



Trustees' Annual Report for the period

From	Period start date			Period end date		
	1st	April	2023	31st	March	2024

Section A Reference and administration details

Charity name **YSTRADOWEN COMMUNITY & SPORTS ASSOCIATION**

Other names charity is known by **YCSA**

Registered charity number (if any) **515414**

Charity's principal address **Ystradowen Village Hall**
Cowbridge Road, (Behind White Lion Public House)
Ystradowen, Cowbridge.
Postcode CF71 7SY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr. John Phillips CBE	Trustee		The General Committee of YCSA.
2	Mr. David Thursfield	Trustee & Hon. Treasurer		The General Committee of YCSA.
3	Mrs Felicity Quance	Trustee & General Committee Member.		The General Committee of YCSA.
4	Mr Roderick Howells	Chairman		
5	Mrs Helen Drane	Hon. Secretary		
6	Mrs Corinne Roberts	Joint Booking Secretary		
7	Mrs Keris Howard	Joint Booking Secretary		
8	Mr Alan Jackson	General Committee Member		
9	Mr Christopher Howard	General Committee Member (co-opted fund raiser).		
10	Mrs Moira Howells	General Committee Member		
11	Mrs Hilary Hill	General Committee Member		
12	Mrs. Jane Jones	General Committee Member		
13	Mrs Sian Jenkins	Hon Treasurer Designate and General Committee Member	November 2023	
18				
19				

20			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
As stated above.	As stated above

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal advisers and Solicitors.	Hugh James (NB New Advisers)	2 Central Square, Cardiff, CF10 1FS

Name of chief executive or names of senior staff members (Optional information)

No paid staff.

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The vote of the General Committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees have all been made aware of their responsibilities as set out on the Charity Commission Website.

No specific training has been undertaken by the Trustees.

YCSA continues to have an insurance policy in place to cover the potential liabilities of the Trustees. The current insurance policy covers all risks until 30th June 2024 and will be renewed from 1st July 2024.

The Constitution of YCSA was brought up to date at the 2023 AGM on 24th May 2023. The re-amended Constitution has been notified to the Charity Commission.

YCSA is a member of the Glamorgan Voluntary Services charity. We use this to identify potential sources of grant funding and to generally keep up to date with legislation. We also maintain excellent working relationships with the Vale of Glamorgan Council and Penllyn Community Council.

The major concern of YCSA is to ensure that the Hall is properly managed and maintained at all times, so as to ensure the avoidance of accidents and injury and to avoid insurance claims.

The largest material risk is to ensure that our flat roofed building remains watertight and in excellent condition. These risks are avoided by having a protocol in place for regular inspections by suitably qualified and experienced persons, and by maintaining sufficient financial reserves to deal with any repairs and renewals that might be necessary. We also have policies in place to ensure that we comply with the law and recognised good practise.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To promote the benefit of the inhabitants of Ystradowen and District by associating with Local Authorities, voluntary organisations, and inhabitants in a common effort to advance the education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving life for the said inhabitants.
2. To establish or to secure the establishment of a Community Centre (Village Hall) and to maintain and manage or co-operate with any local authority in the maintenance and management of such a centre for activities promoted by the Association and its' constituent bodies in furtherance of the above objectives.



2023 - 2024 has been a busy, productive and successful year for YCSA,

Hall Hire

The Hall hire continues to be the mainstay of our operations and income for the year 2023 / 24 has again reached the highest level ever with a hire income of £18,990. As can be seen from the financial report, the hire income for 2022 – 23 was £17,811.

New customers continue to be attracted to our hall and we have retained all our established customers during the year.

We now have 46 regular Hall users.

The two new grant funded activities that were established last year have been a disappointment to date:

Coworker – We have equipped one of our rooms as an office for people operating a small business or working from home. Coworker have not been able to provide any such clients during the year; so we are trying to find new customers ourselves, but with minimal success to date.

Warm Space

The objective was to open the Warm Space room for people to enjoy warm comfort, coffee and company. Unfortunately, the take up was minimal. However the room has been used to enable spouses with disabilities, a warm and safe room whilst their partners attend the various activities at the Hall. We regard this as a very worthwhile outcome, as otherwise people would be “stranded” at home.

As in previous years, our special thanks are due to Corinne Roberts and Keris Howard, and now Helen Drane, who expertly jointly manage all the Hall Hire activities.

Events

Community Cinema

Our Community Cinema has resumed normal services with monthly showings and has enjoyed another very successful year generating an income of £2,679 by comparison with £3,239 last year. . More importantly, the Cinema has continued to attract large audiences and it has become an excellent gathering for socialising and making new friends. We thank Tony and Stella Cheeseman and their brilliant team for organising and operating the Community Cinema.

Other successful events have been held, including the following:

The Kings Coronation Celebrations.

This was supported by a grant of £2,500 that was obtained during the last financial year from the National Lottery Fund. The events were organised by a special sub-committee. The celebrations included games, outdoor fun and a children’s party, together with an evening meal and disco and dance. The event was a great success and photographs can be viewed on www.ystradowenvillage.com . This event generated an income (including the balance of the grant carried over from last year of £2335) of £5,380. Costs were £2848 so the event created a surplus (including grants) of £2538 in this financial year.

Fireworks Night

Another very successful and well attended fireworks display was held on 4th November 2023. This event yielded an income of £2,090 (2022 23 £2,211). This event was professionally and safely managed by Chris Kipling and his established team of helpers.

Quiz night

This was organised by Alan and Moira Jackson was held on 16th September 2023. We were challenged by our excellent local Quizmaster

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)



-Richard Green.

This event was very enjoyable, well attended and it produced a surplus of £50 on an income of £373.

Childrens Christmas Party

A very successful Childrens' Christmas Party was arranged by a ladies sub-committee. This was well attended and very successful. The children enjoyed a puppet show, Father-Christmas, and a party meal. The event generated an income of £186 and a deficit of £216, (which was reduced by a donation of £100 from the Penllyn Community Council.

Petanque Club

The Pétanque court was built in 2018 as part of our RCDF funded Annex and Parc Owain project.

The Ystradowen Pétanque Club (YPC) keep separate accounts to YCSA and the YPC accounts are not included in the YCSA accounts.

The Club continues to be very popular and successful.

Chris Howard is the Chairman of the Pétanque Club.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. YCSA have continued to maintain the Ystradowen Village Hall to a high standard.

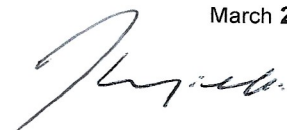
The major works and improvements undertaken during the year 2023 – 24 were:

- The purchase and installation of a commercial dishwasher - £2255
- The installation of a WWI and II memorial bench - £1,931
- The installation of an Paxton 10 automated Hall entry and security system £6,438 (partially funded by a £3,000 "Stronger Communities" grant from the Vale of Glamorgan Council, with the balance paid out of reserves)

All the routine maintenance activities have continued to high standards with the mainstay activities being hall Cleaning (£3,505) (2022/23 cost was £2,715 (£2534 of which was included in "Grant Payments")), and gardening by Nick Phillips (£2,347), (2022/23 cost was £1,946)

The maintenance of all electrical, gas, plumbing, fire equipment and security alarms etc have continued to be managed by Chris Kipling.

We installed remote access heating controls last during 2022/23. These have shown benefits in economy and comfort in that we are using less energy, and it is better controlled to ensure that we provide the appropriate temperature at the right time for our customers.



The biggest maintenance and renewals concern continues to be the waterproofing to the original part of the flat roof to the Hall. This continues to be carefully monitored. It was checked by experts this year who advised that renewal will be needed during the next year.

We have considered the matter very carefully and decided that the preferred way forward is to integrate additional roof insulation (to conserve energy) with the waterproofing and to try to obtain grants to include the roof project within an integrated overall green energy project which will include the installation of solar panels, storage batteries and a heat pump. This is a major project, and a current estimate of the total cost is approximately £124,000. Grant applications have been made to Welsh Government and the National Lottery Fund and we await the outcome. YCSA are prepared to contribute £25,000 towards the total cost from reserves. If we can gain grant funding for this Green Energy Project, then our energy costs will reduce to net zero and the carbon emissions from the hall will be eliminated.

Pathway 21, led by Rose Ives and Mavis Burnham continue do a fantastic job of looking after the beautiful community gardens that they have created within Ystradowen

2 YCSA continue to seek and secure grant funding for special projects. The funding secured this year was a total of £6,284 (the 2022-23 total was £16,347)

Funder	Amount	How the funding was Spent
Glamorgan Voluntary Services	£864.50	Energy Bills
National Grid	£2420	Energy Efficiency Survey and supporting general expenditure
Vale of Glamorgan Council	£3,000	Partial funding of the Paxton 10 Automated Hall entry and security system (total cost £6,438)
TOTAL	£6,284	

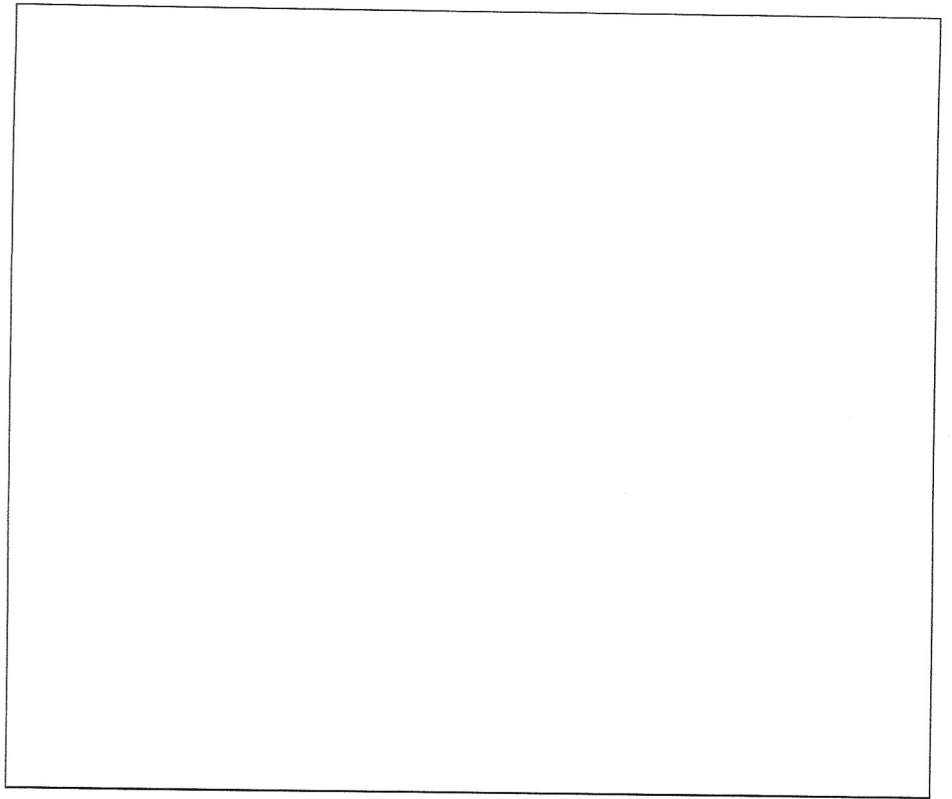
Once again YCSA are grateful to our Grants Officer - Chris Howard who has secured all the grant funding, and to the generous funding bodies.

Grant Making Policy

YCSA does not provide grants to other organisations, but provides facilities at a very affordable cost where the residents of Ystradowen and district can enjoy a wide range of events and activities. YCSA actively seeks grants to support its' operations and to fund specific projects.

The Role of Volunteers

YCSA has no paid staff and relies exclusively on unpaid volunteers to manage its' activities



Section D

Achievements and performance

A handwritten signature in black ink, appearing to be 'A. J. ...' with a stylized flourish at the end.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main achievements of YCSA are as stated above in Section C

Once again, thanks are due to everyone on the YCSA Committee and all the volunteers, for everything that has been achieved in Ystradowen since 1985, when YCSA was established.

Ystradowen has become a wonderful place to live and to bring up a family, and the facilities provided by the Ystradowen Community and Sports Association are a major factor in that achievement.

It should be realised that everything described above is carried out on a voluntary basis, and that our funding is a combination of self-generated funding; and grant funding which is secured by the skill and hard work of our Grants Officer Chris Howard.

That is a major factor in what creates the sense of value, responsibility pride and well-being for all the residents of Ystradowen.

Section E

Financial review

Brief statement of the charity's policy on reserves

YCSA policy is, to successfully generate and maintain sufficient financial reserves to enable the maintenance and running costs of the Village Hall and related facilities.

YCSA also aim to use our reserves (above the minimum levels defined by our Constitution), together with any grant funding, to enhance existing facilities and to continue to develop new facilities.

All spending is deployed entirely for the benefit of the residents of Ystradowen and District.

A total income of £34,826 (£45,545 in 2022/23) as can be seen from the accounts, was generated during the year, producing a surplus for the year of £3338 (by comparison with 7,955.48 in 2022 - 23).

Against the above surplus, we have revenue liabilities of £759 (£420 for repairing a gatepost, and £339 for prepaid hall hire)

A detailed commentary on the financial outcome of the various activities undertaken by YCSA during 2023 – 24 is provided in Section C of this report.

During the year 2023 24 YCSA added £10,625 worth of assets that further enhance the facilities available to the residents of Ystradowen and generally add to value of the YCSA. (Assets purchased in 2022/23 was £14,742)

YCSA's cash reserves at 31st March 2024 were £61,339 (excluding liabilities).

This is an increase in nett reserves of £3,338, by comparison with the financial year 2022 – 2023 reserves of £58,000. This level of reserves provides a reasonably secure basis to deal with the future replacement of assets, and the maintenance of our buildings and equipment.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

YCSA's funding streams continue to primarily be the revenue raised from hiring out the Village Hall to residents, voluntary organisations, and commercial hirers. We also seek to raise income from fund raising events.

The revenue is used to maintain and renew our facilities as necessary, and to consolidate our financial reserves with any residual surplus.

In addition to the above funding, YCSA are continually seeking appropriate grant funding for specific projects and, to augment our revenue streams.

The grant funding obtained during 2023 – 2024 is explained in detail within section D of this report.

Section F



Other optional information

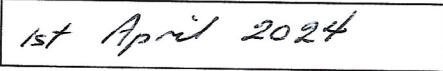
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID THURSFIELD	FELICITY QUANCE
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE

Date 

Receipts and payments accounts

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For the period from	01/04/2023	To	31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	18,990.73	-	-	18,990.73	17,811.00
Events Income	5,737.93	-	-	5,737.93	10,078.40
COMMUNITY Cinema Income	2,678.99	-	-	2,678.99	-
FAMILY Cinema Income	-	-	-	-	2,500.00
Grant income					
GVS Winter Pressures Grant	864.50	-	-	864.50	5,092.00
VOG SCF for Paxton 10	-	3,000.00	-	3,000.00	1,579.28
Nat Grid Community Fund	-	2,420.00	-	2,420.00	1,825.00
Local Giving for Petanque (Transferred to YPC 29 02 24)	-	-	-	-	5,000.00
Other income Incl. donations & Pathway 21 inc.	520.00	-	-	520.00	100.00
Interest Earned	614.50	-	-	614.50	250.00
	-	-	-	-	93.82
	-	-	-	-	1,316.00
Sub total (Gross income for AR)	29,406.65	5,420.00	-	34,826.65	45,645.50
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,406.65	5,420.00	-	34,826.65	46,645.50
A3 Payments					
Events costs	5,431.76	-	-	5,431.76	5,924.20
Cleaning	3,505.16	-	-	3,505.16	180.92
Water, Gas, Electric & Broadband	3,312.87	-	-	3,312.87	2,803.99
Stationery, postage & printing	276.40	-	-	276.40	63.99
Repairs and Maintenance excluding gardening	1,649.87	-	-	1,649.87	3,104.27
Insurance	1,436.60	-	-	1,436.60	1,385.72
Grant Payments (excluding Asset Purchases):	461.99	1,548.42	-	2,010.41	6,708.51
Gardening	2,346.99	-	-	2,346.99	1,946.00
Stock	-	-	-	-	-
Grant Project expenditure from Current funds	117.62	-	-	117.62	-
Misc & Pathway 21	775.52	-	-	775.52	830.61
Annexe Costs	-	-	-	-	-
Sub total	19,314.78	1,548.42	-	20,863.20	22,948.21
A4 Asset and investment purchases, (see table)					
Asset Expenditure from previous years Grants	3,530.63	-	-	3,530.63	14,741.81
2023 24 Grant Asset Expenditure	656.45	3,000.00	-	3,656.45	-
2023 24 Asset expenditure from Non grant funds	3,438.00	-	-	3,438.00	-
	-	-	-	-	-
Sub total	7,625.08	3,000.00	-	10,625.08	14,741.81
Total payments	26,939.86	4,548.42	-	31,488.28	37,690.02
Net of receipts/(payments)	2,466.79	871.58	-	3,338.37	7,955.48
A5 Transfers between funds	1,201.47	(1,201.47)	-	-	-
A6 Cash funds last year end	55,670.76	2,329.89	-	58,000.65	50,045.17
Cash funds this year end	59,339.02	2,000.00	-	61,339.02	58,000.65

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £																								
B1 Cash funds	<table border="1"> <tr><td>YCSA Current Account</td><td>4,399.55</td></tr> <tr><td>Business Premium Account (Saver)</td><td>54,288.51</td></tr> <tr><td>RCDF Current Account (now renamed Grants a/c)</td><td>208.05</td></tr> <tr><td>RCDF Saver Account (Now renamed Pathway 21)</td><td>442.90</td></tr> <tr><td>Total cash funds</td><td>59,339.01</td></tr> </table> <p>(agree balances with receipts and payments account(s))</p>	YCSA Current Account	4,399.55	Business Premium Account (Saver)	54,288.51	RCDF Current Account (now renamed Grants a/c)	208.05	RCDF Saver Account (Now renamed Pathway 21)	442.90	Total cash funds	59,339.01	59,339.01	2,000.00	-														
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Total cash funds	59,339.01																											
B2 Other monetary assets	<table border="1"> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> <tr><td></td><td>-</td></tr> </table>		-		-		-		-		-		-		-		-		-		-	-	-	-				
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B3 Investment assets	<table border="1"> <tr><td>Dishwasher</td><td>Unrestricted</td><td>2,256</td><td>-</td></tr> <tr><td>Commemorative WWI & II bench</td><td>Unrestricted</td><td>1,931</td><td>-</td></tr> <tr><td>Paxton 10 Automatic Hall Entry System</td><td>Unrestricted</td><td>6,438</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>	Dishwasher	Unrestricted	2,256	-	Commemorative WWI & II bench	Unrestricted	1,931	-	Paxton 10 Automatic Hall Entry System	Unrestricted	6,438	-			-	-			-	-			-	-	-	-	-
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		-	-																									
		-	-																									
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B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Hall Building	Unrestricted	167,269	546,364
Land	All unrestricted	9,816	10,000
Fixtures & Fittings (See asset Register)	All unrestricted	78,084	78,084
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Prepayment Creditors (advanced hire payments) (LACE GROUP)	Unrestricted	339	01 August 2024
Payment to repair gate (Evan Rosser)	Unrestricted	420	01 May 2024
		-	-
		-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David Thursfield	Apr-24
	Felicity Quance	Apr-24

**Independent Examiner's report to the Trustees of
The Ystradowen Community and Sports Association
Charity No. 515414**

I report to the Trustees on my examination of the **Receipts and Payments Accounts** (the Accounts) of the Ystradowen Community and Sports Association for the year ended 31st March 2024, as prepared for the Charity Commission.

Responsibilities and basis of the report.

As the charity Trustees, you are responsible for the preparation of the Accounts, in accordance with the Charity Act 2011 ("the Act").

I report in respect of my examination of the Charity's Accounts, carried out under Section 145 of the Act. In carrying out my examination, I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement.

I have completed my examination of the Accounts of the Charity as provided by the Trustees. During the course of this examination of these Accounts, no material matters have arisen which would suggest that in any material respect:

1. The Accounts were not kept as required by section 130 of the Act: or
2. The Accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which your attention should be drawn, to enable a proper understanding of the Accounts to be reached.

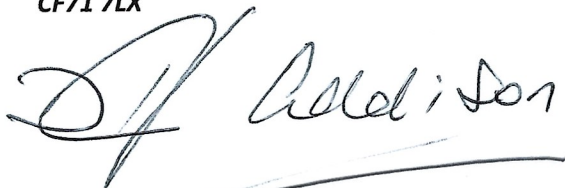
Duncan Addison MBA (Retired Finance Director and Company Secretary)

Linton House

Llandough

Cowbridge

CF71 7LX



16th April 2024