

Trustees Annual Report for the 215th (1st) Totley Scout Group

Charity Number: 515836

Report Date: 31/01/2025

Period 01/04/2023 to 31/03/2024

Summary

The group finances are in good health. At the year end we'd received the first part of the Youth Investment Group Grant of £32,290 of the £97,000 awarded. In addition, Sheffield Scouts had contributed £900 to legal costs and Sheffield Local Area Committee had granted £4000 towards external drainage.

Income

Income for the year was £86,031, including restricted funds of £37,820, donations of £5,122, events raised £6,058, Fundraising of £8,274 Subscriptions of £26,953 and Lottery £2,805.

Income from fundraising has increased YoY significantly due to the raising of subscriptions from £45.00 to £52.50.

Expenses

Our expenses for the same period were £61,393. This broke down to £2956 on Admin, £1990 on fundraising, £32,339 on the refurbishment, £7,230 on Events, £3144 on meetings, £7836 on Membership Costs, and £5896 on Utilities and Venue Maintenance.

Net Income

Net income for the year was £24,638

Financial Position

Our current balance as of 31/03/2024 is £27431.22 across our three accounts.

Hardship Fund

This year we've introduced a hardship fund in response to the cost of living crisis with an initial budget of £500. At the time of writing, there are no requests on this fund.

Grants

Through the hard work and determination of the committee and leaders, we've secured the following funding which has enabled us to almost complete the refurbishment of the hut.

Youth Investment Fund:	£97,890 - Hut refurbishment including new kitchen and roof repairs. (Paid over two financial years)
Community Infrastructure Levy:	£4,000 - Drainage work

Group Focus for the coming year

In the coming year we are focussed on bringing in more volunteers to both the committee and the leadership of the groups. There are no plans to increase group numbers or the number of groups meeting each week.

The other focus will be on the refurbishment of the hut, securing the building for the future groups that make use of the facilities.

Leader Incentive

As part of the recruitment drive for new section leaders it's been recommended that we offer some new incentives to the volunteers whose kids are members of the Group.

There are two aspects to the incentive offered:

1. **Skip the Queue - for prospective leaders or assistant leaders who have kids on the waiting list.**

Where a parent volunteers to become a leader, undertakes the required checks and learning, and honours to take on a regular role as an assistant leader or leader. If they have kids on the waiting list, then those kids will take priority when there are places available - subject to the child meeting the correct age criteria.

2. **Half Price Subs - for existing and prospective leaders or assistant leaders.**

Where a parent volunteers as a leader, undertakes the required checks and learning, and honours to take on a regular role as an assistant leader or leader. Where the leader has kids within the Group, those kids' subs will be 50% refunded at the end of each term. This reflects a saving (for 1 child) of £78.75 per year.

NOTE: These incentives will start from the Autumn term in September 2024

Acknowledgements

The committee would like to thank Helen Armstrong who completed the majority of the work around the complex legal & budgetary requirements with YIF as well the building project management, and Katrin Stefansdottir and Fran Arnold for the initial application.

We would also like to thank Councillor Martin Smith and the LAC support for the CIL grants which were supported by Adam and Laura Bond.

In addition we'd like to thank Dave Slingsby and his team for the work on the hut and thank Howdens Dronfield for providing some free appliances and free delivery for the kitchen.

I'd like to acknowledge our GSL Sue Bridgens and the other committee members for their collective support during the last 12 months, it's been a group effort, and as volunteers I feel they have gone above and beyond.

Conclusion

Overall, the 215th 1st Totley Scout Group is in a good financial position. We are confident that we will be able to continue to provide high-quality scouting activities to our members without needing to raise subscriptions in the coming year.

Signed

Dan Brookman	Treasurer	Date 13 Mar 2025	Signed Dan Brookman
Fran Arnold	Trustee	13 Mar 2025	F Arnold

Committee

Dan Brookman - Chair / Treasurer
Helen Armstrong - Outgoing Chair / Treasurer
Fran Arnold - Secretary
Katrin Stefansdottir - Fundraising / Events
Jeanette Bailey - Comms / Fundraising
Sue Bridgens - Group Scout Leader



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Parties involved with this document

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Date	Action
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215th (1st) Totley Scout Group		515836	
Receipts and payments accounts			
For the period from		1/4/2023	To 31/3/2024

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	£5,122			£5,122	£977
Gift aid	£0			£0	£6,856
Subscriptions	£26,953			£26,953	£22,035
Camps and Trips	£6,058			£6,058	£13,482
Fundraising Income	£8,274			£8,274	£4,608
	£0			£0	£0
Other Trading Activity	£0			£0	£0
Lottery Income	£2,805			£2,805	£2,790
Other Income	0	£37,820		£37,820	£109
	£0			£0	£0
Investment Income	£0			£0	£0
Deposit account interest	£53			£53	£55
	£0			£0	£0
Sub total(Gross income for AR)	£49,264	£37,820.0	0	£87,084.2	£50,912
A2 Asset and investment sales, (see table).					
	0	0	0	0	0
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	0	0	0	0	0
A3 Payments					
General bills	£4,663	0	0	£4,663	£6,441
Group Expenses	£1,295	0	0	£1,295	£2,247
Scouting UK Subscriptions	£7,836	0	0	£7,836	£9,545
Camps & Trips - Accomodation & travel	£7,230	0	0	£7,230	
Sundries	£574	0	0	£574	£84
Event costs	£0	0	0	£0	£12,256
Lottery Prizes	£1,050	0	0	£1,050	£675
Website Costs		0	0	£0	
Fundraising costs	£2,789	0	0	£2,789	
Refurbishment	0	£32,339		£32,339	£44,716
Gate costs			0	£0	
Cleaning	£1,762		0	£1,762	£1,600
Admin Costs	£1,156		0	£1,156	£2,182
Insurance	£658		0	£658	£518
Rent	£0		0	£0	£625
			0	£0	
Support costs			0	£0	
			0	£0	
Finance			0	£0	
Bank Charges	£1,091			£1,091	£1,052
Governance costs				£0	
Accountancy & legal fees	£0		0	£0	£150
			0	£0	
Sub total	£30,104	32339	0	£62,443	£82,091
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	£19,161	£5,481.0	0	£24,642	-£31,179
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2299	490.28	0	£2,789	-
Cash funds this year end	£21,460	£5,971.3	0	£27,431	2789

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lottery Account	2910	-	-
	Reserve Account	12074	-	-
	Business Account	12447	-	-
	Total cash funds	27431	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets

Details

Fund to which asset be

Cost (optional)
-
-
-
-
-

Current value (optional)
-
-
-
-
-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

Cost (optional)
-
-
-
-
-
-
-
-
-

Current value (optional)
-
-
-
-
-
-
-
-
-

B5 Liabilities

Details

Fund to which liability r

Amount due (option
-
-
-
-
-

When due (optional)

Signed by one or two trustees on behalf of the charity

Signature

Print Name

Date of approval



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Totle Treasurer <215th.totle@gmail.com>

Totle Scout Accounts

Gavin Johns <gavinjohns51@hotmail.co.uk>
To: 215th Totle Scouts <215th.totle@gmail.com>

20 February 2025 at 10:44

Hi Dan,

Thanks for the bank accounts, the trustees' report and the Charity Commission Annual Return.

I've reviewed everything and have the following comments/updates

I've now agreed the bank statements with your Income and expense worksheets in your cash book.

I've corrected some of your entries in your Worksheet to match with your income and expenses so they fully balance.

I've then cast the corrected amounts from the Worksheet over to the Annual Return worksheet, including the correct summations work across the various columns and also match your bank accounts.

I've checked your Trustees' report and this is consistent with the Annual Return.

I've attached a copy of your Cashbook spreadsheet that contains my copy of the Worksheet with the corrected amounts (Worksheet - gaj) and an updated Annual Return.

I hope this helps you with completing the Charity Commission return on time.

I am now happy that you now have a set of accounts that have been checked and are consistent with your Trustees report and the Charity Commission's return.

Regards

Gavin

From: 215th Totle Scouts <215th.totle@gmail.com>

Sent: 19 February 2025 17:53

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Totle Scouts 2023 - 2024 Cashbook (1) - gaj.xlsx
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