



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	Mar	2021		28 th	Feb.	2022

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

3a Church Way	
Earsdon	
Whitley Bay	
Postcode	NE259JY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	M Lockie	Chairman		
2	A Bullock	Secretary		
3	S Hurst	Assistant Secretary		
4	L Abernethy	Treasurer		
5				
6				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed by election, after being selected for suitability to the requirements of the charity.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Association provides local resources for the residents of North Tyneside but in particular Earsdon and Wellfield and the surrounding area.
We aim to provide a safe, warm place where people can meet for advice, guidance, education, social and leisure opportunities.
The centre provides rooms for groups, clubs and training agencies to hire. We are at present running art and craft groups, advice meetings and various health and wellness groups including Yoga. We still facilitate two dance schools for children. The Simply Dance Academy and The Stokes Collins School of Irish dance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning the lettings of the rooms, at our regular committee meetings, we consider the activities very carefully in line with the Charity Commissions guidelines on the benefits to the public. The centre also allows independent groups to various activities that fit the need of the community.

These activities include but are not limited to:-

4 Independent art groups,

3 Yoga groups,

2 Karate groups

Various craft groups including Needlework, Ceramic painting and Quilting

Dance schools for children

Book Binding

Calligraphy

Fitness

Self help and support groups

Councillor's Surgeries

Theatrical groups and rehearsal rooms

Groups to combat isolation

We also like to help new groups to establish themselves and to assist other voluntary organisations.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Introduction

We started the financial year still in partial lockdown and whilst a phased easing of the rules had begun, it was not until February 2022 when the government issued it's 'Living with Covid' guidance that all restrictions came to an end.

Although the centre still managed to run a basic local neighbourhood support network for those that needed assistance over the pandemic period, we were not allowed to run most of the groups meetings.

In the post-pandemic we gradually started reopening the centre over this reporting period. It is encouraging to see revenue from room hire and activities in the centre returning with some strength.

However, this coincided with a marked increase in expenditure in line with the return of being fully opened. (Additional cleaning and sanitising). We will continue to carefully manage these expenses as the centre opens to its maximum operational potential.

We decided last year to keep the centre running during the Pandemic and to open at every opportunity to assist the community in any way possible despite the ever-shifting rules the pandemic imposed on us. This gave the centre an advantage to hit the ground running as restrictions eased and our community began to feel confident enough to return to the 'new' normal.

From the feedback of the local community we provided a vital service to our neighbourhood and a communication link for some of our vulnerable residents.

Maintenance

It is extremely positive to see the continued improvements to the centre during lockdown even with limited funds.

Some of the work carried out included stripping, sanding and recoating the floors in the four main rooms.

There is still much work to do including installing a heat recovery ventilation system to the two large studios. Funds for this is are already available in our budget and work is expected to be completed by June 2022

We still need to raise funds to start and complete phase 3 of the roof replacement.

Major Projects

The committee are under discussions with North Tyneside Council to take over the derelict cottage / lodge to the rear of the centre and convert it into a community wellness centre. The centre will allow local businesses to rent a space on a regular basis. These would include chiropodists, hairdressing, and other facilities for use by the local community. The 1st floor would be converted into two artist studios to be let out on a weekly or monthly basis.

Now, more than ever, there is a growing need to provide services in line with our strategic aims – providing a safe warm place to hold group meetings, reducing loneliness and isolation, tackling physical and mental health issues and improving confidence and self-esteem in those that find themselves particularly vulnerable in this post-pandemic period.

Heat Bank or Warm Room facility.

We are currently having talks with North Tyneside Council to try and make a room available at the centre for use by members of the community who cannot afford to heat their homes or are lonely to come in and keep warm. We would also provide hot drink facilities and possibly hot food with a range of advice services from professionals.

Owing to the changes in peoples situations due to the finical state of the country communities centres are needed more than ever

The community centre is again becoming a necessity in the community as demand of help of various help and guidance needs increases. We will strive to assist people with the changing requirements and requirements.

Summary of the main achievements of the charity during the year

We managed to maintain and develop a good community support centre on a local basis during Covid lockdown and adapted to the new demands and requirements of post Covid pandemic.

We continued to improve the quality of the infrastructure of the building year on year to ensure the longevity of the centre.

Brief statement of the charity's policy on reserves

The Charity has always maintained the minimum reserves to continue running in line with The Charity Commissions guidelines to cover 6 months running expenses and unforeseen expenditure.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We were extremely thankful for the financial help from North Tyneside Council and the Government for various Covid funds.

Total Income of £33,188 (which included £16193 in Gov. grants.)

Total Expenses of £21,691

Opening balance £20,262

Closing Balance £31,759

(This balance includes money to pay for the:-

Heat Recovery Ventilation System £8.5k,

Initial Expenses of the Cottage / Lodge development £6k

and 6 Month emergency running expenses for the centre)

The trustees have ensured that the money has been, or will be, spent in the most effective way to achieve the best outcomes for the centre and community.

Throughout the pandemic our income was reduced, due to limited room hires, the inability to hold the annual Music Festival and other fund raising events. However, the Trustees and committee have sustained their drive to generate income by looking for additional bookings, room hires and preparing for future fundraising events. All income is used in the running and improvement of the centre.

Revenues from centre's rental activities are recovering well with room hire up to over £16,000 (not yet back to normal but on the way). As a result, we are starting to see associated costs increasing in line with the use of centre.

Spending on repairs and maintenance saw a significant drop this year and is due to phase 1 and 2 of the re-roofing of the centre being completed and final invoice settlement being paid in this financial period. Hence only paying out £8.8k compared to the previous year when we paid for most of the roof repairs. All other major projects were put on hold to guarantee the financial security of the centre

The coming year and the next few years beyond will still be challenging as the Association tries to meet its obligations and new challenges to serve the community as well as trying to lower its carbon footprint and "Go Greener" with continual improvements to the building.

As I write this report the price of fuel is still rising at an alarming rate, with

no reduction to be expected in the foreseeable future.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>LP Abernethy</i>	
Full name(s)	Leslie Philip Abernethy	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	20 th August 2022	



Receipts and payments accounts

For the period from	Period start date 1st March 2021	To	Period end date 28th Febuart 2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Room Rental	16,392	-	-	16,392
Socials and Fundraising	530	-	-	530
Donations & Sponsorship	70	-	-	70
Barclays Bank Interest	1	-	-	1
NSI Interest	1	-	-	1
49 Club	-	-	-	-
Government Grants	16,193	-	-	16,193
Correction for rounding up	1	-	-	1
Sub total (Gross income for AR)	33,187	-	-	33,187
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	33,187	-	-	33,187
A3 Payments				
Rent	1,765	-	-	1,765
Utilise	2,896	-	-	2,896
Insurance	1,102	-	-	1,102
Cleaning Materials	349	-	-	349
Cleaning Fees	3,144	-	-	3,144
Licenses	20	-	-	20
Telephone	513	-	-	513
Equipment and Purchases	500	-	-	500
Transport and Fuel	54	-	-	54
Printing Advertising and Post	50	-	-	50
General Maintenance Labour	1,713	-	-	1,713
General Maintenance Materials	487	-	-	487
Projects	8,860	-	-	8,860
Function	156	-	-	156
Sundries and Bar Stock	83	-	-	83
	-	-	-	-
	-	-	-	-
Sub total	21,690	-	-	21,690
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	21,690	-	-	21,690
Net of receipts/(payments)	11,497	-	-	11,497
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	11,497	-	-	11,497

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Barclays Current Account	12,378	-
	Baclays Saving Account	12,093	-
	NSI Account	7,284	-
	Cash In Hand	4	-
	Total cash funds	31,759	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a



Last year

to the nearest £

7,053
517
606
38
52
256
30,193
-
38,715

-
-

38,715

1,765
3,099
1,192
305
3,079
20
540
4,872
350
40
1,177
493
72,881
346
41

-

90,200

-

90,200

- 51,485
-
-
- 51,485



Endowment funds

to nearest £

-
-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval



Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Earsdon and Wellfield Community Association

On accounts for the year
ended

28th February 2022
Charity no (if any) 513679

Set out on pages

Page 3 (Report)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2022

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: M. P. Wilkinson

Date: 5th October 2022

Name: M. P. WILKINSON

Relevant professional
qualification(s) or body
(if any):

LOCAL GOVERNMENT FINANCIAL

Address: c/o Community Centre

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Done
MLW

Earsdon and Wellfield Community Association

2021/2022 Accounts

For all organisations, it is important to have the relevant and proportionate controls in place covering its financial and other matters including both current and future operational issues. These controls include those carried out by the management of the association, the records in place and having those independently verified.

The Association's records have been tested within the period March 2021 to February 2022 and there are no areas of concern or matters to raise with the Committee.

The work carried out included:

- Bank and cash balances from the previous accounts for 2020/21.
- The format of the cash book in use.
- Bank reconciliations throughout the financial year.
- Invoices and income.
- Maintaining agreed operational balances
- A programme of continuing improvements for the centre and community
- Seeking external funding where possible
- Dealing with the restrictions/easing of restrictions of the Covid19 Pandemic

Discussions again took place at the start of the financial year with regard to the plans for the year given the restrictions in place as a result of the pandemic and the commitments of the centre itself which included the final instalment for the roof refurbishment. The format of the cash book/accounts continues to be improved upon over recent years and these continue to provide the necessary information for both accounting and management information, in line with the requirements of the Charity Commission and for other management purposes.

The audit testing included examination of documents relevant to amounts and disclosures in the accounts and notes. This evidence was sufficient to give reasonable assurance that the accounts and notes are free from material misstatement as well as demonstrating that there are adequate and effective controls in place.

In my opinion the audit work carried out fairly represents the situation of Earsdon and Wellfield Community Association for the year ended 28 February 2022 and will allow for the subsequent completion of the Charities Commission return. The Association has a satisfactory financial situation and has again financed projects, many with the assistance of grants available, to provide improvements mainly with regard to health and safety, to assist in combatting the spread of Covid within the centre.

The financial position at the year-end provides the stability required under the guidelines in terms of reserves compared with running costs, and at this point the association is close to returning to its previous operating position, pre Covid, which gives an encouraging position for the 2022/23 accounts.

Malcolm Wilkinson

4 May 2022

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