



# Trustees' Annual Report for the period

	Period start date			Period end date			
<b>From</b>	01	09	2023	<b>To</b>	31	08	2024

## Section A Reference and administration details

Charity name

Friends of Victoria School

Other names charity is known by

Registered charity number (if any) 512758

Charity's principal address

Victoria School and Specialist Arts College

Bell Hill, Northfield

Birmingham

Postcode

B31 1LD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs C Lane	Treasurer		
2	Mrs Sadie Bolton	Chairperson		
3	Ms Sara Matthewson	Secretary		
4	Miss Lucy Guppy			
5	Mr. Gary Coffey	President		
6	Ms Judi Newman			
7	Mrs Pamela Sole			
8	Mr Mark Cottam			
9				
10				
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13				
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15				
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18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Lloyds	798 Bristol Road South, Northfield, Birmingham, B31 2NP
Independent Examiner	P&W Social Accountants	10 Newent Road, Northfield, Birmingham, B31 2ED

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution adopted 25 <sup>th</sup> November 1998
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are appointed annually at the Annual General meeting in November

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Each trustee has to sign the code of conduct to ensure:</p> <ul style="list-style-type: none"> <li>• the organisation is effective, open and accountable;</li> <li>• the highest standards of integrity and stewardship are achieved;</li> <li>• the working relationship with staff and advisers is productive and supportive.</li> </ul> <p>The organisation is a member of the Parent Teachers Association UK. (Parentkind)</p> <p>All trustees give their time voluntary and receive no remuneration or other benefits.</p>
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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

1. To advance the education of the pupils at school by providing and assisting in the provision of facilities for education at the school not normally provided by the LEA.
2. To promote the children with disabilities at school and in the interests of social welfare and in order to improve their conditions of life to provide recreational facilities for such children.

3. To foster more extended relationships between staff, parents, carers and others associated with the school.
4. To engage in activities, which support the school and advance the education and promote the relief of children with disabilities attending it.

In planning our activities for the year we kept in mind the Charity Commission guidance on public benefits at our trustee meetings.

The committee meets to plan fundraising events, lobby on parent and carers behalf's and to discuss school bids for funding.

We approach other charities for money for projects to benefit the pupils in school.

We endeavour to ensure that all pupils whatever their age, benefit from the work of Friends of Victoria School.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

A great contribution is made by member volunteers. We are grateful for the many hours volunteers spend fundraising on our behalf. Without this valuable contribution of time, energy and expertise we would not have been able to have achieved so much.

Volunteers also give of their time to support activities for the children such as setting up the Grotto at Christmas.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

This year has seen the completion of the library project, as well as our usual range of fundraising activities.

**Autumn Term 2023**

Friends of Victoria Supports the Christmas Market which is held in school every year at the beginning of December. It gives the pupils a lovely Christmas shopping experience and enables them to buy and wrap gifts for their family members. This activity is not aimed at raising funds but at offering the children a learning experience. The aim is to break even.

Our Santa Special event was again extremely well supported by our families. This event gives families access to Santa in a very special grotto in an easily accessible environment. Again, our Grotto was created by our willing volunteers over 3 days at the beginning of December. As well as using it at the Santa Special was also used by each class during the last week of term. It provides a multi-sensory environment for the children to visit.

Each class was given money for presents largely in the form of new equipment for the children.

Friends of Victoria also supports the Christmas lunch by providing additional items such as crackers, balloons and chocolate.

During the second half of this term work began on the Library and was completed early in 2024.

**Spring Term 2024**

The Spring Term saw the opening of the new Library in March. This was a lovely occasion supported by Friends of Victoria and also many of the Charities who had donated money to the Project. It is now a lovely modern accessible place for the children to enjoy.

We would once again like to thank the following charities who helped make the project possible.

The Patrick Trust  
The Rowlands Trust  
William Cadbury Trust  
Eveson Trust  
Turner Trust

**Summer Term 2024**

This term we held our usual Raffle and Summer Fair. The Raffle was extremely well supported and raised over £1500. The Summer Fair was also well supported and the weather was kind to us this year so we could hold it in the grounds of the school.

During this term Friends helped to purchase an eye gaze system for use in the school. This is a very important piece of equipment, as it enables children to be assessed for this way of being able to communicate. Most of the funding came from the Restricted fund for communication, we topped up the balance of 1200 from General funds.

We would like to thank the following Charities for supporting us this year:

Charles Brotherton Trust  
We are Making a Difference

Family Centre

Work on the Family Centre has almost been completed with the limited funds that remained for this project. We look forward to it finally becoming a useable space.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Of the cash we hold at the bank, £5000 is retained to meet unforeseen expenditure.

We also hold money in Reserves at this time of year for expenditure on Christmas activities.  
At our AGM we will give some considerations to projects for the coming year.

**Details of any funds materially in deficit**

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising comprises school activities e.g. Summer Fair, Annual Raffle and donations from other charities.

We also run a small weekly lottery through Your School Lottery.

Funds are used to provide equipment and other benefits for the pupils and projects undertaken by others on behalf of the pupils.

## Section F


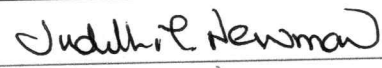
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sadie Barton	Judith Newman
Position (eg Secretary, Chair, etc)	Chair	Trustees

Date 13<sup>th</sup> November 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Friends of Victoria School**

No (if any)  
**512758**

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	2,387	5,000	-	7,387	10,947
Christmas Market	5,462	-	-	5,462	4,403
TLC Lottery	230	-	-	230	169
YSL	1,134	-	-	1,134	1,154
Other	-	800	-	800	-
Patrick Trust -library	-	-	-	-	20,000
Florida Trip	-	3,400	-	3,400	-
Arts	-	-	-	-	-
CAF	324	-	-	324	51,663
Rowlands Rust	-	-	-	-	7,500
William Cadbury Trust	-	-	-	-	2,000
MSI	-	30	-	30	2,260
Turner Trust	-	12,000	-	12,000	-
Fathers Day	236	-	-	236	-
Mothers Day	322	-	-	322	-
Eveson Trust	-	12,000	-	12,000	-
Summer Fair	2,009	-	-	2,009	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>12,104</b>	<b>33,230</b>	<b>-</b>	<b>45,334</b>	<b>100,096</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,104</b>	<b>33,230</b>	<b>-</b>	<b>45,334</b>	<b>100,096</b>
<b>A3 Payments</b>					
General Donations	4,363	-	-	4,363	4,725
Christmas	4,943	-	-	4,943	3,585
Other	810	-	-	810	1,294
MSI	-	-	-	-	-
Florida Trip	-	200	-	200	13,498
Kiln	-	-	-	-	-
MSI	-	-	-	-	-
CATS / Communication	-	6,001	-	6,001	-
Victoria School	3,435	34,045	-	37,480	-
Summer Fair	343	-	-	343	-
Bookspace LIB	-	31,731	-	31,731	-
Mothers Day	104	-	-	104	-
Fathers Day	168	-	-	168	-
	-	-	-	-	-
<b>Sub total</b>	<b>14,166</b>	<b>71,977</b>	<b>-</b>	<b>86,143</b>	<b>23,102</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,166</b>	<b>71,977</b>	<b>-</b>	<b>86,143</b>	<b>23,102</b>
<b>Net of receipts/(payments)</b>	<b>- 2,062</b>	<b>- 38,747</b>	<b>-</b>	<b>- 40,809</b>	<b>76,994</b>
<b>A5 Transfers between funds</b>	<b>- 10,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>82,022</b>	<b>48,697</b>	<b>-</b>	<b>130,719</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>69,960</b>	<b>19,950</b>	<b>-</b>	<b>89,910</b>	<b>76,994</b>

**Address:** P&W Social Accountants

10 Newent Road

Birmingham B31 2ED

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	General	55,988	-	-
	Designated Funds		7,996	
	Library			
	Florida		8,439	
	Arts		1,000	
	Health		500	
	Nicola's Memorial		1,831	
	Family Centre		3,000	
	CATS		-	
	Holiday Provision		5,838	
	PE	-	2,111	-
	MSI	-	3,207	-
	<b>Total cash funds</b>	<b>55,988</b>	<b>33,922</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Agreement Error Agreement Error OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sadie Datta	13/11/24
	Judith Newson	13/11/24



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Friends of Victoria School

On accounts for the year ended

31/08/2024 Charity no (if any) 512758

Set out on pages

remember to include the page numbers of additional reports.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: [Signature]

Date: 01/10/24

Name: R B Welch MA Consultant Accountant

Relevant professional qualification(s) or body (if any):

[Empty box for professional qualification]

**Address:** P&W Social Accountants

10 Newent Road

Birmingham B31 2ED

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty disclosure box]