

Charity Registration No. 512630

Company Registration No. 01621813 (England and Wales)

**YORKSHIRE ADOPTION AGENCY**  
**(A Company limited by guarantee)**  
**(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	Mr S Jackson Mr M E Cridge Mr M Keegan Dr J S Grimwood Mr R L Powell Mr S Bramall Ms A Scott  Ms H Weinhold	(Appointed 7 September 2021) (Appointed 7 September 2021)
<b>Secretary</b>	Ms A E Redmond	
<b>Charity number</b>	512630	
<b>Company number</b>	01621813	
<b>Registered office</b>	Loversall Court Clayfields Tickhill Road, Balby Doncaster South Yorkshire DN4 8QG	
<b>Auditor</b>	Holeys Limited Stuart House 15/17 North Park Road Harrogate North Yorkshire HG1 5PD	
<b>Bankers</b>	HSBC 1 High Street Doncaster South Yorkshire DN1 1EE	

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**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
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**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)  
FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

**Objectives and activities**

The charity's purposes are set out in the objects contained in the Company's Memorandum of Association which were updated in 2021 and formally approved at the Annual General Meeting of 13 July 2021. The objects for which the Agency is established are to meet the needs of children who are unable to remain in the care of their immediate or extended birth family and for whom there is a plan for permanence through the provision of permanent/substitute families able to meet their needs.

The world of adoption continues to change, requiring the Agency to provide an increasingly flexible response to the national picture so we can continue to transform children's lives for the better.

In responding to the unprecedented challenges posed by Covid-19 and government requirements of 'lockdown' and subsequent restrictions, the Agency used this period to facilitate a review of its traditional business model and in enabling management and staff to experience first-hand the advantages and disadvantages of home working, develop and implement new and innovative ways of working. In November 2021, informed by both practical experience and national research, the Agency introduced a hybrid business model. Splitting time between home and the workplace has proved to be the most productive solution offering structure and sociability on one hand, and independence and flexibility on the other, whilst continuing to deliver the highest quality of service to our families.

By providing services that support and empower adoptive families, and by campaigning for changes in government policy around access to adoption support services, the Agency helps some of our most vulnerable children to achieve permanence within stable, secure and loving families. Our work benefits society as a whole as well as the families themselves. In doing so, Yorkshire Adoption Agency meets the public benefit requirement of section 4 of the Charities Act 2011.

The Agency's principle purpose is to recruit, train and approves prospective adopters who are able to meet the needs of children who wait. Prospective adopters originate from diverse backgrounds and have positively chosen adoption as a way to have a family or to increase the size of their existing family.

The national adoption campaign 2021/ 22 identified the national shortfall in:

- prospective BAME adopters and
- adopters prepared to consider sibling placements, as areas of specific concern.

In response, the Agency has remained sensitive to the profile of these children and throughout the year has continued to focus much of its recruiting activity on identifying adopters willing to consider sibling groups and other children whose characteristics make them 'harder to place'

In February 2021, the initial meeting of the Agency's working group focused on recruiting adopters from the black community took place with a view to developing targeted recruitment activity. The work of this group is ongoing informed by the 'Street Reach' activity undertaken during National Adoption Week in 2021.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)  
(CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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Throughout a year that has continued to present professional and organisational challenges, the Agency has remained mindful of its primary responsibility for the recruitment, training and approval of suitably skilled prospective adoptive families. The Trustees meet on a regular basis to ensure that these Charitable aims are met.

The Agency continues to support our families throughout this period and has maintained regular contact with prospective and approved adopters, children, and their families, via social media, Agency newsletter, and various virtual and live events, subject to government guidance, throughout the year. Feedback from service users to these initiatives has been universally positive.

Our Training and Adoption Support offer has continued to develop, and the Agency offers a full programme of post placement training for adoptive parents and a range of individual therapeutic packages including, where required, direct work with children and their families. These interventions have made a real difference in helping our children to grow and thrive, and in supporting parents in meeting their day to day physical, emotional, and educational needs.

A comprehensive programme of staff training continues to underpin the support we offer to our families and our staff have continued to embrace every opportunity to develop their professional skills allowing us to confidently deliver therapeutic support to our families, and, on a commissioned basis, to placing local authorities.

The Agency's commitment to continuous service improvement is reflected in the on-going work with the management and staff team to embed our core principles and ensure the highest standard of professional practice across the organisation.

Yorkshire Adoption Agency is therefore a Charity making a significant contribution for the benefit of children who need new permanent families through adoption and adoptive parents who wish to have a family through adoption.

The agency does have services provided by volunteers, primarily the Trustees and members of the Adoption Panel. The role of the Trustees is explained later in this report.

Yorkshire Adoption Agency recognises the value of Adoption Panels in decision-making and quality assurance processes, providing objectivity and ensuring that key issues, as set out in regulations and/or national minimum standards, are fully explored in order to make a robust recommendation to the agency decision-maker.

The Adoption and Children (Coronavirus) (Amendment) Regulations 2020 removed the legal requirement to convene a regulatory quorate Adoption Panel. However mindful of the contribution of Panel in scrutinising the work of the Agency, the Agency has continued to hold 2 independently chaired virtual Panel meetings every month throughout the year.

Adoption legislation and guidance is clear about the requirement for prospective adopters to be given the opportunity to attend and be heard at all panel meetings at which their approval, review of their approval or termination of approval is being discussed.

Yorkshire Adoption Agency remains committed to ensuring that all applicants have the opportunity to contribute to and / or attend the virtual panel and are given the appropriate support to do so.

Throughout 2021 / 22 all Agency prospective adopters have attended Panel.

**Strategic report**

The description under the headings "Achievements and performance" and "Financial review" meet the company law requirements for the trustees to present a strategic report.

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)  
(CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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**Achievements and performance**

Each year the Agency sets targets about the number of adopters we aim to approve and the number of children we hope to place with our families. The number of completed adoptions met agreed targets and the Trustees are satisfied with the performance in the year.

The progress of our aims is monitored monthly in supervision of the Social Work Team members against the National Minimum Standards and Adoption Agencies Regulations. Performance is also monitored by the Agency's Adoption Panels. The timeliness of Adoption Panel recommendations made to the Agency are measured against National Minimum Standards and Adoption Agencies Regulations. Agency Decisions are also measured against specific timescales. Timeliness of recommendations by Adoption Panels and the Agency Decision Maker met National Minimum Standards and Adoption Agency Regulations timescales.

The number of children Local Authorities place with Yorkshire Adoption Agency Adopters is beyond the control of the Agency. Currently information about all adopters approved by the Agency is shared with recognised organisations which 'match' children 'Looked After' by Local Authorities, e.g. Link Maker. In addition, the Agency forwards the profiles of our Approved Adopters to over 60 Local Authorities every month. The Agency also sends these to the Local Regional Adoption Agencies. It is the individual Local Authority with responsibility for the child(ren) to select adopters for children who are 'Looked After' by them. The Agency cannot influence the Local Authorities decisions. Where a local authority chooses not to place a child with one of our adopters, the Agency requests feedback which is helpful in enabling Yorkshire Adoption Agency to plan future recruitment initiatives.

**Financial review**

The Charity has £1,586,105 in reserves at the year-end 31 March 2022. This level of reserves ensures financial stability for the organisation for 12 months. Reserves held are necessary for Yorkshire Adoption Agency, as Ofsted the organisation's Regulatory Body requires a Voluntary Adoption Agency to remain financially viable. In the event that the organisation experiences any unexpected circumstances which would pose a risk to business continuity, this level of reserves is necessary, as it is anticipated that it would take 12 months to wind up or transfer the business to another organisation.

Our Board of Trustees has developed a clear and coherent financial strategy which will allow us to increase our capacity to develop the service in an uncertain socio-economic climate whilst remaining committed to ensuring that the values and ethos of Yorkshire Adoption Agency continues to benefit the children and families with whom we work. In setting plans and priorities for areas of work, our Trustees have followed guidance from the Charity Commission on the provision of public benefit, in accordance with Section 17 of the Charities Act 2011. In particular, the Trustees consider how activities will contribute to meet the objectives they have set and focus on the services that will deliver the greatest impact for our children and families. In delivering these services, we clearly identify the benefits to service users.

We have continually reflected on how the Agency delivers its principal charitable objectives and remain confident of the Agency's capacity to meet the objectives outlined within this report whilst remaining financially viable. Progress against these objectives is monitored throughout the year and reflected in reports provided to quarterly meetings of the Council of Management; throughout 2021/22, the Council of Management or its Executive group has met monthly to ensure consistent oversight, challenge, and governance.

**YORKSHIRE ADOPTION AGENCY  
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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)  
(CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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Going forward our key priorities remain:

- To continue to develop consistent, high quality services, with specific programmes of activity to grow and improve the quality of our work in adoption to recruit and support prospective adoptive families for older children and sibling groups.
- To continue to work closely with our colleagues in the regional adoption agencies to help meet the needs of older children and sibling groups needing adoptive families from within our local communities
- Continuing to develop our post adoption support offer so we work as efficiently and effectively in identifying and responding to need at the earliest point of intervention, building resilience and supporting family's strengths.
- Continue to develop and increase our volunteer capacity and ensure their contribution is valued and respected.
- To develop a 'whole family' approach to post adoption support based on improving and sustaining adopter resilience and knowledge enhanced by the skills of their family, social and community support networks.

Going forward our key challenges include:

- A reduction in the number of children with adoption as their permanency plan. Whilst this has been a trend for the last three years, concern is increasing with the pandemic-induced delays to court proceedings combined with a perceived change in attitude from both courts and social workers to adoption.
- The impact of increasing financial pressures on LAs and RAAs. While this has been ongoing for many years, the pandemic has exacerbated the pressures on budgets for children's services (and particularly adoption).

These trends are bolstering a growing concern across the sector that voluntary adoption agencies will find themselves with a surfeit of adopters and adoption will begin to be viewed by the general public as taking 'too long' or becoming 'too difficult'.

The Agency remains financially viable and continues providing services to the public in line with its aims and objectives, and the trustees are satisfied this will be the case for the next twelve months and beyond.

The Agency has procedures to ensure compliance with Health and Safety of Staff, Volunteers, Service Users and visitors to the organisation. The Agency also has a robust safeguarding procedure. The Agency has a Business Continuity Plan to ensure that it is able to continue operations in the event of unforeseen circumstances.

All procedures and the Business Continuity Plan are reviewed annually to ensure they continue to meet the needs of the Agency. The Charity sets pay for key staff dependent on their roles and responsibilities, irrespective of their gender. Salaries paid to employees are comparable to those in similar organisations

**YORKSHIRE ADOPTION AGENCY  
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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)  
(CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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**Structure, governance and management**

The Charity is a company limited by guarantee, incorporated on 15 March 1982 and registered as a charity on 18 May 1982 (No. 512630). The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Memorandum and Articles of Association were revised in 2008 and updated in 2021.

The company's registered office is Loversall Court, Clayfields, Tickhill Road, Balby, Doncaster, South Yorkshire, DN4 8QG.

The Trustees who served during the year were:

Mr S Jackson	
Mr M E Cridge	
Mr M Keegan	
Dr J S Grimwood	
Mr R L Powell	
Mr S Bramall	
Ms A Scott	(Appointed 7 September 2021)
Ms H Weinhold	(Appointed 7 September 2021)

None of the trustees have any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Trustees are recruited from members of the public who have an interest in adoption and the work of the organisation as a Charity. The need for Trustees is also highlighted in the Agency's Newsletter to current and past adopters. Prospective Trustees offer their Services for altruistic reasons.

The organisation's Articles and Memorandum of Association specifies that up to ten Trustees may be appointed. The process for their appointment is to have an initial discussion with the Company Secretary following which they will be referred to the Council of Management who vote on their acceptance as Trustees. No one will be appointed as a Trustee until two personal references have been received and verified by the Agency and a satisfactory enhanced Disclosure and Barring Certificate has been seen. New Trustees details are forwarded to Companies House.

All Trustees are required by the organisation to sign a confidentiality agreement and adhere to the Trustees written Protocol. New Trustees will be provided with Induction by the Organisation and they, like existing Trustees, are required to attend Annual Training. Disclosure and Barring Certificates are renewed every 3 years.

At present the organisation does not have a written rotation policy, however, the key positions of Chairperson, Vice Chairperson and Honorary Treasurer are appointed following a vote at the Annual General Meeting.

The organisation has a Resignation Policy whereby a Trustee may resign having given a month's notice in writing. Notifications of Resignations are forwarded to Companies House.

The Trustees serve on the Council of Management. The Council can have a maximum of ten members.

The Council meets quarterly and is responsible for the strategic direction and policy of the Charity. At present the Council has seven members. The secretary Ms A E Redmond, who has been delegated day to day management, attends meetings but has no voting rights.

**YORKSHIRE ADOPTION AGENCY  
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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)  
(CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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There were no transactions with related parties, who comprise of the trustees and the company secretary other than as disclosed in the notes to the accounts and the commercial salary paid to the company secretary for her role as managing director of the agency.

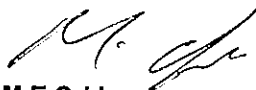
**Auditor**

In accordance with the company's articles, a resolution proposing that Holeys Limited be reappointed as auditor of the company will be put at a General Meeting.

**Disclosure of Information to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information. All Trustees have completed an annual declaration form confirming that no related party transactions have taken place other than the payments clearly outlined in the annual accounts.

The trustees' report, including the strategic report, was approved by the Board of Trustees.



**Mr M E Cridge**

Trustee

Dated: 28 July 2022

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees, who are also the directors of Yorkshire Adoption Agency for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# **YORKSHIRE ADOPTION AGENCY (FORMALLY YORKSHIRE ADOPTION AGENCY LTD) INDEPENDENT AUDITOR'S REPORT**

## **TO THE TRUSTEES OF YORKSHIRE ADOPTION AGENCY**

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### **Opinion**

We have audited the financial statements of Yorkshire Adoption Agency (the 'Charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report and the strategic report prepared for the purposes of company law, is consistent with the financial statements; and
  - the strategic report and the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.
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**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE TRUSTEES OF YORKSHIRE ADOPTION AGENCY**

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**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the directors' report included within the trustees' report.

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- We identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the adoption agency sector;
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, FRS 102, Charities SORP, data protection, anti-bribery, employment and National Minimum Standards and Regulations which are detailed at <https://www.minimumstandards.org/regulations.html>;
- We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and these were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

**YORKSHIRE ADOPTION AGENCY  
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INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE TRUSTEES OF YORKSHIRE ADOPTION AGENCY**

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We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.
- We assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias and investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- Agreeing financial statement disclosures to underlying supporting documentation;
- Reading the minutes of meetings of those charged with governance;
- Enquiring of management and those charged with governance as to actual and potential litigation and claims.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**(Senior Statutory Auditor)  
for and on behalf of Holesy Limited**

28 July 2022

**Chartered Accountants  
Statutory Auditor**

Stuart House  
15/17 North Park Road  
Harrogate  
North Yorkshire  
HG1 5PD

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<b><u>Income and endowments from:</u></b>					
Donations, legacies and similar incoming resources	2	393	975	-	975
Incoming resources from charitable activities:	3	1,022,314	989,877	-	989,877
Investment income	4	168	419	-	419
Material other income	5	-	-	154,824	154,824
Other income	6	4,000	4,000	-	4,000
<b>Total income</b>		<b>1,026,875</b>	<b>995,271</b>	<b>154,824</b>	<b>1,150,095</b>
<b><u>Expenditure on:</u></b>					
<b><u>Charitable activities</u></b>					
Adoption costs	7	582,187	379,657	154,824	534,481
Support costs	7	101,019	71,011	-	71,011
Admin costs	7	107,753	105,607	-	105,607
Governance costs	7	74,829	47,007	-	47,007
<b>Total charitable expenditure</b>		<b>865,788</b>	<b>603,282</b>	<b>154,824</b>	<b>758,106</b>
Other		1,569	67	-	67
<b>Total expenditure</b>		<b>867,357</b>	<b>603,349</b>	<b>154,824</b>	<b>758,173</b>
<b>Net income for the year/ Net movement in funds</b>		<b>159,518</b>	<b>391,922</b>	<b>-</b>	<b>391,922</b>
Fund balances at 1 April 2021		1,426,587	1,034,665	-	1,034,665
<b>Fund balances at 31 March 2022</b>		<b>1,586,105</b>	<b>1,426,587</b>	<b>-</b>	<b>1,426,587</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.


The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
BALANCE SHEET**

**AS AT 31 MARCH 2022**

	Notes	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	10		220,297		216,687
<b>Current assets</b>					
Debtors	11	163,924		200,118	
Cash at bank and in hand		1,374,541		1,217,915	
		1,538,465		1,418,033	
<b>Creditors: amounts falling due within one year</b>	13	(161,434)		(182,444)	
Net current assets			1,377,031		1,235,589
<b>Total assets less current liabilities</b>			1,597,328		1,452,276
<b>Creditors: amounts falling due after more than one year</b>	14		(11,223)		(25,689)
<b>Net assets</b>			1,586,105		1,426,587
<b>Income funds</b>					
Unrestricted funds - general			1,586,105		1,426,587
			1,586,105		1,426,587

The financial statements were approved by the Trustees on 28 July 2022



Mr M Keegan  
Trustee

Company registration number 01621813

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	2022		2021	
		£	£	£	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	18		189,302		477,430
<b>Investing activities</b>					
Purchase of tangible fixed assets		(18,478)		(6,637)	
Investment income received		168		419	
<b>Net cash used in investing activities</b>			(18,310)		(6,218)
<b>Financing activities</b>					
Repayment of bank loans		(14,366)		(13,927)	
<b>Net cash used in financing activities</b>			(14,366)		(13,927)
<b>Net increase in cash and cash equivalents</b>			156,626		457,285
Cash and cash equivalents at beginning of year			1,217,915		760,630
<b>Cash and cash equivalents at end of year</b>			<u>1,374,541</u>		<u>1,217,915</u>

# **YORKSHIRE ADOPTION AGENCY (FORMALLY YORKSHIRE ADOPTION AGENCY LTD)**

## **NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **1 Accounting policies**

#### **Charity information**

Yorkshire Adoption Agency is a private company limited by guarantee incorporated in England and Wales. The registered office is Loversall Court, Clayfields, Tickhill Road, Balby, Doncaster, South Yorkshire, DN4 8QG.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the Charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

Yorkshire Adoption Agency Limited meets the definition of a public benefit entity under FRS102.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### **1.4 Incoming resources**

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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**1 Accounting policies**

**(Continued)**

**1.5 Resources expended**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is recognised on the accruals basis and resources expended are allocated to a particular activity where the costs relate directly to that activity. Where costs cannot be directly allocated to particular headings they have been allocated on a basis consistent with the use of the resources.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% Straight Line
Fixtures, fittings and equipment	15% & 25% Reducing Balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the Charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

**1.7 Impairment of fixed assets**

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

---

**1 Accounting policies**

**(Continued)**

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/ (expenditure for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.9 Financial Instruments**

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**1 Accounting policies (Continued)**

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

**1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.11 Retirement benefits**

The Charity operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

**2 Donations, legacies and similar incoming resources**

	<b>Unrestricted funds general 2022 £</b>	<b>Unrestricted funds general 2021 £</b>
Donations and gifts	393	975

**3 Incoming resources from charitable activities:**

	<b>Inter agency adoption fees 2022 £</b>	<b>Inter agency adoption fees 2021 £</b>
Inter agency fees	942,150	938,740
Inter country fees	69,699	39,921
Other fees	10,465	11,216
	<u>1,022,314</u>	<u>989,877</u>

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**4 Investment Income**

	<b>Unrestricted funds general 2022 £</b>	<b>Unrestricted funds general 2021 £</b>
Interest receivable	168	419
	<u>168</u>	<u>419</u>

**5 Material other Income**

In the year ended 31 March 2021 the charity received a grant from the Department of Education for £154,824 to be utilised for the payment of staff salaries in that year.

**6 Other income**

	<b>2022 £</b>	<b>2021 £</b>
Employment allowance	4,000	4,000
	<u>4,000</u>	<u>4,000</u>

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**7 Charitable activities**

	Adoption costs £	Support costs £	Admin costs £	Governance costs £	Total £	2021 £
Staff costs	568,546	-	106,705	-	675,251	616,426
Depreciation and impairment	-	13,298	-	-	13,298	11,913
Other charitable expenditure	13,641	87,721	1,048	74,829	177,239	129,767
	<u>582,187</u>	<u>101,019</u>	<u>107,753</u>	<u>74,829</u>	<u>865,788</u>	<u>758,106</u>
	<u>582,187</u>	<u>101,019</u>	<u>107,753</u>	<u>74,829</u>	<u>865,788</u>	<u>758,106</u>
<b>Analysis by fund</b>						
Unrestricted funds	582,187	101,019	107,753	74,829	865,788	603,282
Restricted funds	-	-	-	-	-	154,824
	<u>582,187</u>	<u>101,019</u>	<u>107,753</u>	<u>74,829</u>	<u>865,788</u>	<u>758,106</u>

Governance costs includes payments to the auditors of £6,500 (2021- £6,500) for audit fees and £13,474 (2021- £10,988) for other services.

Supports costs includes interest payable on a bank loan of £1,114 (2021 - £1,554)

**8 Employees**

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Staff in direct support of charitable activities	17	14
Administrative staff	4	4
Total	<u>21</u>	<u>18</u>
<b>Employment costs</b>	<b>2022 £</b>	<b>2021 £</b>
Wages and salaries	586,059	535,181
Social security costs	55,051	51,232
Other pension costs	34,141	30,013
	<u>675,251</u>	<u>616,426</u>

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**8 Employees**

(Continued)

The number of employees whose annual remuneration was £60,000 or more were:

	<b>2022</b>	<b>2021</b>
	<b>Number</b>	<b>Number</b>
£60,001 - £70,000	1	-

**9 Taxation**

The company is exempt from taxation on its charitable activities.

**10 Tangible fixed assets**

	Freehold land and buildings	Fixtures, fittings and equipment	Total
	£	£	£
<b>Cost</b>			
At 1 April 2021	222,576	98,030	320,606
Additions	-	18,478	18,478
Disposals	-	(17,394)	(17,394)
At 31 March 2022	222,576	99,114	321,690
<b>Depreciation and impairment</b>			
At 1 April 2021	33,163	70,756	103,919
Depreciation charged in the year	4,452	8,847	13,299
Eliminated in respect of disposals	-	(15,825)	(15,825)
At 31 March 2022	37,615	63,778	101,393
<b>Carrying amount</b>			
At 31 March 2022	184,961	35,336	220,297
At 31 March 2021	189,413	27,274	216,687

**11 Debtors**

	<b>2022</b>	<b>2021</b>
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	154,434	103,832
Other debtors	-	88,278
Prepayments and accrued income	9,490	8,008
	163,924	200,118

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

**12 Loans and overdrafts**

	2022 £	2021 £
Bank loans	25,803	40,169
Payable within one year	14,580	14,480
Payable after one year	11,223	25,689

The loan is secured by a fixed charge over the freehold land and property of the Charity.

**13 Creditors: amounts falling due within one year**

	Notes	2022 £	2021 £
Bank loans	12	14,580	14,480
Other taxation and social security		13,576	12,264
Trade creditors		3,142	2,626
Other creditors		112	121
Accruals and deferred income		130,024	152,953
		161,434	182,444

**14 Creditors: amounts falling due after more than one year**

	Notes	2022 £	2021 £
Bank loans	12	11,223	25,689

**15 Retirement benefit schemes**

**Defined contribution schemes**

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The charge to profit and loss in respect of defined contribution scheme was £34,141 (2021 : £30,014).

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

**16 Deferred income**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other deferred income	107,072	140,953
	<u>107,072</u>	<u>140,953</u>

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Movement in the year	(33,881)	69,365
	<u>(33,881)</u>	<u>69,365</u>

**17 Related party transactions**

During the year Dr. Grimwood, a Trustee, was paid fees of £5,500 (2021: £5,500) for medical advisory services to the Charity. No other Trustees received remuneration in the year.

**18 Cash generated from operations**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Surplus for the year	159,519	391,922
Adjustments for:		
Investment income recognised in statement of financial activities	(168)	(419)
Loss on disposal of tangible fixed assets	1,569	67
Depreciation and impairment of tangible fixed assets	13,298	11,913
Movements in working capital:		
Decrease in debtors	36,194	10,790
(Decrease)/increase in creditors	(21,110)	63,157
<b>Cash generated from operations</b>	<u><u>189,302</u></u>	<u><u>477,430</u></u>

**YORKSHIRE ADOPTION AGENCY  
(FORMALLY YORKSHIRE ADOPTION AGENCY LTD)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

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**19 Analysis of changes in net funds**

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	1,217,915	156,626	1,374,541
Loans falling due within one year	(14,480)	(100)	(14,580)
Loans falling due after more than one year	(25,689)	14,466	(11,223)
	<u>1,177,746</u>	<u>170,992</u>	<u>1,348,738</u>