

Company registration number: 01732131

Charity registration number: 515776

# Nottingham Law Centre Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

# Nottingham Law Centre Limited

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## Nottingham Law Centre Limited

### Reference and Administrative Details

<b>Trustees</b>	Andrew Wesley, Chair Ben Talbot, Treasurer Maggie Grimshaw Simon Leach Judy Tate Mark Keeley Callum Scott Dr Elizabeth Curran
<b>Senior Management Team</b>	Sally Denton, Senior Solicitor Adam Corbett, Finance Manager
<b>Principal Office</b>	119 Radford Road Hyson Green Nottingham NG7 5DU
<b>Company Registration Number</b>	01732131
<b>Charity Registration Number</b>	515776
<b>Bankers</b>	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB
<b>Independent Examiner</b>	Eva Stevens, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

# Nottingham Law Centre Limited

## Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2025.

### Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Andrew Wesley, Chair
	Ben Talbot, Treasurer
	Maggie Grimshaw
	Simon Leach
	Sandra Pink (resigned 20 May 2024)
	Judy Tate
	Mark Keeley
	Callum Scott
	Dr Elizabeth Curran

### Structure, governance and management

#### *Nature of governing document*

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 15th June 1983 and most recently amended 25th May 1995. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

#### *Recruitment and appointment of trustees*

The Board of Trustees' members are recruited and appointed in order to link Nottingham Law Centre with the community and to bring additional expertise to the staff team. Vacancies are advertised through NCVS. Trustees are invited to attend a meeting (not including confidential elements) and can then be co-opted by majority vote or at the AGM.

#### *Induction and training of trustees*

All new members receive an induction and any training deemed necessary.

#### *Arrangements for setting key management personnel remuneration*

The Board of Trustees determine the pay and remuneration of the charity's key management personnel.

#### *Organisational structure*

Ultimate responsibility for running the charity and decision making rests with the Board of Trustees, with day to day responsibility delegated to the Senior Solicitor.

# Nottingham Law Centre Limited

## Trustees' Report

### **Objectives and activities**

#### ***Objects and aims***

- 1) To relieve poor persons resident in the area of Nottinghamshire by providing such persons with legal services which they could not otherwise obtain through lack of means;
- 2) To advance the education of the public by the improvement and diffusion of knowledge of the law and the practice of the law and the administration of justice, having regard especially to those areas of the law which are of particular concern to poor people or are directed to the relief of poverty;
- 3) To work towards equal opportunities in the provision of that legal service and to work in an anti discriminatory manner in the support of persons using that service;
- 4) To promote such other charitable purposes as are for the benefit of the community in the designated area.

#### ***Objectives, strategies and activities***

To provide a free, accessible, accountable and effective specialist service in areas of law that have the greatest impact on disadvantaged sections of the community. Services are particularly targeted towards vulnerable sections of society whose access to legal advice is often limited or non-existent.

Provision of free legal advice and representation in the areas of Housing, Benefits, Debt and Immigration to assist clients to secure/retain suitable housing, avoid homelessness and avoid poverty and destitution.

#### ***Public benefit***

The organisation is available to anyone living in Nottingham and Notts. The work of the organisation benefits individual clients and their families in that they are assisted to regularise their immigration status, avoid homelessness, manage debt and secure benefits. This has a positive impact on clients health especially mental health. It benefits their children in terms of educational attainment.

The work benefits the public at large in that it reduces pressure on health professionals, housing, education and social care.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Achievements and performance**

- We have opened 1969 new cases;
- We have provided advice through a combination of face to face advice, video and telephone;
- We have undertaken casework to challenge negative benefit decisions and secure additional entitlement; to challenge debts, make payment arrangements or assist with Debt Relief Orders or Breathing Space: to challenge unfavourable homeless decisions, to take action for poor housing or landlord harassment and to regularise clients immigration status so they can live and work legally;
- We have represented clients at court and tribunal including 400 clients under the Housing Possession Court Duty scheme;
- We have secured benefits of £6m;
- We have managed debts of £2.4m.

#### **Financial review**

We made a small surplus in the 2024/2025 financial year which further strengthens our reserves position.

#### ***Policy on reserves***

We try to achieve 6 months running costs to be held in reserves.

# Nottingham Law Centre Limited

## Trustees' Report

### *Major risks and management of those risks*

#### *Main risks*

Loss of contracts e.g. Legal Aid or public health.

These risks are minimised by regular meetings with Advice Nottingham and Public Health around the benefits of the service and in terms of legal aid by regular file reviews and supervision of staff. We have a good reputation in the city for good quality advice and representation and are supported in making funding bids by MPs Councillors and other complementary services.

### **Plans for future periods**

#### *Aims and key objectives for future periods*

We will continue to deliver the core services of Housing, Debt, Benefits and Immigration. We will work with other advice agencies within the Advice Nottingham consortium to map advice needs and ensure that where there are gaps in provision that we secure funding to deliver services to meet those needs;

We are looking to extend use of volunteers working with local universities. Looking at placement opportunities to give opportunities for students to experience our work whilst benefitting ourselves from the strength that brings to the team;

We will continue to invest in training paralegal and trainee solicitors to grow legal aid lawyers for the future;

We will continue to attend meetings such as the Nottingham Financial Resilience Partnership, the Homeless strategy group etc to promote the work of the Law Centre;

We will continue to raise awareness of legal rights through social media, local radio etc;

We will facilitate referral arrangements with other organisations who work with our client group to raise awareness of our service and promote the need for early advice.

### **Funds held as custodian trustee on behalf of others**

Nottingham Law Centre Limited has a client account. This account is used to hold monies on behalf of clients.

### **Thank you**

We would like to take this opportunity to convey our enormous thanks to all of our funders, donors and supporters. All of the grants and donations, of all sizes and kinds, are gratefully received and mean a lot to us here at Nottingham Law Centre. Thank you so much.

## Nottingham Law Centre Limited

### Trustees' Report

#### Statement of Responsibilities

The trustees (who are also the directors of Nottingham Law Centre Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

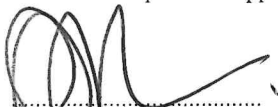
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 12/12/2025 and signed on its behalf by:



Andrew Wesley  
Trustee

## Nottingham Law Centre Limited

### Independent Examiner's Report to the trustees of Nottingham Law Centre Limited (the Company')

#### Independent examiner's report to the trustees of Nottingham Law Centre Limited (the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

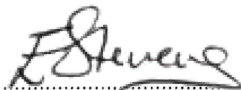
#### Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Public Finance and Accountancy (CIPFA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Eva Stevens, BSc, CPFA, employee of Community Accounting Plus  
member of the Chartered Institute of Public Finance and Accountancy (CIPFA)

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date: 17/12/2025

## Nottingham Law Centre Limited

### Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	240,784	-	240,784	310,281
Charitable activities	3	334,879	241,309	576,188	574,484
Investment income		13,024	-	13,024	8,775
<b>Total Income</b>		<u>588,687</u>	<u>241,309</u>	<u>829,996</u>	<u>893,540</u>
<b>Expenditure on:</b>					
Charitable activities	5	<u>(557,021)</u>	<u>(250,639)</u>	<u>(807,660)</u>	<u>(805,648)</u>
<b>Total Expenditure</b>		<u>(557,021)</u>	<u>(250,639)</u>	<u>(807,660)</u>	<u>(805,648)</u>
Net income/(expenditure)		31,666	(9,330)	22,336	87,892
Transfers between funds		<u>(4,389)</u>	<u>4,389</u>	<u>-</u>	<u>-</u>
Net movement in funds		27,277	(4,941)	22,336	87,892
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>676,850</u>	<u>4,941</u>	<u>681,791</u>	<u>593,899</u>
Total funds carried forward	13	<u>704,127</u>	<u>-</u>	<u>704,127</u>	<u>681,791</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 13.

The notes on pages 11 to 23 form an integral part of these financial statements.

## Nottingham Law Centre Limited

### Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	310,281	-	310,281
Charitable activities	3	339,091	235,393	574,484
Investment income		8,775	-	8,775
Total income		<u>658,147</u>	<u>235,393</u>	<u>893,540</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(541,518)</u>	<u>(264,130)</u>	<u>(805,648)</u>
Total expenditure		<u>(541,518)</u>	<u>(264,130)</u>	<u>(805,648)</u>
Net income/(expenditure)		116,629	(28,737)	87,892
Transfers between funds		<u>(11,254)</u>	<u>11,254</u>	<u>-</u>
Net movement in funds		105,375	(17,483)	87,892
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>571,475</u>	<u>22,424</u>	<u>593,899</u>
Total funds carried forward	13	<u><u>676,850</u></u>	<u><u>4,941</u></u>	<u><u>681,791</u></u>

The notes on pages 11 to 23 form an integral part of these financial statements.

**Nottingham Law Centre Limited**  
**(Registration number: 01732131)**  
**Balance Sheet as at 31 March 2025**

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible assets	12	2,461	3,443
<b>Current assets</b>			
Stocks	8	191,402	235,392
Debtors	9	159,820	86,442
Cash at bank and in hand	10	<u>480,276</u>	<u>503,524</u>
		831,498	825,358
<b>Creditors: Amounts falling due within one year</b>	11	<u>(129,832)</u>	<u>(147,010)</u>
<b>Net current assets</b>		<u>701,666</u>	<u>678,348</u>
<b>Net assets</b>		<u>704,127</u>	<u>681,791</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	13	-	4,941
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>704,127</u>	<u>676,850</u>
<b>Total funds</b>	13	<u>704,127</u>	<u>681,791</u>

For the financial year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 7 to 23 were approved by the trustees, and authorised for issue on 11/12/2025 and signed on their behalf by:



Ben Talbot  
Trustee

The notes on pages 11 to 23 form an integral part of these financial statements.

## Nottingham Law Centre Limited

### Statement of Cash Flows for the Year Ended 31 March 2025

	Note	2025 £	2024 £
<b>Cash flows from operating activities</b>			
Net cash income		22,336	87,892
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		982	1,671
Investment income		(13,024)	(8,775)
		<u>10,294</u>	<u>80,788</u>
<b>Working capital adjustments</b>			
Decrease in stocks	8	43,990	22,283
(Increase)/decrease in debtors	9	(73,378)	31,510
Decrease in creditors	11	(17,178)	(18,859)
Increase in deferred income	11	-	69,667
		<u>(36,272)</u>	<u>185,389</u>
Net cash flows from operating activities		<u>(36,272)</u>	<u>185,389</u>
<b>Cash flows from investing activities</b>			
Interest receivable and similar income		13,024	8,775
Purchase of tangible fixed assets	12	-	(1,997)
		<u>13,024</u>	<u>6,778</u>
Net cash flows from investing activities		<u>13,024</u>	<u>6,778</u>
Net (decrease)/increase in cash and cash equivalents		(23,248)	192,167
Cash and cash equivalents at 1 April		<u>503,524</u>	<u>311,357</u>
Cash and cash equivalents at 31 March		<u><u>480,276</u></u>	<u><u>503,524</u></u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
(Decrease)/increase in cash		(23,248)	192,167
Net funds at 1 April 2024		<u>503,524</u>	<u>311,357</u>
Net funds at 31 March 2025		<u><u>480,276</u></u>	<u><u>503,524</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 11 to 23 form an integral part of these financial statements.

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 1 Accounting policies

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Nottingham Law Centre Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### ***Deferred income***

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

##### ***Investment income***

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Leasehold land & buildings	20.0% straight line
Fixtures & fittings	15.0% reducing balance
IT equipment	33.3% straight line

#### **Stock**

Work in progress is calculated at a rate of 50% of the fixed fee receivable for all on-going cases. Legal Aid Certificate work is valued at 80% of chargeable costs.

## **Nottingham Law Centre Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Trade creditors**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The company operates a defined contribution scheme for the benefit of its employees. The costs of contributions are written off against profits in the year they are payable.

**Nottingham Law Centre Limited**

**Notes to the Financial Statements for the Year Ended 31 March 2025**

**2 Income from donations and legacies**

	<b>Unrestricted funds General £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
Grants, including capital grants;			
Government grants	30,166	30,166	135,000
Grants from other charities	210,479	210,479	174,604
Other income from donations and legacies	139	139	677
	<u>240,784</u>	<u>240,784</u>	<u>310,281</u>

**3 Income from charitable activities**

	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
Legal aid income	-	-	-	236,239
Grants & donations	-	241,309	241,309	235,393
Disbursements	35,705	-	35,705	49,244
Costs awarded	25,182	-	25,182	15,292
Contracts	273,992	-	273,992	38,316
	<u>334,879</u>	<u>241,309</u>	<u>576,188</u>	<u>574,484</u>

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Community Advice & Law Service	720	101,379	102,099
National Lottery Community Fund	-	51,811	51,811
The Tudor Trust	-	41,000	41,000
Community Money Advice	-	20,479	20,479
St Anns Advice Centre	-	18,640	18,640
Feeding Britain	-	8,000	8,000
Citizens Advice	109,759	-	109,759
Access to Justice Fund	100,000	-	100,000
Ministry of Justice	20,402	-	20,402
Home Office	8,014	-	8,014
University of Nottingham	1,750	-	1,750
Sundry donations	139	-	139
	<u>240,784</u>	<u>241,309</u>	<u>482,093</u>

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Wages, NI & pension	391,786	161,481	553,267	492,732
Depreciation	982	-	982	1,671
Disbursements	77,673	-	77,673	110,828
Telephone, broadband & postage	22,444	951	23,395	24,738
Insurance	4,939	-	4,939	4,635
Books & periodicals	1,076	-	1,076	1,169
Stationery & office supplies	9,667	-	9,667	11,666
Travel & subsistence	2,603	-	2,603	3,008
Training courses	3,757	-	3,757	1,190
Professional fees	5,696	4,386	10,082	5,838
Freelance workers	3,000	-	3,000	23,946
Subscriptions	16,129	288	16,417	16,339
Heating, lighting & water	7,150	-	7,150	6,105
Equipment & IT costs	13,235	30	13,265	12,357
Repairs, maintenance & cleaning	35,222	-	35,222	14,271
Rent & rates	24,013	4,350	28,363	29,626
Sundry expenses	109	-	109	55
Bank charges	527	-	527	478
Irrecoverable VAT	10,889	-	10,889	14,890
Recruitment	110	-	110	-
Accountancy, payroll & bookkeeping fees	4,502	-	4,502	4,606
Marketing & publicity	665	-	665	-
Internal overheads	(79,153)	79,153	-	-
Delivery partners	-	-	-	25,500
	<u>557,021</u>	<u>250,639</u>	<u>807,660</u>	<u>805,648</u>

#### 6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2025 £	2024 £
Depreciation of fixed assets	<u>982</u>	<u>1,671</u>

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 7 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
<b>Staff costs during the year were:</b>		
Wages and salaries	471,677	428,846
Social security costs	30,882	26,024
Pension costs	42,708	37,563
Other staff costs	8,000	299
	<u>553,267</u>	<u>492,732</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2025 No	2024 No
Average number of employees	<u>20</u>	<u>19</u>

20 (2024 - 16) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £42,708 (2024 - £37,563).

During the year, the charity made redundancy and/or termination payments which totalled £8,000 (2024 - £299).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £79,643 (2024 - £76,725).

#### 8 Work in progress

	2025 £	2024 £
Work in progress	<u>191,402</u>	<u>235,392</u>

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 9 Debtors

	2025 £	2024 £
Trade debtors	57,567	62,701
Prepayments	19,812	22,447
Accrued income	82,441	1,294
	159,820	86,442

#### 10 Cash and cash equivalents

	2025 £	2024 £
Cash at bank	480,276	503,524
	480,276	503,524

#### 11 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	5,456	17,413
Other taxation and social security	21,943	19,737
Other creditors	1,461	6,940
Accruals	9,305	11,253
Deferred income	91,667	91,667
	129,832	147,010

#### 12 Tangible fixed assets

	Leasehold Land and buildings £	Fixtures & fittings £	IT equipment £	Total £
<b>Cost</b>				
At 1 April 2024	5,000	13,437	29,793	48,230
At 31 March 2025	5,000	13,437	29,793	48,230
<b>Depreciation</b>				
At 1 April 2024	5,000	11,325	28,462	44,787
Charge for the year	-	317	665	982
At 31 March 2025	5,000	11,642	29,127	45,769
<b>Net book value</b>				
At 31 March 2025	-	1,795	666	2,461
At 31 March 2024	-	2,112	1,331	3,443

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 13 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2025 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	676,850	588,687	(557,021)	(4,389)	704,127
<b>Restricted funds</b>					
East Midlands Money Advice Project	-	85,140	(85,140)	-	-
Fuel Poverty Project	-	18,640	(22,617)	3,977	-
Tudor Trust Immigration Project	-	41,000	(35,216)	(5,784)	-
Immigration	-	36,718	(41,205)	4,487	-
IT Upgrade	4,941	-	-	(4,941)	-
PIP project	-	51,811	(58,461)	6,650	-
Food projects	-	8,000	(8,000)	-	-
<b>Total restricted funds</b>	<u>4,941</u>	<u>241,309</u>	<u>(250,639)</u>	<u>4,389</u>	<u>-</u>
<b>Total funds</b>	<u><u>681,791</u></u>	<u><u>829,996</u></u>	<u><u>(807,660)</u></u>	<u><u>-</u></u>	<u><u>704,127</u></u>

The transfer from the Tudor Trust Immigration fund to the General fund reflects the release of any restrictions on the use of these funds.

The transfers from the General fund to the PIP Project, Fuel Poverty Project and Immigration funds are to cover the deficit on these activities.

The transfer from the IT upgrade fund to the General fund relates to activities which have ceased, and the release of any restrictions on the use of these funds.

## **Nottingham Law Centre Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

The specific purposes for which the funds are to be applied are as follows:

The East Midlands Money Advice project is to fund the provision of debt advice.

The Fuel Poverty Project is funded by the British Gas Energy Trust for the provision of fuel debt advice.

The Tudor Trust Immigration Project is funded by the Tudor Trust to support immigrants.

The Immigration fund is funded by the Law Centres Federation to support the salaries and on-costs relating to a staff member of the Immigration team/function.

The IT Upgrade is funded by the Law Centres Federation to improve the IT systems.

The PIP project is funded by the National Lottery Community Fund PIP Project to support the salaries and on-costs relating to a staff member of the Benefits team.

The Food projects is funded by Feeding Britain to support the salaries and on-costs of an advice worker within food projects within Nottingham.

Funds that ended in the previous year:

The European Union Settlement Scheme is to fund the provision of advice and assistance under the Home Office's Settled Status scheme.

The funding from JN Derbyshire Trust was to support people impacted by the pandemic, particularly those from abroad.

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	571,475	658,147	(541,518)	(11,254)	676,850
<b>Restricted</b>					
EU Settlement Scheme	-	8,144	(8,144)	-	-
East Midlands Money Advice Project	-	63,851	(63,403)	(448)	-
Fuel Poverty Project	-	18,640	(21,729)	3,089	-
Tudor Trust Immigration Project	-	39,000	(39,000)	-	-
Immigration	7,574	35,810	(43,384)	-	-
IT Upgrade	14,850	-	(9,909)	-	4,941
PIP project	-	49,948	(58,561)	8,613	-
Food projects	-	18,000	(18,000)	-	-
JN Derbyshire Trust	-	2,000	(2,000)	-	-
<b>Total restricted funds</b>	<u>22,424</u>	<u>235,393</u>	<u>(264,130)</u>	<u>11,254</u>	<u>4,941</u>
<b>Total funds</b>	<u><u>593,899</u></u>	<u><u>893,540</u></u>	<u><u>(805,648)</u></u>	<u><u>-</u></u>	<u><u>681,791</u></u>

#### 14 Analysis of net assets between funds

	Unrestricted		2025
	General £	Restricted £	Total funds £
Tangible fixed assets	2,461	-	2,461
Current assets	831,498	-	831,498
Current liabilities	(129,832)	-	(129,832)
<b>Total net assets</b>	<u>704,127</u>	<u>-</u>	<u>704,127</u>
	Unrestricted		2024
	General £	Restricted £	Total funds £
Tangible fixed assets	3,443	-	3,443
Current assets	820,417	4,941	825,358
Current liabilities	(147,010)	-	(147,010)
<b>Total net assets</b>	<u>676,850</u>	<u>4,941</u>	<u>681,791</u>

## Nottingham Law Centre Limited

### Notes to the Financial Statements for the Year Ended 31 March 2025

#### 15 Obligations under leases and hire purchase contracts

##### Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2025 £	(restated) 2024 £
<b>Land and buildings</b>		
Within one year	17,500	17,500
Between one and five years	70,000	70,000
After five years	11,123	28,623
	<u>98,623</u>	<u>116,123</u>
<b>Other</b>		
Within one year	5,500	5,131
Between one and five years	18,250	22,000
After five years	208	1,958
	<u>23,958</u>	<u>29,089</u>

Other lease commitments are for a Franking Machine and a Photocopier. The Franking Machine lease is for 6 years from September 2024 and the Photocopier is for 5 years from July 2024.

#### 16 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2025 £	2024 £
Independent examination	1,665	1,600
Other financial services	2,597	3,006
	<u>4,262</u>	<u>4,606</u>

## **Nottingham Law Centre Limited**

### **Notes to the Financial Statements for the Year Ended 31 March 2025**

#### **17 Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

#### **18 Charity status**

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### **19 Taxation**

The charity is a registered charity and is therefore exempt from corporation taxation.

#### **20 Related party transactions**

There were no related party transactions in the year.