

# **The Evangelical Church, Capernwray Trustees' Annual Report Year Ended 31 December 2019**

## **The Charity**

The charity's full name is The Evangelical Church, Capernwray. It is governed by the Declaration of Trust dated 1st March 1982 and is an unincorporated association.

**The charity registration number is 513080.**

## **Trustees**

The Trustees acting during the year are as follows:

Mr W.H. Huddleston	Mr W.K. Harrison
Mr J.E. Shaw	Mr A.W. Earl
Mr B.D. Ainsworth	Mr C. P. Ward
Mr M.J. Scott	

## **The principal contact for the Charity is**

M. J. Scott (secretary)  
91, Main Road  
Nether Kellet  
Carnforth  
Lancashire  
LA6 1EF

## **Relevant Organisations/Persons**

### **Bankers**

Barclays Bank  
38, Market St  
Lancaster  
LA1 1HR

A/c No. 60363618 (Trustees Account)  
A/c No. 60363626 (Chapel Account)

### **Independent Examiner**

M R Cornall Esq.  
102 Heath Road  
Ashton in Makerfield  
Wigan  
Lancashire  
WN4 9HH

## **The Objects of The Evangelical Church, Capernwray**

To spread the gospel in Great Britain and elsewhere and in particular in the County of Lancashire in accordance with the statement of faith.

To advance the Christian religion in any way the trustees deem fit including the relief of the needy, provided that this aspect of the work of the charity is reasonable in proportion to the other work

To engage in evangelism.

To publish, sell or give away Bibles, testaments, tracts, Christian books, magazines, literature & cassettes.

## **Policies Adopted to further Objects**

To provide services and meetings on Sundays and weekdays, open to all, where Christian values are taught to all ages.

To provide training for new Christians and for people enquiring.

To encourage church members to develop friendships with non-Christian friends through individual and collective activities.

To open the church building for a range of activities and special meetings for members to invite neighbours and contacts of all ages from within their local community.

To provide money and support to individuals and groups involved in mission at home and abroad.

To provide book library plus on-line recordings of services.

There have been no changes in the policies since the Trust was formed.

## **Trustees**

When the Trust was formed in 1982, 12 Trustees were appointed. Since then, four have died, five have resigned and four new trustees have been appointed. There are currently seven Trustees in office

## **Organisation of the Charity**

The Elders and Pastor, along with the Deacons (appointed annually) run the church on a daily basis as a team. Decisions are made by consensus. The Elders liaise between the church and the charity and provide support for the Pastor, Deacons, members and visitors. The Trustees oversee the organisation of the church and meet on a bi-annual basis or as required.

Individual leaders have specific responsibilities for areas of the charity's work within the church. Decisions relating to the running of these groups are referred to the Elders and Pastor. Individual leaders meet together within their own group and with the Elders and Pastor as required. The Elders and Pastor can also be a group leader. The various groups are reported under Activities of the Charity

## **Activities, Developments and Achievements of the Charity.**

The charity is committed to achieving its objects through a variety of routes. For the first part of 2020 all the activities of the church ran as normal, but following the unfortunate arrival of the Covid -19 pandemic in March, the way these objects were met had to change.

Due to lockdown restrictions that started in mid-March, the church was temporarily closed with all sermons and children's talks were communicated online. These were available through YouTube, Facebook, Zoom and the church website, with CDs being mailed-out to those who preferred a hard copy.

Other weekly meetings that were usually held in church or homes and had to be cancelled, were catered for by the same social media routes. Some activities that could only operate face to face, such as 'Kiddy Capers' for the mums and toddlers, 'Rooted' for the teenagers, senior fellowship meetings, coffee mornings and fellowship lunches were also put on hold. Regular contact was also maintained within the church family through phone calls, WhatsApp prayer chain and regular bi-weekly emails.

To facilitate much of the above, a new Audio/Visual team was put together and the necessary extra equipment was purchased.

Fortunately, a working group had brought fast fibre broadband to the church just prior to lockdown by crossing fields adjacent to the church. This was completed just prior to lockdown, and almost immediately became a vital link in the communication chain.

Live link and zoom services soon became the norm as the church continued to reach out to the fellowship and also to other Christians in the locality and wider afield who were feeling isolated at this challenging time. Zoom chats and quizzes

Behind the scenes the work of the church continued in different ways including:

The local food bank received donations of money rather than produce as the church celebrated harvest

The church continued to support Operation Christmas Child with the fellowship filling and donating shoe boxes for distribution to under-privileged children in the UK and abroad by Samaritan's Purse.

Financial support for individuals and groups involved in mission at home and abroad was maintained.

Maintenance work inside and outside the church continued with an emphasis on health and safety issues that needed attention. In particular new emergency lighting and signage was installed.

An online monthly church newsletter replaced the printed paper magazine and was available to members and others who logged into the church website.

## **Risk Management**

The major risks to the charity, as identified by the Trustees, have been considered and appropriate action taken to mitigate those risks.

## **General Data Protection Regulation**

A compliance strategy has been implemented in order to comply with legal requirements.

## **Child Protection Policy**

The Church has a Child Protection Policy, which applies to all members working with children. CRB checks are regularly undertaken and only suitably qualified people appointed.

## **Dependence on unpaid helpers**

The charity is dependent on the members of the church for the organisation and running of many activities under the authority of the Elders and Pastor. No group leaders, other than the part-time Pastor and Youth & Children's Worker receive any remuneration from the church.

## **Financial Position of the Charity**

- The Evangelical Church, Capernwray is wholly reliant on donations from its members
- The majority of income is from weekly freewill offerings and includes focused giving for specific causes. Other income resulting from the activities of the charity are part of the church's outreach and are not intended to be fund raising.
- Grants are applied in support of approved individuals and organisations
- Other funds are used for the maintenance of the building, part-time staff salaries and expenses, the running of the individual groups and costs related to Sunday services and Sunday School.
- The charity has sufficient assets to meet its current liabilities.
- The future expected expenditure is matched to future expected income to ensure sufficient funds are available in the coming year.
- The charity maintains a specified free reserve to cover any unexpected or urgent expenditure.

## **Relationships with other charities and organisations**

The charity maintains its support of various organisations and individuals who are fulfilling and furthering the objects of the charity. During the current financial year, £13,190 was given to such causes

## **Trustees' responsibilities in relation to the financial statements**

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year in order to give a true and fair view of the

charity's financial activities during the year and of its financial position at the end of the year.

In preparing those financial statements, the trustees will:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on a going concern basis

The trustees are responsible for and committed to keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A copy of the accounts for year ending 31st December 2019 accompanies this report

A handwritten signature in black ink, appearing to read 'Mike Scott', with a stylized flourish underneath.

Signed by M J Scott  
Secretary of the Trust

**Registered Charity Number: 513080**

**THE EVANGELICAL CHURCH CAPERNWRAY  
FINANCIAL STATEMENTS  
AND ANNUAL REPORT  
FOR THE YEAR ENDED  
31 DECEMBER 2020**

**EVANGELICAL CHURCH CAPERNWRAY**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**EVANGELICAL CHURCH CAPERNWRAY**  
**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**The Board of Trustees**

W Huddleston Esq  
J E Shaw Esq  
M Scott Esq  
B D Ainsworth Esq  
K Harrison Esq  
A Earl Esq  
C P Ward Esq

**Principal Address**

The Evangelical Church  
Capernwray  
Carnforth  
Lancashire

**Charity Registered Number**

513080

**Independent Examiner**

M R Cornall Esq  
102 Heath Road  
Ashton-in-Makerfield  
Wigan  
Lancashire  
WN4 9HH

**Bankers**

Barclays Bank Plc  
38 Market Street  
Lancaster  
LA1 1HR

# EVANGELICAL CHURCH CAPERNWRAY

## INDEPENDENT EXAMINER'S REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

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I report on the accounts of the Evangelical Church Capernwray for the year ended 31 December 2020, which are set out on pages 3 to 4.

#### **Respective responsibilities of the trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiners' statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiners' statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:** 15 February 2021

**Name:** M R Cornall Esq

**Relevant professional qualifications or body:** F.C.C.A (The Association of Chartered Certified Accountants)

**Address:**

102 Heath Road  
Ashton-in-Makerfield  
Wigan  
WN4 9HH

# EVANGELICAL CHURCH CAPERNWRAY

## RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

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	2020		2019	
	£	£	£	£
<b>Incoming Resources</b>				
<b>Incoming Resources from Generated Funds:</b>				
Voluntary Income				
Gift Aid Subscriptions	24,676		22,896	
Offertory Box	14,093		13,989	
Donations to Sunday School	-		179	
Other Donations	1,024		1,211	
Income Tax Refunds				
Gift Aid	5,724		4,919	
		45,517		43,194
<b>Incoming Resources from Charitable Activities:</b>				
Carol Singing	-		430	
Docker Rally	-		589	
		-		1,019
<b>Total Receipts</b>		45,517		44,213
<b>Resources Expended</b>				
<b>Charitable Activities:</b>				
Donations to Missions	9,384		13,190	
Magazine, Printing, IT etc	72		1,064	
Repairs and Maintenance	559		1,531	
Heat and Light	1,667		2,078	
Insurance	1,843		1,211	
Other Honoraria and Donations	340		960	
Wages and Salaries	19,208		14,822	
Staff Pensions (Defined Contributions)	542		500	
Youth Work	645		1,476	
Professional Fees	3,440		-	
Sundry Costs	2,708		2,472	
<b>Total Payments</b>		40,408		39,304
<b>Net Surplus</b>		5,109		4,909
<b>Cash and Bank Balances as at</b>				
1 January 2020		36,735		31,826
<b>31 December 2020</b>		<b>41,844</b>		<b>36,735</b>

# EVANGELICAL CHURCH CAPERNWRAY

## STATEMENTS OF ASSETS AND LIABILITIES

### FOR THE YEAR ENDED 31 DECEMBER 2020

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	2020	2019
	£	£
<b>Monetary Assets</b>		
Trustees' Bank Account	27,446	26,126
Chapel Bank Account	14,226	9,327
Cash in Hand	172	1,282
	<u>41,844</u>	<u>36,735</u>

All of the above funds are unrestricted.

These financial statements were approved by the trustees on 15 February 2021 and are signed on their behalf by:

J E Shaw Esq  
Trustee

# EVANGELICAL CHURCH CAPERNWRAY

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Signed: 

Date: 15 February 2021

Name: M R Cornall Esq

**Relevant professional qualifications or body:** F.C.C.A (The Association of Chartered Certified Accountants)

#### **Address:**

102 Heath Road  
Ashton-in-Makerfield  
Wigan  
WN4 9HH