



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	September	2023		31	August	2024

Section A

Reference and administration details

Charity name

Friends of Brentwood Association

Other names charity is known by

Friends of Brentwood

Registered charity number (if any)

513929

Charity's principal address

Brentwood High School

Cherry Lane

Sale

Postcode

M33 4GY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	S Callaghan	Chair	01.09.23 - 9.11.23	
2	J O'Sullivan	Chair	9.11.23 - 31.8.24.	
3	L O'Connor	Treasurer	9.11.23 - 31.8.24.	
4	R Lomas	Vice Chair	9.11.23 - 31.8.24	
5	K Neve	Secretary	9.11.23 - 31.8.24.	
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Trust Deed
How the charity is constituted <i>(eg. trust, association, company)</i>	Constitution adopted 18 April 1983 as amended 12 September 1990 and 23 September 1991.
Trustee selection methods <i>(eg. appointed by, elected by)</i>	The Trust Deed of the charity governs appointments of trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- A) Raising funds to provide or help to provide, facilities for the school which would not otherwise be available from the Local Education Authority.
- B) Encouraging amongst parents an interest and a knowledge of the school and its activities.
- C) Fostering good relations between the parents and the school and amongst current and former pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charitable trust acts in a way which beneficially impacts on society. It provides facilities and events, in dedicated buildings and elsewhere. In this way it helps form and gives expression to the lives of the pupils and their associated families.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The charity was able to continue to raise funds through the school lottery activity, Justgiving donations and school fundraising activities.

Incoming resources for the year ended 31 August 2024 totalled £61,798 (2023: £4,800).

Most of the funds are raised through donations and fundraising. These funds raised support and contribute towards the expenditure requirements of the charity.

Resources expended for the year ended 31 August 2024 totalled £2,438 (2023: £2,958).

The net result for the year was an in-year surplus of £59,360 (2023: £1,842).

Retained funds carried forward at 31 August 2024 are £80,877 (2023: £21,517).

The trustees continue to monitor the activities and budgets of the charity. The trustees are of the opinion that the necessary measures have been implemented to ensure the viability of the charitable trust over the medium term.

Section E Financial review

Brief statement of the charity's policy on reserves

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Details of any funds materially in deficit

No funds are in deficit.

Further financial review details (Optional information)

You may **choose** to include additional information, where relevant about:

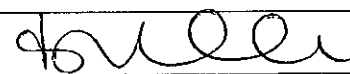
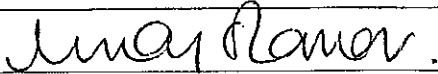
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stephanie Callaghan JADE O'SULLIVAN	Lucinda O'Connor
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 08.07.25.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends of Brentwood Association

513929

Receipts and payments accounts

CC16a

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising events	5,370	-	-	5,370	1,127
Donations	767	-	-	767	179
GoFundMe (Luke Howe)	53,311	-	-	53,311	-
Charitable Activities	2,336	-	-	2,336	-
Interest	14	-	-	14	-
Cashback	-	-	-	-	164
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	61,798	-	-	61,798	4,800
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	61,798	-	-	61,798	4,800
A3 Payments					
Administration expenses	681	-	-	681	956
School functions and activities	1,757	-	-	1,757	1,002
Donations paid to Brentwood High School	-	-	-	-	1,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,438	-	-	2,438	2,958
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,438	-	-	2,438	2,958
Net of receipts/(payments)	59,360	-	-	59,360	1,842
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,517	-	-	21,517	19,675
Cash funds this year end	80,877	-	-	80,877	21,517

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community Account	79,840	-	-
	Business Premium Account	1,037	-	-
		-	-	-
	Total cash funds	80,877	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JADE O'SULLIVAN Stephanie Gallagher	8.7.25



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends of Brentwood Association

**On accounts for the year
ended**

31 August 2024

**Charity no
(if any)**

513929

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

M. Bailey

Date:

08.07.2025

Name:

Melanie Bailey

**Relevant professional
qualification(s) or body
(if any):**

ICAEW - ACA

Address:

Bridge House, Ashley Road, Hale, WA14 2UT