



**MINUTES OF THE
7th DRONFIELD SCOUT GROUP
ANNUAL GENERAL MEETING
HELD ON
MONDAY 24th JUNE 2024 7:30pm
(F2F)**

1. Attendance

Present: David Hicks (Chair), Jo Green (Sec), Wendy Bungay (GSL/Cubs), Phil Bungay (Treasurer) Claire Muncey (Subs Secretary), Dawn Chater (Beavers) Kate Brearley (Cubs) Becky Bradwell (Cubs) Kay Atkinson (Scouts) Matt Atkinson (Scouts) Mike Bradwell (Explorers) Stewart Windle (Exec), Liz Walton (District President), Pat Millington (District), Elaine Stenton (SAS), Donald King (Exec), Andrew Green (parent), Richard Lloyd (parent), Sandra Lloyd (parent)

Apologies: Rachel Roberts (Scouts), David Godwin (District Commissioner), Michael Harrison (District Rep), Chris Stevens (10k rep)

2. Minutes of Last Annual General Meeting.

The Minutes of the 2023 AGM were approved.

Prop. WB **Sec.** DH

3. Matters Arising.

None.

4. Highlights of the year from all Units

Each unit provided its highlights of the year including reports from Beavers, Cubs, Scouts and Explorers.

Dawn Chater presented the Beavers report with an entertaining screen presentation, Wendy Bungay summarised the Cubs report, again with an on screen presentation, Jo Green presented the Scouts report on behalf of Rachel Roberts and Mike Bradwell presented the report for Explorers.

5. Financial Report

Phil Bungay gave a brief summary of the transition from the previous treasurer and the difficulties involved in re-starting everything from scratch.

Currently have circa £82k spread across 4 accounts. A proportion of the funds are contingency for running costs.

6. Subscriptions

Claire Muncey gave a brief update on current Subscriptions with a total income (but not inc Summer Term) of £5495 but with £2695 (summer) and £245 (spring) outstanding for 2023/24 across all sections.

7. General Fundraising

10k is the main fundraiser which provides opportunities for camps, equipment, and we have various maintenance works such as the new fire door, and in the future there will be both the roof and boiler that will need addressing.

8. Election of Officers

Current executive committee formally stood down and were unanimously re-elected as follows:

- David Hicks was re-elected as Chair for 2024-25
- Phil Bungay was re-elected as Treasurer for 2024-25
- Jo Green was re-elected as Secretary for 2024-25
- Claire Kerrigan was re-elected as Subs Secretary for 2024-25

Prop: DH/WB

Sec: MB/PB

9. Election of Executive Committee

All Section Leaders and GSL were elected onto the Executive Committee, including Mike Bradwell, Will Rose, Wendy Bungay, Kate Brearley, Dawn Chater and Ross Blight.

Michael Harrison was re-elected as District Representative and Stewart Windle, Kay Atkinson, Matt Atkinson, Donald King and Chris Stevens were elected as Exec members.

After many years in the role, Rachel Roberts has now stepped down from her role as Scout Leader, and is succeeded by Ross Blight, supported by Andy Wallace, Kay Atkinson and Matt Atkinson. The Group would like to thank Rachel for her dedication and support over the years and wish her well for her future roles within District.

Prop: DH

Sec: WB

10. Appointment of Independent Examiner of Accounts

PB has an accountant lined up to take on the role of Independent examiner of accounts.

11. The District

Liz Walton, District President, presented Mike Bradwell with his 15 year service award. Liz is also taking over from Terry Jennings covering district and group administration in terms of DBS checks etc.

12. A.O.B.

WB proposed that we encourage leaders to attend courses and gain qualifications so asked that leaders let her know of anything they feel would be useful and beneficial to the group.

WB also mentioned that we are looking at reinstating the use of the climbing room as a bouldering wall.

PB requested that the Exec starts putting in contingency plans for the maintenance of the building so we can plan ahead from a budget point of view also.

Liz W asked us to note that the Executive Committee is now a Trustee Board.

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

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Ian R Collins & Co
The Bridge House
Mill Lane
Dronfield
S18 2XL

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2024

TRUSTEES:

D Hicks (Chair)
P Bungay (Treasurer)
W Rose
C Muncey
C Stevens
R Blight
J Green
S Windle
M Atkinson
M Bradwell
D Chater
W Bungay
K Brearley
D King

BANK:

HSBC UK Bank PLC
1 Centenary Square
Birmingham
B1 1HQ
United Kingdom

INDEPENDENT EXAMINERS:

Ian R Collins & Co
The Bridge House
Mill Lane
Dronfield
S18 2XL

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

		General	Special Projects	Total Funds	
		£	£	£	£
				<u>2024</u>	<u>2023</u>
Incoming Resources					
General Income	2(1)	4,660	-	4,660	5,088
Scouting Activities		5,236	-	5,236	8,831
10K Race		-	14,843	14,843	15,130
Other Income	2(2)	<u>2,232</u>	<u>-</u>	<u>2,232</u>	<u>3,506</u>
Total Incoming Resources		<u>12,127</u>	<u>14,843</u>	<u>26,970</u>	<u>32,555</u>
Resources Used					
Premises	3(1)	4,742	-	4,742	9,008
Scouting Activities	3(2)	10,407	-	10,407	14,588
10K Race		-	15,736	15,736	13,035
Other Payments	3(3)	<u>2,544</u>	<u>-</u>	<u>2,544</u>	<u>2,848</u>
		<u>17,692</u>	<u>15,736</u>	<u>33,428</u>	<u>39,478</u>
Net Movement		(5,565)	(893)	(6,458)	(6,923)
Balances brought forward at 1st April 2023		<u>70,462</u>	<u>12,467</u>	<u>82,929</u>	<u>89,852</u>
Balances Carried Forward at 31st March 2024		<u>64,897</u>	<u>11,574</u>	<u>76,471</u>	<u>82,929</u>


7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

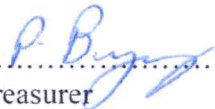
BALANCE SHEET

31ST MARCH 2024

	<u>2024</u>		<u>2023</u>	
	£	£	£	£
Fixed Assets		315,649		315,649
Current Assets				
Cash at Bank and in Hand				
Camp Account	7,211		7,038	
Community Account	29,219		35,707	
Money Market Account	20,000		20,000	
Money Manager Account	<u>20,546</u>		<u>20,185</u>	
		<u>76,975</u>		<u>82,929</u>
		392,624		398,578
Creditors: amounts falling due within one year				
Accruals	<u>504</u>		<u>-</u>	
		<u>504</u>		<u>-</u>
Net Assets		<u>392,120</u>		<u>398,578</u>
Represented by:				
Brought Forward at 1 April 2023		398,578		405,501
Net Movement of Income / Expenses		(6,458)		(6,923)
Carried Forward at 31 March 2024		<u>392,120</u>		<u>398,578</u>

The financial statements on pages 1 to 5 were approved by the Trustees on 31 January 2025 and were signed on their behalf by:


.....
Chief Scout Leader


.....
Treasurer


.....
Trustee

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

1. Accounting Policies

The accounts of 7th Dronfield (Gosforth Valley) Scout Group have been prepared using the accrual basis.

	<u>General</u>	<u>Special Projects</u>	<u>Total Funds</u>	
	£	£	<u>£</u>	<u>£</u>
			<u>2024</u>	<u>2023</u>
2. Incoming Resources				
(1) General Income				
Membership Subscriptions	3,965	-	3,965	4,754
Bank Interest Received	695	-	695	334
	<u>4,660</u>	<u>-</u>	<u>4,660</u>	<u>5,088</u>
(2) Other Income				
Building Hire	2,232	-	2,232	3,482
Misc Refunds	-	-	-	24
	<u>2,232</u>	<u>-</u>	<u>2,232</u>	<u>3,506</u>

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

	<u>General</u>	<u>Special Projects</u>	<u>Total Funds</u>	
	£	£	£	£
			<u>2024</u>	<u>2023</u>
3. Resources Used				
(1) Premises				
Rent & Rates	95	-	95	174
Gas & Electricity	2,892	-	2,892	2,034
Water Rates	(2,065)	-	(2,065)	92
Waste & Cleaning	1,727	-	1,727	1,619
Telephone & Internet	745	-	745	786
Repairs & Maintenance	1,347	-	1,347	4,303
	<u>4,742</u>	<u>-</u>	<u>4,742</u>	<u>9,008</u>
(2) Scouting Activities				
Unit Allowances Spent	1,084	-	1,084	1,417
District Levy	4,356	-	4,356	4,323
Cost of Camps & Activities	4,967	-	4,967	8,849
	<u>10,407</u>	<u>-</u>	<u>10,407</u>	<u>14,588</u>
(3) Other Payments				
QM	100	-	100	439
Badges	176	-	176	20
Insurance	1,696	-	1,696	2,302
Bank Charges	67	-	67	87
Accountancy	504	-	504	-
	<u>2,544</u>	<u>-</u>	<u>2,544</u>	<u>2,848</u>

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

INDEPENDENT EXAMINERS' REPORT

This report on the accounts of 7th Dronfield (Gosforth Valley) Scout Group for the year ended 31st March 2024 which are set out on pages 1 to 5.

Respective responsibilities of trustees and examiners

As the trustees of 7th Dronfield (Gosforth Valley) Scout Group, you are responsible for the preparation of the accounts; you consider that an audit is not required under the Charities Commissions guidelines and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by 7th Dronfield (Gosforth Valley) Scout Group and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In connection with our examination, no matter has come to our attention:

- 1) which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the 2011 Act,have not been met; or
- 2) to which, in our opinion, attention should be drawn to enable a proper understanding of the account to be reached.

Ian R Collins & Co
The Bridge House
Mill Lane
Dronfield
S18 2XL

Dated: 30 - JANUARY 2025



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

7TH DRONFIELD (GOSFORTH VALLEY) SCOUT GROUP

**On accounts for the year
ended**

31 MARCH 2024

**Charity no
(if any)**

516167

Set out on pages

2 to 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30/01/2025

Name:

GREGORY J ROBERTS

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

IAN R COLLINS & CO, THE BEACON HOME,

MILL LANE, DRONFIELD

SC18 2XL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.