

Halifax District
&
Pennine Calder District
Scouts

**JOINT MANAGEMENT COMMITTEE
HEBDEN HEY ACCOUNT**

ANNUAL REPORT & ACCOUNTS

31 March 2023

CHARITY REGISTRATION NO: 515561

HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS

JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT

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HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS

JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT

TRUSTEES & OFFICIALS:

TRUSTEES - EX OFFICIO:	N Idrees Z Khalil Vacant A Longbottom I Whitworth	- Joint District Commissioners for Halifax - District Commissioner for Pennine Calder - Chairperson for Halifax - Chairperson for Pennine Calder
TRUSTEES - ELECTED:	A. Strong A D Bull	- Chairman - Treasurer
TRUSTEES - NOMINATED:	N. Asling M. Asling C. Parker O Russell D. Milner J Levi P. Farrar J. Greenwood D Cowburn A D'Italia-Riley	- Halifax - Halifax - Halifax - Halifax - Pennine Calder - Pennine Calder - Hebden Hey - Hebden Hey - Hebden Hey - Hebden Hey
OTHER OFFICIALS - ELECTED	A Garside C. Whitaker Vacant	- Booking Secretary - Minute Secretary - Warden Co-ordinator
BANKERS:	Lloyds Bank Commercial Street Halifax West Yorkshire HX1 1BB	
INDEPENDENT EXAMINER:	Peter Dyson FCA Bairstow & Atkinson Chartered Accountants Bull Close Lane Halifax HX1 2EG	
SCOUT ASSOCIATION REGISTRATION NO:	16625 16626	- Halifax District Scouts - Pennine Calder District Scouts
CONTACT NAME:	A D Bull 13 Wakefield Gate Halifax HX3 0HB	
CHARITY REGISTRATION NO:	515561	
HOSTEL ADDRESS:	Hebden Hey, Hardcastle Crags Hebden Bridge, West Yorkshire HX7 7AW	

HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS

JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT

TRUSTEES ANNUAL REPORT 31 MARCH 2023

The Trustees present their report and financial statements of the charity for the year ended 31 March 2023. The financial statements have been prepared in accordance with accounting policies set out on pages 9-10 and comply with the charity's trust deed and applicable law.

The Joint Management Committee is a charitable trust established under its rules, which are common to all groups/districts.

Hebden Hey Scout Centre is held by the Charity on behalf of the local scout districts in the ratio of Halifax District, two-thirds, and Pennine Calderdale District, one-third. It is maintained by this Committee principally for their benefit and use.

The major activities have continued to be the provision of hostel accommodation and campsite facilities to local scouts and other scout groups. The facilities are also made available to other organisations. Please refer to the Chairman's report on page 3A for a full description of the achievements and events during the year but a summary is provided below.

The trustees report a surplus of income for the year of £16,006 (2022 - £4,923). Following the easing of Covid restrictions, hostel and site income increased from £16,307 to £34,328.

During the year a legacy of £7,431 was received from the estate of Alan Yarker, retired trustee. The trustees expect the total legacy to be in excess of £600,000 but have not accounted for this amount in these accounts, as property has to be sold and the exact amount cannot be accurately determined.

Our main expenditures were the roadworks relating to five passing places which cost £2,400 and the annual insurance cost of £8,206. A shelter was constructed costing £1,370, which was covered by grant monies received.

We continue to be fortunate to have sufficient cash reserves to cover any deficit should our projected income not materialise.

The work of the service team and other voluntary helpers during this year is greatly appreciated.

Trustees named on page 1 have served throughout the year unless otherwise noted.

Trustees are appointed in accordance with the policy, organisation and rules of the Scout Association.

The Trustees meet on a quarterly basis to manage the affairs of the charity and to receive reports from sub-groups who deal with the day-to-day activities.

**HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS
JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT**

TRUSTEES ANNUAL REPORT *(continued)*
31 March 2023

The accounts have been drawn up on an accruals basis, which is consistent with the previous year and on a going concern basis.

The Trustees actively review the major risks, which the charity faces on a regular basis and have put in place measures to deal with these.

The access road to the Hostels is a major risk should it become blocked or unusable but having carried out major repairs in recent years and continually monitoring and repairing when necessary, the Trustees believe the risk is reduced to acceptable levels.

The coronavirus pandemic and closure of the hostels and estate has been a major risk for the charity but the Trustees are satisfied that this has and will be dealt with in a manner which safeguards the visitors to the site, our volunteers and trustees.

The charity has sufficient cash reserves to cover any additional costs, as well as maintaining our general reserve at £25,000.

The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate those risks.

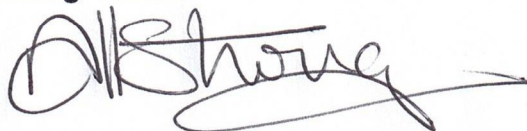
We provide hostels and activities to scout groups and related organisations at substantial discounted fees and for our own scout groups free weekends are made available. Other organisations can also make use of our hostels and engage in a range of activities. We believe that by providing access to our hostels we are providing a public benefit.

The Trustees have therefore complied with the duty set out in Section 4 of the 2011 Charities Act to have due regard to guidance published by the Charity Commission which includes public benefit.

Approved by the trustees on _____ and signed on their behalf by:

02/01/2024

Anthony Strong - Chair



HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT

CHAIRMAN'S REPORT 31 March 2023

Let me start, not in chronological order, but with probably the most important point to include. Our past chairman Mr Alan Yarker passed away on 1st October 2022. We all knew Alan for varying amounts of time, and his tales of adventures with Scouts from before Hebden Hey was bought and later in more recent years as a member of the service team. His knowledge and skills will be sorely missed whilst the donation from his estate will allow us to upgrade and develop some of the older features at Hebden Hey with a view to keeping the place one of the best in West Yorkshire and improving facilities for guests into the future.

During the past twelve months we have been concentrating on maintenance of the existing structure, fixtures and fittings, and not too many new large projects. However, one new development was that addition of a new wooden gazebo, the same as at every West Yorkshire Activity Centre; ours is overlooking the camping areas in the woods, giving a dry, covered hardstanding for outdoor learning and craft activities or for nearby campers in inclement weather.

In addition to the shelter, our Campers now have hot water to every sink in all the campers' toilets, something that improves their stay and hopefully attracts more campers in the future. For more back to basic campers, the standing poles in the hammocking area have been fully braced with timbers grown and harvested on-site, these are solidly fixed to allow up to a dozen hammocks to be used.

As well as adding these few new features, we have had a couple of large issues arise outside our control, the first being a fallen Ash tree that partially blocked the access road. The final problem was the collapsing raised floor in the Tom Bell hostel Toilets, this was found to be caused by decomposing wood after water leaks, again too large a job to be tackled by ourselves, but now replaced and better than ever.

May I again take this opportunity to thank all our volunteers and supporters for their time and efforts during the past year and long may they continue and expand into the future, those that run the shop, check fire alarms function, heating and plumbing are working and electrical installations are safe and sound.

Anthony Strong
Chairman

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS
JOINT MANAGEMENT COMMITTEE**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Dyson FCA
Institute of Chartered Accountants in England and Wales
Bairstow & Atkinson Chartered Accountants
Carlton House
14 Bull Close Lane
HALIFAX
HX1 2EG

Date

02.01.2024

**HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS
JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT**

**STATEMENT OF FINANCIAL ACTIVITIES SUMMARY
FOR THE YEAR ENDED 31 MARCH 2023**

	<u>Unrestricted Funds</u>	
	2023	2022
	£	£
Total incoming resources	45,721	26,979
Total resources expended	29,715	22,056
Net resources (expended)/received	16,006	4,923
Fund balances brought forward	207,066	202,143
Fund balances carried forward	223,072	207,066

There were no recognised gains or losses for 2023 or 2022 other than those include in the Statement of Financial Activities

The notes on pages 9 to 11 form part of the accounts.

**HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS
JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	<u>Unrestricted Funds</u>	
	2023	2022
	£	£
<u>INCOMING RESOURCES</u>		
Income from donations and legacies		
Voluntary income		
Donations	650	-
Legacies	7,431	-
	<u>8,081</u>	<u>-</u>
Other income		
Providore receipts	700	-
	<u>1,450</u>	<u>10,667</u>
Investment income		
Bank interest received	114	5
	<u>114</u>	<u>5</u>
Income from charitable activities		
Fee income receivable		
Hebden Hey Hostel	15,003	7,193
Tom Bell Hostel	13,659	7,367
Day centre	1,876	708
Camping fees	304	-
Charles Rouse & Storeroom	513	-
Activities & pioneering	965	1,039
Warden's Accommodation	2,008	-
	<u>34,328</u>	<u>16,307</u>
Miscellaneous income		
Electric meter receipts	1,048	-
	<u>1,048</u>	<u>-</u>
<u>TOTAL INCOMING RESOURCES</u>	<u>45,721</u>	<u>26,979</u>

The notes on pages 9 to 11 form part of these accounts.

**HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS
JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023**

	<u>Unrestricted Funds</u>	
	2023	2022
	£	£
<u>RESOURCES EXPENDED</u>		
Expenditure on raising funds		
Providore expenditure	(238)	362
Charitable activities		
Premises & estate		
Rates & water	810	460
Electricity	2,165	717
Calor gas	2,268	465
Insurance	8,206	7,153
Hostel maintenance	438	1,496
Estate maintenance	3,412	1,090
Activities & pioneering expenses	-	976
	<u>17,299</u>	<u>12,357</u>
Establishment expenses		
Service team expenses	3,241	556
	<u>6,978</u>	<u>8,211</u>
Depreciation		
	<u>6,978</u>	<u>8,211</u>
Administration costs		
Telephone	662	372
Printing, stationery & postage	-	198
Sundry expenses	753	-
Advertising	120	-
	<u>1,535</u>	<u>570</u>
Other expenditure		
Independent examiner's fee	900	-
	<u>900</u>	<u>-</u>
<u>TOTAL RESOURCES EXPENDED</u>	<u>29,715</u>	<u>22,056</u>

The notes on pages 9 to 11 form part of the accounts.

**HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS
JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT**

**BALANCE SHEET
31 MARCH 2023**

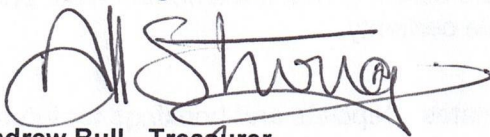
	Note	2023		2022	
		£	£	£	£
Fixed Assets					
Tangible assets	2.		99,439		105,048
Current Assets					
Stock – Calor Gas		800		550	
Stock – Providore		1,700		1,237	
Prepaid expenditure		2,080		1,912	
Cash in hand and at bank	3.	126,590		99,519	
		<u>131,170</u>		<u>103,218</u>	
Creditors: Amounts falling due within one year					
Prepaid deposits		6,277		1,200	
Accrued expenditure		1,260		-	
		<u>7,537</u>		<u>1,200</u>	
Net Current Assets			123,633		102,018
NET ASSETS			223,072		207,066
FUNDS					
Unrestricted funds			223,072		207,066

Approved by the Trustees on

02.01.24

signed on their behalf by

Anthony Strong – Chair



31.12.23

Andrew Bull - Treasurer



02.01.24

The notes on pages 9 to 11 form part of the accounts.

HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT

NOTES TO THE ACCOUNTS 31 MARCH 2023

1. Accounting Policies

Basis of accounting and assessment of going concern

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention unless otherwise stated in the relevant note(s) to these accounts.

The trust constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires the Trustees to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are not considered to be any judgements or accounting estimates or assumptions that have a significant impact on the financial statements.

Recognition of incoming resources

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods supplied and services rendered.

Income is included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain that they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are included when the charity becomes entitled to the grant or donation and any conditions for receipt are met, there is reasonable certainty that it will be received, and that the value can be reliably measured with a reasonable certainty.

Hostel income

Hostel income is included in the period to which it relates. Deposits and bookings for future periods are carried forward.

Stocks

Stock is valued at the lower of cost and net realisable value.

Investment income

Investment income is recorded when receivable.

Liability recognition

Generally, liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure.

HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT

NOTES TO THE ACCOUNTS 31 MARCH 2023

1. Accounting policies (continued)

Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Fixed assets

Fixed assets are capitalised at cost and written off in accordance with the depreciation policy below. Assets with a value of £150 or less are not capitalised.

Depreciation

Provision for depreciation of fixed assets held for use by the charity is made at annual rates calculated to spread the cost (less anticipated residual disposal value) of each asset over its expected useful life.

Plant & machinery	-	25% on reducing balance
Freehold properties	-	buildings - 2% on cost shelter – 4% on cost

VAT

The committee is not registered for VAT and all costs include VAT where applicable.

Other expenditure

Includes the independent examiner's fee, costs of Trustee meetings and any other costs relating to governance or constitutional matters.

2. Tangible Assets

	<u>Freehold property</u> £	<u>Plant & machinery</u> £	<u>Total</u> £
Cost:			
Hebden Hey hostel	48,812		48,812
Tom Bell hostel	83,831		83,831
Wardens home	20,414		20,414
Plant & machinery	-	46,029	46,029
	-----	-----	-----
At 31 March 2022	153,057	46,029	199,086
Additions:			
Bushell shelter	1,370		1,370
	-----	-----	-----
At 31 MARCH 2023	154,427	46,029	200,456
Depreciation:			
Brought forward	64,284	29,754	94,038
Charge for the year	3,116	3,862	6,978
	-----	-----	-----
At 31 MARCH 2023	67,400	33,616	101,016
	-----	-----	-----
NET BOOK VALUE: At 31.3.2023	87,027	12,413	99,440
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NET BOOK VALUE: At 31.3.2022	88,773	16,275	105,048
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**HALIFAX DISTRICT & PENNINE CALDER DISTRICT SCOUTS
JOINT MANAGEMENT COMMITTEE - HEBDEN HEY ACCOUNT**

**NOTES TO THE ACCOUNTS
31 MARCH 2023**

3. Cash in hand and at bank

	<u>2023</u>	<u>2022</u>
	£	£
Lloyds Bank - current account	64,109	22,378
Lloyds Bank - deposit account	60,000	60,000
Bookings bank account	2,265	16,925
Cash balances - Providore	35	35
- Bookings	81	81
- Service team	100	100
	<u>126,590</u>	<u>99,519</u>

4. Independent Examiners Fees

	<u>2023</u>	<u>2022</u>
	£	£
Examiners fees	900	-
	<u>900</u>	<u>-</u>

5. Trustees and other related parties

All trustees offer their services on a voluntary basis and have not been paid for expenses incurred.

There were no transactions with related parties during the year.