

# Alcester Male Voice Choir

(Charity Number 514970)

## Trustees Report and Financial Statements for the year ending

31st July 2022

## **ALCESTER MALE VOICE CHOIR**

### **Notes to the Financial Statements for the year ended 31 July 2022**

#### **1. Accounting Policies**

##### **(a) Basis of accounts**

The financial statements have been prepared under the historical cost convention.

##### **(b) Funds**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for a particular purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by charity for particular purposes.

##### **(c) Income**

Income is recorded in these financial statements when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Income is recognised on a receipts basis.

No amounts are included in the financial statements for services or time donated by volunteers.

##### **(d) Expenditure**

All expenditure is accounted for on a payment basis. Expenditure includes attributable VAT, which cannot be recovered.

#### **2. Related party transactions**

No trustee has been paid expenses (other than reimbursement for items purchased during the year on behalf of the choir) nor received remuneration.

#### **3. Ultimate controlling party**

There is no ultimate controlling party.

## ALCESTER MALE VOICE CHOR

### Independent Examiner's Report to the Trustees of Alcester Male Voice Choir Year ended 31 July 2022

I report on the financial statements of the choir for the year ended 31 July 2022.

#### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 43 of the 1993 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the choir and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting recordshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Stuart Ellis

Date: 29/10/22



DEPOSIT

**ALCESTER MALE VOICE CHOIR**

**DEPOSIT ACCOUNT**

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST JULY 2022**

**INCOME**

BALANCE B/ FORWARD	0.00
TFR FROM RESERVES A/C	20,800.00
TFR FROM CONCERT A/C	24,800.00
INTEREST	10.06

TOTAL **45,610.06**

**EXPENDITURE**

BALANCE C/FORWARD	45,610.06
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TOTAL **45,610.06**

**Independent Examiner's Report**

I have examined the Accounts, receipts, bank statements and vouchers and have received all information requested from the Treasurer and other associated officers of the choir.

I can confirm that in my opinion these accounts have been properly prepared and show a true and fair view of the financial activities of the Choir for the period ended 31st July 2022

Signed on behalf of the Trustees.



J C Alderson (Treasurer)



S Ellis (Independent Examiner)

RESERVES

**ALCESTER MALE VOICE CHOIR**

**RESERVES ACCOUNT**

**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 31ST JULY 2022**

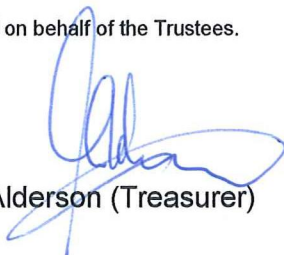
INCOME		EXPENDITURE	
BALANCE B/ FORWARD	£ 20,832.79	EXPENDITURE 2021/22	£ 15.00
		TFR TO DEPOSIT A/C	£ 20,800.00
		TO CLOSE TFR TO MAIN A/C	£ 17.79
INCOME 2021/22	£ -	BALANCE C/FORWARD	£ -
TOTAL	<b><u>£ 20,832.79</u></b>	TOTAL	<b><u>£ 20,832.79</u></b>

**Independent Examiner's Report**

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Signed on behalf of the Trustees.



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S Ellis (Independent Examiner)

TOUR

**ALCESTER MALE VOICE CHOIR**

**TOUR ACCOUNT**

**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 31ST JULY 2022**

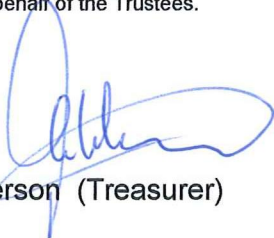
<b>INCOME</b>			<b>EXPENDITURE</b>		
BALANCE B / FORWARD	£	37.66	EXPENDITURE 2021/22	£	15.00
INCOME 2021/22	£	-	TO CLOSE - TFR TO MAIN A/C	£	22.66
	TOTAL	<u>£ 37.66</u>		TOTAL	<u>£ 37.66</u>

**Independent Examiner's Report**

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J C Alderson (Treasurer)



S Ellis (Independent Examiner)

CONCERT

**ALCESTER MALE VOICE CHOIR**

**CONCERT ACCOUNT**

**INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDING 31ST JULY 2022**

INCOME		EXPENDITURE	
BALANCE BROUGHT FORWARD	£ 24,852.42	EXPENDITURE 2021/22	£ 15.00
		TFR TO DEPOSIT A/C	£ 24,800.00
		TO CLOSE - TFR TO MAIN A/C	£ 37.42
INCOME 2021/22	£ -	BALANCE C/FORWARD	£ -
TOTAL	<b><u>£ 24,852.42</u></b>	TOTAL	<b><u>£ 24,852.42</u></b>


**Independent Examiner's Report**

I have examined the Accounts, receipts, bank statements and vouchers and have received all information requested from the Treasurer and other associated officers of the choir.

I can confirm that in my opinion these accounts have been properly prepared and show a true and fair view of the financial activities of the Choir for the period ended 31st July 2022

Signed on behalf of the Trustees.

  
J C Alderson (Treasurer)

  
S Ellis (Independent Examiner)

GENERAL

**ALCESTER MALE VOICE CHOIR**

**GENERAL ACCOUNT**

**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 31ST JULY 2022**

<b>INCOME</b>		<b>EXPENDITURE</b>	
BALANCE B/FORWARD	£ 6,369.47	EXPENDITURE 2021/22	£ 30,376.04
INCOME 2021/22	£ 34,283.37	BALANCE C/FORWARD	£ 10,276.80
TOTAL	<b><u>£ 40,652.84</u></b>	TOTAL	<b><u>£ 40,652.84</u></b>

**Independent Examiner's Report**

I have examined the Accounts, receipts, bank statements and vouchers and have received all information requested from the Treasurer and other associated officers of the choir.

I can confirm that in my opinion these accounts have been properly prepared and show a true and fair view of the financial activities of the Choir for the period ended 31st July 2022

Signed on behalf of the Trustees.



J C Alderson (Treasurer)



S Ellis (Independent Examiner)

**ALCESTER MALE VOICE CHOIR**

**INCOME AND EXPENDITURE FOR YEAR ENDED 31 JULY 2022**

<b><u>MAIN ACCOUNT</u></b>	<b>£</b>		<b>£</b>
<b><u>INCOME</u></b>		<b><u>EXPENDITURE</u></b>	
SUBSCRIPTIONS	8,410.00	ACCOMPANISTS	3,850.00
FRIENDS SUBSCRIPTIONS	514.00	HALL RENTAL	1,800.00
GIFT AID	1,750.00	MUSIC	835.54
TAPES & CDs	20.00	SUITS, TUX, SWEATERS, FLEECES	16.80
DONATIONS	20.00	PUBLICITY & NEWSLETTER	232.50
SWEATERS, JACKETS, SHIRTS	295.00	ADMINISTRATION	1,102.04
STREET MARKET	433.50	REFRESHMENTS	34.00
GRANTS (Christmas Concert)	1,800.00	STREET MARKET	-
CONCERT FEES	380.00	ASSOCIATION SUBSCRIPTIONS	40.00
CWG COACH INCOME	225.00	FLOWERS, WREATHS & GIFTS	25.00
TRANSFERS IN (closed accounts)	77.87	INSURANCE	801.88
		LICENCE	-
		SERVICE AWARDS	171.00
		GIFTS	15.49
		STAGE/SOUND EQUIPMENT	-
		BANK CHARGES	70.18
		CONCERT PAYMENTS (ACCOMP)	450.00
		CHRISTMAS CONCERT COSTS	1,757.95
		REFUNDS	80.00
		CWG COACH	455.00
	<u>13,925.37</u>		<u>11,737.38</u>
	<b>13,925.37</b>		<b>11,737.38</b>
ANNUAL CONCERT TICKETS	2,505.00	ANNUAL CONCERT PRINTING	155.00
ANNUAL CONCERT ADVERTS	320.00	ANNUAL CONCERT ARTISTES	405.00
		ANNUAL CONCERT VENUE	423.00
		ANNUAL CONCERT MISC	181.16
	<u>2,825.00</u>		<u>1,164.16</u>
	<b>2,825.00</b>		<b>1,164.16</b>
CORNWALL INCOME	13,615.00	CORNWALL ACCOM	13,885.00
CORNWALL MISC	243.00	CORNWALL COACH	3,025.00
CORNWALL 100 CLUB TFR	3,675.00	CORNWALL MISC	564.50
	<u>17,533.00</u>		<u>17,474.50</u>
	<b>17,533.00</b>		<b>17,474.50</b>
			<u>30,376.04</u>
			<b>30,376.04</b>
		<b><u>OVERALL RECEIPTS LESS EXPENDITURE</u></b>	<b>3,907.33</b>
		Cornwall Excess	58.50
		Concert Excess	1,660.84
		General Excess	2,187.99
			<u>3,907.33</u>
			<b>3,907.33</b>

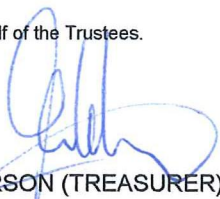
# ALCESTER MALE VOICE CHOIR

## BALANCE SHEET AS AT 31ST JULY 2022.

	<u>2121-22</u>	<u>2020-21</u>		<u>2021-22</u>	<u>2020-21</u>
<b><u>LIABILITIES</u></b>			<b><u>ASSETS</u></b>		
TOTAL BALANCES AT C/F 1 <sup>st</sup> August	52,092.34	54,387.23	CASH IN HAND	0.00	0.00
Add Accruals from previous year	0.00	0.00	HSBC BANK CONCERT A/C	0.00	24852.42
RESERVES A/C CLOSED	-20,832.79	0.00	HSBC BANK GENERAL A/C	10276.80	6369.47
Tfr to main and deposit a/c + bank charges			HSBC BANK TOUR A/C	0.00	37.66
CONCERT A/C CLOSED	-24,852.42	0.00	HSBC BANK RESERVES A/C	0.00	20832.79
Tfr to main and deposit a/c + bank charges			HSBC DEPOSIT A/C	45610.06	0.00
TOUR A/C CLOSED	-37.66	0.00	Less ACCRUALS	0.00	0.00
Tfr to main a/c + bank charges			Add ACCRUED INCOME	0.00	0.00
PROFIT/LOSS ON MAIN ACCOUNT	3,907.33	-2,294.89			
INCREASE IN DEPOSIT A/C BALANCE	45,610.06	0.00			
<b><u>CREDITORS</u></b>	0.00	0.00	<b><u>DEBTORS</u></b>	0.00	0.00
	<b>55,886.86</b>	<b>52,092.34</b>		<b>55886.86</b>	<b>52,092.34</b>

The financial statements were approved by the trustees on

Signed on behalf of the Trustees.



J. C. ALDERSON (TREASURER)



S ELLIS (Independent Examiner)

**ALCESTER MALE VOICE CHIOR**  
**Report of the Trustees**  
**For the year ended 31 July 2022**

**Structure, governance and management, including objectives and activities:**

The choir was founded in 1974 and operates under an amended constitution adopted on 22 July 1998 – and subsequently amended on July 9<sup>th</sup> 2003. The choir's objectives are to learn music and songs for male voices, with a view to sing in concerts, to educate the community as to the beauty of music, and to raise monies for other good causes.

The trust's significant activities for achieving its objectives for the public benefit are holding weekly rehearsals enabling the choir to perform in concerts.

**Reference and administrative details of the charity and its trustees:**

The trustees during the period were:

<i>Chairman:</i>	Mr M Speirs
<i>Treasurer:</i>	Mr J Alderson
<i>Secretary:</i>	Mr P Alabaster
<i>Committee:</i>	Mr R Edwards
	Mr P Adams
	Mr M Brampton
	Mr A Robinson
	Mr J Page
	Mr P Tullett
<i>Founder &amp; Musical Director</i>	Mrs J Land

*Contact Treasurer's address:* 12 Eclipse Road  
Alcester  
Warwickshire  
B49 5EH

*Charity registered number:* 514970

New trustees are elected at general meetings. Prospective trustees are nominated by members before being voted on by choir members in attendance at the AGM. Each of the trustees shall retire with effect from the conclusion of the AGM next after his or her appointment but shall be eligible for re-election at that AGM. Trustees are inducted and trained by the other trustees and committee members.

**Achievements and performance:**

The impact of the COVID-19 outbreak still affected the choir's activities during the 2021/22 choir year, with concerts not commencing until December 2021.

However, subsequently the choir was successful in raising funds for a number of charities. The 48th Annual Concert was held at Pershore Abbey.. It was a successful concert and the profit raised enables the choir to secure subsequent annual concerts with ever increasing costs. In April/May the choir took part in the Cornwall Festival of Male Voice Choirs and our contributions in the various concerts were well received. We also participated in concerts in Evesham, Broadway and Alcester and the year was rounded off by a group of choristers singing in the massed choirs at the Opening Ceremony of the 2022 Commonwealth Games in Birmingham.

Supporting Alcester is a prime function of the choir and during the last year we supported the Alcester High Bailiff's function/services/concerts and participated in carols at Christmas.

The choir is very much self-supporting and continued to raise funds to fulfil its charitable objectives by collecting subscriptions from members, and through internal fund raising activities eg raffles, producing Christmas cards, photographs of the choir etc.

### **Financial review**

The impact of COVID-19 epidemic also affected the choir in that a number of choristers did not return when choir activities recommenced and we are now rebuilding to a degree. This obviously had some impact in the choir accounts.

In addition, as a result of our bank instigating bank charges, it was decided to consolidate our accounts and close three of them during the year to save on charges:-.

The Tour Account was closed and the small balance transferred to the Main account.

The Concert Account was closed, an amount of £24800 was transferred to the deposit account and ringfenced to be used for future concerts, with the remaining small balance transferred to the Main account.


The Reserves Account was closed, an amount of £20800 was transferred to the Deposit Account and ringfenced to be used for unexpected or one-off expenditure, with the remaining small balance transferred to the Main Account.

All choir income and expenditure is now processed through the main account, and this shows an excess of income over expenditure of £3907.33 during the financial year. £1660 of this was profit made on the Annual Concert and it is anticipated that a further transfer will be made to the Deposit Account during the next financial year. The additional profit will be used to replenish funds which were lost over the last two years as a result of the COVID epidemic.

### **Public benefit**

The trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

This report was approved by the trustees and was signed on their behalf by:

  
.....  
John C Alderson  
Treasurer

7/2/23  
.....  
Date