

# **The Evangelical Church, Capernwray Trustees' Annual Report Year Ended 31 December 2021**

## **The Charity**

The charity's full name is The Evangelical Church, Capernwray. It is governed by the Declaration of Trust dated 1st March 1982 and is an unincorporated association.

**The charity registration number is 513080.**

## **Trustees**

The Trustees acting during the year are as follows:

Mr W.H. Huddleston	Mr W.K. Harrison
Mr J.E. Shaw	Mr A.W. Earl
Mr B.D. Ainsworth	Mr C. P. Ward
Mr M.J. Scott	

## **The principal contact for the Charity is**

M. J. Scott (secretary)  
91, Main Road  
Nether Kellet  
Carnforth  
Lancashire  
LA6 1EF

## **Relevant Organisations/Persons**

### **Bankers**

Barclays Bank  
38, Market St  
Lancaster  
LA1 1HR

A/c No. 60363618 (Trustees Account)  
A/c No. 60363626 (Chapel Account)

### **Independent Examiner**

M R Cornall Esq.  
102 Heath Road  
Ashton in Makerfield  
Wigan  
Lancashire  
WN4 9HH

## **The Objects of The Evangelical Church, Capernwray**

To spread the gospel in Great Britain and elsewhere and in particular in the County of Lancashire in accordance with the statement of faith.

To advance the Christian religion in any way the trustees deem fit including the relief of the needy, provided that this aspect of the work of the charity is reasonable in proportion to the other work

To engage in evangelism.

To publish, sell or give away Bibles, testaments, tracts, Christian books, magazines, literature & cassettes.

## **Policies Adopted to further Objects**

To provide services and meetings on Sundays and weekdays, open to all, where Christian values are taught to all ages.

To provide training for new Christians and for people enquiring.

To encourage church members to develop friendships with non-Christian friends through individual and collective activities.

To open the church building for a range of activities and special meetings for members to invite neighbours and contacts of all ages from within their local community.

To provide money and support to individuals and groups involved in mission at home and abroad.

To provide book library plus on-line recordings of services.

There have been no changes in the policies since the Trust was formed.

## **Trustees**

When the Trust was formed in 1982, 12 Trustees were appointed. Since then, four have passed away, five have resigned and four new trustees have been appointed. There are currently seven Trustees in office.

## **Organisation of the Charity**

The Elders and Pastor, along with the Deacons (appointed annually) run the church on a daily basis as a team. Decisions are made by consensus. The Elders liaise between the church and the charity and provide support for the Pastor, Deacons, members and visitors. The Trustees oversee the organisation of the church and meet at least once a year or as required.

Individual leaders have specific responsibilities for areas of the charity's work within the church. Decisions relating to the running of these groups are referred to the Elders and Pastor. Individual leaders meet together within their own group and with the Elders and Pastor as required. The Elders and Pastor can also be group leaders. The various groups are reported under Activities of the Charity.

## **Activities, Developments and Achievements of the Charity.**

The charity is committed to achieving its objects through a variety of routes. Throughout early 2021 these continued to be affected by Covid precautions as well as recognising an acute awareness of the requirement to offer more space to church attendees. As the year progressed and restrictions eased, a more normal programme resumed.

For the first part of the year, the church remained temporarily closed with all services. Children's activities and other weeknight meetings were delivered through YouTube, Facebook, Zoom and the church website. Recordings were also available for those who were unable to access on-line services.

Unfortunately, other gatherings that were usually held at church or in homes had to be cancelled, although some of these were catered for by the social media routes. Some activities that could only operate face to face, such as 'Kiddy Capers' for the mums and toddlers, 'Rooted' for the teenagers, senior fellowship meetings, coffee mornings and fellowship lunches were also put on hold. Regular contact was also maintained within the church family through phone calls, monthly newsletter, WhatsApp prayer chain and regular bi-weekly emails.

The new Audio/Visual team that was formed last year as a result of a clear need to increase the church's ability to communicate on-line was much appreciated by all.

Live link and zoom services soon became the norm as the church continued to reach out to the fellowship and also to others in the locality and wider afield who were feeling isolated at this challenging time.

This was especially useful over the Easter period when the Easter Explored programme reached out to a wider audience of young and old courtesy of YouTube and Zoom. Also, with several of our fellowship being farmers, we were able to safely utilize land around one of the local villages for an Easter Trail.

As summer approached and the number of Covid started to fall, restrictions began to ease and this allowed some church services to be held in the church car park when weather permitted. It also became possible to hire local village halls which afforded more space. This was much appreciated by those who were older and still cautious having not met in groups for some time. We are so blessed to have several village halls within the catchment area of the church which meant that one was always available

During the summer months, the continued easing of restrictions made it possible for some of the other activities of the church to resume. The Summer Holiday Club, held in a local village hall was one of the highlights. Promotion in primary schools and local advertising attracted children from our own church, children from other churches and others from the surrounding area. It was such a delight to see children meeting and playing together after such a long and difficult period.

Through September and into winter, morning services continued in village halls. This was seen as the best way forward as it made it possible for all the fellowship to meet together in one group for worship and for Sunday School to also be held under the one roof. Fortnightly Sunday evening services, which attract fewer numbers, started in the church and the toddlers, children, young people and home groups began again.

During the build up to Christmas it was wonderful that all the events that had been cancelled last year were able to be held again; like the Carol Services, Christmas Party, and carol singing around the area, all of which helped bring people together as they celebrated Christmas.

One event that attracted many families from the locality as well as those from the fellowship was the Christmas Car Trail. This involved travelling between active nativity scenes at some of the farms in the area where the children and young people had the opportunity to enjoy craft and other activities. Once again, the numbers attending this fun opportunity with a message was an encouragement to everyone involved.

Behind the scenes the work of the church has continued in different ways including:

The fellowship supported the work of Blythswood Care by filling shoe boxes for distribution to vulnerable families in Eastern Europe.

Financial support for individuals and groups involved in mission at home and abroad was maintained.

Maintenance work in and around the church has continued with an emphasis on work that had been halted by Covid, decorating to brighten the interior after a period of closure, and maintaining regular health and safety checks.

A challenging development regards the need for more space for a growing fellowship. Following on from home visits to the fellowship by the Elders and Pastor last year and a number of meetings since Covid restrictions allowed, it became clear that something needs to happen. At the moment the use of village halls is working but is not ideal and there appears to be a preference to having a larger building owned by the fellowship.

To this end, opportunities for development of the Capernwray site are under investigation and now that consultation with the fellowship is much easier without any restrictions, it is hoped that progress will be made during the coming year. The continuing prayers of the fellowship are being encouraged as things move forward regarding this important issue in the life of the church.

## **Risk Management**

The major risks to the charity, as identified by the Trustees, have been considered and appropriate action taken to mitigate those risks.

Throughout the Covid 19 period, and to date, the Trustees continue to ensure that any government guidelines are followed with regard to public health and safety in order to minimise risk.

## **General Data Protection Regulation**

A compliance strategy has been implemented in order to comply with legal requirements.

## **Safeguarding**

The Church has a Child Protection Policy, which applies to all members working with children. CRB checks are regularly undertaken and only suitably qualified people appointed.

## **Dependence on unpaid helpers**

The charity is dependent on the members of the church for the organisation and running of many activities under the authority of the Elders and Pastor. No group

leaders, other than the part-time Pastor and Youth & Children's Worker receive any remuneration from the church.

### **Financial Position of the Charity**

- The Evangelical Church, Capernwray is wholly reliant on donations from its members
- The majority of income is from weekly freewill offerings and includes focused giving for specific causes. Other income resulting from the activities of the charity are part of the church's outreach and are not intended to be fund raising.
- Grants are applied in support of approved individuals and organisations
- Other funds are used for the maintenance of the building, part-time staff salaries and expenses, the running of the individual groups and costs related to Sunday services and Sunday School.
- The charity has sufficient assets to meet its current liabilities.
- The future expected expenditure is matched to future expected income to ensure sufficient funds are available in the coming year.
- The charity maintains a specified free reserve to cover any unexpected or urgent expenditure.

### **Relationships with other charities and organisations**

The charity maintains its support of various organisations and individuals who are fulfilling and furthering the objects of the charity. During the current financial year, £9,600 was given to such causes

### **Trustees' responsibilities in relation to the financial statements**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year in order to give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing those financial statements, the trustees will:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on a going concern basis

The trustees are responsible for and committed to keeping accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A copy of the accounts for year ending 31st December 2021 accompanies this report

A handwritten signature in black ink, appearing to read "Mike Scott". The signature is written in a cursive style with a prominent underline.

Signed by M J Scott  
Secretary of the Trust

**THE EVANGELICAL CHURCH CAPERNWRAY**

**FINANCIAL STATEMENTS**

**AND ANNUAL REPORT**

**FOR THE YEAR ENDED**

**31 DECEMBER 2021**

# EVANGELICAL CHURCH CAPERNWRAY

## FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

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# EVANGELICAL CHURCH CAPERNWRAY

## REFERENCE AND ADMINISTRATIVE DETAILS

### FOR THE YEAR ENDED 31 DECEMBER 2021

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<b>The Board of Trustees</b>	W Huddleston Esq J E Shaw Esq M Scott Esq K Harrison Esq A Earl Esq
<b>Principal Address</b>	The Evangelical Church Capernwray Carnforth Lancashire
<b>Charity Registered Number</b>	513080
<b>Independent Examiner</b>	M R Cornall Esq 102 Heath Road Ashton-in-Makerfield Wigan Lancashire WN4 9HH
<b>Bankers</b>	Barclays Bank Plc 38 Market Street Lancaster LA1 1HR

# EVANGELICAL CHURCH CAPERNWRAY

## INDEPENDENT EXAMINER'S REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2021

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I report on the accounts of the Evangelical Church Capernwray for the year ended 31 December 2021, which are set out on pages 3 to 4.

#### **Respective responsibilities of the trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiners' statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiners' statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 9 February 2022

Name: M R Cornall Esq

**Relevant professional qualifications or body:** F.C.C.A (The Association of Chartered Certified Accountants)

#### **Address:**

102 Heath Road  
Ashton-in-Makerfield  
Wigan  
WN4 9HH

# EVANGELICAL CHURCH CAPERNWRAY

## RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

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	2021		2020	
	£	£	£	£
<b>Incoming Resources</b>				
<b>Incoming Resources from Generated Funds:</b>				
Voluntary Income				
Gift Aid Subscriptions	23,906		24,676	
Offertory Box	11,208		14,093	
Other Donations	406		1,024	
Income Tax Refunds				
Gift Aid	6,169		5,724	
		<b>41,689</b>		45,517
<b>Incoming Resources from Charitable Activities:</b>				
Carol Singing	200		-	
		<b>200</b>		-
<b>Total Receipts</b>		<b>41,889</b>		45,517
<b>Resources Expended</b>				
<b>Charitable Activities:</b>				
Donations to Missions	9,066		9,384	
Magazine, Printing, IT etc	683		72	
Repairs and Maintenance	1,180		559	
Heat and Light	1,207		1,667	
Insurance	1,295		1,843	
Other Honoraria and Donations	290		340	
Wages and Salaries	20,686		19,208	
Staff Pensions (Defined Contributions)	558		542	
Youth Work	1,029		645	
Professional Fees	2,689		3,440	
Venue Hire	819		-	
Sundry Costs	903		2,708	
<b>Total Payments</b>		<b>40,405</b>		40,408
<b>Net Surplus</b>		<b>1,484</b>		5,109
<b>Cash and Bank Balances as at</b>				
1 January 2021		41,844		36,735
<b>31 December 2021</b>		<b>43,328</b>		41,844

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# EVANGELICAL CHURCH CAPERNWRAY

## STATEMENTS OF ASSETS AND LIABILITIES

### FOR THE YEAR ENDED 31 DECEMBER 2021

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	<b>2021</b>	2020
	<b>£</b>	£
<b>Monetary Assets</b>		
Trustees' Bank Account	<b>28,766</b>	27,446
Chapel Bank Account	<b>13,448</b>	14,226
Cash in Hand	<b>1,114</b>	172
	<b><u>43,328</u></b>	<u>41,844</u>

All of the above funds are unrestricted.

These financial statements were approved by the trustees on 9 February 2022 and are signed on their behalf by:

J E Shaw Esq  
Trustee

**THE EVANGELICAL CHURCH CAPERNWRAY**

**FINANCIAL STATEMENTS**

**AND ANNUAL REPORT**

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