

Charity Number: 515174

# **Sutton on Derwent Village Hall**

**Financial Statements  
for the  
year ending 31 July 2025**

## **Sutton on Derwent Village Hall**

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## Treasurers Annual Report for 2024 - 2025.

### Operational Income and Expenditure

Regular Hire Income of £10,175 compares favourably with the £9,977 last year. Whilst there remains a buoyant demand for bookings, it didn't fully reflect expected results from the anticipated increase in charges. Family functions, Kids parties and the Community Cafe all made significant contributions. It was also good to welcome the OSCAR's charity and the new Baby Band group, but sad to see numbers for some regular users no longer being viable and also the result of Evolution Dance group taking a sabbatical.

Similarly, selling tickets for Fund Raising activities, has been a challenge and the final totals were somewhat rescued by the four successful Bingo sessions. The Beer Festival again produced an impressive £2,600 shared with Woodhouse Grange Cricket. The Village Fete, in spite of the rain, and thanks to generous local sponsorship, produced £2,700 split 3 ways with School & Church.

A "thank you" to everyone who contributed to such a hectic years programme.

Welcome Grants from the Northern Power Grid and JR Reckitt Foundation triggered the Emergency Hub projects and lifted the overall turnover numbers to a massive £45,131. We must also acknowledge the ongoing help from the Parish Council who covered the cost of our Insurance premium and grants from the Village Hall Network that help encourage what was another very busy year for the Counsel of Management !

Paying user sessions	357	(358)	Average cost per session	£ 28.80	(£33.80)
Total sessions	390	(395)			
Paying users	5215	(6015)	Average cost per user	£ 1.97	(£2.01)
Total users	6787	(7958)			
Paid hours in use	1071	(971)	Average cost per hour	£ 10.60	(£12.47)
Total hours in use	1193	(1083)			

**Usage Statistics.** (2024 figures are in brackets)

"Regular Income" of £10,175 all but covered the "Regular Operating Costs" of £10,296 on a year of only minor items of Routine Maintenance. The report rather masks the impact of the emergency floor repairs which required a sudden £3,807 Renovation Project. This cleared out the £382 restricted funds from the original project and it served as a timely reminder that we must keep on top of the fabric of the building to maintain the cherished facility so important for our Village Community.

Overall, when the Operating cost are added to our Events and Development work the total outgoings amounted to £42,164 resulting in a bottom line surplus for the year of £2,967.

### Long Term sustainability and other "Restricted" funds:

By the end of the year we maintain around £ 69,500 nominally set aside as the "Roof Fund" for the essential long term sustainability of the hall building and a further £5,000 ring fenced as an Operational Contingency. We also currently hold a prudent working balance in the current account to adequately cover any unexpected short term pressures.

Finally, appearing as "Designated Funds" there remains £584 belonging to the Village Celebration Fund.

David Bristow

Honorary Treasurer.

## Trustees Annual Report

for the period

**1<sup>st</sup> August 2024 – 31<sup>st</sup> July 2025**

**Charity Name:** Sutton on Derwent Village Hall

**Registered Charity Number:** 515174

**Principle Address:** Sutton on Derwent Village Hall  
Main Street Sutton on Derwent  
York  
YO41 4BN

**Charity Administrator:** Mr. David Bristow. Honorary Treasurer

39 Jervis Court, Sutton on Derwent  
York YO41 4JX

Telephone: 01904607579

Email: [dbristow@brizza.co.uk](mailto:dbristow@brizza.co.uk)

<b>Name of Charity Trustees:</b>	Mr John Newlove	Chairman
	Mrs Helen Hollingworth	Vice Chair.
	Mrs Pam Street	Trustee
	Mr Peter Kirby	Trustee
	Mr. David Bristow	Honorary Treasurer

All five held post for the 12 months under review.

### 1. Objectives and Governance:

The following is an extract from the initial paragraph of the "Sutton upon Derwent Village Hall Constitution" as reportedly recorded in the books of the Charity Commissioners, Volume 36, Page 409, dated 25.7.1931

*On 29<sup>th</sup> April 1931, in a conveyance between the sixth Viscount St. Vincent and the York Diocesan Board of Finance, the building now known as the Sutton upon Derwent Village Hall and the surrounding land, were conveyed to the board to hold in trust so that they could be used for the purpose of physical & mental recreation and social, moral & intellectual development through the medium of reading and recreation & entertainment or otherwise as may be found expedient for the benefit of the inhabitants of the Parish of Sutton upon Derwent & its vicinity, without distinction of sex or political or other opinions ....*

*.....The general management and control of the trust premises, and all the arrangements for their use shall be invested in a Council of Management, hereinafter called "The Council"....*

## 2. Structure and Management

### 2.1 Council of Management.

Currently the "Council of Management" comprises *elected officials*, (chairman, Vice Chair, Secretary, Treasurer,) *specific appointees* (Booking Secretary, Minute Secretary,) *co-opted representatives* from the Villagers and *regular user representatives* appointed by the various user groups (including Church, School, Parish Council, Community Café and the various sporting groups

The *elected officials*, *specific appointees*, *co-opted members and charity trustees* are all elected annually and their appointments confirmed at each Annual General Meeting.

*Representatives* of the various user groups are appointed by their own members.

*Charity Commission Trustees*. Currently there are five nominated trustees who are drawn from the elected members of the Council of Management.

All have the knowledge and expertise necessary to fulfil the role.

### 2.2 Public Benefit:

The Trustees confirm that they have complied with the duty, contained in Section 4 of the Charity Act 2011, to have due regard to the guidance on public benefit issued by the Charity Commission. The Charitable purpose of the charity, within the meaning of the act is contains within its objectives as stated in Paragraph 1.

## 3 Financial Objectives and Funding Strategy:

The general aim is to manage the revenue budget on a self financing basis. As a "rule of thumb"; when used to determine the published hire charges, is that hire income will cover operating costs. Within this broad remit, a measure of flexibility is applied where high value private functions help keep costs down for the more disadvantaged user groups.

Proceeds from fund raising events are specifically earmarked for hall improvements and long term development / sustainability. The Council of Management is aware that rental income will quickly evaporate if the hall fabric and appearance is not maintained to a high standard.

Currently a sum of £5,000 (typically 12 months inescapable running costs) is "ring fenced" in the development account as an "Operational Contingency".

#### 4 Current Activities.

The regular programme of scheduled events, open to all, includes Indoor Bowls Club, Badminton Club, Pilates Classes, Adult Keep fit Sessions, Children's Dance Classes, Yoga sessions, Pre-school Baby Band Music, Children's Tennis Coaching, First Responder training and the Community "Pop up" café. The Hall is also regularly used on a weekly basis by the Sutton Primary School for Gym / PE lessons and at the end of term drama and school plays etc. Co located within the Village Hall is the Community Post Office, which also serves the neighbouring villages of Melbourne and Elvington.

In addition to the regular programme outlined above, the Hall is used for village meetings of the Council of Management, the Parish Council, the Parochial Church Council etc. It is available for hire for local vocational training and by visiting Clubs and Societies. It also provides event space and a meeting room for hire by other local charities. This coupled with income from a steady stream of children's parties and private family functions also helps to contain costs for the regular activity programme.

Finally, the Council of Management organises a varied programme both of its own fund raising events, and other events in collaboration with specific Village sub-committees. Together, such activities have the dual aim of developing the village community whilst helping fund the ongoing programmes of development initiatives.

#### 5 Achievements and Performance in the year 2024 – 2025 ;

Objectives for the year followed three main strands:

1. **Sustain the Hall for future generations.** (Aiming for 100% cost recovery from regular users and to also raise sufficient development funds to sustain such a cherished village asset.)
2. **Provide an affordable service to the Village Community** of Sutton on Derwent.  
(To support and encourage a broad range of viable and sustainable user groups).
3. **Provide a welcoming venue to service other charitable groups** within the village who are working hard to raise funds for their respective charities.

When faced with a tight squeeze on family incomes there clearly has become a need to support young families with affordable activities and events. Similarly, for the older residents, support and companionship remains so important, clearly illustrated by the regular and appreciative attendees at the Community Pop Up Café. A Saturday Family Club has been trialled thanks to extra support from the Village Hall Network. In the same vein, Prize Bingo evenings provided low cost family entertainment for all ages and have become a regular monthly feature.

Overall, operating the Hall fund raising events, the joint Village Community activities and three major development projects together ensured another busy year for the Council of Management. Thanks to generous local sponsorship, in spite of a deluge at the start, the Village Fete was again very well attended and raised much needed funds for the School, the Church and the Village Hall.

The Annual Car Show in summer and a Race Night in spring were both well attended. The pleasing aspect was the way the new joint initiatives along with the more traditional activities remain well supported and clearly "hitting the spot" with the Villagers.

Popular co-operative events included:

- Supporting the Parish Council running the V.E. Day Celebration in May
- Hosting the Annual Beer Festival with Woodhouse Grange Cricket Club
- Leading on the Village Fete with the School and St Michaels Church

In 2024-2025, "Regular Income" of £10,175 all but covered the "Regular Operating Costs" of £10,296 in a year of only minor items of Routine Maintenance. The report rather masks the impact of the emergency floor repairs which required a sudden £3,807 Renovation Project. This cleared out the £382 restricted funds from the original project and it served as a timely reminder that we must keep on top of the fabric of the building to maintain the cherished facility so important for our Village Community.

Overall, when the Operating cost are added to our Events and Development work the total outgoings amounted to £42,164 resulting in a bottom line surplus for the year of £2,967.

## 6. Development and Long Term sustainability.

At the end of the financial year we now have around £69,500 set aside as the "Roof Fund" and a further £5,000 is ring fenced as Operational Contingency for the essential long term sustainability of the Hall. We also hold a prudent working balance of over £17,000 in the current account.

In the near term, a careful supervision of the budget will be required whilst addressing internal and external regular routine maintenance that will need attention. The Trustees are very mindful of the importance of keeping on top of the fabric in such a competitive environment with casual hirers.

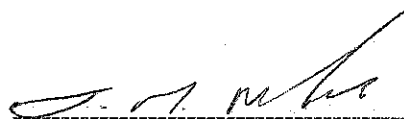
Welcome Grants from the Northern Power Grid and JR Reckitt Foundation triggered the Emergency Hub projects. This has dramatically improved our capability to support our villagers with good WiFi access and resilience in times of floods and power outages. Together, the Project work lifted the overall turnover numbers to a massive £45,131.

As an active member of the larger network of Village Halls in the East Riding of Yorkshire, we do recognise the dependence placed upon our collective Halls and our important role supporting our local communities. Through time our constitutional mandate may need to evolve but we remain fully committed to being at the very heart of that evolution.

## 7. Approval

The Trustees declare that they have approved this Trustees Report.

Signed on behalf of the Charity's Trustees.



Date: 9<sup>th</sup>, September 2025

Mr. John Newlove, Chairman

## Independent Examiner's Report to Sutton on Derwent Village Hall

I report on the accounts of the charity for the year ending 31 July 2025, which are set out on pages 9 to 11.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements



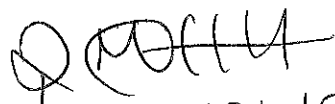
to keep accounting records in accordance with section 130 and 131 of the Charities Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt, MAAT  
Employee of:  
Phoenix Accountancy and Business Consultancy Limited  
4-6 Robert Street  
Scunthorpe  
North Lincolnshire  
DN15 6NG

  
12/1/26

Date:

# Receipts and Payments for the financial year to 31st, July 2025.

	Receipts		Payments	
	2025	2024	2025	2024
<b>Hire Income</b>				
Casual Lettings				
Children's Parties	647	675	1,359	1,420
Private Functions	1,137	1,394	3,230	2,780
Visiting Clubs & Societies Meetings	414	598	978	345
Equipment Hire	131	210	1,055	565
ERYC-School Rent	107	140	1,198	1,043
ERYC - Elections	1,710	1,680	74	70
Tennis Club & Coaching	190	150	788	433
OSCAR's Charity	380	275	87	58
Bowls Club	482	799	90	168
Parish Council	872	373	157	519
Messy Church	151		398	416
Evolution Dance	200		104	240
Badminton	878	1,270	97	144
SuD Post Office	581	628	192	192
Pilates	1,377	1,300	50	50
Pre School Music	413	405	225	214
Dog Training	315	80	15	77
90				
<b>Sub Total - Hire Income</b>	<b>10,175</b>	<b>9,977</b>	<b>10,098</b>	<b>8,732</b>
<b>Routine Maintenance</b>				
Internal Decorations				
Electrical Equipment & Fittings			43	3,180
Plimm Room Door & Hall Windows			57	731
Replacement Flags			51	2,253
New Hall Keys			47	210
Miscellaneous Repairs			198	6374
<b>Sub Total - Routine Maintenance</b>			<b>10,296</b>	<b>15,106</b>
<b>Total - Regular Income</b>	<b>10,175</b>	<b>9,977</b>	<b>10,296</b>	<b>15,106</b>
<b>Total - Operating Costs</b>			<b>10,296</b>	<b>15,106</b>

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Receipts	2025	2024	Payments	2025	2024
<i>Regular Income c/f from page 1</i>	10,175	9977	<i>Operating Costs c/f from page 1</i>	10296	15706
<b>Village Hall Events</b>			<b>Village Hall Events</b>		
Classic Cars	1,251	1,354	Classic Cars	541	541
Fire Works		707	Fire Works	207	207
Bad Apple - Sleeping Beauty	277	611	Bad Apple - Sleeping Beauty	205	499
ABBA 2Night	889	1,531	80's 2 Nite	872	1,060
Bingo x 4	1,599	1,142	Bingo	677	434
Race Night	1,128	1,038	Race Night	507	441
<b>Sub total - Fund Raising</b>	<b>5,144</b>		<b>Sub total - Fund Raising Costs</b>	<b>3,235</b>	<b>3,401</b>
<b>Joint Collaborative Events</b>			<b>Joint Collaborative Events</b>		
Sutton Beer Festival	2,590	2,048	Sutton Beer Festival	1,342	712
Village Fete Sponsorship	600	1,050	Village Fete Activities	1,841	2086
Village Fete Activities	3,646	3,603	Village Fete share to Church & School	1,850	1854
VE Day	288		VE Day	111	
Christmas Lights	67		Christmas Lights	67	
<b>Sub Total - Joint Events</b>	<b>7,171</b>		<b>Sub Total - Joint Events</b>	<b>5,211</b>	<b>4,662</b>
<b>Grants and Support</b>			<b>Hall Improvements</b>		
Halls for All	50	150	WiFi Upgrade Project	584	
Northern Powergrid Foundation	18,223		Solar Energy Project	19,023	
Sir J Reckitt Foundation	700		Floor Renovation Project	3,807	
ERH - Volunteer Recognition	50		External Notice Board	735	
Parish Council Grant	1,359	1,345	O.H. Projector upgrade	1721	
Community Café Donations	989	811	Sound System Upgrade	580	
Community Café - Power Sockets		300	Kitchen Sockets	300	
Other Donations	242	178	Scaffold Tower	413	
<b>Sub total - Grants &amp; Support</b>	<b>21,593</b>		<b>Sub total - Development</b>	<b>23,422</b>	<b>3,749</b>
<b>Bank Interest</b>			<b>Total Payments</b>	<b>42,164</b>	<b>26,908</b>
Barclays Bank	1,048	1,010			
<b>Total Receipts</b>	<b>45,131</b>	<b>26,855</b>			

**Statement of Assets and Liabilities as at 31st July 2025**

Monetary Assets	2025	2024	2023
TSB Bank Current Account	17,781	17,580	17,208
Barclays Bank Savings Account	75,170	72,404	72,829
	<u>92,951</u>	<u>89,984</u>	<u>90,037</u>
Total Monetary Assets by type:			
Unrestricted Funds	92,251	88,641	88,695
Restricted Funds - Floor Project	0	382	382
Restricted Funds - WIFI Extension Project	116		
Designated Funds - Money held for safe keeping	584	961	961
	<u>92,951</u>	<u>89,984</u>	<u>90,038</u>

**Non Monetary Assets and Liabilities**

Fixed Assets for the Charity's use (at cost)	Held in Trust	Held in Trust	Held in Trust
Village Hall		28,295	28,580
Internal Fixtures and Fittings (Day 1 Declared) <i>(now including Tesla Battery)</i>	35,000	36,000	34,620
Internal Building Contents (Day 1 Declared)	36,000		
	<u>71,000</u>	<u>64,295</u>	<u>61,200</u>

*(Source: Village Hall Inventory)*

**Debtors**

Hirings - Outstanding invoices at 31st, July	245	25
<i>Invoice 25/06/12 Wheldrake Messy Church Project</i>		
<i>Invoice 25/06/13 &amp; 14 Sutton Parish Council</i>	100	
<i>Play Space Ltd - Village Fete Sponsorship. Received 18th August 2025</i>	81	
EDF Electricity - Planned D/D payments in credit at 31/7/25	200	
	89	

**Creditors**

Unpresented Cheque: 1663: Y&DSME Steam Train at Fete	0	0
Village Celebration Fund <i>(Held for safe keeping)</i>	-225	-961
Business Stream Water - Planned D/D payments in arrears at 31/7/25	-584	-596
	-139	

**Miscellaneous Bar Stock** (bottled and soft drinks retained for future VH events)

	375	300	315
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**Net Non-Monetary Assets less Liabilities**

	<u>70,897</u>	<u>63,471</u>	<u>60,579</u>
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*Please Note: Fixed Asset numbers (shown in red) are subject to confirmation after renewal of the Hall Insurance on 12 September*

These Accounts were approved by the Trustees on 9th, September 2025 and signed on their behalf by:

*Bristos*