



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 03	Year 2020		Day 28	Month 02	Year 2021

## Section A Reference and administration details

**Charity name** Earsdon & Wellfield Community Association

**Other names charity is known by** EWCA

**Registered charity number (if any)** 513679

**Charity's principal address**  
 3a Church Way  
 Earsdon  
 Whitley Bay  
**Postcode** NE259JY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	M Lockie	Chairman		
2	A Bullock	Secretary		
3	S Hurst	Assistant Secretary		
4	L Abernethy	Treasurer		
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by election, after being selected for suitability to the requirements of the charity

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide a community resource for Earsdon & Wellfield and surrounding area through which people of all ages and community groups will have access to meeting places, advice, guidance, education, social and leisure opportunities. The centre provides rooms for groups, clubs and training groups to hire. It is also a welcoming place for young and old to come and meet. Running various social and meeting groups like SOB's and Mind First Aid. We also aim to ensure the long-term viability of this community resource by working with others to access community grants and to encourage a degree of self- sustainability from income via the services we provide.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning the lettings of the rooms, we consider the activities carefully in line with the Charity Commissions guided lines on benefits to the public at our committee meetings. The centre allows groups to run various activities that fit the needs of the community. Activities include but not limited to:- 4 Art groups. 3 yoga, groups, Mat & Chat group, Ceramics painting, Pilates, Tai Chi, Over 50 Club, WI, Wine Club, Dance Academy, Judo Club, 3 Self Support Charities, Councillors Surgery, Arts & Crafts, Theatrical groups and socials. We are also running groups to combat isolation and loneliness. Assist new groups to establish themselves and assist other community organisations.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

As with many similar community associations this has been a very exceptional year. The outbreak of the Covid 19 pandemic affected the running of the organisation in many drastic ways. This resulted in long periods of closure resulting in substantial financial loss of income. As with most community centres in the area we were closed almost completely for around 8 months to private hirers and groups. The only exception was for Covid support groups and essential volunteering groups which ran out of the centre.

We were very thankful for the support from Government via North Tyneside Council and the National Lottery for grants which helped compensate the loss of income from room hire and activities.

Although the Centre was closed for activities to most hirers and groups, we were still able, under governments rules, to continue with a couple of small support groups for the terminally ill and groups for medical and mental health training.

The centre also acted as an information and help hub for the local community resulting in the members running self-ran "Good Neighbours Projects" locally.

The centre was committed to complete Phase 1 of the roof renovation (stripping and re-slating approximately 40% of the roof on the Southside of the building) which was started before the pandemic. Part of this was financed by a Grant from the previous year of £49,288 from Newcastle Building Society. The condition of the underlying roof was found to be in a worse condition than had been anticipated and addition remedial work was required, which was financed by the association. Phase 2 (adjoining hallway roof and kitchen roofs) were also stripped and re-slatted, this was financed totally by EWCA.

In terms of finances the year ended with a healthy balance considering the additional expenses incurred on the roof and the lack of rental revenue. The buoyant balance however was helped by the number of Covid support grants that assisted the offset of lost rental income.

Overview. Total income for year including grants was £38,000. This comprised of £7,000 for

rents and hires and £29,700 in grants.

Total expenditure was £89,900, of which £72,800 was spent on the roof renovation and related projects.

Leaving the end of year balance of £20,250 (This is well within the Charity Commissions Guidelines, for operating balance). Please see full accounts.

At the time of writing this report we are coming out of the Covid restrictions and classes are returning to the centre. We hope to re-establish all the original classes and widen the range of groups and facilities to service our community. Since the start of the pandemic, we have noticed an increase in demand for "Wellness Classes" and groups to combat isolation and loneliness and this is an area we hope to develop further.

The existing 5-year Business Plan is now in it's final years, although it has been reviewed and modified and we hope to be bring out a new 5-year plan to supersede the current plan.

#### Further Projects

The building still requires further work to complete the replacement of the old roof, at a cost of about £50,000 at current rates. This requires the aid of a major grant, which we are currently looking for.

We also wish to install a heat recovery ventilation system in the two rooms used as dance studios at a current cost of approx. £6,500.

The window replacement project has been put on the back burner as, when last reviewed, the wooden frames could last a few years longer with a little TLC.

The Centre customer base is steadily regaining its confidence. Classes and groups are returning to use the facilities again and the committee is continuing to search for new activities to fulfil the changing needs of the community.

Les Abernethy

Treasurer

**Summary of the main achievements of the charity during the year**

Main achievements:-

Renewing approx. 70 % of the aging roof.  
Managed to reopen safely after covid.

**Brief statement of the charity's policy on reserves**

The Charity always maintains £ 14,500 minimum in reserve, this is in line with the Charity Commissions guidelines to be able to cover 6 month running expenses and unforeseen expenditure. The total reserves at year end were £20,000 +

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income comes from room rentals to groups, due to Covid we have not managed to raise any money from beer festival, socials and our monthly draw.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<b>L.P Aber nethy</b>	
<b>Full name(s)</b>	Leslie P Abernethy	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	12/11/2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Earsdon &amp; Wellfield Community Association</b>	No (if any) <b>513679</b>
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## Receipts and payments accounts

For the period from	Period start date <b>3/1/2020</b>	To	Period end date <b>2/28/2021</b>
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Room Rental	7,053	-	-	7,053
Socials & Fundraising	517	-	-	517
Donations & Sponsorship	406	-	-	406
Barclays Bank Interest	38	-	-	38
NSI Interest	52	-	-	52
49 Club Donation	256	-	-	256
Government Grants	29,892	-	-	29,892
Other Grants	500	-	-	500
<b>Sub total</b> (Gross income for AR)	<b>38,714</b>	<b>-</b>	<b>-</b>	<b>38,714</b>
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>38,714</b>	<b>-</b>	<b>-</b>	<b>38,714</b>
<b>A3 Payments</b>				
Rent	1,765	-	-	1,765
Utilise	2,772	-	-	2,772
Insurance	1,192	-	-	1,192
Cleaning Materials	305	-	-	305
Cleaning Fees	3,079	-	-	3,079
Licenses	20	-	-	20
Telephone	540	-	-	540
Equipment and Purchases	4,872	-	-	4,872
Transport and Fuel	350	-	-	350
Donations		-	-	-
Printing Advertising and Post	40	-	-	40
General Maintenance	1,177	-	-	1,177
	493	-	-	493
Projects	72,881	-	-	72,881
Function	346	-	-	346
Sundries and Bar Stock	42	-	-	42
Legal Fees		-	-	-
		-	-	-
<b>Sub total</b>	<b>89,874</b>	<b>-</b>	<b>-</b>	<b>89,874</b>
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>89,874</b>	<b>-</b>	<b>-</b>	<b>89,874</b>
<b>Net of receipts/(payments)</b>	<b>- 51,160</b>	<b>-</b>	<b>-</b>	<b>- 51,160</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 51,160</b>	<b>-</b>	<b>-</b>	<b>- 51,160</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Barclays Current Account	873	-
	Baclays Saving Account	12,091	-
	NSI Account	7,284	-
	Cash In Hand	14	-
	<b>Total cash funds</b>	<b>20,262</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
L P Aber nethy	L P Abernethy

**CC16a**



**Last year**

**to the nearest £**

24,922
399
4,537
533
544
2,730
-
49,488
<b>83,153</b>

-
-

<b>83,153</b>
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1,346
2,889
934
461
3,140
139
438
1,405
152
100
323
4,085
776
5,471
3,941
657
225
-
<b>26,482</b>

-

<b>26,482</b>
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<b>56,671</b>
-
-
<b>56,671</b>



**Endowment funds**

to nearest £

-
-
-
-
-

OK

**Endowment funds**

to nearest £

-
-
-
-
-
-

**Current value (optional)**

-
-
-
-
-

**Current value (optional)**

-
-
-
-
-
-
-
-
-

**When due (optional)**


Date of approval

11/12/2021



**Section A Independent Examiner's Report**

**Report to the trustees/ members of**

Charity Name  
Earsdon & Wellfield Community Association

**On accounts for the year ended**

28 <sup>th</sup> February 2021	<b>Charity no (if any)</b>	513679
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**Set out on pages**

Page No 3  
(remember to include the page numbers of additional sheets)

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28/02/2021

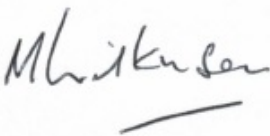
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

5<sup>th</sup> Nov.2021

**Name:**

Malcolm Paul Wilkinson

**Relevant professional qualification(s) or body (if any):**

**Address:**

c/o 3a Church Way,

Earsdon,

Whitley Bay NE259JY

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None

Independent examiner's report on the accounts for

Earsdon and Wellfield Community Association 2020/2021 Accounts

For all organisations of this type, it is important to have controls in place covering its financial and other matters including both current and future operational issues. These controls include those carried out by the management of the association, alongside having the records of the association independently verified.

The Association's records have been tested within the period March 2020 to February 2021 and there are no areas of concern or matters to raise with the Committee.

The work carried out included:

- Bank and cash balances from the previous accounts for 2020/21.
- The format of the cash book in use.
- Bank reconciliations throughout the financial year.
- Invoices and income.
- Maintaining agreed operational balances
- A programme of continuing improvements for the centre and community
- Seeking external funding where possible
- Dealing with the restrictions of the Covid19 Pandemic

Discussions again took place at the start of the financial year with regard to the plans for the year given the restrictions in place as a result of the Covid19 pandemic and the commitments of the centre itself with the roof replacement programme. The format of the cash book/accounts had been improved upon over recent years and these continue to provide the necessary information for both accounting and management information, in line with the requirements of the Charity Commission and for other management purposes.

The audit testing included examination of documents relevant to amounts and disclosures in the accounts and notes. This evidence was sufficient to give reasonable assurance that the accounts and notes are free from material misstatement as well as demonstrating that there are adequate and effective controls in place.

In my opinion the audit work carried out fairly represents the situation of Earsdon and Wellfield Community Association for the year ended 28 February 2021 and will allow for the subsequent completion of the Charities Commission return. The Association has a satisfactory financial situation and has again financed projects, many with the assistance of grants available, to provide improvements, both structurally and with regard to health and safety, to the centre.

The financial position at the year end provides the stability required under the guidelines in terms of reserves compared with running costs, and at this point the association is returning to its previous operating position which gives an encouraging position for the 2021/22 accounts.

Malcolm Wilkinson  
5 October 2021