



Trustees' Annual Report for the period						
Period start date			Period end date			
1 July 2023			30 June 2024			
From			To			

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

5 Longwood Close	
Halifax	
Postcode	HX3 0JZ

Names of the charity Trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Clegg	Chair		Rotary Club of Hebden
2	Ian Lindsay	Secretary	Since July 2024	Bridge
3	Keith Rawsley		Since July 2024	Rotary Club of Hebden
5	Derrick Palmer			Bridge
				Rotary Club of Hebden
				Bridge
				Rotary Club of Hebden
				Bridge

Names of the Trustees for the charity, if any, (for example, any custodian Trustees)

Name Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's Trusts

Type of governing document

How the charity is

Trustee selection methods

Appointed by the Rotary Club of Hebden Bridge

Additional governance issues (Optional information)

- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- Trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the major risks to which the charity is exposed and are satisfied that the systems and procedures established, to manage those risks. The Trustees have also conducted a thorough review of the Trust's financial controls and are satisfied with the accounting procedures in place and with the level of external scrutiny. They are also satisfied that the procedures in place safeguard the Trust's assets and should prevent and detect any bribery, fraud, financial abuse, and other irregularities.

The Trustees have conducted a review of the Trust's policies and all have been updated to reflect current legislation and Charity Commission recommendations.

All fund raising for the Trust is carried out by the Rotary Club of Hebden Bridge; the Trust has no commercial partners and no relationship with any professional fund raisers.

The Trustees have received no written complaints relating to fund raising or any other matters, during the reporting year.

The Trustees are confident that the Trust's fundraising activities comply with the Fundraising Regulator's Code of Practice, and that all people involved in fundraising for the Trust are aware of, and adhere to, the regulator's code of practice.

The Trust deed states that income is to be applied for the relief of the poor and needy and to, or for, such other charitable purpose, institution, society, or object as the Rotary Club of Hebden

Bridge may from time to time decide.

The charitable objective of the Trust Fund is to raise money and distribute it in support of deserving causes. Funds are raised by the Rotary Club of Hebden Bridge (and others) on behalf of the Trust Fund. The Trustees make grants based on recommendations from a committee comprising members of the Rotary Club of Hebden Bridge. Applications to the

Grants Committee are received from a wide variety of sources including members of the public, registered charities and other enterprises, institutions, societies etc. All applications are considered on their own merits whilst giving due regard to our obligations as a registered charity. The Trustees confirm that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance by referring to that guidance when reviewing the Trust's aims and objectives and its grant making process.

Money is raised for the Trust Fund by:

- Organising fund-raising events such as The Hebden Bridge Vintage Weekend and The Hebden Bridge Easter Monday Duck Race. These fundraising events are organised by the members of the Rotary Club of Hebden Bridge.

2 January 2025

- The Vintage Weekend, held in August 2023, was a great success, producing a nett profit of £27,635 - a record profit for the Trust.
- The 2024 Duck Race, held on Easter Monday, was also a very successful event, with increased revenues from online ticket sales for both ordinary Duck and Business Duck Race(s), which resulted in a nett profit of £12,615.
- Accepting donations from members of the Rotary Club of Hebden Bridge, other Rotary Clubs, other Rotarians, local businesses and members of the public.

Expenditure - Grants and Other Activities

- o To achieve our public benefit objective, we make grants to a wide variety of charities and good causes, as recommended by the Rotary Club of Hebden Bridge Grants Committee, who consider and investigate requests for assistance and make recommendations on beneficiaries for grants. Their recommendations are approved at duly constituted meetings of the Rotary Club of Hebden Bridge.
- o Additionally, we sometimes participate in a number of events and schemes organised, or supported by, Rotary International Britain and Ireland and other Rotary clubs - including the Rotary Shoebox Scheme (providing gifts for underprivileged children in Eastern Europe), RYLA (a leadership programme coordinated by Rotary Clubs across the globe for the benefit of young people throughout the world)
- o Most of the Trust's fund-raising activities have additional benefits to the local community, to provide wholesome, affordable entertainment and activities for the local population and by attracting visitors from outside our local area whose spending benefits the local economy.

We also assist in co-ordinating and managing other events in the local area, working in conjunction with the local Town Councils. Examples of this are the Hebden Bridge Pumpkin Festival & Light Up the Valley events, which generate substantial footfall into the area, involve local community centres, groups and schools, as well as generating income for shops & businesses in the area.

Additional details of objectives and activities (Optional information)

Grant Making

Any charity, other organisation or individual, can apply to the fund for a grant via on-line forms, or by postal applications.

causes in the Calder Valley, the UK, and internationally.

Contributions Made by Volunteers

We are entirely dependent on volunteers for all our fund raising, grant making and administration. Most volunteers are members of The Rotary Club of Hebden Bridge, but we also receive volunteer help from our newly formed (March 2024) volunteer group - Friends of the Rotary Club of Hebden Bridge, and many other members of our local community. We would like to put on record our appreciation for their invaluable help.

- policy on

Section D

Summary of the main achievements of the charity during the year.

£32,171 distributed to charities and good causes, with an emphasis on local charities & organisations.

Section E

Brief statement of the charity's policy on reserves

We rely substantially on income from two major annual fund-raising events, with budgeted costs in the region of £21,000. As the level of income from each of these events is heavily dependent on the weather, a provision in the reserves is made to cover these costs which may be incurred but not recovered because of poor weather.

We make regular grants to many charities and good causes throughout the year on a both proactive and reactive basis, with the reserve provision of £9,000 regarded as sufficient to allow the Trust Fund to continue meeting some grants in the event of reduced income.

A further reserve provision of £10,000 is regarded as prudent for the Trust Fund to be able to react to any unforeseen circumstances.

Details of any funds materially in deficit

The reserves at 30th June 2024 were £71,000. After deducting the £40,000 detailed above it leaves £31,000 which was part the funds realised in 2023 -24 and will be used for grant making in 2024-25.

None

Further financial review details (Optional information)

• the charity's principal sources

The charity's principal sources of funds in this year are:

Bridge investment policy and objectives including any ethical investment policy adopted.

- 1 Two events organised by the Rotary Club of Hebden
 - o The 2023 Hebden Bridge Vintage Weekend
 - o The 2024 Hebden Bridge Easter Monday Duck Race

NB. Both the above events could be affected by planned flood defence works from 2026. The Trustees are monitoring this situation, in conjunction with the Environment Agency, and will take appropriate action(s) if, and when, necessary.

- 2 Donations by members of the Rotary Club of Hebden Bridge and others.

Investment Policy

Our investment policy is to hold all financial assets as cash, in the form of current / interest bearing bank accounts with Lloyds Bank.



Signed on behalf of the charity's Trustees

Signature(s)

	
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Full name(s)

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Position (e.g. Secretary, Chair,

etc)

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Date

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29/01