

Charity Report for FY 2021-2022

Charity Name : Navenby Playing Field Association

Trustee Annual report for the period : 1/4/2021 to 31/3/2022

Registered Charity Number : 514422

Charity's principal address : The Venue, Grantham Road, Navenby, LN5 0JJ

Trustee : Navenby Parish Council

Structure, governance and management :

Type of governing document - Conveyance dated 26 July 1983

How the Charity is constituted :

The charity is managed by Navenby Parish Council as sole trustee

Objectives and activities :

The aim of the Charity is to provide effective management of facilities for recreational activities to the benefit of the community of Navenby through use of the playing field and the community centre.

Summary of main activities for the public benefit :

The Navenby Parish Council have complied with their duty to have due regard to the guidance on public benefit, in accordance with the Statement of Recommended Practice published by the Charity Commission in exercising their powers and duties. The main activities are the management and rental of playing field and community centre resources for sports and recreation activities.

Achievement and performance :

Covid restrictions were still place for a large part of the year and although business improved slightly on the previous financial year, it was still not up to pre-Covid levels. We continue to support the community and surrounding area with activities covering a range of activities and age groups. Of note, income and bookings continue to rise with an increase in regular activities and business-related meetings. The opportunity arose to support the NHS with our facilities for a variety of interventions including vaccinations and meetings, which commenced April 2022, following numerous enquiries this year.

The Venue Manager retired at the end of December 2021 and was replaced by the previous Assistant Manager and plans were put in place to employ permanent staff at the Venue from April 2022, including a post covering maintenance and repairs. This is proving to be of great benefit to the Venue.

Financial Summary :

During the financial year 2021-2022 there was an increase in income from £30,066 to £43,255, amounting to £13,190, which was a slight increase over the previous financial year, despite continuing cancellations with respect to Covid.

Expenditure totalled £49,638 and this, therefore, resulted in a loss of £6,383.

Policy on reserves:

Our objective for this financial year was to maintain a balance of £30,000 in the account, but this became impossible due to: the significant effect of Covid 19; unplanned expenditure on repairs; the provision of a new web page; and the re-organisation of staff.

Bank balance at year end is £27,078. We shall strive to establish a fund to be used to replace major equipment in the near future. We continue to be open to the option to set aside funds in a regulated investment account to earn additional income.

Future Planning :

With the end of Covid restrictions, we intend to return to our usual reserve of £30,000 with the expected increase in income from general bookings and the NHS/Government during the next financial year, so the future is looking very positive.

There was no AGM, and Trustee meetings were conducted online via Zoom.

Declaration :

The Navenby Parish Council, a Sole Trustee declare that they have approved the Trustee Report above.

Signed on behalf of the Trustee

Signature :  M J BURT

25 JANUARY 2023

Full Name : MICHAEL JAMES BURT

Chair of Navenby Parish Council (Sole Trustee)

VAT - Used for PPL/PRS Calc	TBA
Government Contract of Income	
Navenby Parish Council	£4,686.13
Linc CC & North Kesteven DC	£835.13
NHS Various	£5,311.77
Total	£7,819.57

Navenby Playing Field Assoc Reg Charity 514422 Statement of Accounts for year Ending 31st March 2022					
	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
Admin	1,455.22	666	1,292	1,831	1,626
Booking Clerk & CareTaker (now combined)	12,592.60	5,777	17,753	14,319	12,272
Assistant/Cleaning	11,554.77	3,887	10,841	7,006	7,776
Equipment	1,076.51	583	806	2,675	2,227
Maintenance	3,182.18	1,444	2,587	3,912	5,607
Projects	834.00	338	0	0	-3,680
Supplies	979.74	335	1,421	3,543	2,532
Playing Field	2,216.40	2,105	2,562	2,235	0
License - PPL PRS & Alcohol	854.84	295	858	755	847
Utilities	6,257.70	4,724	8,755	8,530	8,606
Loan to PC	2,970.80	2,972	2,972	1,486	1,486
Refund	61.25	640	12	819	608
VAT paid - not applicable				2,996	3,154
Other expense - Contracts	4,352.64	3,554	4,134	183	1,781
Clerical to PC - not applicable	0.00	0	0	1,295	1,144
Pavilion	1,249.86	2,766	2,077	1,352	0
Youth Club - not applicable	0.00	0	0	2,031	1,970
Major Expenditure	0.00	0	8,342	0	
Total	49,638.51	30,085	64,409	54,967	47,955
Rental Income	39,965.13	18,858	60,525	57,292	53,426
Refund from PC (Grass Cutting)	2,106.99	1,208	1,694		114
Interest /other/Covid Grant	1,183.13	10,431	504	13	323
	43,255.25	30,497	62,723	57,305	53,862
Net Income	-6,383.26	£412	-£1,686	£2,338	£5,907
Percentage Increase in Income	111.93%	-68.84%	5.64%	7.24%	
Wages as % of Rental Income	64.06%	54.78%	49.38%	42.68%	42.71%
* Increase in 18/19 despite loss of preschool Income £5k					



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: NAVENBY PLAYING FIELDS ASSOCIATION

On accounts for the year ended

31st MARCH 2022 Charity no (if any) 514422

Set out on pages

1-3 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 10 JANUARY 2023

Name: E. MOSS-WRIGHT

Relevant professional qualification(s) or body

C.I.-COM. R.

(if any):

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Address:

55-57 HIGH STREET
METHERINGHAM
LINCOLN LN4 3DZ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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