



Trustees' Annual Report for the period

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|-------------|-------------------|-------|------|------------------|-------|------|
| | Period start date | | | Period end date | | |
| | 1 st | April | 2019 | 31 st | March | 2020 |
| From | | | | To | | |

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

| | |
|---|-----------------|
| Ystradowen Village Hall | |
| Cowbridge Road (rear of The White Lion Public House). | |
| Ystradowen, Cowbridge | |
| Postcode | CF71 7SY |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------------|-------------------------------------|-----------------------------------|---|
| 1 | Mr John Phillips | Trustee | | The General Committee of YCSA. |
| 2 | Mr David Thursfield | Trustee & Hon Treasurer | 24 02 20 onwards | " |
| 3 | Mr Carl Anthony Cheeseman | Trustee | 01 04 19 to 30 09 19 | " |
| 4 | Mrs Felicity Quance | Trustee & General Committee Member. | 01 10 19 onwards | " |
| 5 | Mr. Christopher Kipling | Chairman | | |
| 6 | Mr Roderick Howells | Hon Secretary | | |
| 7 | Mr Anthony Williams | General Committee Member | | |
| 8 | Mrs Keris Howard | Joint Booking Secretary | | |
| 9 | Mrs. Corinne Roberts | Joint Booking Secretary | | |
| 10 | Mr. Alan Jackson | General Committee Member | | |
| 11 | Mr Spencer Shields | General Committee Member | | |
| 12 | Mr. Christopher Howard | General Committee Member (co-opted) | | |
| 13 | Mrs Moira Howells | General Committee Member | | |
| 14 | Mrs. Hilary Hill | General Committee Member | | |

| | | | | |
|----|---------------------|---|--|--|
| 15 | Mrs Samantha Tamang | General Committee Member/ Hon Treasurer (to 24 02 20) | | |
| 16 | Mrs Fiona Sylver | General Committee Member. | | |
| 17 | Mr Mark Drane | General Committee Member | | |
| 18 | Mrs Helen Drane | General Committee Member | | |
| 19 | Mrs Jane Jones | General Committee Member | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|-----------------|-----------------------------------|
| As stated above | As stated above |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|------------------------------|--|--|
| Legal Advisers & Solicitors. | Slater & Gordon (UK) LLP (formerly named Leo Abse & Cohen) | Haywood House, North Dumfries Place, Cardiff. CF10 3GA |
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| | | |

Name of chief executive or names of senior staff members (Optional information)

No paid staff.

Section B Structure, governance and management

Description of the charity's trusts

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|--|-----------------------------------|
| Type of governing document <i>(eg. trust deed, constitution)</i> | Constitution |
| How the charity is constituted <i>(eg. trust, association, company)</i> | Association |
| Trustee selection methods <i>(eg. appointed by, elected by)</i> | The vote of the General Committee |

Additional governance issues (Optional information)



You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees have all been made aware of their responsibilities as set out in the guidelines on the Charity Commission Website.

No specific training has been undertaken by the Trustees.

The YCSA has an insurance policy in place to cover the potential liabilities of the Trustees.

The Constitution of YCSA was brought up to date and appropriately amended at the 2018 AGM on 16th May 2018. The amended Constitution has been notified to the Charity Commission.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To promote the benefit of the inhabitants of Ystradowen and District by associating with the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the life for the said inhabitants.
2. To establish or to secure the establishment of a Community Centre (Village Hall) and to maintain and manage or co-operate with any local authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objectives.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The major event of the year ending 31st March 2020 was the completion of the Contract Works on 19th March 2019 and opening of the official opening of Village Hall Annex, Petanque Court, and a base for a future Children's Playground Car Park project on 27th April 2019.

This was followed by the installation of Cinema Equipment in the existing Village Hall and the first showing of the Community Cinema took place on 17th July 2019 with monthly showings on the second Wednesday of the month after that date. The Cinema has proved to be very popular with good attendances and it is also bringing income into the Association. A Family Cinema for children has also been established, once a month on Saturday mornings, and this too has proved popular and successful.

The Petanque Court was brought into beneficial use in April 2019. The Ystradowen Petanque Club has been very successfully established and has become a member of the Welsh Petanque Association League. The court has received acclaim and approval from the Welsh Petanque Association and this was proven by them selecting the Ystradowen Court as the venue for the Wales Annual Finals event in September 2019.

The new room-space provided by the Annex is becoming popular and well used. Our Joint Hall Booking Officers are working hard on marketing to attract even more custom to further improve the utilisation of this asset. Several new customers have been secured during the year.

Many village activities and events were held at the Village Hall including Quiz Nights, Skittles Evenings, Social Gatherings, a Bonfire Night Fireworks event, Christmas parties for Children and Senior citizens. The annual village Christmas Tree was also displayed on the Village Green.

In addition, the Village Hall is used on a regular basis for the active Ystradowen W.I. group, and The Rendezvous Club which is a senior citizens group within Ystradowen.

The Village Hall was also been regularly hired out on an income raising basis for a wide range of established activities including Brownies, Sewing classes, Quilt making classes, Lace making group, Dance classes, Martial Arts, Yoga, Mother and Toddler, Vale Photography, Women's Institute, Rendezvous Club etc. New activities established during the year include The National Childbirth Trust classes, Goldwork, Pilates, Monkey Music (children dancing), and Tiny Toes children's ballet.

Grant Income received during the year was £25,365 from the RCDF fund to finalise payments due for the Annex Project. Most of this work was carried out in 2018/19. Other grants secured and paid to the Association during this year were £2000 from the Vale of Glamorgan Section 106 fund – this partly funded the purchase of upholstered chairs for the new Cinema and £125 from Penllyn Community Council which was used as a contribution towards Christmas Party celebrations.

Towards the end of this year YCSA secured a £16,495 grant from the Vale of Glamorgan Stronger Communities Fund under the stewardship of the Penllyn Community Council for the installation of Play Equipment on the base constructed under the RCDF project. Contracts have been agreed with a supplier but no further progress has been made due to the "lock-down" restrictions imposed due to the Corona Virus crisis. This grant will be paid to Penllyn Community Council as and when the work is carried out.

The Corona Virus crisis resulted in the Village Hall being closed from 16th March 2020. This will undoubtedly cause YCSA financial problems,

because our only income stream (hiring out the Hall) has been removed. Applications have been made to various charity funding bodies and the Vale of Glamorgan Council. Any grant receipts from these applications will be reported in our accounts for 2020 2021. YCSA have also launched a local Gift Aid appeal for funds to pay for the maintenance and running costs of the Hall during the period of lockdown.

YCSA have established a network of 60 volunteers to provide a shopping, medical and general community help service for Ystradowen residents in need, during the Corona Virus lockdown crisis.

The Trustees and Committee Members of YCSA confirm that their objectives and actions have been exclusively deployed on generating public benefits for the residents of Ystradowen and District in accordance with the guidance issued by The Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

,YCSA anticipate a depletion of their financial reserves as a consequence of the enforced closure of the Hall due to the Corona Virus crisis. The YCSA Committee will endeavour to replenish these reserves by a combination of fundraising and maximising the hire of the Hall when the crisis is over. Reserves will continue to be used for major Village Hall maintenance and development projects. A detailed forward maintenance and renewal plans have been drawn up to identify the likely expenditure requirements in future years.

YCSA will also continue to seek grants towards the delivery of future projects. Examples of grants successfully procured during 2019/20 are £2000 for Cinema chairs and £16,495 (to be paid to Penllyne Community council during 2020 2021) for Children's playground equipment. Both of these grants are from the Vale of Glamorgan.

YCSA's future programme and investment policy is to consolidate and enhance the activities facilitated by the Village Hall and related infrastructure.

The continuing success to achieved by YCSA to date is entirely due to the voluntary hard work and expertise of the Officers and Members of the YCSA Committee, together with many individuals within the community.

Summary of the main achievements of the charity during the year

The main achievements of the YCSA charity during the year have been as follows:

- Following the disruption caused by building the new Annex, it is a credit to all concerned that the regular hirers of the Hall have been re-secured and added to. This is demonstrated by the fact that Hall hire revenue has increased from £8,834 in 2017/18; and £8,174 in 2018/19; to £18,135 in 2019/20.
- The income raised from fundraising events has also increased from £2,279 in 2018/19 to £5,353 in 2019/20.
- The completion and opening in April 2019, of the new Annex Petanque Court and Children's Play Area base, and Car Park project, which were all partly funded by RCDF and Section 106 grants, as stated in our 2018/19 report..
- The development and commissioning of the Community and Family Cinema events. These have been very successful and well supported.
- The purchase of comfortable upholstered chairs for the Cinema events, partly funded by a £2,000 Section 106 grant from the Vale of Glamorgan
- The successful establishment of the Ystradowen Petanque Club.
- The securing of a £16,945 grant to provide and install Playground equipment for toddlers on the base prepared as part of the RCDF project. This Playground installation work should have been underway in May 2020 but this is now being delayed by the Corona virus crisis. This grant will be paid to the Penllyn Community Council in 2020/21
- The hall has been maintained in good condition with the main work carried out during the year being to re-waterproof the store-room roof and to fit two new soundproof doors in the Hall to enable the use of other rooms during the Cinema and other noisy events. All renewals and maintenance have been funded by revenues generated during the current year.

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Section E

Financial review

Brief statement of the charity's policy on reserves

YCSA endeavour to generate and maintain sufficient financial reserves to enable the continued maintenance of the Village Hall and related facilities, and to utilise any surplus, together with any available grant funding, to enhance the existing facilities and to develop new facilities. All reserves are deployed for the benefit of the residents of Ystradowen and District.

The YCSA cash reserves at 31st March 2020 were £33,828, (after deduction of liabilities) this is an increase of £8,857 from the £24,972 reserves at 31st March 2019. This increase results from a combination of late payments coming through from the RCDF, and profits excluding depreciation made during the current year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

YCSA's revenue funding streams continue to be revenue raised from the rental of the Village Hall to residents, voluntary organisations, and commercial hirers; and income from fund-raising events. The surplus revenue is used to maintain, and renew as necessary, the Hall and related furniture and appliances.

In addition, the grant funding mentioned in Sections C and D of this report has been used to create new facilities and to enhance existing facilities. YCSA will continue to identify future beneficial projects and to seek grant funding, complemented by our reserves, to enable the delivery of these future projects.

It should be noted that the £12,627 liability listed at B5 of the accounts is to cover a potential liability to RCDF.

Section F

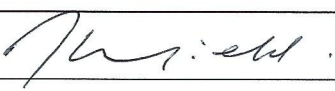
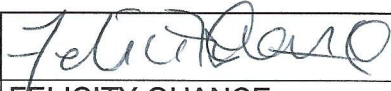
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | DAVID THURSFIELD | FELICITY QUANCE |
| Position (eg Secretary, Chair, etc) | TRUSTEE | TRUSTEE |

Date 15th October 2020.

Independent Examiner's report to the Trustees of Ystradowen Community and Sports Association

I report to the trustees on my examination of the receipts and payments accounts of the Ystradowen Community and Sports Association for the year ended 31 March 2020.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



(Gareth Owens FCA (retired))

13th October 2020

41 Severn Road

Porthcawl

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