



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Y 01	Month January	Year 2022		Day 31	Month December	Year 2022

Section A Reference and administration details

Charity name

Our Lady's Catholic High School Fund

Other names charity is known by

Registered charity number (if any)

515907

Charity's principal address

Morecambe Road

Lancaster

Postcode

LA1 2RX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Jones	Chairperson		
2	Helen Seddon	Trustee		
3	Katy Walker	Trustee		
4				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	
How the charity is constituted (eg. trust, association, company)	Charitable Association
Trustee selection methods (eg. appointed by, elected by)	By Resolution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Our Lady's Catholic College by providing or assisting in the provision of educational, recreational and other charitable facilities not normally provided by the local education authority.

The charity is used to collect and disburse monies used in the provision of extra-curricular activities. It is also used to collect monies raised by the pupils for other charities and good causes and thus education them into being positive contributors to the wider community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The charity has enable many extra curriculur activites to occur that have enhanced the general education of our pupils. It has also enable our pupils to help and support various other charities and members of the wider community.

Section E

Financial review

Brief statement of the charity's policy on reserves

The general policy on reserves is to prioritise the current needs of the pupils on roll but secondly to be mindful of the benefits of helping smooth future known changes in general school funding so that extra-curricular activities can continue.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Katy Walker	
Position (eg Secretary, Chair, etc)	Trustee	
Date	13/03/2024	

Our Lady's Catholic High School							
Private School Funds							
No	Name	Account	Opening Balan	Income	Expenditur	Closing Balance	
1	LR	Charities	6331.62	1954.72	2818.15	5468.19	LINK
2	CBE	Talent Show	927.32	0	0	927.32	LINK
4	CBE	Drama Production	67.4	1048.45	3838.56	-2722.71	LINK
5	ABA	South Africa 2012	4527.09	0	0	4527.09	LINK
7	BCO	General	11484.8	1399.38	12859.05	25.13	LINK
8	JBO	Showtime	-254.76	70	1295.92	-1480.68	LINK
10	SPE	Music Donation	1257.31	0	0	1257.31	LINK
11	NB	Geography	0	0	0	0	LINK
12	RL	6th Form Council Re Prom	0	0	200	-200	LINK
14	LR	Castlerigg	538.75	0	538.75	0	LINK
15	RL	UCAS	98	981	649	430	LINK
18	LR	Mufti Day	45.04	0	0	45.04	LINK
19	AB	Language Day	131.45	0	0	131.45	LINK
28	JD	French Trip	12178.63	19300	33108.63	-1630	LINK
29	KHK	YR11 Dance Fundraising	0	0	0	0	LINK
30	AE	Disadvantage Fund	130.15	0	100	30.15	LINK
31	LR	6th Form Retreat	306.51	508.49	1015	-200	LINK
35	JT	YR 11 PROM	-100.33	4319.53	4219.2	0	LINK
37	KH	Humanities Trip	-58.54	738.54	680	0	LINK
38	LS	English Trip	223	0	25	198	LINK
39	JT	YR11 Hoodies	-141.67	141.67	0	0	LINK
40	BG	6th Form Council	176.92	0	0	176.92	LINK
41	ABR	Year End Trip 2022/23	327.31	6197.69	6525	0	LINK
42	ABR	Rewards Trip	-181.21	181.21	0	0	LINK
43	KHK	Dance Trip London	100	0	100	0	LINK
48	KE	DB Garden	2968.6	8222	10901.08	289.52	LINK
49	KK	Art Trip	98	15	0	113	LINK
50	OM	Scholarship	10000	0	1000	9000	LINK
51	RC	Phoenix	1512.09	0	0	1512.09	LINK
52	AF	6th Form TRIP	0	200	200	0	LINK
53	RC	YR 7 Castlerigg / Savio	1820	2400	4610	-390	LINK
54	KW	Governors	1253.78	0	58	1195.78	LINK
55	TH	Rugby Trip	308.55	0	0	308.55	LINK
56	RD	Castlerigg YR10	1595	9180	10980	-205	LINK
57	RL	Turing Organisational	-855.54	0	-855.54	0	LINK
58	RL	Turing Trip Group	-5381.81	0	-5381.81	0	LINK
59	RL	Volunteers Group	4110.3	0	4110.3	0	LINK
60	RL	Fundraising Uganda	3510	9889.76	10623.9	2775.86	LINK
70	KC	DofE	215	195	15	395	LINK
71	ES	Maths Trip	0	0	0	0	LINK
72	KS	Science Trip	0	3086.08	3086.08	0	LINK

**OUR LADY'S CATHOLIC COLLEGE
MORECAMBE ROAD
LANCASTER
LA1 2RX**

**STATEMENT OF PRIVATE FUNDS
FOR THE YEAR ENDED 31 DECEMBER 2023**

**ACCOUNTANTS REPORT
19 February 2024**

The attached Statement of Private Funds has been prepared without carrying out an audit from the accounting records of Our Lady's Catholic College, Lancaster and from information and explanations supplied.

**GEORGE WHITTAKER FCA
Chartered Accountant
2 Twemlow Parade
Morecambe
LA3 1PD**

OUR LADY'S CATHOLIC COLLEGE, LANCASTER.

STATEMENT OF PRIVATE FUNDS AT 31 DECEMBER 2023

	£
General Fund as attached summary	25.34
Individual Funds as attached schedule	<u>21952.88</u>
	<u>21978.22</u>
 represented by	
 Cash at Bank	
Lloyds Bank Schools Account	21358.92
Cash and Cheques in Hand	<u>619.30</u>
	<u>21978.22</u>

OUR LADY'S CATHOLIC COLLEGE, LANCASTER

GENERAL FUND

	£	£
Balance at 1 January 2023		11484.80
Add		
Bank Interest Received	3.84	
Wayleave	5.75	
Catenian Wilkinson Maths Prize	40.00	
Other Income	<u>48.02</u>	<u>97.61</u>
		11582.41
Deduct		
Contributions to Individual Funds		
6 th Form Retreat	188.49	
DB Garden	6872.00	
Castlerigg Year 10	416.25	
Year 11 Prom	823.53	
Science Trip	1042.08	
Castlerigg	945.00	
Rewards Trip	181.21	
Year 11 Hoodies	141.67	
Humanities Trip	15.84	
Disadvantage Fund	300.00	
Other Contributions		
Inset Day	513.50	
Event refreshments	117.50	
Maths Prize	<u>-</u>	<u>11557.07</u>
Balance at 31 December 2023		<u>25.34</u>

OUR LADY'S CATHOLIC COLLEGE, LANCASTER

SCHEDULE OF INDIVIDUAL FUNDS AT 31 DECEMBER 2023

	£
Charities	5468.19
Talent Show	927.32
Drama Production	(2722.71)
South Africa	4527.09
Showtime	(1480.68)
Music Donation	1257.31
6 th Form Council re Prom	(200.00)
UCAS	430.00
Mufti Day	45.04
Language Day	131.45
French Trip	(1630.00)
Disadvantage Fund	30.15
6 th Form Retreat	(200.00)
English Trip	198.00
6 th Form Council	176.92
DB Garden	289.52
Art Trip	113.00
Scholarship	9000.00
Phoenix	1512.09
Year 7 Castlerigg/Savio	(390.00)
Governors	1195.78
Rugby Trip	308.55
Castlerigg Year 10	(205.00)
Fundraising Uganda	2775.86
DofE	<u>395.00</u>
	<u>21952.88</u>

OUR LADY'S CATHOLIC COLLEGE PRIVATE FUNDS

CLOSING BALANCE CORRECTIONS AT 31 DECEMBER 2023

General Fund	+ £0.21 Bank Interest
Cash in hand	- £10.74 (Drama monies paid out £210.74 18 September 2023 less 6th Form Trip £200.00 monies paid in 13 July 2023)