

Registered Charity No: 515208

BURTON FLEMING VILLAGE HALL FUND

FINANCIAL STATEMENTS

Year ended

31 DECEMBER 2021

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For the year ended 31 December 2021**

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# Trustees' Annual Report for the period

Period start date: **From** Day 01 January 2021 To Period end date: 31 December 2021

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Bridlington Road	
Burton Fleming	
Driffield	
<b>Postcode</b>	YO25 3PG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Woodcock	Chairman	01/09/2005	
2	Kathleen Mercer	Treasurer	01/09/2005	
3	Robert Lindley		01/09/2005	committee
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document	A Constitution
How the charity is constituted	A trust
Trustee selection methods	Appointed by existing trustees and elected by committee

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

They shall be for the purpose of physical & mental recreation and social moral and intellectual development. Through the medium, of recreation classes, entertainments for the benefit of inhabitants of Burton Fleming and the surrounding area.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In normal situation (allowing for Covid restrictions during the year) the regular programme of scheduled events, open to all, included; Indoor Bowls Club, Chair Aerobics classes, Coffee mornings for social interaction, whist drives, PC meetings, cycling events. Income also comes from a steady stream of childrens parties and private functions. Finally the Management committee organises a varied programme of fund raising events which have the dual aims of developing village community and helping fund the ongoing program of development initiatives,

**Additional details of objectives and activities (Optional information)**

The hall kitchen has been updated due to the grants that have been awarded. The committee are continually aware of attainment of grants where equipment etc is required.

We have policies on all the relevant subjects relevant to the running of the hall and especially with regard to Safeguarding.

One or two members always try to attend seminars on such subjects.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We had a cautious restart through to July 2021, only a few activities were possible, due to Covid. The impact of regular income was very noticeable. In the light of significant help from ERYC and local donations we able to make significant improvements to our kitchen which we knew would pay off in the end by increased usage. Volunteers continued to improve the outside gardens.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The hall has always had a reserve policy which has remained for around 10 years, this is £1500.00. Once Covid has settled down and we have completed all improvements, the kitchen, toilets and increased storage, then we shall be seriously forming an appropriate level of reserve

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds are the monthly lottery, coffee mornings, whist drives and socials, hire of the hall, donations, grants and raffles.

The Charity Trustees support all key objectives of the Charity in fund raising and expenditure

## Section F

## Other optional information

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### ~~Section G~~ Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	KAMercler	
Full name(s)	KATHLEEN ANN MERCLER	
Position (eg Secretary, Chair, etc)	TREASURER	
Date	20/10/2022	

**Independent Examiner's Report to the Members of  
Burton Fleming Village Hall Fund**

I report on the accounts of Burton Fleming Village Hall Fund for the year ended 31 December 2021, which are set out on pages 7 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt, MAAT

Practice Accountant, Employee of:  
Phoenix Accountancy and Business Consultancy Limited  
Morley's Cottage  
Morley's Yard  
Walkergate  
Beverley  
HU17 9BY



Date: 24.10.22



**Receipts and payments accounts**

For the period  
from

Period start date  
01/01/2021

To

Period end date  
31/12/2021

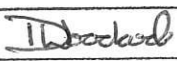

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	16,097	-	-	16,097	11,534
Donations	5,793	-	-	5,793	1,329
Lottery & Raffle Tickets	1,627	-	-	1,627	2,304
Social Events	991	-	-	991	731
Hall Hire	1,928	-	-	1,928	461
Sales	-	-	-	-	10
Bank Interest	-	-	-	-	1
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>26,436</b>	<b>-</b>	<b>-</b>	<b>26,436</b>	<b>16,370</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,436</b>	<b>-</b>	<b>-</b>	<b>26,436</b>	<b>16,370</b>
<b>A3 Payments</b>					
Rent & Rates	114	-	-	114	99
Utilities	954	-	-	954	286
Insurance	662	-	-	662	652
Printing, Posting & Stationery	326	-	-	326	191
Lottery & Raffle Prizes	660	-	-	660	660
Repairs & Renewals	618	-	-	618	2,335
Cleaning	528	-	-	528	236
Accountancy Fees	400	-	-	400	400
General	572	-	-	572	555
Depreciation	382	-	-	382	425
	-	-	-	-	-
<b>Sub total</b>	<b>5,216</b>	<b>-</b>	<b>-</b>	<b>5,216</b>	<b>5,839</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,216</b>	<b>-</b>	<b>-</b>	<b>5,216</b>	<b>5,839</b>
<b>Net of receipts/(payments)</b>	<b>21,220</b>	<b>-</b>	<b>-</b>	<b>21,220</b>	<b>10,531</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	103,906	-	-	103,906	93,375
<b>Cash funds this year end</b>	<b>125,126</b>	<b>-</b>	<b>-</b>	<b>125,126</b>	<b>103,906</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	10,385	-	-
	Reserve Account	1,487	-	-
	Improvement Account	11,298	-	-
	Petty Cash	175	-	-
	<b>Total cash funds</b>	<b>23,345</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Stock	66	-	-
	Debtors	593	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Property	Unrestricted		98,407
	Fixture, Fittings & Equipment	Unrestricted		3,444
			-	-
			-	-
			-	-
			-	-
	<b>Total</b>		<b>-</b>	<b>101,851</b>
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors	Unrestricted	729	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID WOODCOCK	21.10.22
	KATHLEEN MERCER	21.10.22

**Notes to the Financial Statements**  
**For the year ended 31 December 2021**

**Notes****1 Basis of Preparation**

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures relate to the year ending 31 December 2020.

**2 Fixed Assets**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life (except as detailed below) as follows:

Buildings	Is not depreciation
Fixture & Fittings	
Equipment	10% on the reducing balance basis

**Buildings:**

- The building is a freehold, but the land it sits on is a leasehold. The lease is renewed every 25 years, with 20 years still left on the current lease. The land rent per year is £15.
- New building upgrade and new kitchen was updated during 2021.

	Buildings	Fixture, Fittings & Equipment	Total
	£	£	£
<b>Cost/Valuation</b>			
At 01 January 2021	80,669	10,748	91,417
Additions	17,738	-	17,738
Disposals	-	-	-
At 31 December 2021	<u>98,407</u>	<u>10,748</u>	<u>109,155</u>

**Depreciation**

At 01 January 2021	-	6,922	6,922
Charge for the year	-	382	382
On Disposals	-	-	-
At 31 December 2021	<u>-</u>	<u>7,304</u>	<u>7,304</u>

**Net Book Value**

At 31 December 2021	<u>98,407</u>	<u>3,444</u>	<u>101,851</u>
At 31 December 2020	<u>80,669</u>	<u>3,826</u>	<u>84,495</u>

**Notes to the Financial Statements  
For the year ended 31 December 2021**

**3 Grants**

**4 Taxation**

Burton Fleming Village Hall Fund is a registered charity, registration number 515208. All the Charity's income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

**5 Trustee Remuneration**

No Remuneration was paid to Trustees during the year out of the funds of the charity.