CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

Period 01/04/2025 **To** 31/03/2026

Charity name: Kineton Village Hall Association

Charity registration number: 513107

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Manage and maintain the village hall and grounds.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	There were several projects done in the last year by the committee: - Installed insulation to the large and small halls, the stage area, the two cupboards in the small hall, and the backstage area. - Reworked the two cupboards in the small hall – removed existing curtain divider, put up wooden separator wall, painted, and carpeted. - Replaced the old storage heaters with convector heaters – more responsive and bigger heat output. - Added a shed outside for use by the village hall to store surplus stuff from backstage area. - Leak in roof over store cupboard repaired. - Internet upgraded to fast speed. - Bike rack installed. - Defibrillator bought, installed, and training given. All above paid for by grants together with some funding by the village hall.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees were aware of their responsibilities, and appreciated the guidance paperwork supplied by the Charity Commission.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not have sufficient funds to provide any grants.
Policy on social investment including program related investment	Para 1.38	The trustees do not do any social investment as such (repayable funds, for example), but it does maintain the hire costs for the village hall to a low level, thereby allowing various user groups to use it who might otherwise not be able to.
Contribution made by volunteers	Para 1.38	The hall is run by volunteers (KVHA committee), without which it would not function. So, 100% contribution.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The improvements to the hall benefit all the users - 28 regular groups as well as ad-hoc bookings. It is a community facility and actively used by so many groups in-and-around the village. The defibrillator is sited on the outside of the building and available to the community as an emergency device. It is also on the national 999 network, so can be used by that network. The trustees are happy that the committee are doing an excellent job.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	At the start of the hall year (April 2025) our main objective was to improve the heating. We actively chased and secured grants from various sources which allow this to proceed – we improved the insulation in the halls and changed the heaters for larger ones.
Performance of fundraising activities against objectives set	Para 1.41	Well exceeded. Fundraising by the hall comprised seeking grants. We were successful in getting grants for insulating the hall, buying and fitting solar batteries.
Investment performance against objectives	Para 1.41	We do not have any objectives regarding investment performance, since we exist predominately to run the village hall. We do have some surplus funds (our £20k reserve nominally) which we invest in a higher interest rate bank account – we get 4% interest approximately (it fluctuates).
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a healthy state financially: Income from hall usage (hall hire fees) was up from the previous year (£18.7k this year compared to £15.7k the previous year). Grant money has allowed projects to be undertaken, without any significant spend from our own funds. No outstanding debts or creditors.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a policy of having a reserve of £20k. This would allow the hall to function for 1-2 years without income – lessons learnt from COVID days.
Amount of reserves held	Para 1.22	£20k
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity gets its funds from two sources: a) Hall hire b) Rental of a room to the Parish Council for the sole use as the village community library. Other than the above, the only other source of funding is from any grants we manage to get. This last financial year has been successful in that area.
Investment policy and objectives including any social investment policy adopted	Para 1.46	We hold a minimum reserve of £20k, in case there are times when income stops but we still have to maintain the building. To get the best return on this £20k we invest it in a 95-day higher interest rate bank account, paying approximately 4% interest. It can be drawn out without notice. We monitor the interest rates on a (typically) quarterly basis, and move to alternative savings schemes if a better interest rate is found. Any other funds above the £20k may also be put into the higher interest account until such time that we need to spend them. Regarding social investment, we operate on a 'not-for-profit' basis, and keep the charges for hiring the hall to a level that is attractive to user groups while covering the costs of running the building. These low hire charges mean the hall gets well used.

A description of the principal risks facing the charity	Para 1.46	Funding : The hall is in a healthy state regarding funds (bookings). People : The committee comprises volunteers so providing they continue everything is fine. Safety : We have the hall electrics checked yearly, and have had the curtains fire-proofed. Building maintenance : In the previous year a lot of work has been done in painting the interior walls. The state of the walls continued to be monitored. The roof has had leaks but this has been repaired and we continue to monitor/inspect it. Vandalism : We do not appear to have any vandalism or bad behaviour. Fire : We have a detailed Fire Risk Assessment document which is checked each year. We check the fire and smoke alarms weekly to ensure they operate correctly. We check the fire exits signs also, in case of loss of power. So, no risks to speak about.
Other		The committee regularly is in contact with the various user groups which use the hall, so 'have a finger on the pulse', as it were. This means the hall provides the facilities that the user groups want/need.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Declaration of Trust deed created in 1982, when the charity was registered.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The charity is run by trustees appointed as a body.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	A minimum of 3 trustees are required. Trustees are sought from the committee, who themselves are volunteers. If that is not possible (as was the case last year) then advertising is done in the village for volunteers for the committee and trustees. We currently have 3 trustees from the committee – the chair, the vice-chair, and the treasurer. New Trustees are appointed by the existing Trustees.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Charity Commission provide a guidance document for Trustees (CC3a), as well as a welcome pack (Charity trustee welcome pack). Each Trustee is provided with these documents. Each Trustee also is guided by previous trustees during the first few months.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity comprises (currently) 3 trustees, each equal. In addition the Trustees are also on the committee that run and maintain the hall. The committee meets quarterly (normally) and make the decisions relating to the hall. The Trustees can override the committee if they feel the terms of the Charity are being affected.
Relationship with any related parties	Para 1.51	Kineton Parish Council are Custodian Trustees of the land and building. At the time of acquiring the hall from the previous owners (the W.I.) the committee was not a legal entity so could not hold any assets, and the legal advice at the time was that the land and building should be owned by the Parish Council, and committee should maintain it. This arrangement has not caused any problems, and Kineton Parish Council are not involved with the running of the hall.
Other		

Reference and Administrative details

Charity name	Kineton Village Hall Association
Other name the charity uses	KVHA
Registered charity number	513107
Charity's principal address	Kineton Village Hall Mill Street Kineton CV35 0LB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Hilditch	Chair, KVHA	Appointed 21 Feb 2024	Existing Trustees (in this case Bruce Carroll and Rob Bradman)
2	David Smith	Vice-chair, KVHA	Appointed 27 Jan 2022	Existing Trustees (in this case Bruce Carroll and Rob Bradman)
3	Dr. Friso Jansen	Treasurer, KVHA	Appointed 21 Feb 2024	Existing Trustees (in this case Bruce Carroll and Rob Bradman)

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	C J. Hilditch
Name	Charles Hilditch
Position	Chair, KVHA
Date	3 November 2026

Kineton Village Hall Association
Final Accounts – 2025 / 2026
Period 1st April 2025 to 31st March 2026

Income	2025 / 2026 (£)	2024 / 2025 (£)	Expenditure	2025 / 2026 (£)	2024 / 2025 (£)
Hire of Hall[1]	18,784	15,871	Business Rates[2]	587	245
Community Library[3]	4,389	6,306	Water[4]	1,389	1,357
Donations / Refunds[5]	2,096	793	Electricity[6]	2,801	4,813
Interest – Savings Accounts[7]	617	259	Maintenance / repairs[8]	5,709	3,760
Interest – CAF Cash A/C	24	14	Hall improvements[9]	9,239	34,275
Grants[10]	7,225	42,851	Cleaning services[11]	4,444	4,164
Other	-	61	Insurance[12]	277	1,196
			Bank charges	60	60
			Licences / Refunds[13]	7,250	748
			Mobile phone costs	52	28
TOTALS	**33,135**	**66,154**	**TOTALS**	**31,808**	**50,647**

Excess Income over Expenditure = **£1,327** for the period 1st April 2025 to 31st March 2026 inclusive

S Kelham Gardner 1st May 2026. SHAUNA KELHAM-GARDNER

1 This year we saw a sustained growth in use of the hall resulting in an increase of revenue of 56%. This was partly (+- 12%) due to an increase in hiring charges but the bulk was a wider number of groups and more ad-hoc users using the hall.

2 Business rate expenditure remained level.

3 The income for the library was increased in line with CPI. Also the figure for 2024/5 is inflated as 2023/4 second payment was received in 2024/5 financial year.

4 Better rates were secured on a 3-year water contract but given the increase of use of the hall more has been spent on charges.

5 A significant amount of this was a contribution to the fire door by the History group. Some smaller donations from the Treasurer, WI, KADS and Bridge club were also received.

6 This year saw an encouraging drop in outlay on electricity. The full benefit of solar panels and batteries will become apparent in the coming financial year as the summer starts.

7 The interest received this financial year is lower as £20k was moved to two savings accounts that pay an average of 4% interest annually, the (expected) £800 interest will be received in November.

8 A large increase of expenditure on lots of necessary maintenance (outlined in the chairman's report). It is likely that expenditure in the coming financial year will be around £1500.

9 The grants secured have been used for paving, an access ramp, solar panels, solar batteries, new curtains, and a new projector for the hall.

10 This was an exceptional year for grant capture, with an excellent number of grants received and spent on hall improvement. Note that £10,350 of grant money is ring-fenced for projects in progress and has not been spent yet.

11 Payments have increased with the living wage.

12 A significantly cheaper and more appropriate policy was secured after a market comparison which explains the lower expenditure.

13 One refund has been issued. More was spent on licenses because of the decision to secure a premises alcohol license.

Kineton Village Hall Association

Final Accounts (2025 / 2026)

Balance Sheet

Item	2025 / 2026 (£)	2024 / 2025 (£)
CAF	9,457	18,131
Redwood Bank	15,000	10,001
HTB Bank	15,000	10,000
Gross Assets		38,132
Liabilities	0	0
Net Assets	39,457	38,132

Net Asset increase = Excess Income over Expenditure = £1,325

S Kelham Gardner 1st May 2026.

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