

Trustees' Annual Report for the period

Period start date		Period end date					
From	1st	April	2022	To	31st	March	2023

Section A Reference and administration details

Charity name YSTRADOWEN COMMUNITY & SPORTS ASSOCIATION

Other names charity is known by YCSA

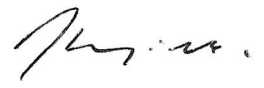
Registered charity number (if any) 515414

Charity's principal address

Ystradowen Village Hall
 Cowbridge Road, (Behind White Lion Public House)
 Ystradowen, Cowbridge.
Postcode CF71 7SY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr. John Phillips	Trustee		The General Committee of YCSA.
2	Mr. David Thursfield	Trustee & Hon. Treasurer		"
3	Mrs Felicity Quance	Trustee & General Committee Member.		"
4	Mr Roderick Howells	Chairman		
5	Mrs Helen Drane	Hon. Secretary		
6	Mrs Corinne Roberts	Joint Booking Secretary		
7	Mrs Keris Howard	Joint Booking Secretary		
8	Mr Christopher Kipling	General Committee Member		
9	Mr Alan Jackson	General Committee Member		
10	Mr Spencer Shields	General Committee Member	Resigned 13 th February 2023	
11	Mr Christopher Howard	General Committee Member (co-opted fund raiser).		
12	Mrs Moira Howells	General Committee Member		
13	Mrs Hilary Hill	General Committee Member		
14	Mrs. Jane Jones	General Committee Member		
15	Mrs Fiona Sylver	General Committee Member		



16	Mrs Rebecca Millward	General Committee Member	Resigned 9 th January 2023	
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
As stated above.	As stated above

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal advisers and Solicitors.	Hugh James (NB New Advisers)	2 Central Square, Cardiff, CF10 1FS

Name of chief executive or names of senior staff members (Optional information)

No paid staff.

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	The vote of the General Committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees have all been made aware of their responsibilities as set out on the Charity Commission Website.

No specific training has been undertaken by the Trustees.

YCSA continues to have an insurance policy in place to cover the potential liabilities of the Trustees. The current insurance policy covers all risks until 30th June 2023 and will be renewed from 1st July 2023.

The Constitution of YCSA was brought up to date at the 2020 AGM on 11th November 2020. The re-amended Constitution has been notified to the Charity Commission.

Some further minor changes are required to the financial regulations set out in the YCSA constitution and these will be reported to the next AGM which is scheduled for 24th May 2023. These changes will, of course be reported to the Charity Commission.

The major concern of YCSA is to ensure that the Hall is properly managed and maintained at all times, so as to ensure the avoidance of accidents and injury and to avoid insurance claims.

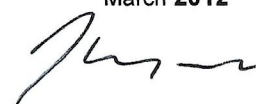
The largest material risk is to ensure that our flat roofed building remains watertight and in excellent condition.

These risks are avoided by having a protocol in place for regular inspections by suitably qualified and experienced persons, and by maintaining sufficient financial reserves to deal with any repairs and renewals that might be necessary.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To promote the benefit of the inhabitants of Ystradowen and District by associating with Local Authorities, voluntary organisations, and inhabitants in a common effort to advance the education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving life for the said inhabitants.
2. To establish or to secure the establishment of a Community Centre (Village Hall) and to maintain and manage or co-operate with any local authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objectives.



Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

2022 - 2023 has been a busy, productive and successful year for YCSA, and all normal activities have been resumed after the previous two years of disruption due to the Covid 19 crisis.

Hall Hire

The Hall hire income for the year 2022 / 23 has reached the highest level ever with a hire income of £17,811. As can be seen from the financial report, the hire income for 2021 – 22 was £15,753.

Several new activities and classes have been added, but we have lost one of our best customers – Monkey Music – who have moved to their own new premises.

Our regular activities within the Village Hall have resumed and successfully continued with groups such as The Rendezvous Club (Monthly coffee mornings and socialising), Womens Institute Meetings, a variety of textile and craft activities, keep fit, yoga, pilates, martial arts, activities for toddlers and many more activities.

We have added two new charitable activities at the Hall –

1. CoWork space which provides office accommodation and office equipment to enable local people to work close to home without the distractions of working from their homes. This project was funded by a £5,000 grant from CoWork Local.
2. Warm Space – which provides a comfortable and warm environment for local people who cannot afford their energy charges, with the added bonus of providing a friendly environment for socialising. The project also includes for installing energy efficient heating system and controls. This project was funded by a £6,671 grant from Glamorgan Voluntary Services.

Both of the above projects commenced in January and March 2023 respectively, so they are in their formative stages. We will report further on the development of these activities next year.

As in previous years, our special thanks are due to Corinne Roberts and Keris Howard who expertly jointly manage all the Hall Hire activities.

Events

Community Cinema

Our Community Cinema has resumed normal services with monthly showings and has enjoyed a very successful year generating an income of £3,240 by comparison with zero last year (due to Covid restrictions). More importantly, the Cinema has attracted large audiences and it has become an excellent gathering for socialising and making new friends. We thank Tony and Stella Cheeseman and their brilliant team for organising and operating the Community Cinema.

Other successful events have been held, including the following:

The Queen's Platinum Jubilee Celebrations

This was supported by an £1,825 grant from the National Lottery Fund. The events were organised by Spencer Shields a supporting sub committee. The celebrations included an afternoon tea party for senior citizens, a children's party and an evening meal and dance with live music for everyone. The event was a great success and photographs can be viewed on www.ystradowenvillage.com. This event generated an income (including grant) of £5,123.

Fireworks Night

A very successful and well attended fireworks display was held on 5th November 2022. This event yielded an income of £2,221 (2021 22 £1,602). This event was professionally and safely managed by Chris



Kipling and his established team of helpers.

Other Events

A Wine Tasting evening, organised by our Chairman Rod Howells, was held in October 2022. We were enjoyably enlightened by Mr Richard Ballantyne – the only Master of Wines in Wales.

A Quiz night organised by Alan and Moira Jackson was held in September 2022. We were challenged by our excellent local Quizmaster -Richard Green.

Both of the above events were very enjoyable, well attended and financially successful.

Petanque Club

The Petanque court was built in 2018 as part of our RCDF funded Annex and Parc Owain project.

The Club now has a membership of 20 and fields 2 teams that compete in the Wales Pétanque League.

Chris Howard is the Chairman of the Petanque Club.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. YCSA have continued to maintain the Ystradowen Village Hall to a high standard. The major works carried out during the year have been the renewal of part of the Hall facia cladding (£1150), the installation of a new fire alarm system (£1,596), the installation of a new CCTV security camera system (£1,433), a new Notice Board (£575) and further improvements to the Hearing Loop systems (£250). All of these improvement have been funded from our financial reserves that have been built up over previous years.

All the routine maintenance activities have continued to high standards with the mainstay activities being hall Cleaning by Charlotte Burch Attard (£2,534) (2021/22 cost was £3,036 which reflected the extra cleaning costs associated with Covid), gardening by Nick Phillips (£1,946), (2021/22 cost was £2,160) The maintenance of all electrical, gas, plumbing, fire equipment and security alarms etc have continued to be managed by Chris Kipling.

The biggest maintenance and renewals concern is the waterproofing to the original part of the flat roof to the Hall. This is being carefully monitored, but it must be realised that the waterproofing was last carried out in 2004 with a 15 year guarantee. We must replace this waterproofing before it shows any signs of leaking, otherwise the Hall Hire activities will be disrupted. Whilst all regular inspections to date have found no



indication of problems, a professional check and examination of the roof will be carried out this spring / summer. The cost of replacing the waterproofing is expected to be in the range of £15,000 to £20,000.

We emphasise that the roof will only be replaced if it is absolutely necessary to do so, but we will not hesitate from replacing the roof if there is any doubt on the matter. YCSA has sufficient reserves to meet this liability when it arises.

Like everyone in the UK, YCSA have suffered from the increasing energy and inflation costs that have resulted from Russia's invasion of Ukraine. These cost increases have been minimised by good management. We have incurred additional costs of £510 during the financial year, with further major cost increases due during 2023 – 24. The inevitable consequence has been that YCSA have been forced to modestly increase the charges for hiring our Halls. However, it should be noted that at £13.50 per hour (the rate last year was £12/hour) for the main hall, our hall remains one of the most competitive priced in the area, and our facilities are excellent.

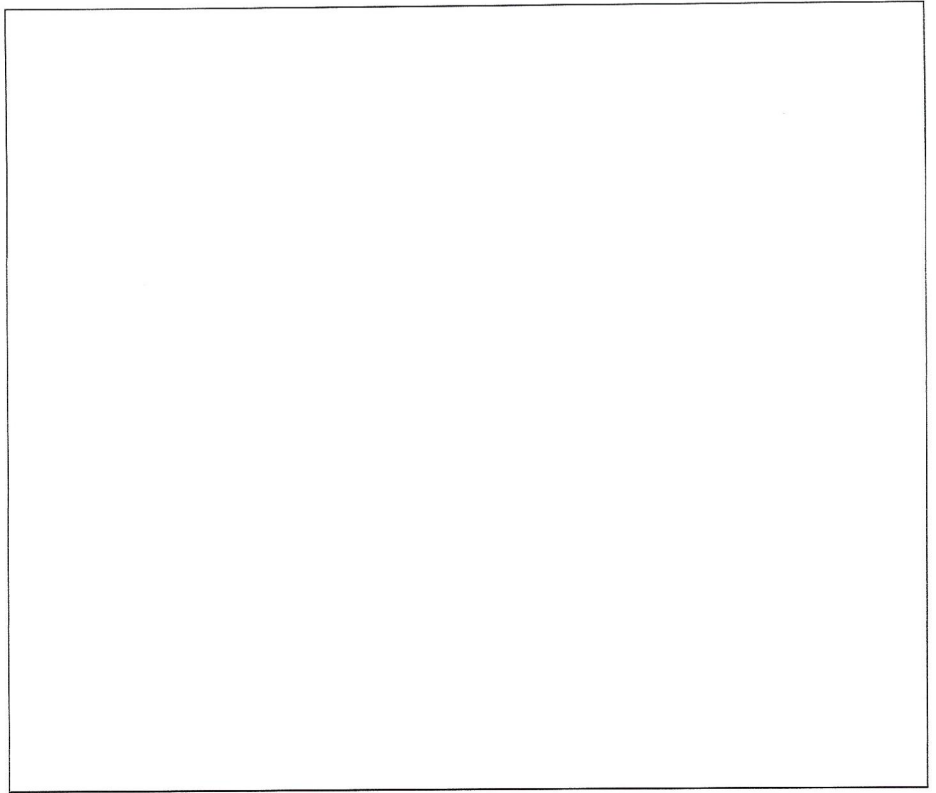
It should be noted that, what was a free-standing group of volunteers called Pathway 21, has come under the “umbrella” of YCSA during this year. This group, led by Rose Ives and Mavis Burnham do a fantastic job of looking after the beautiful community gardens that they have created within Ystradowen

2 YCSA have continued to source grant funding in order to fund specific projects. During the year we have been successful in raising a total of £16,347 of grant funding (by comparison with £3,498 in 2021/22). A breakdown of this funding and how it has been used is set out below:

Funder	Amount	How the funding was Spent
National Lottery Fund	£1825	Queens Platinum Jubilee Celebrations
Vale of Glamorgan Mayors Fund	£250	Provision of Flower Planters outside the Hall
Penllyn Community Council	£100	Subsidising children's party at the Platinum Jubilee celebrations.
CoWork Local	£5,000	Equipping CoWorker office in Annex.
Glamorgan Voluntary Services	£6,671	Equipping Warm Space room in Main Hall
National Lottery Fund	£2,500	King's Coronation Celebrations (£2,390 not yet spent)
TOTAL	£16,347	

Once again YCSA are grateful to our Grants Officer - Chris Howard who has secured all the grant funding, and to the generous funding bodies.





Section D **Achievements and performance**

Summary of the main achievements of the charity during the year

The main achievements of YCSA are as stated above in Section C

Once again, thanks are due to everyone on the YCSA Committee and all the volunteers, for everything that has been achieved in Ystradowen since 1985, when YCSA was established.

Ystradowen has become a wonderful place to live and to bring up a family, and the facilities provided by the Ystradowen Community and Sports Association are a major factor in that achievement.

It should be realised that everything described above is carried out on a voluntary basis, and that all our funding is self-generated.

That is what creates the sense of value, responsibility and pride for all the residents of Ystradowen.



Section E

Financial review

Brief statement of the charity's policy on reserves

YCSA continues to successfully generate and maintain sufficient financial reserves to enable the maintenance and running costs of the Village Hall and related facilities.

YCSA also aim to use our reserves (above the minimum levels defined by our Constitution), together with any grant funding, to enhance existing facilities and to continue to develop new facilities.

All spending is deployed entirely for the benefit of the residents of Ystradowen and District.

A total income of £45,646 (£21,398 in 2021/22 as can be seen from the accounts) was generated during the year, producing a surplus for the year of £4883 (by comparison with ~~£5146~~ IN 2021/22). The 2022 23 surplus is nett of £3112 which is set aside to fund the King's Coronation celebrations in May 2023 and for pre paid hall hire for the financial year 2023/24, as stated under "Liabilities".

A detailed commentary on the financial outcome of the various activities undertaken by YCSA during 2022 – 23 is provided in Section C of this report.

During the year 2022 23 YCSA added £14,742 worth of assets that further enhance the facilities available to the residents of Ystradowen and generally add to value of the YCSA. (Assets purchased in 2021/22 was £1,370)

YCSA's cash reserves at 31st March 2023 were £54,889 (nett of the £3112 set aside for the Coronation and Hall Hire Prepays).. This is an increase in nett reserves of £4844, by comparison with the financial year 2021 – 2022 reserves of £50,045. This level of reserves provides a reasonably secure basis to deal with the future replacement of assets, and the maintenance of our buildings and equipment.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

YCSA's funding streams continue to primarily be the revenue raised from hiring out the Village Hall to residents, voluntary organisations, and commercial hirers. We also seek to raise income from fund raising events.

The revenue is used to maintain and renew our facilities as necessary, and to consolidate our financial reserves with any residual surplus.

In addition to the above funding, YCSA are continually seeking appropriate grant funding for specific projects and, to augment our revenue streams.

The grant funding obtained during 2022 – 2023 is explained in detail within section D of this report.

Section F

Other optional information

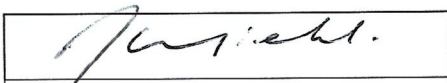
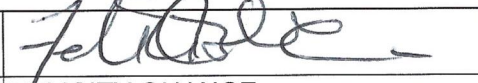
Section G

Declaration



The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID THURSFIELD	FELICITY QUANCE
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	30 th April 2023.	30 April 2023



Receipts and payments accounts

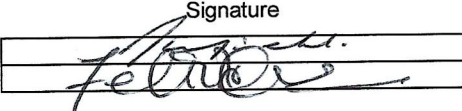
For the period from 01/04/2022 To 31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire	17,811.00	-	-	17,811.00	15,753.00
Fundraising Events	10,078.40	-	-	10,078.40	1,652.65
Grants:					
NLF Coronation		2,500.00	-	2,500.00	2,000.00
GVS 3rd Sector CAPITAL FUND		5,092.00	-	5,092.00	998.00
GVS EXTRA 3rd Sector Capital Fund		1,579.28	-	1,579.28	
NATIONAL LOTTERY FUND Jubilee		1,825.00	-	1,825.00	
Town Hall Square COWORKER		5,000.00	-	5,000.00	
PCC	100.00		-	100.00	250.00
VOG Mayors Fund		250.00	-	250.00	250.00
Interest Earned	93.82		-	93.82	3.03
Other (Gift Aid Appeal & Donations)	1,316.00		-	1,316.00	491.42
	-			-	-
	-			-	-
Sub total (Gross income for AR)	29,399.22	16,246.28	-	45,645.50	21,398.10
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,399.22	16,246.28	-	45,645.50	21,398.10
A3 Payments					
Events costs	5,924.20		-	5,924.20	1,734.89
Cleaning	180.92		-	180.92	77.59
Water, Gas, Electric & Broadband	2,803.99		-	2,803.99	2,293.99
Stationery, postage & printing	63.99		-	63.99	20.00
Repairs and Maintenance	5,050.27		-	5,050.27	2,990.00
Insurance	1,385.72		-	1,385.72	1,484.48
Grant Payments (excluding Asset Purchases):	3,185.72	3,522.79	-	6,708.51	3,710.38
	-	-	-	-	-
	-	-	-	-	12,626.86
Misc & Pathway 21	830.61		-	830.61	236.38
	-	-	-	-	-
Sub total	19,425.42	3,522.79	-	22,948.21	25,174.57
A4 Asset and investment purchases. (see table)					
	4,348.21	10,393.60	-	14,741.81	1,370.03
Sub total	4,348.21	10,393.60	-	14,741.81	1,370.03
Total payments	23,773.63	13,916.39	-	37,690.02	26,544.60
Net of receipts/(payments)	5,625.59	2,329.89	-	7,955.48	- 5,146.50
A5 Transfers between funds	0.38	(0.38)	-	-	-
A6 Cash funds last year end	50,044.79	0.38	-	50,045.17	55,191.67
Cash funds this year end	55,670.76	2,329.89	-	58,000.65	50,045.17

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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	YCSA Current Account	4,444.78		-
	Business Premium Account (Saver)	46,751.24		-
	RCDF Current Account (now renamed Grants a/c)	3,858.51	2,329.89	-
	RCDF Saver Account (Now renamed Pathway 21)	616.22		-
	Total cash funds	55,670.75	2,329.89	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Hall Building	Unrestricted	167,269	521,000
	Land	All unrestricted	9,816	10,000
	Fixtures & Fittings (See asset Register)	Restricted & Unrestricted	67,519	67,519
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Unspent NLF Coronation Grant	Restricted	2,336	08 May 2023
	Prepayment Creditors (advanced hire payments)	Unrestricted	776	Summer 2023
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Thursfield	30th April 2023	
		Felicity Quance	30/04/2023	

Thursfield