



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Y 01	Month January	Year 2022		Day 31	Month December	Year 2022

## Section A Reference and administration details

**Charity name**

Our Lady's Catholic High School Fund

**Other names charity is known by**

**Registered charity number (if any)**

515907

**Charity's principal address**

Morecambe Road

Lancaster

**Postcode**

LA1 2RX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Jones	Chairperson		
2	Helen Seddon	Trustee		
3	Katy Walker	Trustee		
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	
How the charity is constituted (eg. trust, association, company)	Charitable Association
Trustee selection methods (eg. appointed by, elected by)	By Resolution

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Our Lady's Catholic College by providing or assisting in the provision of educational, recreational and other charitable facilities not normally provided by the local education authority.

The charity is used to collect and disburse monies used in the provision of extra-curricular activities. It is also used to collect monies raised by the pupils for other charities and good causes and thus education them into being positive contributors to the wider community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The charity has enable many extra curriculur activites to occur that have enhanced the general education of our pupils. It has also enable our pupils to help and support various other charities and members of the wider community.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The general policy on reserves is to prioritise the current needs of the pupils on roll but secondly to be mindful of the benefits of helping smooth future known changes in general school funding so that extra-curricular activities can continue.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F


## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Katy Walker	
Position (eg Secretary, Chair, etc)	Trustee	
Date	10/03/2023	



**OUR LADY'S CATHOLIC COLLEGE  
MORECAMBE ROAD  
LANCASTER  
LA1 2RX**

**STATEMENT OF PRIVATE FUNDS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**ACCOUNTANTS REPORT  
20 February 2023**

The attached Statement of Private Funds has been prepared without carrying out an audit from the accounting records of Our Lady's Catholic College, Lancaster and from information and explanations supplied.

**GEORGE WHITTAKER FCA  
Chartered Accountant  
2 Twemlow Parade  
Morecambe  
LA3 1PD**

**OUR LADY'S CATHOLIC COLLEGE, LANCASTER.**

**STATEMENT OF PRIVATE FUNDS AT 31 DECEMBER 2022**

	£
<b>General Fund as attached summary</b>	<b>11484.80</b>
<b>Individual Funds as attached schedule</b>	<b><u>47783.96</u></b>
	<b><u>59268.76</u></b>
 <b>represented by</b>	
<b>Cash at Bank</b>	
<b>Lloyds Bank Schools Account</b>	<b>55913.25</b>
<b>Cash and Cheques in Hand</b>	<b><u>3355.51</u></b>
	<b><u>59268.76</u></b>

**OUR LADY'S CATHOLIC COLLEGE, LANCASTER**

**GENERAL FUND**

	£	£
<b>Balance at 1 January 2022</b>		<b>23408.62</b>
<b>Add</b>		
<b>Bank Interest Received</b>	7.25	
<b>Wayleave</b>	5.75	
<b>Transfers to close Individual Funds</b>		
<b>100 Club</b>	142.75	
<b>PTA</b>	1280.77	
<b>Jubilee</b>	510.41	
<b>Yr 13 Blencathra</b>	2.00	
<b>Catenian Wilkinson Maths Prize</b>	<u>40.00</u>	<u>1988.93</u>
		<b>25397.55</b>
<b>Deduct</b>		
<b>Contributions to Individual Funds</b>		
<b>Volunteers Group</b>	3400.00	
<b>Year End Trip 2022</b>	5400.00	
<b>Year 11 Prom</b>	450.00	
<b>Disadvantage Fund</b>	1700.00	
<b>Science Trip</b>	818.00	
<b>Fundraising Uganda</b>	200.00	
<b>Other Contributions</b>		
<b>Staff leaving/retirement</b>	20.00	
<b>Inset Day</b>	1604.00	
<b>Event refreshments</b>	256.30	
<b>Maths Prize</b>	40.00	
<b>Other payment</b>	<u>24.45</u>	<u>13912.75</u>
		<b>11484.80</b>
<b>Balance at 31 December 2022</b>		<b><u>11484.80</u></b>

**OUR LADY'S CATHOLIC COLLEGE, LANCASTER**

**SCHEDULE OF INDIVIDUAL FUNDS AT 31 DECEMBER 2022**

	£
Charities	6331.62
Talent Show	927.32
Drama Production	67.40
South Africa	4527.09
Showtime	(254.76)
Music Donation	1257.31
Castlerigg	538.75
UCAS	98.00
Mufti Day	45.04
Language Day	131.45
French Trip	12178.63
Disadvantage Fund	130.15
6 <sup>th</sup> Form Retreat	306.51
Year 11 Prom	(100.33)
Humanities Trip	(58.54)
English Trip	223.00
Year 11 Hoodies	(141.67)
6 <sup>th</sup> Form Council	176.92
Year End Trip	327.31
Rewards Trip	(181.21)
Dance Trip London	100.00
DB Garden	2968.60
Art Trip	98.00
Scholarship	10000.00
Phoenix	1512.09
Year 7 Castlerigg/Savio	1820.00
Governors	1253.78
Rugby Trip	308.55
Castlerigg Year 10	1595.00
Turing Organisational	(855.54)
Turing Trip Group	(5381.81)
Volunteers Group	4110.30
Fundraising Uganda	3510.00
DofE	<u>215.00</u>
	<u>47783.96</u>