



**MINUTES OF THE
7th DRONFIELD SCOUT GROUP
ANNUAL GENERAL MEETING
HELD ON
MONDAY 21st JULY 2025 7:30pm**

1. Attendance

Present: David Hicks (Chair), Wendy Bungay (GSL/Cubs), Jo Green, Dawn Chater (Beavers), Kate Brearley (Cubs), Mike Bradwell (Explorers), Liz Walton (District President), Stewart Windle, Pat Millington (District), Chris Stevens (10k rep/Scouts), Becky Bradwell (Cubs), Donald King, David Godwin (District Commissioner), Dani Reynolds (Parent & Helper), Kathryn Stevens (Parent & Helper), Kay Atkinson (Scouts), Claire Muncey (Subs)

Parents: Andrew Green, Nick Pycroft, Donna Pycroft, Richard Lloyd, Sandra Lloyd, Mike Thorpe, Katy Gregory, Jonathon Dann, John Higginbottom

Apologies: Phil Bungay (Treasurer), Will Rose (Explorers), Ross Blight (Scouts), Matt Atkinson (Scouts), Elaine Stenton (SAS)

2. Minutes of Last Annual General Meeting.

The Minutes of the 2024 AGM were approved.

Prop. DC **Sec.** MB

3. Matters Arising.

None.

4. Highlights of the year from all Units

Each unit provided its highlights of the year including reports from Beavers, Cubs, Scouts and Explorers.

Dawn Chater presented the Beavers report with an entertaining screen presentation, Wendy Bungay summarised the Cubs report, again with an on screen presentation, Chris Stevens presented the Scouts report and Mike Bradwell presented the report for Explorers.

5. Financial Report

Phil Bungay sent his apologies but sent a report via Wendy giving a summary of the Group's financial position. We have streamlined the accounts we hold to simplify their control including amalgamating savings accounts and setting up dedicated account for 10k.

Accounts are yet to be finalised and verified.

6. Subscriptions

Claire Muncey gave a brief update on current Subscriptions. General position is good, some from the Scouts section need chasing up, but generally after chasing up, they respond. Direct Debits is the easiest way to ensure subs are paid on time and no chasing up needed. No concerns generally re subs.

7. General Fundraising

Chris Stevens gave a presentation from the 10k Team - the 10k is the main fundraiser which provides opportunities for camps, equipment etc. We struggled for marshal volunteers this year with the majority coming from either current Group leaders/helpers or friends/family of the 10k committee and

just 7 marshals from current Beaver/Cub/Scout/Explorer parents/family members. Next year's event will be 26th April 2026 so we would encourage support from as many parents as possible.

This last year, we have had various maintenance works carried out such as the new fire door, and in the future there may be more extensive works needed with the building. We've purchased more equipment for camps and plan on reinstating the climbing wall in some format.

8. Appointment of the Board of Trustees

Current Trustees formally stood down and were appointed as follows:

- David Hicks was re-appointed as Chair for 2025-26
- Phil Bungay was re-appointed as Treasurer for 2025-26
- As Group Lead Volunteer/Group Scout Leader, Wendy Bungay was automatically appointed as Ex-Officio Trustee onto the Board of Trustees

The following were appointed as Trustees for 2025-26:

- Jo Green
- Stewart Windle
- Donald King
- Dawn Chater

9. Appointment of the Group Leadership Team

The Chair, Treasurer, Group Lead Volunteer together with Section Leaders were appointed as members of the Group Leadership Team as follows:

David Hicks	Will Rose	Matt Atkinson
Phil Bungay	Kate Brearley	Ross Blight
Wendy Bungay	Dawn Chater	Andy Wallace
Mike Bradwell	Kay Atkinson	

In addition, the following supporters and administrators were also appointed as members of the Group Leadership Team:

Jo Green	Chris Stevens	Donald King
Claire Muncey	Stewart Windle	

10. Appointment of Independent Examiner of Accounts

PB (via WB) informed us of the appointment of Collins as our Independent examiner of accounts.

11. The District

David Godwin, District Lead Volunteer, gave a brief presentation around support and volunteering, thanking all the Leaders in 7th for their time given to Scouting.

12. A.O.B.

DH thanked everyone for coming, pointing out that parental attendance shows support to the leaders for their time that they volunteer and give for free throughout the year.

WB then gave numerous badge and award presentations to the Cubs in attendance plus 2 medals for commitment to two cubs, who were sadly not present.

Next year:

- The Trustee Board is to adopt the Scouts Constitution as outlined in POR at next year's AGM.
- Jo Green stated that after originally planning to step down this current year, she would definitely be stepping down from the Group Leadership Team and as a Trustee next year.
- David Hicks stated that his intention is to step down as Chair next year.

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025

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Ian R Collins & Co
The Bridge House
Mill Lane
Dronfield
S18 2XL

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2025

TRUSTEES:

D Hicks (Chair)
P Bungay (Treasurer)
W Rose
C Muncey
C Stevens
R Blight
J Green
S Windle
M Atkinson
M Bradwell
D Chater
W Bungay
K Brearley
D King

BANK:

HSBC UK Bank PLC
1 Centenary Square
Birmingham
B1 1HQ
United Kingdom

INDEPENDENT EXAMINERS:

Ian R Collins & Co
The Bridge House
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7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

FINANCIAL STATEMENTS


FOR THE YEAR ENDED 31ST MARCH 2025

		General	Special Projects	Total Funds	
		£	£	£	£
				<u>2025</u>	<u>2024</u>
Incoming Resources					
General Income	2(1)	7,901	-	7,901	4,660
Scouting Activities		3,212	-	3,212	5,236
10K Race		-	25,624	25,624	14,843
Other Income	2(2)	<u>2,921</u>	-	<u>2,921</u>	<u>2,232</u>
Total Incoming Resources		<u>14,035</u>	<u>25,624</u>	<u>39,658</u>	<u>26,970</u>
Resources Used					
Premises	3(1)	9,214	-	9,214	4,742
Scouting Activities	3(2)	6,694	-	6,694	10,407
10K Race		-	19,511	19,511	15,736
Other Payments	3(3)	<u>3,471</u>	-	<u>3,471</u>	<u>2,544</u>
		<u>19,379</u>	<u>19,511</u>	<u>38,890</u>	<u>33,428</u>
Net Movement		(5,344)	6,113	769	(6,458)
Balances brought forward at 1st April 2024		<u>64,897</u>	<u>11,574</u>	<u>76,471</u>	<u>82,929</u>
Balances Carried Forward at 31st March 2025		<u>59,553</u>	<u>17,687</u>	<u>77,240</u>	<u>76,471</u>

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP
BALANCE SHEET
31ST MARCH 2025

	<u>2025</u>		<u>2024</u>	
	£	£	£	£
Fixed Assets		315,649		315,649
Current Assets				
Cash at Bank and in Hand				
Camp Account	-		7,211	
Community Account	7,490		29,219	
10K Account	215		-	
Money Market Account	20,000		20,000	
Money Manager Account	<u>50,075</u>		<u>20,546</u>	
		<u>77,780</u>		<u>76,975</u>
		393,429		392,624
Creditors: amounts falling due within one year				
Accruals	<u>540</u>		<u>504</u>	
		<u>540</u>		<u>504</u>
Net Assets		<u><u>392,889</u></u>		<u><u>392,120</u></u>
Represented by:				
Brought Forward at 1 April 2024		392,120		398,578
Net Movement of Income / Expenses		769		(6,458)
Carried Forward at 31 March 2025		<u><u>392,889</u></u>		<u><u>392,120</u></u>

The financial statements on pages 1 to 5 were approved by the Trustees on ?? and were signed on their behalf by:



 Chief Scout Leader



 Treasurer



 Trustee

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

1. Accounting Policies

The accounts of 7th Dronfield (Gosforth Valley) Scout Group have been prepared using the accrual basis.

	<u>General</u>	<u>Special Projects</u>	<u>Total Funds</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
			<u>2025</u>	<u>2024</u>
2. Incoming Resources				
(1) General Income				
Membership Subscriptions	6,901	-	6,901	3,965
Bank Interest Received	<u>1,001</u>	<u>-</u>	<u>1,001</u>	<u>695</u>
	<u>7,901</u>	<u>-</u>	<u>7,901</u>	<u>4,660</u>
(2) Other Income				
Building Hire	<u>2,921</u>	<u>-</u>	<u>2,921</u>	<u>2,232</u>
	<u>2,921</u>	<u>-</u>	<u>2,921</u>	<u>2,232</u>

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025

	<u>General</u>	<u>Special Projects</u>	<u>Total Funds</u>	
	£	£	£	£
			<u>2025</u>	<u>2024</u>
3. Resources Used				
(1) Premises				
Rent & Rates	100	-	100	95
Gas & Electricity	2,241	-	2,241	2,892
Water Rates	371	-	371	(2,065)
Waste & Cleaning	1,934	-	1,934	1,727
Telephone & Internet	1,110	-	1,110	745
Repairs & Maintenance	3,458	-	3,458	1,347
	<u>9,214</u>	<u>-</u>	<u>9,214</u>	<u>4,742</u>
(2) Scouting Activities				
Unit Allowances Spent	1,032	-	1,032	1,084
District Levy	-	-	-	4,356
Cost of Camps & Activities	5,662	-	5,662	4,967
	<u>6,694</u>	<u>-</u>	<u>6,694</u>	<u>10,407</u>
(3) Other Payments				
QM	213	-	213	100
Badges	789	-	789	176
Insurance	1,864	-	1,864	1,696
Bank Charges	65	-	65	67
Accountancy	540	-	540	504
	<u>3,471</u>	<u>-</u>	<u>3,471</u>	<u>2,544</u>

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
INDEPENDENT EXAMINERS' REPORT

This report on the accounts of 7th Dronfield (Gosforth Valley) Scout Group for the year ended 31st March 2025 which are set out on pages 1 to 5.

Respective responsibilities of trustees and examiners

As the trustees of 7th Dronfield (Gosforth Valley) Scout Group, you are responsible for the preparation of the accounts; you consider that an audit is not required under the Charities Commissions guidelines and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by 7th Dronfield (Gosforth Valley) Scout Group and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the 2011 Act.have not been met; or
- 2) to which, in our opinion, attention should be drawn to enable a proper understanding of the account to be reached.



Dated:

Ian R Collins & Co
The Bridge House
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7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

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