpool Youth Hub provided intensive engagement and support for South Liverpool young people emerging from the disruption of Covid lockdowns. The South Liverpool Youth Hub was commissioned to engage 100 young people. In the first year they engaged 110. They were set the target of achieving 30 job outcomes but achieved 52 in Year One and 35 in Year Two.

C.1.2 Relationship and Impact between Advancement of Learning and Relief of Poverty

Section C2 describes in detail how STEC's main activities can reduce poverty. There are certain themes, activities and outcomes which will make a direct difference as follows – these transcend all three STEC Learning Themes

- Employment Outcomes
- Qualifications
- Recruitment initiatives (Skills Passports)
- Linkage to Volunteering opportunities

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- Progression to higher level courses
- Digital Skills
- Improved Confidence
- Better Employability
- Improved Language (ESOL), maths and English
- Improved attitude to learning and work
- Better capacity for family support
- Being more active within the community

C.1.3 Community-Supporting Tenants at STEC

The following tenants provided community services which have made impacts upon improving the quality of the lives of local residents and challenging various manifestations of poverty:

- European Playworkers Association located their UK Office at STEC (complementing their European Office in Hamburg) as a base to arrange educational exchanges and transnational themed conferences
- The Orchard Foodbank. This charity opened twice weekly providing food relief services
- Franchising Works provided free advice, guidance and training on self-employment to local residents
- Love Light CIC provided workshops on Well-being
- Amanda's Day Service / Home from Home CIC offered social care and recreational activities for older adults
- Talent Match is a project managed by Merseyside Youth Association based at STEC for South Liverpool and this provided an Intensive Mentoring Service for young people excluded from the labour market

Liverpool Street Scene Limited Provided Highways Maintenance

C.1.4 Community Services Offered from STEC

- Riverside Floating Support Service

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Since July 2020, three times a week, specialist advisers have provided free advice on housing, eviction prevention, benefits, debt, fuel poverty and a range of problem-solving services.

Whilst delivered by Riverside Housing the service is funded by Liverpool City Council and is open to all.

- Liverpool In Work / Ways To Work

This service focuses upon employability and removal of barriers to progression

- Life Rooms provided social prescribing solutions

- SSAFA

The Armed Forces Charity also commenced support surgeries for veterans

These strands of support in terms of advice and guidance are as important as the other projects because (as with learning) they offer longer-term routes out of poverty rather than the immediate alleviation offered by foodbanks and Swap Shop

C2 The Advancement of Learning

By the conclusion of 2021-22, the varied restrictions and constraints arising from Covid-19 were finally removed. Nonetheless, the optimism of 2021 was only partly realised as variants such as Delta and Omicron brought about significant disruption to STEC's capacity to deliver community learning up to Easter 2022. Gradually, the restoration of face to face delivery was effected across all curriculum areas by summer of 2022

The Trustees of STEC formally record their gratitude for the support and encouragement of the following contracting bodies:

- Liverpool City Region Combined Authority

- Liverpool City Council Adult Learning Service

- National Lottery Community Fund

- European Social Fund

- VOLA / Sefton CVS

- Workers Educational Association

- The Good Things Foundation

During a time of considerable uncertainty, the above contractors encouraged STEC to maintain the support of learners, continue delivery of essential community activities, support diversification to remote models of delivery and provided Comfort and Concern Meetings to check on the health and continued viability of STEC services.

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Trustees were determined that STEC should remain available to deliver support in the community throughout the pandemic and the recovery phase, so the Trustees wish to extend gratitude to those contractors whose empowering and supportive stance made this possible. Their actions matched their words and in a time of great organisational uncertainty STEC's strategic clarity and operational resolve has been in no small way due to the stabilising and unwavering management stance of the above contracting bodies. We know that as in the previous year, not all public or voluntary sector bodies were as supportive or encouraging so Trustees extend true appreciation in this respect especially to VOLA and the WEA

C.2.1 Liverpool Adult Learning Service - Community Learning Programmes

The STEC Community Learning offer 2021-22 comprised two spatial projects which delivered STEC's three themes (Employability, Digital Inclusion and Health & Wellbeing). The two projects were:

Community Learning for Speke Garston (Target and Achieved 270 learners)

Community Learning for Belle Vale (Target and Achieved 170 learners)

Partnership.

These two projects built upon the successful engagement and delivery of previous years focussing upon the two most deprived wards of the South Liverpool suburbs. Partnership was essential to the STEC model of delivery for engagement and widening participation within the two wards.

STEC Trustees extend gratitude to the following partners who made successful community learning a reality through their support for STEC and active delivery of partnership activities:

Speke Garston Ward Partnerships

STEC's main partner in Speke Garston has been South Liverpool Homes and The Reach in Parklands Library. Collaboration involved i) Hosting all Social Care Programmes ii) Monthly Skills Passports for Speke Garston residents iii) Thursday Digital Surgeries for SLH tenants iv) Donation by STEC within the SIF Programme of Interactive Guidance Equipment

Five Children And Families Trust ; Garston Children's Centre ;St Aidans and All Saints – The Place To Be ; Noah's Ark, Speke; Addaction South Liverpool now renamed We Are With You; Garston Jobcentre; Stockton Wood CP Primary School and Parents Group; St Ambrose RC Primary School; Middlefield Primary School; Speke Adventure Playground; Gemini Boxing Club; Employability Solutions, Garston; Speke House (Launchpad Veterans Accommodation & Support) ; Abbey Care Domiciliary Services, Speke; Ranelagh House, Garston; Air Unlimited, Speke

Belle Vale Ward Partnerships

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Netherley Youth & Community Initiative; Belle Vale Forum; SCCYP / St Cyril's Club; Belle Vale Children's Centre; Woodlands Community Centre

Our Lady of the Assumption Parish and School; Happy House Day Nursery; Gateacre Comprehensive School; ACE; Manwell; St Mark's Parish

St Gregory's RC Primary School; Belle Vale Jobcentre; Lee Valley Millennium Centre; Valley Hub; Lee Valley Pensioners; Joseph Williams Mews (Riverside Housing Association); Garden Lodge Care Home; Company Matters 4 U

Thematic Partnerships

Tom Harrison House (Veterans); The Bridge (Veterans); Transforming Choice (Recovery); Homebaked CIC; Kitty's Laundry;

Friends of Williamson Tunnels

- Pagoda Arts Centre

C.2.2 Community Learning offers Intent, Implementation and Impact

The awarded contract required engagement and recruitment of 270 adult learners for Speke Garston and 170 for Belle Vale which totals 440 learners. The ward residential minimum threshold was 70%. Despite procurement commencing in July 2021, the contract award was considerably delayed starting not in early autumn of 2021 but in late January 2022 thus demanding three terms of engagement and delivery in less than two terms of delivery time. Despite the challenge we were able to meet and indeed exceed targets and had delivered our courses to just under 500 learners by the end of July 2022

Curriculum Distribution

Course Intent %

Skills Passports Employability Team* 61%

Happy New You in 22 /Spring Back 22 Wellbeing 13%

Drive To Work (Driving Theory) Employability / Digital 14%

Social Care Employability 03%

Build Your Confidence (Women's Construction) Wellbeing 04 %

Pyrography Wellbeing 05%

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

Thematically, STEC's Learning Theme of Digital Skills was delivered through the ESF / National Lottery Building Better Opportunities Programme and through an adult education budget WEA contract.

Therefore under this programme thematically Employability accounted for 78% learners and Well-being 22%;

In terms of Impact, the following outcomes were achieved:

Employment (Full-time / Part-Time / Job Transition and Self-Employed) 34% / Volunteering 30% / Other Courses 37% (not complementary so that some learners may have two progressions such as volunteering with other courses etc). With most of the programmes non-accredited, awarding body data does not apply but the Skills Passport does include accredited short courses accredited by the Royal Society for Public Health with the success rate ranging from 98.1% - 100%.

In terms of Equality Outcomes we set targets for: BAME of 10% and achieved 18% / Disability of 25% and achieved 27% / Male learners (under represented in Liverpool) of 30% and achieved 34%

C.2.3 Response to the needs of Afghan Community accommodated in local hotel

In August 2021, a hotel in Speke was utilised for refugee Afghan families who were in the service of the UK Military in Kabul. This presented STEC with a range of new needs to provide assistance. This has included: a) Swap Shop Support for warm clothes and toys for children etc b) Use of Kickstart Scheme to employ four liaison workers c) Dedicated Skills Passport Provision and Driving Theory Courses d) Establishment of ESOL Courses with WEA and ALS at STEC e) Support for cultural events such as Naw Ruz (New Year celebrations) building upon the endeavours of local activist Rozanne McCoy and chef Paul Askew f) Capacity-building support for a new charity to support future community sustainment, education and positive citizenship called FACE

C. 2.4 Workers Educational Association (WEA)

C.2.4.1 Prior to the initial lockdown in 2020, STEC was awarded status of Outstanding Partner in London's Covent Garden by the Workers' Educational

Association. Having been awarded the North West Regional Outstanding Partner, STEC was then presented with the national award

As a WEA partner, STEC's traditional role has been to accommodate WEA courses and to engage learners for WEA within the communities we serve. Historically, the most popular provision was ESOL and Education & Training Level 3 (PTLLS). The arrangement has in the past been a source of much-valued income through room hire fees. However this source of income and related activity was halted in March 2020 with the initial lockdown and was not resumed until March 2022. Gradually, this relationship has been renewed and the WEA is once again STEC's most enduring and substantive training and conference customer

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

C2.4.2 Separate to the above room hire STEC delivered a direct Adult Education Budget (AEB) contract with Workers Educational Association (WEA) – an allocation funded by Liverpool City Region Combined Authority. This was strategically intended as a progression opportunity for learners on non-accredited contracts to achieve qualifications. As such delivery of British Computer Society (BCS) Computers and Online Basics Entry 3 Qualifications was prioritised. During 2021-22, STEC introduced the new Essential Digital Skills Qualification accredited by British Computer Society (BCS) under this contract

However, after sixteen years of community learning largely on a non-accredited basis, STEC's accredited menu had become somewhat limited to ICT. The varied Covid-19 constraining tiers made engagement and delivery of ICT options challenging. In contrast, community learning on a non-accredited basis did prove buoyant and popular Healthy Cookery zoom workshops delivered 92% occupancy on this contract. Michelle O'Dwyer, delivered a unique version of Hello Fresh by which each learner received a cookery learning pack with knowledge resources, reflective diaries, utensils and (most importantly) all of the ingredients required for cookery. Thereafter, the courses were delivered remotely on Zoom before the paperwork and utensils were collected. An innovative twist on the model was a Slow Cooker Version delivered in partnership with Five Children and Families Trust which donated a new Slow Cooker to households followed by a zoom cookery course for parents

The Trustees specifically wish to extend their gratitude to the WEA for the initiation of a series of Comfort and Concern Meetings throughout the lockdowns and tiers designed to support survival and sustainability of sub-contractors. Their sense of true partnership is recognised and valued at STEC.

C.2.5 Building Better Opportunities Include -IT Mersey

C.2.5.1 Intent

Include-IT Mersey was launched in 2017 and renewed with two year funding from The National Lottery and European Social Fund from July 2019 to July 2021 when it was further renewed to run until 31st March 2023. The voluntary sector coalition of community anchor organisations share the Intent to reduce digital exclusion in the communities which they serve. The lead for the project is Sefton CVS but special recognition in terms of initiation, development and continuing cohesion amongst partners must be afforded to the Voluntary Organisations Learning Association (VOLA) which in this year was recognised as Team of the Year by University of Leeds

C2.5.2 Implementation

The key to this work is effective engagement with hard to reach residents, whether unemployed or economically inactive. There is at the core the ambition to move learners across the employment continuum so that (through small steps) learners not only develop skills in digital learning but also consider active job seeking or further study thus migrating from economic inactivity to being considered economically active. As such, in terms of its intent, methods of implementation and targeted impact, it is very closely aligned with STEC's own charitable ambitions of relieving poverty and advancing learning. Most significantly, the project facilitates the fulfilment of STEC's Digital Learning Promotion Theme. Despite significant challenges in supporting digitally excluded learners to acquire computer skills by zoom, the project continued without interruption through all lockdowns and restrictive tiers after March 2020. This involved staff delivering learning packs to learner houses, coaching by telephone and donating digital equipment to learners for use at home including a dedicated initiative called LCR Cares funded through Liverpool City region Combined Authority. The project staff were not furloughed and this strategic encouragement to continue delivery was a major factor in STEC remaining open for business in the previous year.

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

The year 2021-22 saw a gradual restoration of face to face delivery. However spatial coverage was more limited because larger capacity venues were required to safely deliver face to face training and some public sector venues had remained closed. A different implementation structure was embraced to maintain the recruitment and delivery cycle because lockdown brought about the need to catch targets up.

C.2.5.3 Impact

In terms of Impact since the project's launch in 2017, funding was renewed in 2019 and yet again in 2021. National Lottery graded the project as performing at the highest levels. In terms of STEC's overall performance and impact to date:

164 local residents were supported to better digital skills.

86 of these were unemployed (52.44%): 78 were classed as Economically Inactive (47.56%)

64.02% were aged over 50 years of age surpassing the target of 57% whilst 50.61% defined a limiting health condition, disability or learning disability exceeding the target of 39.3%

In contrast to the Liverpool Adult Learning Service contract (on which male learners were targeted due to under-representation in adult learning) Building Better Opportunities had a 50 % female recruitment target which STEC achieved and exceeded with 67.07% female participation.

Progression into employment was as follows:

Unemployed learners into Jobs: 20% achieved in excess of the 14.5% target

Economically Inactive learners into Jobs or Jobsearch:: STEC achieved 47% thus exceeding the 31% Target

C.2.6 Kickstart Initiative

Kickstart was a government initiative supporting unemployed young adults impacted by the Covid Pandemic. STEC participated through VOLA (42%) and Jayne Moore Media (58%). VOLA was completely outsourced for placements to Maestro Music Academy, South Liverpool Homes and Quantum Global. STEC recruited 58% directly to work on the 2021 Census Project with Office for National Statistics and Good Things Foundation. As a result, STEC was designated the busiest Census Support Centre in the North West. 100% of the Census Team progressed into full time employment and higher level apprenticeships. STEC created five job opportunities for young Afghan refugee residents (four at STEC and one at Five Childrens & Families Trust). Of these two are at university (one in Liverpool and one in California, USA) whilst three are in employment with Further Education.

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

STEC's partnership with Maestro Music Academy resulted in 100% into music related careers including one at Liverpool Hope University. The partnership with Quantum Energy produced full-time employment and a Level 3 Apprenticeship.

C3 Community Support (Social Enterprise)

STEC Tenants

The Tenant, their Activity and Sector:

Amanda's Day Service - Social Care - CIC

ASC Inclusion - Lego Therapy/ Autism Support for children with autism - CIC

CK Equine - Equestrian Equipment - Micro

Come Alive at 55 - Active Ageing - Charity

Speke Commy (Reg. Off) - Active Ageing - CIO

Decelle Services Micro business

Employability Solutions - Alternative Education (Construction) - Not for Profit

EPA - Youth Exchanges (Council of Europe) - Charity

Fireside Training - Fire Safety - Micro

Franchising Work - Enterprise Support - Not for Profit Organisation

IPC - Pest Control - SME

Liverpool Street Scene - Highways Maintenance - Not for Profit

Liverpool Talking Newspaper Charity (Awarded Queen's Award for Voluntary Service September 2021)

Love & Light - Mindfulness - CIC

Maria Eagle MP - Politics - Public Sector

Maestro Music Academy - Music School - SME

Nails by Christine - Nails Studio - Micro

Orchard Foodbank Charity

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

Quantum Global - Renewable Energy - SME

South Liverpool Youth Hub - Youth Engagement / Support - Not for Profit

Strategic Ridge Micro

The Original Swap Shop - Poverty Relief - Project

Talent Match / MYA - Youth Support - Charity

Thermal Mapping & Validation - Pharmaceuticals - Micro

Woodspeen Apprenticeship Provider

This equates to 56% Not for Profit / 40% Micro / SME and 4% Public Sector

C3.2 STEC also hired conference and training rooms to the following organisations:

- Liverpool City Council Children's Services
- Liverpool City Region Combined Authority
- Greater Merseyside Learning Providers Federation (post year-end)
- Advanced Solutions (post year-end)

Workers' Educational Association (WEA)

There was obviously some concern that room hire income might be impacted in the longer-term by the constraints of the Pandemic.

C3.3 Payroll Services for Charities and Community Groups

Payroll administration support was provided to the following organisations:

- Riverside Credit Union
- The Minibus Agency
- ARCH
- Speke Children's Environmental Committee (Speke Adventure Playground)
- Speke Community Centre CIO

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

C 4 COMMUNITY SUPPORT ACTIVITIES

C4.1 Community Partnerships

During the period August 2021 - July 2022 STEC actively supported partner organisations in community regeneration work. On one level, this involved working at Board Level or Advisory Committee thus providing strategic support and in other contexts working collaboratively on an operational basis.

This support has taken place both in respect of charitable organisations such as Five Children and Families Trust (Sure Start), Voluntary Organisations Learning Association (VOLA) and Netherley Youth & Community Initiative. On other levels, STEC worked with South Liverpool Homes to bring community and other organisations together to implement the South Liverpool Homes Reach facility in Parklands Library.

STEC maintained a very special relationship with Workers Educational Association (WEA)

STEC worked closely with Riverside Housing Floating Support Service, Liverpool In Work, Ways To Work and Households Into Work Programme.

Partnerships are valued by STEC as being of primary importance in positioning the STEC resource as a central community facility and promoting a range of outcomes for local people whilst supporting the sustainability of the local third sector within which STEC continued to play an important role. Reciprocally however, given the challenge of engagement targets, the local partnerships provide a mechanism for reaching new learners via community conduits.

C.4.2 Capacity-Building for the South Liverpool Voluntary Sector

STEC supported a group of community activists to establish a Foundation Charitable Incorporated Organisation (CIO) as Speke Community Centre CIO – The Commy and completed a number of funding applications for the new charity pending the appointment of its staffing team. This has now produced a range of community support services for elderly, infirm and isolated residents including:

Healthy Luncheon Club, Social activities (when permitted) with entertainment, Hot Food delivery service, excursions (when allowed), Memory Club activities, General Welfare and a Social Shop. Similar capacity-building has taken place to update the constitution of Speke Adventure Playground whilst support has been provided on governance to a range of non-constituted groups in Speke Garston.

STEC has also provided training initiatives for the local voluntary sector focussing upon:

- Free Compliance Training in Health & Safety, First Aid, Food Safety for community groups

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

- Fire Safety Assessment and Training
- Bi-Annual Prevent Duty Workshops in partnership with Liverpool City Council Prevent Education Team
- GDPR Compliance Workshops
- Support for local refugees (Syrian groups, Kurdish and Afghan families)
- Development of a CIO called FACE (Forum for Afghan Community Empowerment)

C5 Investment in STEC Unit House

The previous five years had been frenetic for STEC in terms of development of the site. From 2016 STEC had i) Secured the Freehold ii) Sold Booth House to TJ Morris iii) Converted an industrial canteen to five offices / classrooms iii) Secured £750,000 SIF funding from Liverpool City Region Combined Authority which when matched by STEC up to £150,000 approached £1,000,000 of investment on accessibility, environmental sustainability and enhanced educational facilities. In contrast 2021-22 was much more about retrenchment although the programme to evolve to LED lighting continued.

However, having invested on the main site, STEC can report that the next phase of the regeneration on the site was the land to the rear of Unit House. This is being transformed into the Frances Hunt Community Memorial Garden. In 2021, STEC lost our Chair, Frances Hunt through Covid-19. Trustees established a goal of creating a Memorial Garden in April 2021. In January 2022, a proposal was submitted to Veolia Environmental Trust which secured £35,000 funds in March 2022 towards establishing a Memorial Garden commemorating Frances's name but also celebrating volunteers and staff of local charities across the past forty years. At the same time, to render easy access to the garden, an approach was made to TJ Morris to request a donation of a piece of land adjacent to the main STEC building. This was granted and donated post-year end signalling the commencement of expenditure. Given the prominence of well-being learning at STEC, this memorial garden will offer a refuge of peace and reflection to learners, tenants and beneficiaries.

PRINCIPAL FUNDING SOURCES

D1 Alignment of Principal Funding Sources of STEC to the Charitable Objects

During the period 2021 - 2022, STEC entered into, or delivered contracts with a number of organisations whose objects were demonstrably congruous with STEC's Mission. Income earned from these contracts was expended as per the Charity's Objects and the Mission Statement. These contracts are detailed below and are connected to the aspect of the Charity's activities as set out in the Mission Statement and Section B above on Objectives and Activities:

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

D1.1 Liverpool City Council Adult Learning Service

This programme provides STEC with the means to engage a diverse cohort of local citizens and enables STEC to promote its three themes of learning – Employability, Digital Inclusion and Well-being. In short, this is the major source for STEC to achieve its charitable goal of advancing learning

The Community Learning Programme reflects the City of Liverpool priorities which focus upon employment and employability within the strategic Liverpool City Plan updated by Mayor Joanne Anderson in October 2021. However Well-being of residents features too and Digital Inclusion is a Liverpool City Region Combined Authority Priority. Through this funded activity, the advancement of education and relief of poverty can be advanced through STEC's endeavours.

D1.2 Sefton Council for Voluntary Service - STEC actively supports the Voluntary Organisations Learning Association (VOLA) and is participating in the Building Better Opportunities Project Include-IT Mersey because of the boost this can offer the STEC Intent of Promoting Digital Inclusion. This initiative bends organisational priorities to target the older learner who is digitally excluded and may face a multiplicity of barriers to progression. Effectively STEC is the (outer) South Liverpool delivery partner for SCVS in this project which aligns very closely with STEC's objectives of relieving digital poverty through education.

D1.3 STEC delivers accredited learning through the Workers' Educational Association. This offers learners meaningful progression opportunities. The majority of this work was again achieved through a community learning non-accredited option.

D1.4 STEC participated in Kickstart a DWP initiative which supported young unemployed people impacted by the 2020 lockdowns by funding their wages for six months. This resulted in excellent longer-term employment outcomes for the participants supporting STEC's goal of promoting employability.

D1.5 All funded activities including social enterprise income generated from premises, were aligned to the charitable goals of Speke Training & Education Centre.

FINANCIAL REVIEW

D5 Financial Position of STEC: August 2021 - July 2022

In the year ended 31 July 2022, total incoming resources available for charitable application were £355,417 (£466,492 in 2021) which included £NIL (£99,582 in 2021) from Liverpool City Region Combined Authority which was invested in the building project in fixed asset additions in the year. Total outgoing resources were £396,933 (£379,109 in 2021).

The charity had net expenditure of £7,322 (surplus £6 in 2021) on the unrestricted fund. The movement on the restricted fund was net expenditure of £34,194 (2021 surplus of £87,377) which is mainly the amortisation of fixed assets purchased from the restricted funds received.

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

The reserves at 31 July 2022 are £566,737 (£574,059 2021) unrestricted and £875,993 (£910,187 2021) restricted.

FUTURE PLANS

E1 Four Decades of Charitable Service.

On 25th February 2023, STEC staged a Community Celebration Evening to mark the anniversary of the signing of the Memorandum and Articles of Association on 25th February 1983 with Wilfred Johnstone as a Founder Trustee in attendance. There is a programme of events underway which will raise STEC's profile as a charity entering middle-age and the High Sheriff of Merseyside attended the Centre in March 2023 to initiate this programme of celebrations. The Veolia Environmental Trust funding for the Frances Hunt Memorial Garden will form part of this period of celebration and its focus upon recognising four decades of charitable service to the Speke community, by over fifteen charitable organisations can only enhance STEC's own celebration of four decades of continuous service.

E2 STEC is a transformed charity asset with modern training facilities. However Trustees are mindful that further improvements will be needed at some point in the short to medium term to address the essential works which could not be afforded during the past five years

The Council of Management continues to prioritise growth and sustainability. This is not easy to accomplish but there are three complementary strategies at work. The first is to recognise the diverse activities which STEC fulfils in both poverty relief and local capacity-building and secure the dedication of funding to make this both sustainable and sustaining. The second is to diversify the "advancement of learning" offer through new income streams and new training projects which stretch the existing curriculum offer into new subject areas and new funded provisions such as Boot Camps

The third purely and simply is to maximise the return on the premises. Space on-site must produce a return whether this be market return or social value. We have created a vibrant community on-site – a mixed economy with the opportunity available to Trustees to achieve autonomy and to have some influence over the future development and destiny of the charity into its fifth decade of service.

SHARE CAPITAL

The company is limited by guarantee and as such does not have a share capital.

FIXED ASSETS

Details of the movements in fixed assets are shown in the notes to the accounts.

POLITICAL CONTRIBUTIONS AND CHARITABLE DONATIONS

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

No political or charitable donations were made during this year.

TRUSTEES AND DIRECTORS

The names of the trustees/directors who held office during the year are shown on page 2. No remuneration was paid to any director for their services as a director.

In accordance with the memorandum and articles of association the following directors retire by rotation and being eligible offer themselves for re-election:

- Carie Lee
- Kerry Lindop
- Lynn Lock

Additionally since the last AGM and to the point of approval of the accounts, no new directors/trustees have been appointed to require re election at the forthcoming AGM in accordance with the constitution.

RESERVES POLICY

The Board plan for activities to make a positive contribution to overheads. The Board aims to establish and maintain its level of reserves in order to guard against contingencies, provide for future maintenance and replacement of assets and resources and to establish a self-sustaining organisation able to manage through any change in training programmes. It was agreed that with transitions in the contractual environment, working capital would be required from these reserves and the Charity has designated £65,000 for development and transitions in short term business plans. The current level of unrestricted funds of £566,737 comprises £65,000 designated funds £196,677 general free reserves (funds not tied up in fixed assets or designated funds) and £305,060 general unrestricted funds tied up in fixed assets. The level of Free reserves is reviewed and evaluated annually, to ensure its currency and relevance to the needs of the Charity. The free reserves are required for financial stability during future capital development and future capital development will involve investment from reserves.

DAY TO DAY RISK ASSESSMENT

The Board confirm that the day-to-day controls are designed to mitigate the identified risks faced by the charity

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors / trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the net incoming or outgoing resources of the charity for that period.

In preparing the financial statements, the trustees are required to:-

- Select suitable accounting policies, and then apply them consistently;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- Observe the methods and principles of the charities SORP

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

CONTRACTS

There were no contracts of significance in which a director/trustee is or was materially interested either during or at the end of the financial year

INDEPENDENT EXAMINER

A resolution will be proposed at the Annual General Meeting to re-appoint Julie Guinan of Harvey Guinan as Independent Examiner for the ensuing year.

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

FOR THE YEAR ENDED 31/07/2022

TRUSTEES' REPORT

This report was approved by the Board of Trustees on 31/05/2023



S St. V. Fitzgerald
Trustee

INDEPENDENT EXAMINER'S STATEMENT

FOR THE YEAR ENDED 31/07/2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SPEKE TRAINING AND EDUCATION CENTRE LIMITED

I report on the accounts of the company for the year ended 31/07/2022 .

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

INDEPENDENT EXAMINERS STATEMENT

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

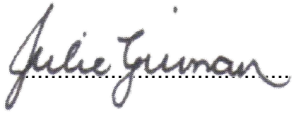
I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINER'S STATEMENT

FOR THE YEAR ENDED 31/07/2022



.....Independent Examiner Julie Guinan FCCA

Date: 31/05/2023

Harvey Guinan LLP
Chartered Certified Accountants
Unit 17 Mersey House
Matchworks Estate, 140 Speke Road
Liverpool
Merseyside
L19 2PH
0151 709 7797

Speke Training and Education Centre Limited

**Statement of Financial Activities
for the year ended 31/07/2022**

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£
Income				
Income from generated funds				
Income from Investments	5	-	5	4
Income from charitable activities	246,387	109,025	355,412	466,488
Total Income and endowments	246,392	109,025	355,417	466,492
Expenses				
Costs of generating funds				
Expenditure on Charitable activities	253,714	143,219	396,933	379,109
Total Expenses	253,714	143,219	396,933	379,109
Net gains on investments				
Net Income	(7,322)	(34,194)	(41,516)	87,383
Gains/(losses) on revaluation of fixed assets				
Net movement in funds:				
Net income for the year	(7,322)	(34,194)	(41,516)	87,383
Total funds brought forward	574,059	910,187	1,484,246	1,396,863
Net funds carried forward	566,737	875,993	1,442,730	1,484,246

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

Speke Training and Education Centre Limited

BALANCE SHEET AT 31/07/2022

	Notes	2022	2021
		£	£
FIXED ASSETS			
Tangible assets	4	1,245,750	1,220,500
Investments	5	303	303
		<u>1,246,053</u>	<u>1,220,803</u>
CURRENT ASSETS			
Debtors (amounts falling due within one year)	6	78,317	38,442
Cash at bank and in hand		<u>264,035</u>	<u>357,148</u>
		342,352	395,590
CREDITORS: Amounts falling due within one year	7	<u>145,675</u>	<u>132,147</u>
NET CURRENT ASSETS		<u>196,677</u>	<u>263,443</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,442,730</u>	<u>1,484,246</u>
CAPITAL AND RESERVES			
Unrestricted funds			
General fund	9	501,737	509,059
Designated funds		65,000	65,000
Restricted funds	10	<u>875,993</u>	<u>910,187</u>
		<u>1,442,730</u>	<u>1,484,246</u>

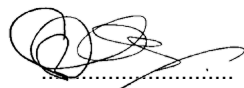
For the year ending 31/07/2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board of trustees on 31/05/2023 and signed on their behalf by


.....
S St. V. Fitzgerald
Trustee

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31/07/2022**

1. ACCOUNTING POLICIES

1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

1b. Incoming Resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from donations and grants including capital grants is included in incoming resources when these are receivable except as follows: When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income the income is deferred and not included in incoming resources until the preconditions for use have been met. When donors specify that donations and grants including capital grants are for particular restricted purposes which do not amount to preconditions regarding entitlement this income is included in incoming resources of restricted funds when receivable.

Voluntary income includes discretionary grants for projects, goods and services where no service agreement or contract exists. Income from donated services and facilities is included in incoming resources at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised when there is no financial cost borne by a third party. Interest is included when receivable by the charity.

1c. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Governance costs These represent costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

1d. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

1e. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds-these are unrestricted funds of the charity which have been set aside to fund a particular purpose of the Charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

1f. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Land And Buildings	straight line 2%
Equipment	reducing balance 15-25%

1g. Pension Costs

The company operates a defined contribution pension scheme. The pension charge represents the amounts payable by the company to the fund in respect of the year.

1h. Turnover

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

1i. Government Grants

Government grants are recognised in profit and loss in the year in which they are received.

1j. Investments

Fixed asset investments are shown at cost less amounts written off.

Provisions are made for permanent fluctuations in value.

1k. Leasing Commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired under finance leases are depreciated over the shorter of the lease term and their useful lives. Assets acquired under hire purchase contracts are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account on a straight line basis.

1l. Preparation Of The Accounts On A Going Concern Basis

At the time of preparing accounts the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees therefore continue to operate the going concern basis of accounting in the preparation of accounts. The Trustees confirm that they have considered a period of more than 12 months from the date when the accounts are signed in assessing the going concern and business plans indicate sufficient resources are available to continue trading.

The Charity and the community it serves has been significantly effected by COVID 19. The safety of staff tenants and all those who use the Charity premises and resources is of paramount importance. The Charity has used the Government Coronavirus Job retention scheme to furlough some workers and maintained a small staff team that operated the service throughout the pandemic delivering essential support to the community whilst operating COVID safe procedures and practices. The Trustees have considered the impact of COVID 19 on the Charity and they consider that business plans and projections indicate there will be sufficient resources to continue trading in the foreseeable future and therefore they continue to adopt the going concern basis of accounting.

1m. Policy For Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discount due.

1n. Policy For Cash At Bank And In Hand

Cash at bank and in hand includes cash and short term liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1o. Policy For Creditors And Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value amount after allowing for any discount due.

1p. Policy For Financial Instruments

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Speke Training and Education Centre Limited

2. DIRECTORS AND EMPLOYEES

Particulars of employees (including directors) are shown below:

	2022	<i>2021</i>
	£	£
Employee costs during the year amounted to:		
Wages and salaries	203,724	160,192
Social security costs	7,921	5,678
Pension costs	7,545	8,112
	<u>219,190</u>	<u>173,982</u>

No trustee had any material interest in any contract during the year. No trustee is paid for their services as a trustee.

3. PENSION CONTRIBUTIONS

	2022	<i>2021</i>
	£	£
Pension contributions	<u>7,545</u>	<u>8,112</u>
	<u>7,545</u>	<u>8,112</u>

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost represents contributions payable by the company to the fund and amounted to £7,545 (2021: £8,112). The amount owing to the pension company at 31 July 2022 was £1,339 (2021: £2,472).

Speke Training and Education Centre Limited

4. TANGIBLE FIXED ASSETS

	Land And Buildings £	Equipment £	Total £
Cost			
At 01/08/2021	1,460,320	393,597	1,853,917
Additions	83,594	2,348	85,942
At 31/07/2022	<u>1,543,914</u>	<u>395,945</u>	<u>1,939,859</u>
Depreciation			
At 01/08/2021	342,488	290,929	633,417
For the year	43,292	17,400	60,692
At 31/07/2022	<u>385,780</u>	<u>308,329</u>	<u>694,109</u>
Net Book Amounts			
At 31/07/2022	<u>1,158,134</u>	<u>87,616</u>	<u>1,245,750</u>
At 31/07/2021	<u>1,117,832</u>	<u>102,668</u>	<u>1,220,500</u>

Included in land and buildings is the building known as Unit House which has been occupied by the charity and has been subject to conversion and improvement as shown in these accounts. All properties are subject to restrictive covenants imposed by the original donor. All assets are used for charitable purposes. The charity had a lease for the term of 999 years from 31 March 2003 for the land and buildings including Unit House and Booth House (now disposed of) from Speke- Garston Developments Limited. The freehold for the land was originally held by North West Development Agency, then the assets transferred to the Homes and Communities Agency and subsequently to Liverpool City Council. The trustees in 2016 have disposed of Booth House and as part of the disposal agreement Liverpool City Council awarded STEC the freehold of Unit House on 30 October 2015 replacing the 999 year lease instigated in 2003.

5. FINANCIAL ASSETS

	Shares in group companies and participating interests £	Listed Investments £	Total £
Cost			
At 01/08/2021	2	301	303
At 31/07/2022	<u>2</u>	<u>301</u>	<u>303</u>
Amortisation			
Net Book Amounts			
At 31/07/2022	<u>2</u>	<u>301</u>	<u>303</u>
At 31/07/2021	<u>2</u>	<u>301</u>	<u>303</u>

Speke Training and Education Centre Limited

6. DEBTORS

	2022	<i>2021</i>
	£	£
Amounts falling due within one year:		
Trade debtors	70,487	35,775
Other debtors	<u>7,830</u>	<u>2,667</u>
	<u><u>78,317</u></u>	<u><u>38,442</u></u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	<i>2021</i>
	£	£
Trade creditors	43,997	39,071
Taxation and social security	1,717	-
Other creditors	<u>99,961</u>	<u>93,076</u>
	<u><u>145,675</u></u>	<u><u>132,147</u></u>

There is a standard mortgage debenture held in the name of the Charity incorporating a fixed and floating charge over the assets of the Charity dated 21.3.96 by the Co-operative Bank.

8. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £1, to the company should it be wound up. At 31/07/2022 there were 9 members.

Speke Training and Education Centre Limited

9. UNRESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	509,059	246,392	(253,714)	-	501,737
Designated Development Fund	65,000	-	-	-	65,000
	<u>574,059</u>	<u>246,392</u>	<u>(253,714)</u>	<u>-</u>	<u>566,737</u>

Designated Development Fund

For Development and transitions in the short term business plans and including contingent liabilities.

10. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
Restricted Fixed Asset Fund	905,187	-	(34,194)	-	870,993
BBO Income	-	57,572	(57,572)	-	-
Kickstart	-	51,453	(51,453)	-	-
Restricted Fixtures and Fittings Grant	5,000	-	-	-	5,000
	<u>910,187</u>	<u>109,025</u>	<u>(143,219)</u>	<u>-</u>	<u>875,993</u>

Restricted Fixed Asset Fund

The incoming capital resources this year are from the Liverpool City Regional Combined Authority Special Investment Fund Liverpool South Work and Wellbeing

BBO Income

Joint Initiative ESF & Lottery

Kickstart

Grant funds for 6 month jobs for young people

Restricted Fixtures and Fittings Grant

Veteran Grant for Capital funds for flooring

Speke Training and Education Centre Limited

11. TAXATION STATUS

The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. Recovery is made if appropriate of tax deducted from income and from receipts under Gift Aid. The charity is not registered for Value Added Tax.

12. GENERAL INFORMATION

Speke Training & Education Centre Limited, a charitable company limited by guarantee, is incorporated and domiciled in England and Wales, and has its registered office and principal place of business at Unit House, Speke Boulevard, Liverpool, L24 9HZ.

The principal activity of the charity is the provision of education, training and regeneration.

13. NET ASSETS BY FUND

	Tangible Fixed Assets and Investment	Net Current Assets	Total
Restricted funds	875,993	-	875,993
Unrestricted Funds	370,060	196,677	566,737
	<u>1,246,053</u>	<u>196,677</u>	<u>1,442,730</u>

14. NUMBER OF EMPLOYEES

The average monthly number of employees was:

	2022	2021
Chief Executive	1	1
Departmental Managers	2	2
Tutorial Staff/Project Co-ordinators/Assistants	2	7
Administration/Site Services	3	2
Part-time Kickstart	6	-
	<u>14</u>	<u>12</u>

Speke Training and Education Centre Limited

15. RESOURCES EXPENDED

	2022	2021
Cost of operating the Training and Education Centre		
Salaries and Staff Costs	219,112	173,982
Beneficiary and Volunteer Costs	2,788	1,467
Adult and Community Learning Costs	44,651	52,625
Direct Training Costs	-	2,659
Other Costs - Administration; Premises; Depreciation and Maintenance	124,023	142,595
Accounting	2,800	2,264
	-----	-----
	393,374	375,592
Governance Costs	-----	-----
Independent Examination Fee and other direct cost	3,559	3,517
	-----	-----
	396,933	379,109
	=====	=====

Speke Training and Education Centre Limited

16. INCOMING RESOURCES

	2022	2021
Restricted		
BBO Income Joint Initiative ESF & Lottery Grants	57,572	56,075
LCRCA SIF South Liverpool Work and Wellbeing	-	99,582
Kickstart, ILM (2020) and Training Equipment Grants	51,453	20,531
	-----	-----
	109,025	176,188
	=====	=====
Unrestricted		
Training Sales and Services	13,449	4,228
Adult and Community Learning	125,400	137,940
Tenancy Sales and Services	94,690	79,291
UK Online Grant	-	15,702
Small Grants	159	540
WEA for training	9,566	18,886
CJRS Grant	3,123	33,713
Dividends	5	4
	-----	-----
	-	-
	246,392	290,304
	=====	=====
	355,417	466,492