



# Community First Yorkshire

## Annual Report & Accounts

2020 - 2021



**Community First**  
Yorkshire

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**COMMUNITY FIRST YORKSHIRE LTD  
TRUSTEES' REPORT AND ACCOUNTS  
FOR THE YEAR END 31 MARCH 2021**

## TRUSTEES REPORT FOR THE YEAR ENDING 31 MARCH 2021

The Trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### INTRODUCTION

2020/21 has been a year like no other. The Covid-19 pandemic has changed the way we work and has put into sharp focus the importance of community spirit and resilience. Community First Yorkshire's vision for inclusive, proactive and resilient communities has never felt more relevant and our work over the last 12 months has pivoted to respond to the pandemic.

In March 2020 our team at Community First Yorkshire moved overnight to an online service delivery model based from their homes. They have shown incredible flexibility, resilience and motivation to continue to support voluntary, community and social enterprise (VCSE), organisations - which in turn have supported so many people across Yorkshire through Covid-19. Working alongside partners in the voluntary and community, public, health and private sectors we have come together to swiftly offer advice and support to businesses, voluntary organisations, charities, community groups and individuals as we all struggled to make sense of the new world we were working in, the government rules, our role in the pandemic and how we could help save lives. It has been an incredible joint effort which has forged new partnerships and ways of working that we know will continue. One example has been the incredible effort of our health partners to deliver the vaccination programme, but they in turn have relied on community volunteers and community organisations to provide additional sites, equipment and staffing. We have also seen a surge in community-based support groups who have done everything they could to keep residents safe, offer help to people shielding, and provide a connection for others who have had so little human interaction over the months. The local authorities have got behind this community effort and the health system has engaged with local groups to provide the medical support needed.

During the year the team at Community First Yorkshire have adapted their working practices and service offer to meet the needs of both VCSE organisations and rural communities impacted by Covid-19 or those needing help to themselves transform their services for the future. The support offered has included:

- Daily updates to the Coronavirus information pages of our website to ensure the latest interpretation of government guidance, local information and tips for staying well and safe could be easily found.
- Dissemination of fast moving information and advice via our weekly e-bulletin.
- Prioritising our Community Support North Yorkshire service for those organisations and groups hardest hit by the impact of Covid-19. This included funding and fundraising support, advice on applying for government Covid-19 grants, governance advice, service transformation ideas, business planning and review and sadly in some case support for managed closure.
- Taking our village hall networks and other strategic networking meetings online and supporting people to access them.
- Setting up new ways of providing help on the key topics that were being requested by VCSE organisations e.g. our new Volunteer Treasurers Networks and Paid Finance Manager Network that allow peer to peer support on every type of funding and finance question.
- Listening to the voices of the VCSE sector and collecting evidence of the impact of Covid-19 on their services and organisation's sustainability through VCSE Resilience Surveys. We have

shared the intelligence with funders, commissioners and other partners to help them think through how they could support the sector.

- Providing HR advice and support for furlough, redundancies and managed closures where the impact of the pandemic has been so severe it has forced an organisation into difficulties.
- Helping organisations access emergency funding, business grants and other sources of income.
- Representing the VCSE sector and rural voice on many new groups and boards that focussed on Covid-19 response and recovery including the national VCSE Emergency Partnership, Local Resilience Forums for Testing, Vaccinations and Volunteers, weekly emergency planning and Outbreak Management meetings with partners to agree immediate actions to support people and communities and York and North Yorkshire Local Enterprise Partnership, (LEP), Local Intelligence meetings,
- Maintaining our project delivery on key issues for rural communities including mobile and broadband connectivity, affordable housing, community development and health including continued focus on the Strategy to Tackle Loneliness.

I write this as we start to move out of the third lockdown and the Spring sunshine outside along with the fast paced vaccination programme brings a sense of renewal and hope. I also write this in my last week as Chief Executive of Community First Yorkshire after ten years in post. I leave Community First Yorkshire in a positive position – a strong senior management team, good reserves, a number of medium term grants secured and a skilled and committed staff team. It felt the right time to have a change of leadership as the charity starts to think about its new post-pandemic priorities, adapts to the permanent changes in working practices and builds on the new partnerships forged during the pandemic.

It has been an honour to have led the charity for so long and to have had the chance to be involved with so many great projects and meet hundreds of amazing and dedicated community volunteers. I have felt inspired by your stories and achievements and can honestly say you have taught me something new about community spirit, ambition and resilience every single week. Covid-19 has brought out the absolute best in Yorkshire communities – so much kindness, courage and creativity and a commitment to helping each other.

I want to thank all those people in our communities who stepped up to support family, friends and neighbours during the last year. Whether that was delivering shopping to someone who was shielding, or making calls to someone who was missing the outside world or manning a vaccination centre – every one of you represents all that is good about our communities. The strength, resilience, courage and kindness that I have seen in this job over the last 10 years shone through even brighter in the last 12 months. A huge thank you to every volunteer.

I also want to thank our Trustees who trusted us to make the rapid changes we needed to as we adapted to new ways of working and pandemic related challenges. They give their time freely and generously, and have made difficult decisions in the fast-changing landscape we have been working in. I applaud their skills, experience and knowledge and their brave decision making – but most of all I thank them for supporting me as Chief Executive and always being available for a chat and some sound advice.

Finally, I want to thank my colleagues at Community First Yorkshire. We all went home last March thinking we would be back in the office in a few weeks' time – and here we are still working from home. Our team adapted overnight to working online with their clients and beneficiaries and have worked harder than ever to ensure they have provided the right support at the right time to all the other charities and community groups who look to us for their support. They have kept their cool and their sense of humour and have supported each other through many tough times.

The importance and power of community to improve and transform people's lives has been 100% proven over the last year. With our new Chief Executive, Jane Colthup, in post Community First

Yorkshire will look forward to supporting more VCSE organisations and rural communities over the coming year and build on the grassroots community action we have seen blossom across Yorkshire.

Leah Swain, Chief Executive

On behalf of the Trustee Board, I would like to thank Leah Swain for her excellent leadership of both Community First Yorkshire and one of its founding bodies, Rural Action Yorkshire over the past decade. The success of the merger between Rural Action Yorkshire and North Yorkshire & York Forum was undoubtedly largely due to her hard work and leadership. Leah is a force to be reckoned with and successfully led both organisations with dynamism, insight, enthusiasm, kindness and a determination to improve the lives of rural and other communities across Yorkshire. We wish Leah every success in her new role as Chief Executive of Sirius Minerals Foundation.

In thanking Leah for her dedicated service, we know Community First Yorkshire is in the best possible shape to pass on the baton to her successor, Jane Colthup. The Trustee Board and I are delighted to welcome Jane who joined us in June with a background in management consultancy, skills, training, recruitment and partnership working. Jane is looking forward to working with the Community First Yorkshire team to build upon the firm foundations set by Leah and rise to the challenges of both a new local government and NHS environment as well as working with VCS colleagues and partners to improve the lives of people in our communities.

David Sharp, Chair

## **OUR PURPOSES AND ACTIVITIES**

Community First Yorkshire is an independent charitable organisation that has been working to help improve the quality of life for people living and working in the rural areas of North, South and West Yorkshire since 1937. We are an influential, regional body which works with and for voluntary and community organisations, social enterprises and rural communities, as well as engaging with a wide range of relevant statutory organisations. Community First Yorkshire is one of 38 rural community councils and a member of the national body, Action for Communities in Rural England (ACRE).

We are passionate about ensuring we have vibrant and viable communities across Yorkshire, so we work with communities, groups and individuals to understand their needs and to provide a voice with key decision-makers at local, regional and national levels to influence service provision. A sustainable, asset-based community development approach underpins all we do, ensuring that community members come together to take collective action and generate their own solutions to common problems. We believe that sustainable community wellbeing (economic, social, physical, human, environmental and cultural) comes from grassroots level action.

Our core services across North, South and West Yorkshire include:

- Information and advice to Parish Councils to enable them to meet the social and wellbeing needs of their residents
- Support to village hall and other community buildings committees to ensure these valuable community assets are well-managed and maintained for community benefit
- Support for community led-planning and community engagement enabling groups to determine and achieve their own local vision
- Support and advice for voluntary and community groups and social enterprises to help them deliver the best service to their beneficiaries
- Delivery of strengths-based community development projects and large-scale partnership programmes.

## **Charitable Objects**

Community First Yorkshire's charitable aims as stated in the Memorandum and Articles of Association are:

To promote any charitable purposes for the benefit of the community particularly in the geographical area of Yorkshire (hereinafter called the "area of benefit") in particular the advancement of education and health and the relief of poverty and distress, the sustainability of rural life or in pursuing any other charitable purposes by promoting and organising co-operation in the achievement of the said purposes and to that end to bring together representatives of the voluntary organisations, statutory authorities, and other organisations within the area of benefit.

## **OUR VISION**

For inclusive, pro-active and resilient communities across Yorkshire.

## **OUR MISSION**

To inspire, strengthen and empower communities of place, interest and identity.

## **OUR PRIORITIES**

All of our services, projects and activities sit under one of our four priorities:

- i. Strengthening Groups
- ii. Connecting Communities
- iii. Shaping and Sharing Policy and Practice
- iv. Developing Partnerships and Collaborations

Our fifth (internal) priority is to maintain a well-run, efficient and effective organisation.

## **VALUES**

Community First Yorkshire holds the following values to be important in delivering its work:

**Empowering** - We know that far more can be achieved by a greater number of communities by enabling them to create their own solutions through capacity building.

**Responsive** – We get back to people and provide the support they need.

**Creative** – We are not scared of trying new and innovative things.

**Integrity** – We tell it how it is and we are careful to listen to communities.

**Collaborative** – We prefer to work in partnership and seek to share ideas, experience, good practice and benefits.

## **ACHIEVEMENTS AND PERFORMANCE**

We are very grateful to our many funders for their support which makes our work possible. During 2020/21 we delivered work over a wide range of work streams including:

### **Responding to the Covid-19 Pandemic:**

Throughout this year we have been engaged in the Covid-19 emergency planning structures, contributing to the local response and sharing insights with NHS, local authority and York and North Yorkshire Local Enterprise Partnership colleagues. A number of meetings have been weekly for most of 2020/21, and have focussed on reviewing impact, identifying immediate action, communication and planning for the medium term:

- Local Resilience Forum (LRF) Regional Meeting
- LRF Vaccination meetings

LRF Communities, VCSE and Volunteering Sub-Group Co-Chair  
Senior Leadership Executive Silver Group meetings  
North Yorkshire Outbreak Management Board  
York and North Yorkshire LEP Intel meetings  
ACRE Chief Executive update meetings.

We attended the weekly VCSE Emergency Partnership Northern Cell and VCSE Red Cross National Emergency Partnership meetings, to share intelligence from North Yorkshire and York and to understand how national support agencies can potentially support gaps for emergency responses in our area. Weekly Pulse Reports were completed as part of national monitoring, and reporting to Government.

### **Community Support North Yorkshire, (CSNY):**

In its fourth year the CSNY service, funded by North Yorkshire County Council, (NYCC), and NHS North Yorkshire, has continued to gain momentum, deliver impact, and develop reach and visibility across North Yorkshire. It has been challenging to adapt at pace to the new support needs of VCSE organisations as they felt the impact of Covid-19. Community First Yorkshire supported 872 organisations and delivered 510 interventions through a mix of one-to-one information, advice and guidance sessions, training, and peer-to-peer network events. Income achieved in the last year by VCSE organisations as a result of our support was £805k. Our support offer includes advice on governance issues, income support and financial planning, managed closures; strategic and operational planning; help to recruit volunteers and Trustees; training on a wide range of topics; and networks for village hall committee, volunteer co-ordinators, unpaid treasurers and paid finance staff and chief executives. The service also provided a weekly e-newsletter, a monthly funding e-newsletter and targeted thematic information for groups. In response to the pandemic, our training offer moved online and expanded to cover Covid-19 related topics.

The service included supporting VCSE colleagues and our Community First Yorkshire team to represent the voice of the sector on over 40 strategic boards including the Voluntary and Community Sector Emergency Partnership; Local Resilience Forum pandemic subgroups; Covid-19 Recovery Boards; NYCC Health and Wellbeing Board; North Yorkshire and York Chief Executives Group; the Prevent Strategic Board; York, North Yorkshire, East Riding LEP Skills Board; NYCC Young People Overview and Scrutiny Committee; and the North Yorkshire Arts and Culture Strategy Steering Group. Community First Yorkshire has recruited and funded from reserves a VCSE Health Partnership Manager to ensure we engage fully with the health system at GP, Primary Care Network, Clinical Commissioning Group, (CCG), and Integrated Care System levels. This enables both the VCSE sector and rural communities to have a voice to shape the health service in their locality. We have continued to place an emphasis on Children and Young People and Equality and Inclusion across North Yorkshire by facilitating two thematic partnerships comprising colleagues from VCSEs, local authorities, CCGs and other partner organisations. These groups share intelligence and identify the needs and challenges people are facing, to influence investment and the development of support services.

***“We are indebted to you and your organisation for your support and sign-posting which enabled us to make the start towards change. We recognise there are still challenges ahead but we remain positive and hopeful. Knowing that you and your organisation are there to help us along the way is reassuring.”***

***“I have really valued the meetings and getting together with the other Volunteer Coordinators across Scarborough and I hope the group continues to grow.”***

### **Harrogate District Council Strategic Grant:**

We have been working across a range of projects in the Harrogate District with the support of Harrogate Borough Council strategic grant funding. This has included support to develop a local strategy for tackling loneliness, reviewing and running the community buildings network, engaging in digital inclusion activities, supporting new and existing Men’s Sheds, responding to local consultations

on behalf of the VCSE and rural sectors and facilitating engagement between the VCSE sector and the health system.

### **Ryedale District Council VCSE Support Grant:**

We have continued to build capacity and sustainability into existing networks and organisations which lead on climate change in Ryedale including the Ryedale Environment Group, Ryedale Community Charter, Ryedale Cycle Forum and Environmental Smart, which includes the development of a Climate Change toolkit to support the VCSE sector to think about how they can change their working practices to become more environmentally friendly. We have also delivered a podcast on Electric Vehicle charging points at village halls, and Green Ryedale workshops. To support our People Powered Places objectives, a Stronger Communities toolkit has been developed and hosted on the Community First Yorkshire website, alongside the delivery of supporting workshops to help groups and individuals think about their strengths and how these could be used to make their community a better place to live.

### **The Loneliness Campaign:**

We have been delivering The Loneliness Campaign North Yorkshire (TLC) project which aims to 'turbo-charge' the county's response to tackling loneliness. Funded by the National Lottery Community Fund's Building Connections Fund, with additional funding from Defra, North Yorkshire County Council Public Health and Stronger Communities teams, the project aligns with the national strategy to tackle loneliness, *A Connected Society* and draws from recommendations made by the North Yorkshire Public Health Director's 2017 report, *Healthy Transitions – Growing Old in North Yorkshire*.

*Be Social, Be Well*, is a strategy for tackling loneliness in North Yorkshire and incorporates a framework for action which seeks to inspire everyone to tackle loneliness, helping to build resilience and make use of existing assets to ensure early intervention and foster a preventative approach. Over the last year we have:

- Responded to more people working from home and the fact there are fewer opportunities for face-to-face contact, leaving some people feeling more isolated and alone. We brought together some useful resources to help address workplace loneliness and practical tips on tackling the problem.
- We focussed on combatting loneliness through volunteering. Volunteering can help us to increase our own social connectedness and support others who may be experiencing loneliness. We created a series of recordings of volunteers talking about their experiences to inspire action in others.
- We ran the Stand Up for Youth loneliness campaign. Youth loneliness can be stigmatising, hidden and disregarded. Designed in consultation with young people the campaign aimed to tackle the stigma around loneliness in young people and give them a voice to talk about it.
- We created a collection of different peoples' experiences of loneliness both before and during the Covid-19 lockdown, with the aim of encouraging more honest conversations around the realities of isolation and loneliness across North Yorkshire and launched the Voices of North Yorkshire Campaign.
- We launched Stronger Together, a toolkit for building community connections. This is a collection of free online resources to help support communities, parishes, villages and neighbourhoods encourage conversation and initiate social action.
- We developed Top Tips to combat loneliness – designed to help people during the coronavirus pandemic. We collated guides and information about supporting people who may be lonely during lockdown.
- We supported Be Social, Be Well in the Harrogate District which shows how the Harrogate district has created their own strategy for tackling loneliness using the 5 Strategic Ambitions.

### **Warm & Well in North Yorkshire:**

We have delivered the third year of the British Gas Energy Trust, (BGET), funded Warm and Well in North Yorkshire project, a partnership project bringing together organisations from the public, private and charity sector with the aim of reducing the number of cold homes, cold people and cold deaths. By

working together, the project aims to reach communities and households across the seven districts of North Yorkshire. We work in partnership with Citizens Advice Mid-North Yorkshire who manage the single point of contact helpline and winter health coordination. Community First Yorkshire has held British Gas Energy Trust (BGET) funding since 2018 which is used to fund a range of partners to provide practical support to help people living in cold homes. Through the project, we are delivering home visits, debt advice sessions, installation of energy efficiency measures, a hardship fund and awareness raising events. Over the life of the BGET funded project Community First Yorkshire:

- Helped 701 unique beneficiaries with a total of 1064 interventions.
- Carried out 417 Home energy efficiency surveys.
- Supported 172 unique beneficiaries with debt problems, with £588,360.10 of debt written off.
- Gave 213 homes small energy efficiency measures or home repairs.
- Enabled 120 large energy efficiency improvements e.g. Energy Company Obligation Funded boilers or insulation
- Supported 124 applications for Warm Home Discount.
- Added 151 beneficiaries to the Priority Services Register

***“Everything is better, getting help with my mortgage and getting the boiler. I had been very down, worrying about money. I’m not as stiff and have more mobility now I can be warm again. I have no clue what I would have done without it. I would have had to make do with the heaters. You don’t realise how much you miss something until it goes. It’s the best birthday present I’ve ever had!”***

#### **North Yorkshire and East Riding Community-Led Housing Hub:**

This year we continued our work to raise awareness of community led housing and encouraging communities to think about building and owning their own affordable housing for the benefit of local residents. In January we secured £150k of Ministry of Housing, Communities and Local Government funding to continue to deliver support for community-led housing in 2020-2022. In partnership with Humber and Wolds Rural Action we have launched a new Enabler Hub which will be part of a national network of Enabler Hubs. Community Led Homes North Yorkshire and East Riding is also supported by the North Yorkshire’s District Councils who have provided legacy funding from the work they started on developing a community led housing hub. The hub will:

- Promote community led housing and its benefits to all potential stakeholders and deliver activities and workshops to interested communities
- Be the central point of information for the development of affordable, sustainable homes, throughout North Yorkshire & East Riding. In turn allowing community led housing to be seen as a realistic, viable and achievable option for housing and communities throughout the region
- Be ambassadors for community led housing, locally, regionally and nationally.

Support resources for groups wanting explore or to move forward with a community led housing scheme include workshops, online peer support groups, a newsletter, written and video resources and one to one support from our community led homes advisers.

***“Informative and inspiring workshop, great to hear from someone who has already been through the process”***

#### **Asset-Based Community Development Projects:**

We delivered three Asset-Based Community Development (ABCD) Projects; Nurturing Neighbourhoods; Rothwell ABCD and Ryedale Community Support.

Nurturing Neighbourhoods is a new project funded by NYCC Stronger Communities and part of the Craven Communities ‘Together Partnership’ which is multi-agency and covers the whole of the Craven District. The Nurturing Neighbourhoods work takes an Asset-Based Community Development (ABCD) approach led by our Community Builders, who work across four neighbourhoods of the

Craven District. The aim is to use ABCD approaches to build on the existing strengths of people in communities, offering support in a way which strengthens capacity and connects people locally around the things that matter to them. During Covid-19 the Community Builders focussed on local support for residents and connecting people.

Rothwell ABCD, funded by Leeds City Council, supports similar work through a Community Builder in Rothwell, Leeds. This project made a great start from May 19 to March 20 – finding new Community Connectors, mapping assets, talking and sharing information and making meaningful connections. However, the pandemic meant limited time on the ground for our Community Builder. She found new and creative ways to connect people online and has developed some new materials, blogs and videos to inspire people once Covid-19 restrictions allow them to connect in person once again.

Our Community Development Officer in Ryedale continued to provide support to rural communities. This included help for people to complete a Community-Led Plan to help them influence what happens in their local area, to put on special events and projects, or to help get local people more engaged in community life. We are grateful for support from Ryedale District Council and Howardian Hills Area of Outstanding Natural Beauty for their funding to support this work.

### **Bradford Men's Sheds:**

We received funding from Bradford Metropolitan Borough Council, (MBC), to support the start-up and growth of three new, self-sustaining Sheds. Our Shed Development Officer has been busy supporting new Sheds in Burley in Wharfedale and Bracken Bank and supporting existing Sheds in Keighley and Lower Baildon and has also supported the Ilkley Men's Shed in their search for premises. In North Yorkshire support has been provided to Sheds in Ripon, Grassington and Pateley Bridge as they move in to their first premises and start to operate following the lockdown.

The aim of the Sheds is to increase social connections between the men (and women) that come to the Shed with the purpose of making something. The Sheds help to reduce social isolation and loneliness and create non-judgemental places to make friends and have a chat. Many men miss the sense of a shared purpose when they retire and are also keen to use and share their existing skills and learn new ones. During the pandemic we have supported Shed volunteers with ideas on how members can stay connected while the Sheds are closed and provided small grants e.g. to purchase models for each member of a Shed to make at home and then post pictures about on Facebook. We are grateful that Bradford MBC have extended our funding for a further year so that we can support Sheds to re-open safely and get back on their feet.

**“It gives me respite, from looking after my wife who has dementia and allows me to teach others, passing on my skills, whilst learning new skills from other members”**

**“My involvement has been a life changer for me, particularly so, because finishing work was painful, I missed the social interaction”**

### **Mobile Access North Yorkshire:**

The Mobile Access North Yorkshire (MANY) project believes everyone should have access to reliable mobile connectivity – inside and outside the home. Poor levels of mobile connectivity across large parts of North Yorkshire can impact on rural communities in several ways including accessing online services, loneliness and isolation; community safety; Emergency Services having poor access to mobile networks; and tourism destinations and events not being able to offer connectivity to visitors. The MANY project aims to connect people by offering direct solutions to these problems via the use of mobile connectivity.

MANY aims to empower the rural voice, listening to communities and ensuring they are given a platform to be heard, giving the Government a unique understanding of its next steps in supporting rural communities. It is Community First Yorkshire's role to support the research aspect of the project, working with both NYCC and the research team at Lancaster University ensuring that people taking part in the research are supported with digital skills, technology and other support where needed.

Community First Yorkshire have supported community events such as drop in sessions, engaging directly with individual residents to offer support or training and updates on the progress of the project. Community First Yorkshire have also produced a community engagement plan, taking on board lessons learnt early in the project and have also provided a route for those residents who do not fully support the installation of 5G to engage and raise any questions and concerns they may have.

### **Health Projects:**

We have continued and expanded our engagement with the health system and engaged with VCSE organisations as part of supporting strategic and practical changes across both NHS and public health provision. It has been important to ensure VCSE organisations are equal partners in shaping and delivering local provision. Part of our work has focussed on developing understanding, collaboration and co-production between the sectors. We are the Harrogate area infrastructure partner on the West Yorkshire and Harrogate Integrated Care System (ICS) and the North Yorkshire member of the Humber Coast and Vale ICS VCSE Leadership Group.

During the year we managed the West Yorkshire and Harrogate Harnessing the Power of Communities Fund investment in Harrogate which required revisiting the project plans and ensuring the use of the funding could be extended, as Covid-19 impacted on delivery. The VCSE Social Prescribing Guide and Toolkit was launched in the year and has had around 700 downloads from our website. We coordinated the production of the Wellbeing at Work Guide, providing research and resources for promoting positive action for the wellbeing of the VCSE sector workforce. Across the Humber Coast and Vale ICS area we lead on workforce development and submitted a proposal for wellbeing investment to support VCSE colleagues, as part of a larger bid to NHS England. This was successful and the VCSE projects including training and development for in-house Wellbeing Champions, are getting underway in 2021.

We promoted and supported VCSEs to submit bids for grants from NHS Thriving Communities funding. We were part of the network of infrastructure partners which successfully bid to the Learning Together Programme Co-ordinated by Voluntary Organisations' Network North East, (VONNE), the support body for the North East. The emphasis is on sharing experiences, opportunities and partnership development amongst an extensive group of VCSE organisations and other support organisations enables us to share learning across North Yorkshire.

We have been significantly involved in the local Covid-19 emergency response planning structures and played a key role along with partners, to cascading messages out to VCSEs across the county and providing timely and necessary guidance to organisations. Part of this has involved working with VCSEs to engage their support in providing emergency help to people at home and we have supported volunteer recruitment to NHS programmes.

In addition to the projects above we were also proud to support:

- Parent Carers Voice. We provided hosting support for the forum that represents parents and carers of children and young people with special educational needs and disabilities (SEND) in North Yorkshire. As well as engaging parents and helping them support each other through a range of workshops, forums and conferences, Parent Carer Voice also influences the development of policies and services delivered by public bodies. Parents and carers are invited to become members. Parent Carer Voice is funded by North Yorkshire County Council and the Department for Education.
- The production and printing of North Yorkshire's Unsung Heroes: Their Stories, a book created through the Ex-Forces Support North Yorkshire project sharing the experiences of local ex-members of the Armed Forces.
- Designing and delivering the campaign #DonateLocal. Despite the challenges, fears, worries and change in 2020, camaraderie and community spirit have flourished, with people pulling together in their communities to help others and stay socially connected in any way they can. Charities and community groups have so often been at the heart of this, delivering key services and much needed help and support, all while facing their own barriers to survival. Throughout the year we encouraged people to Donate Local, be it through money, time or skills to give what they could, no matter how small, to help charities keep going for the benefit of the people who need them.

## PLANS FOR FUTURE PERIOD

Our key priority for 2021/22 will be continuing to respond to the Covid19 pandemic while maintaining delivery of new and existing projects and services. We plan to; ensure we can provide regular information updates on Covid-19 regulations applicable to our sector; support VCSE organisations to make delivery adaptations and cope with any other Covid-19 impacts; help rural communities and neighbourhoods think about their role in supporting residents through the crisis while planning longer term to address key rural issues including shortage of affordable housing, improved connectivity, better access to health services, education and employment and transport.

We will be seeking to:

- Work with partners and lead activities that continue to support Covid-19 Recovery including leading work on volunteering, VCSE organisations and community resilience.
- Monitor the ongoing impact of the pandemic on VCSE organisations and work with partners in the public and health sector to ensure key organisations are kept sustainable.
- Work with our partners in local government and health to ensure people in Yorkshire live healthier, happier, more fulfilling lives.
- Work with The Rural Commission and the emerging task force to ensure the actions in The Rural Commission Report are taken forward to improve lives in our rural communities.
- Consult on a new three-year strategy for Community First Yorkshire to ensure we are providing the right support in the right places for our communities post pandemic.
- Build on our pilot work on how communities can contribute to tackling climate change and VCSE organisations can become more sustainable.
- Further develop the approach we started with our Stronger Together toolkit to develop a Social Action Hub.
- Monitor the North Yorkshire strategy to tackle loneliness, “Be Social, Be Well” and encourage more VCSE organisations, businesses and individuals to take small steps to address the issue.
- Continue to develop the North Yorkshire and East Riding Community Led Housing Hub (in partnership with Humber and Wolds Rural Action) to help more communities build the high quality and affordable homes they need
- Continue to provide a responsive training and resource offer on our Learning and Development Hub including introducing sector mentors for aspiring leaders in our Leadership Hub.
- Continue to develop a strong emphasis on diversity and equality issues across the area.

## FINANCIAL REVIEW

### *Reserves Policy*

The Funds and Reserves Policy of Community First Yorkshire was agreed by the Trustee Board as follows:

Community First Yorkshire aims to achieve sufficient free reserves (unrestricted funds not committed or invested in tangible fixed assets) which will:

- Support those projects and the general costs of the organisations where expenditure is incurred before funding is reclaimed.
- Provide time to seek new funding sources at a project’s conclusion or facilitate the running of Community First Yorkshire whilst meeting ongoing obligations.
- Cover any costs, including redundancy costs in the event of a managed closure of the organisation.

As a guide the Trustees have agreed that free reserves held by the charity should be a minimum of three month's core and non-prepaid project costs plus managed closure costs.

The General Fund is a revenue reserve and therefore is not a designated fund. It will be used to meet any year end shortfall of budgeted income against budgeted expenditure. It will normally include any surplus of income over expenditure subject to a decision of the Trustee Board.

As set out in note 20 to the accounts the trustees have set aside £43,917 as designated funds to invest in areas of work which they see will be of benefit to both the Company and the organisations it supports.

The Company generated a net surplus for the year of £33,586 of which £15,894 was restricted, (2020: net surplus income £83,924, £58,533 of which was restricted).

The General Fund stood at £391,683 at 31 March 2021 which, per the policy, the trustees are confident will allow sufficient time to seek new funding sources.

### ***Investment Policy***

Community First Yorkshire endeavours to invest its funds wisely and correctly in order to maximise the interest gained for the benefit of the organisation and its programmes of work. In order to do this effectively, Community First Yorkshire endeavours to keep a maximum of £30,000 in its current account (dependent on required levels of expenditure).

Any remaining funds are invested in accounts to try to ensure that Community First Yorkshire is protected under the Financial Services Compensation Scheme whilst also attracting the best return.

### ***Principal Funding Sources***

North Yorkshire County Council (NYCC)  
NHS North Yorkshire CCG  
NHS Wakefield CCG  
Department for Environment, Food and Rural Affairs (DEFRA)  
Ryedale District Council  
British Gas Energy Trust  
National Lottery Community Fund  
Leeds City Council  
Bradford Metropolitan District Council  
Nurturing Neighbourhoods

### ***Fixed Assets***

The movement in tangible fixed assets during the year is set out in note 12 to the financial statements.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### ***Constitution***

Community First Yorkshire is a company limited by guarantee (and not having a share capital) and a registered charity, and is therefore not liable to income tax, corporation tax or capital gains tax.

## **Organisation**

The Trustee Board is elected annually by the membership of Community First Yorkshire and Trustees hold three year terms of office and retire in rotation. One third of Trustees retire each year and may seek re-election. The maximum number of Trustees is twelve and details of the Trustees who served during the year can be found on page 14. The Trustee Board meets at least quarterly.

Trustees receive an induction which includes meetings with the chair and senior managers. A comprehensive induction pack is provided and ongoing training and personal development opportunities are offered to all Trustees.

The organisation also has the following honorary officers:

Chairman	David Sharp
Vice-Chairman	Janet Thornton

These officers ensure that the Trustee board operates efficiently and help to raise the profile of Community First Yorkshire. Day to day running of the organisation is delegated to the Chief Officer and the Community First Yorkshire Management Team which at 31 March 2021 consisted of the Network and Collaboration Officer, the Head of Community and Volunteer Support, Head of Finance and Administration and Head of Projects.

## **Members' Liability**

Every member has undertaken to contribute an amount, not exceeding £10, to the assets of the Council in the event of it being wound up, while he or she is a member or within one year after he or she ceases to be a member for payment of the Council's debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories amongst themselves.

## **Related Parties**

All transactions with related parties are set out in note 18 to the financial statements.

## **Risk Management**

Community First Yorkshire has examined the principal areas of its operations and built a framework for assessing what major risks may arise in each of these areas. They include: governance, management, operational, financial, external and legal matters. Annual reviews of the risk management process are carried out, and adjustments made as necessary. These are in line with the annual review of the strategic objectives, external factors, service delivery etc.

In the opinion of the Trustees, the resources and monitoring systems set in place should allow the risks identified to be mitigated to an acceptable level in its day-to-day operations.

## **Fundraising activities**

The charity does not engage in public fundraising and does not use professional fundraisers or commercial participators.

## REFERENCE AND ADMINISTRATIVE DETAILS

### **Company Name**

Community First Yorkshire (A company limited by guarantee and not having a share capital)

### **Company Registration Number**

1839458

### **Charity Registration Number**

515538

### **Principal and Registered Office**

Unit A, Tower House  
Askham Fields Lane  
Askham Bryan  
York YO23 3FS

**Trustee Board (Executive Committee Members) who served during the year to 31<sup>st</sup> March 2021 and since the year end were as follows:**

### **DIRECTORS AND TRUSTEES**

Rebecca Buckley (appointed 20 April 2021)

Simon Collins (appointed 20 April 2021, resigned 20 July 2021)

Gary Craig

Mike Feist

David Jeffels

David Sharp

Janet Thornton

David Watson

Thomas Watson (appointed 20 April 2021, resigned 15 November 2021)

Adrian Willis

### **The Chief Officer to whom trustees delegate duties:**

Leah Swain (resigned 31 March 2021)

Jane Colthup (appointed 14 June 2021)

### **The Company Secretary**

Leah Swain (resigned 31 March 2021)

Jane Colthup (appointed 1 July 2021)

### **The Company's Auditors**

JWPCreers LLP, Genesis 5, Church Lane, Heslington, York, YO10 5DQ.

### **The Company's Bankers**

Unity Trust Bank, PO Box 7193, Planetary Road, Willenhall, WV1 9DG

### **Registration Details**

Community First Yorkshire is a company limited by guarantee (and not having a share capital) and a registered charity, and is therefore not liable to income tax, corporation tax or capital gains tax.

## SUBSCRIBING TOWN AND PARISH COUNCILS

Allerton Mauleverer with  
Hopperton Parish Meeting  
Aston cum Aughton Parish  
Council  
Barlby & Osgodby Parish  
Council  
Beal Parish Council  
Brafferton & Helperby Parish  
Council  
Brodsworth Parish Council  
Carleton in Craven Parish  
Council  
Cayton Parish Council  
Collingham with Linton Parish

Council  
Cononley Parish Council  
Denholme Town Council  
Draughton Parish Council  
Great & Little Preston Parish  
Council  
Great Ouseburn Parish  
Council  
Harthill With Woodall Parish  
Council  
Hepstonstall Parish Council  
Holme Valley Parish Council  
Hovingham with Scackleton  
Parish Council

Ingleby Greenhow Parish  
Council  
Killinghall Parish Council  
Kirkbymoorside Town Council  
Steeton with Eastburn  
Parish Council  
Thorpe Salvin Parish Council  
Thrybergh Parish Council  
Ulleskelf Parish Council  
Weeton Parish Council

## SUBSCRIBING RURAL COMMUNITY BUILDINGS

Amerdale Village Hall	Glusburn Community and Arts Centre	Old Pool Bank Village Hall
Ampleforth Village Hall	Goathland Village Hall Trust	Osgodby Village Institute
Appleton-le-Street & Amotherby Parish Hall	Great Habton Village Hall	Osmotherley Village Hall
Appleton Wiske Village Hall	Grewelthorpe Village Hall	Oswaldkirk Village Hall
Arkendale Community Hall	Grey Village Hall (Sutton on the Forest)	Oulston Institute
Atkinson & Clarke Educational Foundation	Gristhorpe & Lebbertson Village Hall	Pannal Village Hall
Barton Village Institute	Gunnerside Village Hall	Pateley Bridge & Beverley Memorial Hall
Bellerby Memorial Hall	Hackness Village Hall	Ravensworth Village Hall
Blaxton Village Hall	Hatfield Woodhouse Village Hall	Rillington Village Hall
Boltby Village Hall	Helperby Village Hall	Ruswarp Village Hall
Borrowby Village Hall	Heslington Village Meeting Room	Seamer & Irton Memorial Hall
Boston Spa Village Hall	Holmfirth Civic Hall Community Trust	Settle Victoria Hall
Bradley Peace Memorial Institute	Hovingham Village Hall	Silkstone Common Sports Recreation Association
Bramham Village Hall	Hunton & Arrathorne Village Hall	Sinnington Village Hall
Brawby Village Hall	Hutton le Hole Village Hall	Sleights Village Hall
Brompton by Sawdon Village Hall	Kirk Deighton Village Hall	Snainton Village Hall and Playing Field
Burniston & Cloughton Village Hall	Kirkby Fleetham Village Hall	Snape Village Institute
Castleton Village Hall	Kirkby Malzeard Mechanics Institute & Village Hall	Sproxtun Village Hall
Claxton & Sand Hutton Village Hall	Kirkhamgate Community Association	St Wilfrid's Community Centre
Clifton Village Hall	Leeming Bar Village Hall & Recreation Ground	Staintondale Village Hall
Copmanthorpe WI Hall	Linton Memorial Hall	Stillington Village Hall
Copt Hewick Village Hall	Little Ouseburn Village Hall	Sutton Under Whitestonecliffe Village Hall
Coverdale Memorial Hall	Long Marston Recreational Ground and Village Hall	Swainby Village Hall
Croft on Tees Community Village Hall	Low Bentham Public Hall & Victoria Institute	Sykehouse Village Hall
Dalton & Gayles Village Hall	Malham Village Hall	The Lawson Hut Badsworth
Danby Village Hall	Middleton & Aislaby Village Hall	The Norwood Green Village Hall
DMI Community Centre	Middleton Tyas Memorial Hall	Thornton Watless Village Hall
East Ayton Village Hall	Monk Fryston & Hillam Community Association	Todwick Village Hall
Eggborough & Whitley Village Hall	Morton on Swale Village Hall	Upperthong Village Hall
Embsay with Eastby Village Institute	Muker Public Hall and Literary Institute	Walton Village Hall
Eppleby Village Hall	Muston Village Hall	Weaverthorpe Village Hall
Farndale Village Hall	Newton on Ouse Parish Hall	Welburn Village Hall
Foston & Thornton le Clay Village Institute		Westerdale Village Hall
Ganton Village Hall		Wheldrake Recreation Association
		Whixley Village Hall
		Wrelton Village Hall

## **SUBSCRIBING ORGANISATIONS**

Advocacy Alliance  
Airton Friends Meeting  
Arch Resolution  
BlueBoxt Productions  
Carers Resource (Harrogate/Craven/Airedale)  
Chopsticks (North Yorkshire) Ltd  
Christ Church Community Centre  
Community Counselling (North Yorkshire) Ltd  
Community Smart  
Darlington Mind in Hambleton and  
Richmondshire  
Derwent Valley Bridge Community Library  
Dial a Ride Scarborough  
Easingwold Community Library Association  
Easingwold Town Band  
Embsay with Eastby Good Neighbours Scheme  
Freda's Community Playgroup and Pre-School  
Friends of the Dales  
Friends of Water Search and Rescue Team  
Garden Village Community Association  
Hambleton & Richmondshire Carers Centre  
Hambleton Strollers  
Harrogate & District Community Action  
Haxby Helpers  
Home-Start Richmondshire  
Humber and Wolds Rural Action  
Jennyruth Workshops  
Jigsaws Childcare Ltd  
JPC Community Farm  
Low Mill Outdoor Centre  
Next Steps Mental Health Resource Centre  
Nidderdale Museum Society  
North Yorkshire Business and Education  
Partnership Ltd  
North Yorkshire Music Therapy Centre  
Older Citizens Advocacy York  
Open Country  
ORB Community Enterprise  
Parents of Special Children  
Parents4Parents – North Yorkshire  
Pioneer Projects (Celebratory Arts) Ltd  
Revival North Yorkshire  
Richmondshire Landscape Trust  
Richmondshire Leisure Trust  
Ryedale Carers Support  
Ryedale Forum for Older People  
Ryedale Special Families  
See Ahead  
Sessay Community Trust  
Sight Support Ryedale  
Stokesley & District Community Care Association  
Supporting Older People  
Tadcaster Volunteer Cars & Services Association  
The Island  
The Jonas Trust  
The Nell Bank Charitable Trust  
The Staynor Hall Community Centre  
Two Ridings Community Foundation  
Whitby Area Development Trust  
Yorkshire Dales Rivers Trust  
Yorkshire Federation of Young Farmers Clubs

## **SUBSCRIBING INDIVIDUALS**

Ms S Barton  
Ms P Brown  
Ms C Foster  
Ms D Hodgkinson  
Mr R Oldale  
Mr P Rice  
Mr P Riley  
Ms A Thomas  
Mr T Tribe  
Ms C Watson

## STATEMENT OF TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The Trustees (who are also directors of Community First Yorkshire for the purposes of Company Law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law applicable requires the charity Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant audit information, being information needed by the auditor in connection with preparing their report, of which the charity's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### APPROVAL

This report was approved by the Board of Directors and Trustees on 9 December 2021 and signed on its behalf by:



**Jane Colthup**  
Company Secretary



**David Sharp**  
Chairman

# INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF COMMUNITY FIRST YORKSHIRE LTD FOR THE YEAR ENDED 31 MARCH 2021

## Opinion

We have audited the financial statements of Community First Yorkshire for the year ended 31 March 2021 which comprise statement of financial activities, the balance sheet, statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs UK) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section for our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustee's with respect to going concern are described in the relevant sections of this report.

## Other information

The Trustee is responsible for the other information. The other information comprises the information included in the Trustee's Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF COMMUNITY FIRST YORKSHIRE LTD FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' Report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of the Trustee**

As explained more fully in the Statement of Trustee's accounting and reporting responsibilities set out on page 6, the Trustee is responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the concern basis of accounting unless the Trustee either intends to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF COMMUNITY FIRST YORKSHIRE LTD FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

The objectives of our audit, in respect to fraud are to identify and assess the risks of material misstatement of the financial statements due to fraud and obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses, and to respond appropriately to fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and management.

Our approach was as follows:

- During our planning process we gained an understanding of the legal and regulatory frameworks that are applicable to the charity and determined that the most significant of them, which are directly relevant to specific assertions in the financial statements, are those that relate to the reporting framework and the relevant tax compliance regulations in the UK;
- We gained an understanding of how the charity is complying with these frameworks by making enquiries of the Trustees, key management and if necessary, advisors responsible for legal and compliance matters. We observed key controls and made appropriate enquiries following our review of contracts, interim financial data, board minutes and reports provided to the Trustees;
- We independently assessed the susceptibility of the charity's financial statements to material misstatement, including how fraud or error might occur by meeting with the Management Committee and senior management with the skills and experience necessary to determine the risk factors which they believe expose the company to susceptibility to fraud and error. We also considered the impact of any business targets, the personal financial circumstances of management and staff to create a driver for fraud. We considered the culture and controls that the charity has established to address the risks identified and evaluated the effectiveness of processes and procedures to prevent and detect fraud, and how senior management monitors those processes and controls. Where the risk was considered to be higher, we designed then performed audit procedures to address each identified fraud risk. These procedures included, but were not restricted to, testing large and unusual items, journals, and transactions with high estimation uncertainty. These tests were designed to provide reasonable assurance that the financial statements were free from fraud and error; and
- Based on our audit plan and understanding of the risks that specifically affect the charity we designed our audit procedures to identify non-compliance with such laws and regulations identified above. Our procedures involved substantive testing of transactions and walkthrough testing of appropriate controls, with a focus on transactions in the books of prime entry that have characteristics that may indicate fraud or error. We looked for unusual patterns, large or unusual transactions, weaknesses in the payments system and new supplier transactions based on our understanding of the business; enquiries of trustees and management and the results from previous audit testing; and focused testing, on specific complex areas based on risk. In addition, we completed procedures to conclude on the other information and disclosures in report of the Management Committee and accounts with the requirements of the relevant accounting standards and UK legislation.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF COMMUNITY FIRST  
YORKSHIRE LTD FOR THE YEAR ENDED 31 MARCH 2021 (continued)**

we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charity's Trustees as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's Trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustee as a body, for our audit work, for this report, or for the opinions we have formed.



***Nigel Clemit ACA FCCA (Senior Statutory Auditor)***

For and on behalf of  
JWPCreers LLP  
Statutory Auditor  
Genesis 5  
Church Lane  
Heslington  
York  
YO10 5DQ

9 December 2021

JWPCreers LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**COMMUNITY FIRST YORKSHIRE LTD**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND**  
**EXPENDITURE ACCOUNT)**  
**YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>Income</b>					
Donations and legacies	2	10,000	–	10,000	–
Charitable activities	3	142,030	943,033	1,085,063	1,376,642
Other trading activities	4	11,768	–	11,768	15,862
Investment income	5	3,267	–	3,267	5,079
<b>Total income</b>		<b>167,065</b>	<b>943,033</b>	<b>1,110,098</b>	<b>1,397,583</b>
<b>Expenditure</b>					
Charitable activities	6/7	(149,373)	(927,139)	(1,076,512)	(1,313,659)
<b>Total expenditure</b>		<b>(149,373)</b>	<b>(927,139)</b>	<b>(1,076,512)</b>	<b>(1,313,659)</b>
<b>Net income/(expenditure) before transfers</b>					
	9	17,692	15,894	33,586	83,924
Transfer between funds	10	–	–	–	–
<b>Net income for the year</b>		<b>17,692</b>	<b>15,894</b>	<b>33,586</b>	<b>83,924</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		417,908	426,996	844,904	760,980
<b>Total funds carried forward</b>		<b>435,600</b>	<b>442,890</b>	<b>878,490</b>	<b>844,904</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure, excluding the extraordinary items, derives from continuing activities.

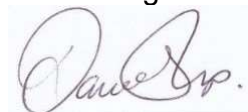
**The notes on pages 26 to 40 form part of these financial statements.**

**COMMUNITY FIRST YORKSHIRE LTD**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

	Note	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	12		1,333		2,333
Investments	13		1		1
			<u>1,334</u>		<u>2,334</u>
<b>Current assets</b>					
Debtors	14	148,598		42,416	
Cash at bank and in hand		890,357		897,596	
		<u>1,038,955</u>		<u>940,012</u>	
<b>Current Liabilities</b>					
Creditors: Amounts falling due within one year	15	(156,488)		(92,131)	
<b>Net current assets</b>			<u>882,467</u>		<u>847,881</u>
<b>Total assets less current liabilities</b>			<u>883,801</u>		<u>850,215</u>
<b>Provision for liabilities</b>	16		(5,311)		(5,311)
<b>Net assets</b>			<u>878,490</u>		<u>844,904</u>
<b>Funds</b>					
Restricted income funds	19	442,890		426,996	
Unrestricted income funds	20	435,600		417,908	
<b>Total charity funds</b>			<u>878,490</u>		<u>844,904</u>

These financial statements are prepared in accordance with the provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts by the Companies Act 2006 and are for circulation to members of the company.

These financial statements were approved by the members of the board on 9 December 2021 and are signed on their behalf by:



David Sharp  
Chairman  
Company number: 01839458

**The notes on pages 26 to 40 form part of these financial statements.**

**COMMUNITY FIRST YORKSHIRE LTD  
CASH FLOW STATEMENT  
FOR YEAR ENDING 31 MARCH 2021**

	2021 £	2020 £
<b>Cash used in operating activities</b>	<b>(10,505)</b>	158,245
<b>Cash flows from investing activities</b>		
Interest Income	3,266	5,079
Purchase of tangible fixed assets	-	-
<b>Cash provided by (used in) investing activities</b>	<b>3,266</b>	5,079
Increase (decrease) in cash and cash equivalents in the year	<b>(7,239)</b>	163,324
Cash and cash equivalents at the beginning of the year	<b>897,596</b>	734,272
<b>Total cash and cash equivalents at the end of the year</b>	<b>890,357</b>	897,596

**Reconciliation of net movement of funds to net cash flow from operating activities**

	2021 £	2020 £
Net movement in funds	33,586	83,924
Add back depreciation charge	1,000	1,029
Deduct interest income shown in investing activities	(3,266)	(5,079)
Decrease (increase) in debtors	(106,182)	92,312
Increase (decrease) in creditors	64,357	(13,941)
Increase (decrease) in provisions	-	-
<b>Net cash (consumed)/generated in operating activities</b>	<b>(10,505)</b>	158,245

The notes on pages 26 to 40 form part of these financial statements.

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. Accounting policies**

**Basis of accounting**

Community First Yorkshire is a private company limited by guarantee and is registered in England and Wales. The charity's registered office is as stated on the Report of the Board of Trustees.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The trustees have considered future funding sources and consider it appropriate to prepare the accounts on a going concern basis. The unrestricted reserves have been maintained at a level to allow time to seek new funding sources as projects conclude whilst meeting ongoing obligations.

Community First Yorkshire meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling which is the functional currency of the charity.

**Income**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Where a funder specifies that income must be used in future accounting periods or where income is received for future events it is carried forward as deferred income.

**Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity. Restricted funds are subject to specific conditions imposed by grant funders.

**Expenditure**

Expenditure is accounted for on an accruals basis and allocated to the appropriate heading in the accounts. Project costs represents grants paid to other organisations together with the core and support cost expenditure of the charity. Support costs represent 80% (2020 - 80%) of administration expenses which have not been directly recharged to other organisations.

**Fixed Assets**

All fixed assets are initially recorded at cost. Items costing over £1,000 are capitalised.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment - 25% straight line

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**Operating lease agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

**Pension costs**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund.

**Consolidation**

The company has a dormant subsidiary with total net assets of £1. This subsidiary is not material for the purpose of giving a true and fair view and therefore has been excluded from consolidation in accordance with section 405 of the Companies Act 2006.

As this subsidiary can be excluded from consolidation under section 405 of the Companies Act 2006 the company has not produced consolidated accounts as it has taken advantage of the exemption in section 402 of the Companies Act 2006 which applies to companies whose only subsidiaries can be excluded from consolidation under section 405 of the Act.

The financial statements therefore give information about the company as an individual undertaking and not about its group.

**Investments**

Fixed asset investments are stated at cost less provision for diminution in value.

**2. Income from Donations and Legacies**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Donations	<b>10,000</b>	<b>10,000</b>	-
	=====	=====	=====

The company received a £10,000, unrestricted, donation from Sharegift. The trustees were very grateful for the gift and allocated it to be used partly to fund our “Donate Local” campaign to encourage people to become directly involved with local charities and partly to enable our Employment Advice Service to supply their services, free of charge, to organisations needing support with employment matters resulting from the pandemic.

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**3. Income from charitable activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Contract Income	<b>72,310</b>	-	<b>72,310</b>	90,126
Grants receivable	<b>69,720</b>	<b>943,033</b>	<b>1,012,753</b>	1,286,516
	<b><u>142,030</u></b>	<b><u>943,033</u></b>	<b><u>1,085,063</u></b>	<b><u>1,376,642</u></b>

In 2020 of the £1,376,642 of income from charitable activities £1,216,796 was from restricted funds and £159,846 from unrestricted.

**4. Income from other trading activities**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Charges to other organisations	<b>1,456</b>	<b>1,456</b>	1,451
Affiliation fees and subscriptions	<b>6,712</b>	<b>6,712</b>	7,661
Courses and conference income	-	-	-
Advertising Income	<b>3,600</b>	<b>3,600</b>	6,750
	<b><u>11,768</u></b>	<b><u>11,768</u></b>	<b><u>15,862</u></b>

In 2020 all of the income from other trading activities was unrestricted funds.

**5. Investment income**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
Bank interest receivable	<b>3,267</b>	<b>3,267</b>	5,079

In 2020 all of the investment income was unrestricted funds.

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**6. Costs of charitable activities by fund type**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Project costs	125,466	927,139	1,052,605	1,291,105
Support costs	23,907	-	23,907	22,554
	<u>149,373</u>	<u>927,139</u>	<u>1,076,512</u>	<u>1,313,659</u>

In 2020 of the £1,313,659 costs of charitable activities, £1,158,263 related to restricted funds and £155,396 to unrestricted.

**7. Costs of charitable activities by activity type**

	Activities undertaken directly £	Grant funding activities £	Support costs £	Total Funds 2021 £	Total Funds 2020 £
Project costs	<u>959,263</u>	<u>93,342</u>	<u>23,907</u>	<u>1,076,512</u>	<u>1,313,659</u>

**8. Governance costs**

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Audit fees	<u>4,200</u>	<u>4,200</u>	<u>2,280</u>

**9. Net income/(expenditure) for the year**

This is stated after charging:

	2021 £	2020 £
Staff pension contributions	27,162	29,776
Depreciation	1,000	1,029
Auditors' remuneration: - audit of the financial statements	<u>4,200</u>	<u>2,280</u>

**10. Fund transfers**

Transfers have been made in line with budgeted expenditure to clear planned deficits on restricted funds projects.

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**11. Staff costs and emoluments**

<b>Total staff costs were as follows:</b>	<b>2021</b>	<b>2020</b>
	£	£
Wages and salaries	<b>670,469</b>	666,233
Social security costs	<b>44,687</b>	48,111
Other pension costs	<b>27,162</b>	29,776
	<u><b>742,318</b></u>	<u>744,120</u>

**Particulars of employees:**

The average number of employees during the year was as follows:

	<b>2021</b>	<b>2020</b>
	No	No
Administrative Staff:		
Full time equivalents	<b>23</b>	23
Total number of employees	<b>35</b>	38
	<u><b>35</b></u>	<u>38</u>

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

Aggregate expenses of £nil (2020 - £1,210) were paid to a total of nil (2020 - 6) Trustees during the year.

The key management personnel of the company comprise the Trustees, the Chief Officer, the Head of Finance and Administration, the Head of Community and Volunteer Support the Network and Collaboration Officer and the Head of Projects. The total employee benefits of the key management personnel were £168,707 (2020: £171,060).

**12. Tangible fixed assets**

	<b>Equipment</b>
	£
<b>Cost</b>	
At 1 April 2020	<b>95,587</b>
Additions	-
Disposals	-
	<u><b>95,587</b></u>
<b>At 31 March 2021</b>	<u><b>95,587</b></u>
<b>Depreciation</b>	
At 1 April 2020	<b>93,254</b>
Charge for the year	<b>1,000</b>
On disposals	-
	<u><b>94,254</b></u>
<b>At 31 March 2021</b>	<u><b>94,254</b></u>
<b>Net book value</b>	
<b>At 31 March 2021</b>	<u><b>1,333</b></u>
At 31 March 2020	<u>2,333</u>

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**13. Investments**

	<b>Group Undertakings £</b>
<b>Cost</b>	
At 31 March 2021 and 31 March 2020	1
	<u>1</u>
<b>Net book value</b>	
At 31 March 2021 and 31 March 2020	1
	<u>1</u>

The company owns 100% of the issued share capital (being 1 £1 ordinary share) of Rural Energy Yorkshire Limited, a company registered in England and Wales.

The reported financial information in respect of the above company is as follows:

<b>Aggregate Capital and Reserves</b>	<b>2021 £</b>
Rural Energy Yorkshire Limited (dormant)	1
	<u>1</u>

**14. Debtors**

	<b>2021 £</b>	<b>2020 £</b>
Trade debtors	<b>126,154</b>	6,466
Other debtors	<b>272</b>	180
Prepayments and accrued income	<b>22,172</b>	35,770
	<u>148,598</u>	<u>42,416</u>

**15. Creditors: Amounts falling due within one year**

	<b>2021 £</b>	<b>2020 £</b>
Trade creditors	<b>43,601</b>	23,276
Taxation and Social Security Costs	<b>20,708</b>	4,236
Other Creditors	-	-
Accruals and deferred income	<b>92,179</b>	64,619
	<u>156,488</u>	<u>92,131</u>
Deferred income included in above	<u>38,998</u>	<u>16,952</u>

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**15. Creditors: Amounts falling due within one year (continued)**

Deferred income represents amounts received but not yet earned on contracts:	<b>2021</b>
	£
Opening deferred income	16,952
Released in the year	-
Deferred in the year	22,046
	<hr/>
Closing deferred income	<u>38,998</u>

**16. Provision for liabilities**

	£
At 31 March 2020	5,311
Charged in the year	-
Released in the year	-
	<hr/>
<b>At 31 March 2021</b>	<u><b>5,311</b></u>

The above provision is for office redecoration in accordance with the terms of the lease.

**17. Commitments under operating leases**

At 31 March 2021 the charity had total commitments under non-cancellable operating leases as set out below.

	<b>Land and buildings</b>	
	<b>2021</b>	<b>2020</b>
	£	£
<b>Operating leases which expire:</b>		
Within 1 year	<b>8,470</b>	10,700
Within 2 to 5 years	-	8,470
	<hr/> <hr/>	<hr/> <hr/>

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**18. Related Party Transactions**

During the year the charitable company undertook the following transactions with companies and organisations with whom they have common Trustees or Directors, at normal market value:-

<b>Trustee of Charitable Company</b>	<b>Company/Organisation</b>	<b>Nature of Transaction</b>	<b>Amount of Transaction</b>
David Jeffels and Patrick Mulligan	North Yorkshire County Council	Grant Income	<b>£491,284</b> (20:£500,284)
		Contract Income	<b>£52,470</b> (20:£10,662)
		Purchases	<b>£5,507</b> (20:£8,181)
David Jeffels	Scarborough Borough Council	Contract Income	<b>£250</b> (20:£nil)
		Grant Payment	<b>£41,510</b> (20:£41,324)
Janet Thornton	Action with Communities in Rural England (ACRE)	Grant Income	<b>£70,720</b> (20:£69,720)
		Contract Income	<b>£250</b> (20: £1,095)
		Purchases	<b>£nil</b> (20:£1,948)
<b>Senior Manager of Charitable Company</b>	<b>Company/Organisation</b>	<b>Nature of Transaction</b>	<b>Amount of Transaction</b>
David Sharp	North Yorkshire Youth	Contract Income	<b>£135</b> (20: £225)
		Grant Payment	<b>£nil</b> (20:£13,600)
David Watson	North Yorkshire Sport	Purchases	<b>£nil</b> (20:£1,850)
		Grant Payment/(Recovery)	<b>£nil</b> (20:£(4,284))
		Contract Income	<b>£208</b> (20: £222)

At 31 March 2021 amounts totalling £nil (20:£nil) are shown as owing from North Yorkshire County Council.

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**19. Restricted income funds**

	Balance at 1 April 2020	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2021 £
DEFRA	8,690	-	-	(8,506)	184
Harrogate Borough Council	-	5,000	(5,585)	585	-
Ryedale DC	-	10,000	(11,934)	1,934	-
NYCC Innovation Fund	984	-	-	-	984
NYCC – Warm Homes Healthy People Fund	1,594	-	-	-	1,594
Voluntary Action Leeds	2,167	-	-	-	2,167
Howardian Hills Area of Natural Beauty (HHAONB)	-	4,327	(4,327)	-	-
NYCC – Winter Weather Roadshows	1,751	-	-	-	1,751
2 Ridings Community Foundation	4,186	-	-	-	4,186
NYCC – Selby Village Hall Networks	3,036	-	-	-	3,036
Kirklees Council – Men in Sheds	123	-	-	-	123
NYCC and NHS North Yorkshire – Community Capacity Building	99,072	476,284	(426,719)	4,746	153,383
Ministry of Defence – Aged Veterans Fund	53,148	-	(32,342)	-	20,806
Power to Change	985	-	-	-	985
British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire	76,055	82,881	(144,940)	-	13,996
Ryedale DC, BGET, NYCC, Northern Gas Networks	4,434	-	-	-	4,434
National Lottery Community Fund – The Loneliness Campaign	17,207	24,698	(43,146)	1,241	-
NYCC – The Loneliness Campaign	1,763	15,000	(16,763)	-	-
Harrogate and Rural District CCG, Calderdale CCG - Harnessing the Power of Community (HPOC)	15,391	-	(1,458)	-	13,933
Carried forward	<b>290,586</b>	<b>618,190</b>	<b>(687,214)</b>	<b>-</b>	<b>221,562</b>

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**19. Restricted income funds (continued)**

	Balance at 1 April 2020	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2021 £
Brought forward	290,586	618,190	(687,214)	-	221,562
Leeds City Council – Rothwell ABCD	21,811	2,000	(15,673)	-	8,138
Bradford Metropolitan District Council – Mens’ Sheds	7,247	24,806	(20,052)	-	12,001
Nurturing Neighbourhoods – Craven ABCD	2,632	31,552	(34,199)	-	(15)
West Yorkshire and Harrogate Partnership – HPOC	2	56,815	(55,190)	-	1,627
NYCC – Parent Carers Harrogate and Rural District CCG, Calderdale CCG – HPOC 2	2,718	-	(2,718)	-	-
Ryedale District Council – Ryedale VCS	102,000	583	(21,887)	-	80,696
Groundworks – Community Led Housing Hub	-	12,900	(9,668)	-	3,232
NAVCA – Emergency Planning VCSE Liaison Harrogate Coast and Vale, (HCV) NHS partnership – HCV VCSE Leadership	-	75,000	(66,851)	-	8,149
HHAONB – Making Every Connection Count	-	9,500	(9,500)	-	-
NHS North Yorkshire CCG – Transforming Community Mental Health	-	6,100	(3,600)	-	2,500
NHS North Yorkshire CCG – HCV Health and Wellbeing Hub	-	587	(587)	-	-
	-	65,000	-	-	65,000
	-	40,000	-	-	40,000
	<u>426,996</u>	<u>943,033</u>	<u>(927,139)</u>	<u>-</u>	<u>442,890</u>

The most significant funds above were for:

NYCC and NHS North Yorkshire – Community Capacity Building. This was the fourth year of this grant, the grant was originally for 3 years and was retendered and retained for a further 3 years with an option to extend. The aim of the grant is to support and enable North Yorkshire communities to have greater capacity to shape and deliver the services they need and to enhance their resilience in a changing world. In the third year of the grant we supported over 850

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**19. Restricted income funds (continued)**

organisations via training or one to one advice. We continued the development of our Gateway site which provides resources to support and develop those working in the sector. We also supported people seeking volunteer opportunities in the area and organisations seeking to recruit and work with volunteers and grew our representation work to give a voice to the sector in North Yorkshire. We worked with those in the sector to support them in their response to the pandemic and to feed back to national bodies what the impact of the pandemic was on the VCSE sector in North Yorkshire.

British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire. As Rural Action Yorkshire, we ran a partnership project for 18 months to 21 March 2017 which worked to assist those living in fuel poverty in North Yorkshire. The project put in place a single point of contact referral line which referred clients to the most suitable partner for their support needs. The nature of the support included healthy home visits, installation of minor energy efficiency measures, checks to ensure that the client was on the most energy efficient tariff and relief of fuel debt amongst other things. When the funding ceased the single point of contact remained in place but the amount of support the partners could provide was limited. In 2018 we were awarded a further 18 months of funding from to put in place a similar portfolio of support and have again been working with partners to support those in fuel poverty. This project came to an end in March 2021, during the final year of the project we supported over 500 clients through the service.

Groundworks – Community Led Housing Hub. This grant is to run the North Yorkshire and East Riding Community Led Housing Hub with a view to making this self-sustainable going forward. The hub works with communities to look at their housing needs and to provide support and advice to them in developing schemes in their areas which will provide appropriate housing for the local need and thus help to sustain vibrant, healthy communities in our rural areas.

NHS North Yorkshire CCG – Transforming Community Mental Health. This grant was set up in March 2021 with the purpose of developing better links between the VCSE sector and other public bodies to ensure that services are delivered in the most effective and efficient way in local areas. The emphasis is on more collaborative working with the organisations and local communities to address local need and thus prevent the need for more intensive use of NHS services.

West Yorkshire and Harrogate Health and Care Partnership – Harnessing the Power of Communities. This project is helping the NHS to maximise the impact of the VCSE sector as an equal partner across the Care Partnership by building positive relationships across the different geographical areas involved in the Partnership and by sharing good practice across them.

National Lottery Community Fund and NYCC – The Loneliness Campaign. In October 2018 we were awarded funding to address the issue of loneliness in North Yorkshire. Through the project we have consulted on and developed a North Yorkshire wide, all ages, Strategy for Loneliness and agree an action plan with key public, private and VCS partners, including local authorities, health commissioners and providers, emergency services, Yorkshire and Humber Funders Forum and Grant Makers Forum, forums for older people, youth councils and other champions. In the final year of the project we developed resources to support communities, villages and neighbourhoods create better connected communities and tackle the causes of loneliness.

Leeds City Council – Rothwell Asset Based Community Development, (ABCD). The purpose of this grant is to test out using an ABCD model and approach in the Rothwell neighbourhood of Leeds. This work involves making connections in local communities to use the assets that are there be they particular skills or physical assets to work together to strengthen community cohesion. Our community

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**19. Restricted income funds (continued)**

builder has been working to become a familiar face in Rothwell and has identified local people with aspirations to build a specific community eg a board game group and has assisted in bringing together the local assets to allow such communities to flourish. Again this work has been hampered by the coronavirus situation but connections have still been being made remotely and new initiatives supported so that they are in a position to flourish once all restrictions are lifted.

Bradford Metropolitan District Council – Mens’ sheds. The purpose of this 2 year grant is to establish 3 new mens’ sheds in the Bradford area. By the end of this first year of the project 2 sheds are up and running and our development officer is working with several other groups who wish to set up a shed. Our development officer works with groups to support them to set up the sheds rather than setting them up on their behalf as, although this approach takes longer, the final result is an independent organisation which can continue into the future once the project itself finishes. During lockdown the sheds have distributed wooden model kits to members to encourage continued connection to the shed and reduce feelings of isolation. Whilst the Sheds were unable to meet physically to any great extent during the year work continued to support new Sheds to develop and to plan for the existing ones to take their work forward on reopening.

Nurturing Neighbourhoods – Craven ABCD. As with the Rothwell project above, this project is using an ABCD approach to build on the existing strengths of communities in 4 areas within Craven, the work changed during the pandemic with the development officers being focussed on supporting communities with their changing needs.

Harrogate and Rural District CCG and Calderdale CCG – Harnessing the Power of Community parts 1 and 2 (HPOC, HPOC 2). This project provides a programme to build relationships between the voluntary sector and statutory organisations to aid the development of the health and social care system. It includes, amongst other things, community health asset mapping and the development of a mechanism to enable the VCS to collaborate and engage with the Harrogate Integrated Health and Social Care Programme to make effective use of available resources. The second part of the project is to deliver a volunteer-based community fit programme and to increase

the number of mental health first aiders in primary care network communities amongst other things. This phase of the project has been delayed so will take place in 2021/2022 and 2022/2023.

We are very grateful to all our funders for the support we have received.

**COMMUNITY FIRST YORKSHIRE LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**20. Unrestricted income funds**

	Balance at 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 Mar 2021 £
General Funds	<b>326,930</b>	<b>167,065</b>	<b>(96,630)</b>	<b>(5,682)</b>	<b>391,683</b>
Designated Funds:					
Marketing and communications	29,982	-	(29,982)	-	-
Management training	2,000	-	-	-	2,000
Digital transformation	29,500	-	(2,111)	-	27,389
Engagement in the health agenda	19,696	-	(19,696)	-	-
Quantifying the VCS sector in North Yorkshire – phase 1	5,000	-	-	-	5,000
Development of influencing role	2,000	-	-	-	2,000
Provision of free employment advice during the coronavirus pandemic	2,800	-	(954)	5,682	7,528
Total Designated Funds	<b>90,978</b>		<b>(52,743)</b>	<b>5,682</b>	<b>43,917</b>
Total Unrestricted Funds	<b>417,908</b>	<b>167,065</b>	<b>(149,373)</b>	<b>-</b>	<b>435,600</b>

The above designated funds are for pieces of work, outside of our usual operations, which the trustees have identified will be of ongoing benefit both to the company and to the organisations it supports and they have thus approved the investment in them from reserves.

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**21. Analysis of net assets between funds**

	<b>Tangible fixed assets £</b>	<b>Other net assets £</b>	<b>Total net assets £</b>
<b>Restricted Income Funds:</b>			
DEFRA	-	184	184
NYCC Innovation Fund	-	984	984
NYCC Warm Homes Healthy People Fund	-	1,594	1,594
VAL – Transforming Leeds Community Anchors	-	2,167	2,167
NYCC – Winter Weather Roadshows	-	1,751	1,751
Kirklees Council – Men in Sheds	-	123	123
British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire	-	13,996	13,996
Ryedale DC, BGET, NYCC, Northern Gas Networks – Cold Snaps Warm Homes	-	4,434	4,434
2 Ridings Community Foundation – Emergency Planning	-	4,186	4,186
NYCC – Selby Village Halls Network	-	3,036	3,036
NYCC and NHS North Yorkshire – Community Capacity Building	-	153,383	153,383
Ministry of Defence – Aged Veterans Fund	-	20,806	20,806
Power to Change	-	985	985
Harrogate and Rural CCG, Calderdale CCG – HPOC	-	13,933	13,933
Leeds City Council – Rothwell ABCD	-	8,138	8,138
Bradford Metropolitan District Council – Mens’ Sheds	-	12,001	12,001
Nurturing Neighbourhoods – Craven ABCD	-	(15)	(15)
West Yorkshire and Harrogate Partnership – HPOC	-	1,627	1,627
Harrogate and Rural District CCG, Calderdale CCG – HPOC 2	-	80,696	80,696
Ryedale District Council – Ryedale VCS Groundworks – Community Led Housing Hub	-	3,232	3,232
Harrogate Coast and Vale, (HCV) NHS partnership – HCV VCSE Leadership	-	8,149	8,149
	-	2,500	2,500
Total carried forward	-	<u>337,890</u>	<u>337,890</u>

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**21. Analysis of net assets between funds (continued)**

	<b>Tangible fixed assets &amp; investments £</b>	<b>Other net assets £</b>	<b>Total net assets £</b>
Total brought forward	-	<b>337,890</b>	<b>337,890</b>
NHS North Yorkshire CCG – Transforming Community Mental Health	-	<b>65,000</b>	<b>65,000</b>
NHS North Yorkshire CCG – HCV Health and Wellbeing Hub	-	<b>40,000</b>	<b>40,000</b>
<b>Unrestricted Income Funds</b>	<b>1,334</b>	<b>434,266</b>	<b>435,600</b>
<b>Total Funds</b>	<b>1,334</b>	<b>877,156</b>	<b>878,490</b>

**22. Contingencies**

The charity created a rent deposit deed dated 18 January 2010 for securing £1,000 due or to become due by the company.

**COMMUNITY FIRST YORKSHIRE LTD  
MANAGEMENT INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2021**

**The following pages do not form part of the statutory financial statements  
which are the subject of the independent auditor's report on pages 19 to 22.**

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

<b>Grants Received</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
DEFRA	<b>69,720</b>	-	<b>69,720</b>	69,720
Local Authority Grants	-	<b>5,000</b>	<b>5,000</b>	5,000
Ryedale DC	-	<b>10,000</b>	<b>10,000</b>	10,000
Howardian Hills Area of Outstanding Natural Beauty		<b>4,327</b>	<b>4,327</b>	3,974
Ministry of Defence – Aged Veterans Fund	-	-	-	310,388
Leeds Older Peoples’ Forum – Time to Shine	-	-	-	8,039
British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire	-	<b>82,881</b>	<b>82,881</b>	119,158
NYCC and NHS North Yorkshire – Community Capacity Building	-	<b>476,284</b>	<b>476,284</b>	476,284
National Lottery Community Fund – The Loneliness Campaign	-	<b>24,698</b>	<b>24,698</b>	51,976
NYCC – The Loneliness Campaign	-	<b>15,000</b>	<b>15,000</b>	15,000
Leeds City Council – Rothwell ABCD	-	<b>2,000</b>	<b>2,000</b>	41,000
Bradford Metropolitan District Council – Bradford Mens’ Sheds	-	<b>24,806</b>	<b>24,806</b>	28,806
Nurturing Neighbourhoods – Craven ABCD	-	<b>31,552</b>	<b>31,552</b>	29,454
West Yorkshire and Harrogate Partnership – HPOC	-	<b>56,815</b>	<b>56,815</b>	6,717
NYCC - Parent Carer Voice	-	-	-	9,000
Harrogate and Rural District CCG, Calderdale CCG – HPOC 2	-	<b>583</b>	<b>583</b>	102,000
Ryedale District Council – Ryedale VCS	-	<b>12,900</b>	-	-
Groundworks – Community Led Housing Hub	-	<b>75,000</b>	<b>75,000</b>	-
NAVCA – Emergency Planning VCSE Liaison	-	<b>9,500</b>	<b>9,500</b>	-
Harrogate Coast and Vale, (HCV) NHS partnership – HCV VCSE Leadership	-	<b>6,100</b>	<b>6,100</b>	-
HHAONB – Making Every Connection Count	-	<b>587</b>	<b>587</b>	-
NHS North Yorkshire CCG – Transforming Community Mental Health	-	<b>65,000</b>	<b>65,000</b>	-
NHS North Yorkshire CCG – HCV Health and Wellbeing Hub	-	<b>40,000</b>	<b>40,000</b>	-
	<b>69,720</b>	<b>943,033</b>	<b>1,012,753</b>	1,286,516

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

	<b>Administration Expenses</b>	
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries	<b>108,695</b>	95,603
Employers NI	<b>4,921</b>	4,251
Pension cost	<b>4,327</b>	4,298
Rent	<b>10,737</b>	10,700
Site Charge	<b>636</b>	711
Heat and Light	<b>2,580</b>	2,690
Cleaning	<b>2,753</b>	3,679
Council tax	<b>1,152</b>	1,040
Telephone	<b>3,482</b>	3,674
Postage, printing and stationery	<b>(822)</b>	(6,479)
Insurance	<b>6,792</b>	5,861
Motor and travel	<b>288</b>	4,333
Office expenses	<b>11,421</b>	13,382
Public relations	<b>2,862</b>	477
Affiliation fees	<b>5,441</b>	4,264
Staff training and conferences	<b>850</b>	3,864
Staff appointment expenses	<b>4,960</b>	-
Legal and Consultancy Fees	<b>61</b>	1,578
Bank charges	<b>491</b>	419
Sundry expenses	<b>4,769</b>	7,442
Depreciation - office equipment	<b>1,000</b>	1,029
Audit fees	<b>4,200</b>	2,280
	<b>181,596</b>	165,096
Charges to special projects and other organisations (cost recovery)	<b>(151,712)</b>	(136,904)
	<b>29,884</b>	28,192
Allocated:		
Core project work	<b>5,977</b>	5,638
Support costs	<b>23,907</b>	22,554
	<b>29,884</b>	28,192

**COMMUNITY FIRST YORKSHIRE LTD**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

<b>Direct Project Costs</b>	<b>Restricted</b>	<b>Unrestricted</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>Total</b>	<b>Total</b>
			<b>£</b>	<b>£</b>
Local Authority Grants	<b>5,585</b>	-	<b>5,585</b>	5,010
Ryedale DC	<b>11,934</b>	-	<b>11,934</b>	13,306
Howardian Hills Area of Outstanding Natural Beauty	<b>4,327</b>	-	<b>4,327</b>	3,974
Kirklees Council – Men in Sheds	-	-	-	20
Leeds Older Peoples’ Forum – Time to Shine	-	-	-	18,931
British Gas Energy Trust (BGET) – Warm and Well in North Yorkshire	<b>144,940</b>	-	<b>144,940</b>	136,543
Ministry of Defence – Aged Veterans Fund	<b>32,342</b>	-	<b>32,342</b>	301,349
2 Ridings Community Foundation – Emergency Planning	-	-	-	-
NYCC and NHS North Yorkshire – Community Capacity Building	<b>426,719</b>	-	<b>426,719</b>	517,031
National Lottery Community Fund –The Loneliness Campaign	<b>43,146</b>	-	<b>43,146</b>	34,599
NYCC – The Loneliness Campaign	<b>16,763</b>	-	<b>16,763</b>	13,237
Harrogate and HPOC	<b>1,458</b>	-	<b>1,458</b>	23,287
NHS Calderdale CCG – HPOC	-	-	-	5,000
Nationwide Foundation – Community Led Housing planners guide	-	-	-	4,920
Leeds City Council – Rothwell ABCD	<b>15,673</b>	-	<b>15,673</b>	19,189
Bradford Metropolitan District Council – Bradford Mens’ Sheds	<b>20,052</b>	-	<b>20,052</b>	21,559
Nurturing Neighbourhoods – Craven ABCD	<b>34,199</b>	-	<b>34,199</b>	27,311
West Yorkshire and Harrogate Partnership – HPOC	<b>55,190</b>	-	<b>55,190</b>	6,715
NYCC – Parent Carer Voice	<b>2,718</b>	-	<b>2,718</b>	6,282
Harrogate and Rural District CCG, Calderdale CCG – HPOC	<b>21,887</b>	-	<b>21,887</b>	-
Ryedale District Council – Ryedale VCS	<b>9,668</b>	-	<b>9,668</b>	-
Groundworks – Community Led Housing Hub	<b>66,851</b>	-	<b>66,851</b>	-
<b>Total carried forward</b>	<b>913,452</b>	-	<b>913,452</b>	1,158,263

**COMMUNITY FIRST YORKSHIRE LTD  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

**Direct Project Costs  
(continued)**

	<b>Restricted</b>	<b>Unrestricted</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>Total</b>	<b>Total</b>
			<b>£</b>	<b>£</b>
Total brought forward	<b>913,452</b>	-	<b>913,452</b>	1,158,263
NAVCA – Emergency Planning VCSE Liaison	<b>9,500</b>	-	<b>9,500</b>	-
Harrogate Coast and Vale, (HCV) NHS partnership – HCV VCSE Leadership	<b>3,600</b>	-	<b>3,600</b>	-
HHAONB – Making Every Connection Count	<b>587</b>	-	<b>587</b>	-
DEFRA/Core Project Work		<b>125,466</b>	<b>125,466</b>	132,842
	<b>927,139</b>	<b>125,466</b>	<b>1,052,605</b>	1,291,105
Support Costs	-	<b>23,907</b>	<b>23,907</b>	22,554
	<b>927,139</b>	<b>149,373</b>	<b>1,076,512</b>	1,313,659

# Get involved and support our work

[www.communityfirstyorkshire.org.uk](http://www.communityfirstyorkshire.org.uk)



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