

## INTRODUCTION

In 2019, right at the start of the COVID Pandemic, the AGM usually held in the May of each year was postponed. A number of attempts were made to reschedule the meeting and as a result it was eventually held in the September. This date was repeated for the following three years up until this year when it was decided to reschedule the AGM and return to the original month of May. This is more in line with the presentation of annual accounts and the submissions required by the Charity Commission.

This report therefore covers a shorter period of eight months. The time may have shortened but there have been numerous new initiatives and improvements, programme developments and changes to membership of the committee. Despite a considerable amount of maintenance work being undertaken, there are issues concerning the fabric of the building but more on this later in this report.

## CENTRE USAGE

The last 8 months has seen a considerable increase in the use of the Centre compared with the immediate aftermath of the effects of the centres closure due to Covid. This is reflected in the number of casual hirings, organised events and regular bookings. The last first Saturday I attended was buzzing with activity and with many new faces and young people also attending. It is getting to the point where it is becoming difficult to accommodate booking requests particularly during the week.

A major objective this year has been to widen the appeal of activities in the centre particularly to young people. The operation of holiday play schemes and different activities available at first Saturdays has proved successful. Additional funding from Herefordshire County Council has been invaluable in making this possible.

A programme of winter activities, a film club aimed at families and the availability of warm spaces for people to meet and socialise has as been well received. This initiative being funded by the Leintwardine Parish Council, the Centre and other outside funding bodies. It is hoped that this will be repeated this coming winter if there is sufficient demand and funding can be identified.

## THE BUILDINGS

Between 2019 and 2022 we were able to refurbish much of the internal decoration of the centre including new chairs and curtains and to improve sound and film reproductions. This has

undoubtedly made the Centre more attractive for the hire of the venue for a wide range of social activities.

This year some minor repairs have been carried out using outside contractors and also our own committee members. However, there are some substantial works that need to be done which were identified as part of regular maintenance inspections undertaken by the committee.

Generally the building is wearing as well as can be expected considering its age. Therefore

despite some expenditure on upgrading the electrics to meet new legislation; replacing the outside rear doors to the library; repairs to roof leaks, there is still much more to be done. This will

undoubtedly require major fund raising from a variety of sources. Already identified are repairs and

painting to outside woodwork; ongoing roof repairs following winter water ingress; repairs

required to the kitchen floor and supporting joists. These are all commensurate with a building

beginning to show its age.

Probably the one key improvement that is needed and most noticeable to centre users is the need

to refurbish and modernise the toilet facilities to not only improve the visual appearance but to

also meet the expected standards of hygiene in a public building. Once again external funding will

have to be sought as the costs are anticipated to be quite high.

#### OUTSIDE

Work has continued on the Jubilee Garden after the winter period and the efforts of those involved

are now visible. Raised planting beds have been constructed though not yet filled with soil; a

storage shed has been installed; 500 wild flowers have been planted and various areas marked

out for paths, seating and so forth.

At the same time as practical gardening activities, the need to provide suitable access for people

with disabilities, users of mobility aids and those using push chairs is being addressed. It is hoped

that funding through grant aid will become available to have a ramp installed and also steps

directly from the courtyard. The latter facility is an area which is not used to its full potential but

with the provision of better access and new gazebos which have been purchased, it is hoped it

can be reinvigorated in the near future. This would be achieved by providing extra covered space

for stalls at first Saturday and more seating in the summer for tables and chairs for refreshments.

#### THE CENTRE COMMITTEE

Once again I must extend my thanks and appreciation to all the members of the committee for

their continued efforts in supporting the work of the Centre. It is an amazing group of people who generously give of their time, undertaking a wide range of tasks to ensure the effective operation of the Centre. I must also thank others who give their time and are not committee members but who carry out tasks vital to its smooth running e.g. bookings, catering, record keeping and ensuring refreshments at first Saturdays are available, to name but a few. Thank you one and all.

That said, we do need new committee members as well as volunteers to join working groups.

Please let it be known if you feel able to help and you are sure of a warm welcome.

#### CONCLUSION

On a personal note, this will be my last annual report . I have decided to step down and make way for someone with new ideas, drive and enthusiasm to meet the challenges ahead and promote new developments. The last four and a half years have been very challenging on occasion and many changes have occurred. Nevertheless, I have enjoyed my time as chair, made many new friends and come to appreciate how wonderful the village of Leintwardine and those who live in and around it genuinely are. Will I miss being involved? Yes, but I will continue to be a user of the Centre and encourage others to do likewise. Thank you once again to all those on the committee I have had the pleasure of working with and to all the other volunteers and helpers.

Tony Hawker-Bond



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|   |                       |
|---|-----------------------|
| Charity Name<br><b>Leintwardine Village Hall and Community Centre</b> | No (if any)<br>516248 |
|---|-----------------------|

**CC16a**

## Receipts and payments accounts

|                        |                                     |    |                                    |
|------------------------|-------------------------------------|----|------------------------------------|
| For the period<br>from | Period start date<br>1st April 2022 | To | Period end date<br>March 31st 2023 |
|------------------------|-------------------------------------|----|------------------------------------|

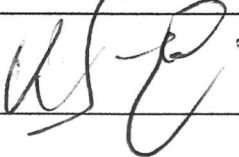
### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Rent  | 12,002                                 | -                                    | -                                   | 12,002                          | -                             |
| Hall Hire   | 5,636                                  | -                                    | -                                   | 5,636                           | -                             |
| Events/Fundraising                                    | 7,181                                  | -                                    | -                                   | 7,181                           | -                             |
| Other: Donations/Refunds/Interest                     | 2,111                                  | -                                    | -                                   | 2,111                           | -                             |
| Grants  | 5,627                                  | -                                    | -                                   | 5,627                           | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>32,557</b>                          | <b>-</b>                             | <b>-</b>                            | <b>32,557</b>                   | <b>-</b>                      |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>32,557</b>                          | <b>-</b>                             | <b>-</b>                            | <b>32,557</b>                   | <b>-</b>                      |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Cleaning and Sanitation                               | 2,793                                  | -                                    | -                                   | 2,793                           | -                             |
| Premises Electric Water Sewage                        | 4,669                                  | -                                    | -                                   | 4,669                           | -                             |
| Repairs Maintenance/Equipment                         | 13,534                                 | -                                    | -                                   | 13,534                          | -                             |
| Administration  | 1,332                                  | -                                    | -                                   | 1,332                           | -                             |
| Event Expenses/What's On                              | 3,063                                  | -                                    | -                                   | 3,063                           | -                             |
| Insurance and Licences                                | 2,664                                  | -                                    | -                                   | 2,664                           | -                             |
| Warm Spaces/Holiday Club                              | 5,071                                  | -                                    | -                                   | 5,071                           | -                             |
| Jubilee Garden  | 6,544                                  | -                                    | -                                   | 6,544                           | -                             |
| Other   | 730                                    | -                                    | -                                   | 730                             | -                             |
| <b>Sub total</b>                                      | <b>40,400</b>                          | <b>-</b>                             | <b>-</b>                            | <b>40,400</b>                   | <b>-</b>                      |
| <b>A4 Asset and investment purchases. (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>40,400</b>                          | <b>-</b>                             | <b>-</b>                            | <b>40,400</b>                   | <b>-</b>                      |
| <b>Net of receipts/(payments)</b>                     | <b>- 7,843</b>                         | <b>-</b>                             | <b>-</b>                            | <b>- 7,843</b>                  | <b>-</b>                      |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>45,042</b>                          | <b>-</b>                             | <b>-</b>                            | <b>45,042</b>                   | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>37,199</b>                          | <b>-</b>                             | <b>-</b>                            | <b>37,199</b>                   | <b>-</b>                      |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Cash In Hand   | 343                                | -                                | -                               |
|   | Deposit Accounts                                       | 23,817                             | -                                | -                               |
|   | Current Account  | 13,039                             | -                                | -                               |
|   | <b>Total cash funds</b>                                | <b>37,199</b>                      | <b>-</b>                         | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|   |  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                     | Details  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
|   |  |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |
|   |  |                                    | -                                |                                 |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name | Date of approval |
|---|------------|------------------|
|  | W. Smith   | 30/08/23         |
|   |            |                  |

I, Lyddia Pearson, have independently examined these accounts and I am satisfied with their accuracy.

A handwritten signature in black ink, appearing to read 'Lyddia Pearson', written in a cursive style.

LYDDIA PEARSON

30.08.23

## **Explanations Charity Commission from Financial Accounts**

Cleaning and Sanitation = Wages £2325+Cleaning and sanitation costs £468= £2793

Premises = As per

Repairs and maintenance= Repairs and maintenance £4436+ Centre Equipment £9098= £13535

Admin = As per

Event Expenses/What's On= Event Expenses £2896+ What's On £167 = £3063

Insurance and Licences = As per

Other = As per

Jubilee Garden = 22-23 costs £6577-£33 21-22 costs = £6544

**Leintwardine Village Hall and Community Centre  
Current Account Reconciliation April 2022 - Mar 2023**

|  |                   |                        |
|--|-------------------|------------------------|
| Opening Bank Balance 1st April 2022                  |                   | 14894.27               |
| Revenue  | 32557.70          |                        |
| Add Inward Transfer Jubilee Garden                   | 6543.88           |                        |
| Add Inward Transfer Jubilee Garden 2021-2022 payment | 32.99             |                        |
|  | <u>          </u> | 39134.57               |
|  |                   | <u>54028.84</u>        |
| Expenditure  |                   |                        |
| Purchases  | 40399.85          |                        |
| Add Outward Transfer Jubilee Garden                  | 590.00            |                        |
|  | <u>          </u> | 40989.85               |
|  |                   | <u>13038.99</u>        |
| Equalisation   |                   |                        |
| Less equalisation                                    |                   | 0.10                   |
| <b>Closing Bank Balance 31st March 2023</b>          |                   | <b><u>13038.89</u></b> |

**Leintwardine Village hall and Cimmunity Centre  
Jubille Garden Sub Account Reconciliation December 21 - March 23**

|   |                   |                       |
|---|-------------------|-----------------------|
| Initial deposit                             | 9796.00           |                       |
| Add Interest Jan 22-Mar22                   | 0.19              |                       |
|   | <u>          </u> |                       |
| Opening Bank Balance 1st April 2022         |                   | 9796.19               |
| Add Interest April 22- March 23             | 7.74              |                       |
| Add Donations (Inwa5rd Transfer             | 590.00            |                       |
|   | <u>          </u> | 597.74                |
|   |                   | <u>10393.93</u>       |
| Expenditure                                 | 6543.88           |                       |
| Add Outward transfer 21-22                  | 32.99             |                       |
|   | <u>          </u> | 6576.87               |
| <b>Closing Bank Balance 31st March 2023</b> |                   | <b><u>3817.06</u></b> |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|   |                       |
|---|-----------------------|
| Charity Name<br><b>Leintwardine Village Hall and Community Centre</b> | No (if any)<br>516248 |
|---|-----------------------|

**CC16a**

## Receipts and payments accounts

|                        |                                     |    |                                    |
|------------------------|-------------------------------------|----|------------------------------------|
| For the period<br>from | Period start date<br>1st April 2022 | To | Period end date<br>March 31st 2023 |
|------------------------|-------------------------------------|----|------------------------------------|

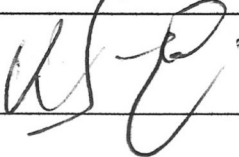
### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Rent  | 12,002                                 | -                                    | -                                   | 12,002                          | -                             |
| Hall Hire   | 5,636                                  | -                                    | -                                   | 5,636                           | -                             |
| Events/Fundraising                                    | 7,181                                  | -                                    | -                                   | 7,181                           | -                             |
| Other: Donations/Refunds/Interest                     | 2,111                                  | -                                    | -                                   | 2,111                           | -                             |
| Grants  | 5,627                                  | -                                    | -                                   | 5,627                           | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>32,557</b>                          | <b>-</b>                             | <b>-</b>                            | <b>32,557</b>                   | <b>-</b>                      |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>32,557</b>                          | <b>-</b>                             | <b>-</b>                            | <b>32,557</b>                   | <b>-</b>                      |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Cleaning and Sanitation                               | 2,793                                  | -                                    | -                                   | 2,793                           | -                             |
| Premises Electric Water Sewage                        | 4,669                                  | -                                    | -                                   | 4,669                           | -                             |
| Repairs Maintenance/Equipment                         | 13,534                                 | -                                    | -                                   | 13,534                          | -                             |
| Administration  | 1,332                                  | -                                    | -                                   | 1,332                           | -                             |
| Event Expenses/What's On                              | 3,063                                  | -                                    | -                                   | 3,063                           | -                             |
| Insurance and Licences                                | 2,664                                  | -                                    | -                                   | 2,664                           | -                             |
| Warm Spaces/Holiday Club                              | 5,071                                  | -                                    | -                                   | 5,071                           | -                             |
| Jubilee Garden  | 6,544                                  | -                                    | -                                   | 6,544                           | -                             |
| Other   | 730                                    | -                                    | -                                   | 730                             | -                             |
| <b>Sub total</b>                                      | <b>40,400</b>                          | <b>-</b>                             | <b>-</b>                            | <b>40,400</b>                   | <b>-</b>                      |
| <b>A4 Asset and investment purchases. (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>40,400</b>                          | <b>-</b>                             | <b>-</b>                            | <b>40,400</b>                   | <b>-</b>                      |
| <b>Net of receipts/(payments)</b>                     | <b>- 7,843</b>                         | <b>-</b>                             | <b>-</b>                            | <b>- 7,843</b>                  | <b>-</b>                      |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>45,042</b>                          | <b>-</b>                             | <b>-</b>                            | <b>45,042</b>                   | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>37,199</b>                          | <b>-</b>                             | <b>-</b>                            | <b>37,199</b>                   | <b>-</b>                      |

## Section B Statement of assets and liabilities at the end of the period

| Categories  | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Cash In Hand   | 343                                | -                                | -                               |
|   | Deposit Accounts                                       | 23,817                             | -                                | -                               |
|   | Current Account  | 13,039                             | -                                | -                               |
|   | <b>Total cash funds</b>                                | <b>37,199</b>                      | <b>-</b>                         | <b>-</b>                        |
|   | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                     | Details  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> | Details  | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
| <b>B5 Liabilities</b>                               | Details  | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |
|   |  | -                                  | -                                | -                               |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name | Date of approval |
|---|------------|------------------|
|  | W. Smith   | 30/08/23         |
|   |            |                  |

I, Lyddia Pearson, have independently examined these accounts and I am satisfied with their accuracy.

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LYDDIA PEARSON

30.08.23

## **Explanations Charity Commission from Financial Accounts**

Cleaning and Sanitation = Wages £2325+Cleaning and sanitation costs £468= £2793

Premises = As per

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Insurance and Licences = As per

Other = As per

Jubilee Garden = 22-23 costs £6577-£33 21-22 costs = £6544

**Leintwardine Village Hall and Community Centre  
Current Account Reconciliation April 2022 - Mar 2023**

|  |          |                        |
|--|----------|------------------------|
| Opening Bank Balance 1st April 2022                  |          | 14894.27               |
| Revenue  | 32557.70 |                        |
| Add Inward Transfer Jubilee Garden                   | 6543.88  |                        |
| Add Inward Transfer Jubilee Garden 2021-2022 payment | 32.99    |                        |
|  |          | <u>39134.57</u>        |
|  |          | 54028.84               |
| Expenditure  |          |                        |
| Purchases  | 40399.85 |                        |
| Add Outward Transfer Jubilee Garden                  | 590.00   |                        |
|  |          | <u>40989.85</u>        |
|  |          | 13038.99               |
| Equalisation   |          |                        |
| Less equalisation                                    |          | 0.10                   |
| <b>Closing Bank Balance 31st March 2023</b>          |          | <b><u>13038.89</u></b> |

**Leintwardine Village hall and Cimmunity Centre  
Jubille Garden Sub Account Reconciliation December 21 - March 23**

|   |         |                 |
|---|---------|-----------------|
| Initial deposit                             | 9796.00 |                 |
| Add Interest Jan 22-Mar22                   | 0.19    |                 |
|   |         | <u>9796.19</u>  |
| Opening Bank Balance 1st April 2022         |         | 9796.19         |
| Add Interest April 22- March 23             | 7.74    |                 |
| Add Donations (Inwa5rd Transfer             | 590.00  |                 |
|   |         | <u>597.74</u>   |
|   |         | <b>10393.93</b> |
| Expenditure                                 | 6543.88 |                 |
| Add Outward transfer 21-22                  | 32.99   |                 |
|   |         | <u>6576.87</u>  |
| <b>Closing Bank Balance 31st March 2023</b> |         | <b>3817.06</b>  |