



Trustees' Annual Report for the period

From 1st March 2023 Period start date To Period end date 29th Feb 2024

Charity name: Earsdon & Wellfield Community Association

Charity registration number: 513679

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity's objectives are to promote and benefit the communities of Earsdon and Wellfield and the surrounding neighbourhood without distinction of sex, politics, religious or other opinions. We offer opportunities for people to improve their education and health, by providing facilities for recreation and leisure time pursuits with the object of improving the conditions of life for the inhabitants and in the interests of their social welfare. When individual group funds are limited, we look for affordable solutions to keep the group going by reducing their costs for example room rents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	By providing a warm, clean, and comfortable places for people to meet, talk, learn and partake in activities at a reasonable cost. With a range of craft, health and wellness classes for example. Also running Warm Welcome and anti-isolation groups. Providing a library, an equipment and tool loan service and emergency response service to the community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees and committee work within the guidelines set out by the Charity Commission and follow set procedures in the execution of the operation

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not make grants.

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Trustees would like to thank the volunteers working at the centre for all of their outstanding work, a lot of which is not seen by our beneficiaries. Without their efforts the centre would not be able to function effectively. This includes cleaning, maintenance, planning and the opening and general running of the centre.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The trustees and committee are continually seeking new groups from the local communities to use the centre while recognising the need to assist small groups to become established and grow.</p> <p>Where some groups have found the need to discontinue for various reasons, we have gained other new groups to replace them.</p> <p>In total over 30 different groups, clubs and organisations use the centre, not including the resident's private hires.</p> <p>Planning the lettings of the rooms, at our regular committee meetings, we consider the activities very carefully in line with the Charity Commissions guidelines on the benefit to the community. We try to use rooms that have already been heated to assist in fuel efficiency.</p> <p>These activities include but are not limited to:-</p> <ul style="list-style-type: none"> A Dance Academy, 4 Independent art groups, 3 Yoga groups, 2 Karate groups, 3 Pilates classes, Various craft groups (such as Needlework, Ceramic painting, Quilting, Book Binding, Calligraphy), Counselling sessions for various self help and support groups, Councillors Surgeries, Theatrical groups and rehearsal rooms, Warm Welcome Sessions and groups to combat isolation. <p>We also are please to assist young musicians by allow them time and space to develop.</p> <p>We run free First Aid and Defibrillator courses for the community.</p>

		<p>All these classes and groups assist in the health growth of the local community and aid to counter isolation in our society.</p> <p>The centre also has loan aid equipment i.e. wheelchairs, walkers and other walking aids available on loan to the community. A selection of DIY tools and access equipment is available for a small donation.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>We have gained the Gold Award for Carbon Reduction ahead of schedule and are continuing to develop further environmental projects.</p> <p>We are still slowly regaining our footfall towards pre covid figures</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>The organisation continues to pursue grants toward the final part of the roof replacement, window replacement and PV project. We are continuing to raise money through various activities including music festivals plus other events.</p>
Investment performance against objectives	Para 1.41	N/a
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity ended the 2023-2024 year with a total of £47,148 compared with 2022-2023 total of £36,205 Showing an increase of approximately £10950
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold Running Expense Reserves in line with the Charity Commissions Policy, this covers 3 month running expenses in case of income problems.
Amount of reserves held	Para 1.22	Running Expense Reserves of £4,100 The Committee have agreed to assign restricted funds towards the following Capital Projects out of the general fund.: - Roof replacement £25,000 towards the approx. £70,000 cost £10,500 towards replacement Window fund. £7,000 to upgrade and insulate heat recovery units.
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have no uncertainties about the charity continuing.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Main source of income is from room rentals.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	Loss of premises. This is a very low risk as the premise are leased from the local council and we are fulfilling services that the council cannot supply.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All posts are by interview and then by election at a General Meeting in line with Charity Commissions guidelines

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Bullying and harassment policy and procedures.</p> <p>Complaints handling</p> <p>Complaints policy and procedures</p> <p>Conflicting interests</p> <p>Environmental Policy</p> <p>Financial reserves policy and procedures</p> <p>Internal charity financial controls policy and procedures</p> <p>Internal risk management policy and procedures</p> <p>Risk management</p> <p>Safeguarding policy and procedures</p> <p>Serious incident reporting policy and procedures</p> <p>Social media policy and procedures</p> <p>Trustee conflicts of interest policy and procedures</p> <p>Trustee expenses policy and procedures</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Earsdon and Wellfield Community Association
Other name the charity uses	EWCA
Registered charity number	513679

Charity's principal address	The Old School, 3a Church Way Earsdon Whitley Bay Tyne & Wear NE259JY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lynn Heckels	Chair		By election at AGM
2	Andrew Bullock			By election at AGM
3	Susan Hurst			By election at AGM
4	Leslie P Abernethy	Treasurer		By election at AGM
5	Catharine Lee Harle	Secretary		By election at AGM
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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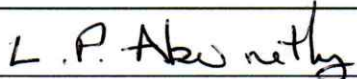
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LYNN KECKELS	LESLIE P. ABERNETHY
Position (eg Secretary, Chair, etc)	CHAIR	Treasurer.
Date	6th Nov. 2024	



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1st March 2023		29th Feb. 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Rental income	24,554	-	-	24,554	22,354
Function	3,521	-	-	3,521	3,591
Sponsorship	1,133	-	-	1,133	1,607
Donations	444	-	-	444	135
Grants	4,195	-	-	4,195	2,900
Interest Barclays Bank	173	-	-	173	12
Interest NSI Account	56	-	-	56	7
Correction for rounding up	1	-	-	1	-
Sub total (Gross income for AR)	34,075	-	-	34,075	30,606
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,075	-	-	34,075	30,606
A3 Payments					
Rent	1,765	-	-	1,765	1,765
Utilities	3,198	-	-	3,198	3,779
Insurance	1,451	-	-	1,451	1,322
Cleaning Materials	377	-	-	377	316
Cleaning Fees	3,479	-	-	3,479	3,858
Licences	21	-	-	21	41
Telephone / Broadband	615	-	-	615	483
Equipment and Purchases	512	-	-	512	759
Transport and Fuel	154	-	-	154	204
Printing , Stationary Advertising Post	204	-	-	204	73
General Maintenance labour	3,074	-	-	3,074	2,046
General Maintenance Material	956	-	-	956	249
Projects	1,269	-	-	1,269	6,890
Functions	4,948	-	-	4,948	4,015
Sundries	773	-	-	773	310
Donation	-	-	-	-	50
Warm Welcome Supplies	338	-	-	338	-
Rounding up correction	1	-	-	1	1
	-	-	-	-	-
Sub total	23,133	-	-	23,133	26,159
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,133	-	-	23,133	26,159
Net of receipts/(payments)	10,942	-	-	10,942	4,447
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	36,206	-	-	36,206	31,759
Cash funds this year end	47,148	-	-	47,148	36,206



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Earsdon and Wellfield Community Association

On accounts for the year ended

29th February 2024

Charity no (if any)

513679

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- ~~accounting records were not kept in accordance with section 130 of the Act or~~
- ~~the accounts do not accord with the accounting records~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

1st November 2024

Name:

MAURICE WILKINSON

Relevant professional qualification(s) or body (if any):

COEAL GOVT. ACCOUNTANT

Address:

90 EARSDON & WELLFIELD COMM. CENTRE
3A CHURCH WAY.
EARSDON TYNE & WEAR NE25 9JY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Earsdon and Wellfield Community Association - 2023/2024 Accounts

For all organisations, it is important to have the relevant and proportionate controls in place covering its financial and other matters including both current and future operational issues. These controls include those carried out by the management of the association, the records in place and having those independently verified.

The Association's records have been tested within the period March 2023 to February 2024 and there are no areas of concern to raise with the Committee.

The work carried out included:

- Bank and cash balances from the previous accounts for 2022/23.
- The format of the cash book in use.
- Bank reconciliations throughout the financial year.
- Invoices and income.
- Maintaining agreed operational balances
- A limited programme of improvements for the centre as a result of a more comprehensive work in previous years
- External funding
- Noting the good practices arising from the recent pandemic
- The independent test checking at Committee meetings regarding financial transactions
- Scanning a sample of the minutes

The format of the cash book/accounts continues to be improved upon over recent years, and these continue to provide the necessary information for both accounting and management information, in line with the requirements of the Charity Commission and for other management purposes.

The audit testing included examination of documents relevant to amounts and disclosures in the accounts and notes. This evidence was sufficient to give reasonable assurance that the accounts and notes are free from material misstatement as well as demonstrating that there are adequate and effective controls in place.

In my opinion the audit work carried out fairly represents the situation of Earsdon and Wellfield Community Association for the year ended 28 February 2024 and will allow for the subsequent completion of the Charities Commission return. The Association has a very satisfactory financial situation and has again financed projects with regard to health and safety re air quality, and economies on utility charges.

The financial position at the year-end provides the stability required under the guidelines in terms of reserves compared with running costs, which gives an encouraging position for the 2024/25 accounts.

As far as longer-term capital projects, there are still a number being considered where grant funding would need to be acquired, without therefore reducing the Association's balances to less than the Charity Commissions guidelines. Certainly, a capital programme, outlining the scale of investment over coming years would demonstrate on any grant funding application, that although the Association has a very healthy financial situation, this would not finance the improvements and repairs etc over coming years without the Centre having very little flexibility in its operation.

Malcolm Wilkinson

7 July 2024

