

Cottingley Community Project

Annual Report and Financial Statement for the year
ended 31st August 2023

Trustees' report for the year ended 31 August 2023

Reference and administrative details of the charity

Trustees during the financial year were:

Name	Position	
Revd Samantha Sheehan	Chair	Resigned
Revd Jo Lightowler	Treasurer	Resigned
Revd Lindsey Pearson	Trustee	Resigned
Revd David Geoffrey Ellis	Trustee	Appointed
Ian Waterhouse	Trustee	Appointed
Revd Madeline Andrews	Trustee	Appointed

The charity normally recruits representatives from the three church groups to act as Trustees.

There was an unusually high movement on the Board of Trustees in this financial year due to a mixture of personal changes in circumstances.

Charity Registration number: 513579

Registered address: Cottingley Community Centre, 115 Cottingley Approach, Leeds, LS11 0HJ

Bank: HSBC, 33 Park row, Leeds.

Independent Examiner: Mr Steven Perigo

Structure, governance and management

The Charities Objectives

The provision of a church building in Cottingley for the religious purposes of The Church of England, The Methodist Church and The United Reform Church and ancillary charitable purposes for the benefit of the community in the area.

Activity during the year

We have maintained the complex of buildings, altering or adding to the structure as required, providing adequate fixtures & fittings within. In setting objectives and planning activities the trustees plan for provision and maintenance of a fully accessible site for worship, community and private functions, a community garden in addition to working with local school and tenants' association.

The Bretheren Church have been using the centre for Christian worship. We have continued to host the local GP surgery, and a number of community groups.

Financial review

The net payments for the year were £15,453 on unrestricted funds and net payments of £0 on restricted funds.

There was a transfer between the CCLA account and the HSBC account of £22,2564.27.

Balance in funds at 31/08/2023

General Funds £16,218

Restricted Funds £1678

These funds are held in the following accounts

HSBC account £16,690.30

CCLA account £0

Reserves Policy

The charity's free reserves at the end of the year were £ 5,012

The Charity's reserve policy has currently designated £10,000 to be held for any legal and associated costs in case the charity is to be wound down.

Approved by the board of Trustees

Signed : I. Waterhouse (Trustee)

Date : 13 / 08 / 25

Name: IAN WATERHOUSE

Cottingley Community Project

Receipts and payments account for the year ended 31 August 2023

		22/23			21/22
		General	Restricted	Total	Total
		£	£	£	£
Receipts					
Rent	1	23,740	-	23,740	23,830
Occasional Bookings	2	310	-	310	300
Fundraising		-	-	-	501
Donations		-	-	-	-
Grants		-	-	-	1,650
Other	3	1,993	-	1,993	2,000
Interest		172	-	-	86
Total Receipts		26,155	-	26,155	28,367
Payments					
Wages		7,624	-	7,624	14,953
Repairs & Maintenance	4	12,607	-	12,607	5,761
Utilities & Insurance	5	15,830	-	15,830	7,379
Other Payments	6	5,547	-	5,547	3,948
Grants					272
Total Payments		41,608	-	41,608	32,313
Net receipts for the year		-15,453	-	-15,453	-3,946
balances bought forward		30,465	1,678	32,143	36,089

TOTAL

15,012

1,678

16,690

32,143

Notes to the Accounts

1 Rent

Doctor Surgery	17,000
Unleashing R	2,000
South Leeds	1,575
Bretheren Church	945
Reestablish	810
Leeds City Council	540
DAZL Dance	375
Eritrean Groups	315
TRAC	180
	23,740

2 Occasional Bookings

L Williams	120
Leader Education	105
Smart	45
OYIN	40
	310

3 Other Income

Cash banked	975
Cheques banked	855
Southern Electric refund	103
	1,933

4 Repairs & Maintenance

Drain repairs	6,264
Waste removal	1,998
Fire Doors	1,650
Alarm Service	1,014
Misc. repairs	570
Skip Hire	260
Gas Safety Check	235
Electrical repairs	180
Cleaning	165

Handyman	128
Gas Repairs	99
Fire Extinguishers	45
	12,607

5 Utilities & Insurance

Gas/Electricity	11,221
Insurance	3,253
Phone & Broadband	725
Water	360
	15,830

6 Other Payments

Legal Fees	3,035
Friends of Cottingley	1,328
Leeds Citizens	500
Sanitary Units	487
Volunteer Party	121
Bank Charges	76
	5,547

7 Funds held

HSBC	16,690
CCLA reserve	0
	16,690

Declarations and Scrutiny

I confirm that these Receipts and Payment based accounts for the year to 31 August 2023 have been prepared from the records of Cottingley Community Project and that they include all funds under the control of the Cottingley Community Project Trustees.

Signature of Treasurer I. Waterhouse Date 13/08/25

Name of treasurer IAN WATERHOUSE

TRUSTEE Signing as we do not have a Treasurer.

Independent examiner’s report to the Trustees of Cottingley Community Project

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/08/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

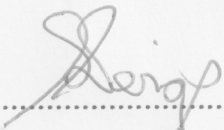
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Name: STEVEN PERIGO

Date: 13/8/2025