

# **New Wortley Community Association Limited**

Charity number 512486

A company limited by guarantee number 01578995

## **Annual Report and Financial Statements**

**for the year ended 31 March 2023**



**NEW WORTLEY**  
community centre

**WYCAS**

COMMUNITY ACCOUNTING  
WEST YORKSHIRE

# **New Wortley Community Association Limited**

## **Annual Report and Financial Statements for the year ended 31 March 2023**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **New Wortley Community Association Limited**

## **Trustees' report for the year ended 31 March 2023**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Andrea McKenna	Chair	
John Battle	Vice Chair	
Richard Goddard	Treasurer	
Bryan Bloom		
Danny Carr		
Sandra Cleavin		
Simon Horner		
Andrea Riley		
Lelir Yeung		Appointed December 2022
<b>Charity number</b>	512486	Registered in England and Wales
<b>Company number</b>	01578995	Registered in England and Wales
<b>Registered and principal address</b>	<b>Bankers</b>	
40 Tong Road	HSBC	
Leeds	Church Street	
LS12 1LZ	Pudsey	
	Leeds LS28 7DN	

### **Independent examiner**

Simon Bostrom FCIE

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a company limited by guarantee and was formed on 10 August 1981. It is governed by a memorandum and articles of association which were amended by special resolution on 16 June 1988. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

# **New Wortley Community Association Limited**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Objectives and activities**

#### **The charity's objects**

The objects of the charity are to promote the benefit of the inhabitants of the area of the city of Leeds in the county of West Yorkshire known as New Wortley and the neighbourhood, without distinction of race, gender, sexual orientation, or of political, religious or other opinion, by associating the local authorities, voluntary organisations and inhabitants and other organisations operating in the area, in a common effort to relieve poverty, to advance education and provide facilities in the interest of social welfare for recreation and leisure time occupation, in particular to provide and secure the ongoing management and maintenance of a community centre, and to promote any other charitable objects beneficial to the community with the object of improving the conditions of life of the said inhabitants.

#### **The charity's main activities**

New Wortley Community Association manages New Wortley Community Centre & Wellbeing Centre, based in the New Wortley area of Leeds. We offer a wide range of services, projects and activities that aim to help local people living in Armley Ward to access what they need to live happy, healthy lives.

We are a lead partner in the Leeds Community Anchor Network which enables us to work across a much wider geographical area and better understand the local neighbourhoods as well as developing trusted relationships not only with local people but with a wide range of partners, building on our long standing track record of working successfully in the New Wortley area.

Our Building Blocks project addresses personal issues community members face on a day to day basis (financial struggles, health inequalities, access to training/volunteering & employment opportunities or social groups and activities.) The aim of the project is to help support and facilitate local people who feel unsure of where to turn, how to improve things, gain knowledge and experience, socialise and improve their lives and prospects in some way. Activities delivered as part of this work include walking groups, photography, gardening, family cooking and creative art sessions.

Our other services include an Offender Support project offering a "through the gate" service working with ex-offenders, helping them to initially rehabilitate into the community and then to access the wide range of other support services offered by New Wortley Community Centre for up to twelve months increasing opportunities to access training, volunteering and employment.

We continue to offer a one-to-one counselling services supporting local people registered with an Armley based GP practice funded by NHS Clinical Commissioning Group. Counselling is delivered at the centre in a nonclinical setting and supports those experiencing mild to moderate mental health issues.

We also continue to be a delivery partner of the Live Well Leeds community based mental health support service and work in partnership with Leeds Mind to deliver the Connecting New Wortley and Armley mental health programme. Activities delivered as part of these services creative art, cooking, creative writing and general wellbeing sessions.

As the Community Care hub for Armley ward we have continue to respond to the needs of local people to access food through our on-site food bank and is a member of The Hygiene Bank network covering the west of Leeds. Our Food Store project enables local people to buy healthy recipe packs and additional essential food items at a reduced price.

Our youth programme include a junior and senior youth club, youth board, youth café and Stay & Play sessions as well as an extensive Healthy Holidays programme of activities. We will be expanding our youth programmes across other sites during 2022 replicating our youth café model across the wider Armley area.

# **New Wortley Community Association Limited**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Public benefit statement**

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to prevention or relief of poverty and the advancement of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

### **Achievements and performance**

New Wortley Community Association has continued to develop relationships with our community partners and local residents ensuring our work is community led and local people have a voice

Our achievements have only been possible due to the phenomenal team of staff and volunteers who have worked tirelessly and passionately when responding to the needs of the local community and the board who continue to be supportive of the changes made to our operating model.

We continue to deliver projects to support local people during the cost of living crisis with services/projects that include emergency food parcels, The Food Store (individual recipe packs that feed up to 6 people), family cooking sessions and warm space sessions. Participants in these projects are offered the opportunity to speak with a support worker who can offer additional support that is accessed either at the community centre or they are signposted to trusted community partner. This approach enables us to build trusted relationships where local people can help us determine what is needed most in our communities and this shapes our operating model.

As an organisation we have responded to over 10,000 individual requests for assistance and provided over 3,000 hot meals prepared and delivered by the centre's catering team. Food response is often the catalyst to conversations that enable our team of support workers to signpost people into other services and activities that we offer that can support them along the path towards independence.

### **Other achievements**

Development of our youth provision. NWCA is a delivery partner of the Leeds West Youth Consortium which has enabled us to deliver youth work in other locations across Armley

Secured the ABCD contract for Armley – Our ABCD Coordinator has delivered projects in partnership with Armley Action Team and Climate Action Armley

Our Healthy Holidays programme was the biggest and most well attended to date with activities including a residential trip to Wales

We delivered a series of "pop-up" play themed sessions including A day at the Beach, A day in the woods and A day at the Circus. These helped develop relationships with local families living in high rise accommodation

We delivered a series of community led events – these included events celebrating International Women's Day and Black History Month

Launch of new user-friendly website promoting our services on a wider scale

Our vision is for LS12 to be a strong, empowered and cohesive community where people are proud of where they live.

Our Mission is to listen to local people, building on strengths and working together innovatively to co-produce opportunities for our communities to flourish. Local people are empowered to give and receive support that enables them to progress along positive life pathways in a way that is right for them.

# **New Wortley Community Association Limited**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Our Values:**

Empowerment – We will support local people to be confident in making informed decisions as individuals and as communities

Innovation – We will not be afraid to “think outside to box” or challenge the “status quo”

Inclusion – Reducing barriers – We want everyone to feel welcome, respected, supported and valued

Kindness – We will treat everyone with care and compassion

Joy – We will celebrate success and all that brings happiness within our communities

Sustainability – We will seek to find long term solutions that bring lasting positive change for our communities

### **Our Priorities**

Putting ABCD at the heart of everything we do – giving our communities a voice

Supporting Children, Young People & Families to flourish and have positive relationships with their communities and each other

Increasing opportunity for local people to be more physically active and make informed choices about their health and wellbeing

To provide a safe, inclusive place for local people where everyone is welcome and everyone feels valued  
Increasing awareness and understanding of the effects of climate change on our communities and how they can take action to make a difference

Branding & Identity – a new era, a new image  
Developing successful social enterprises resulting in long term sustainability

### **Plans for future periods**

The successful expansion of our youth provision has enabled us to build effective, trusted relationships with parents, carers and the wider family unit. The next steps in development will be to provide “wrap around” support to families that address multiple needs via our team of experienced Support Workers

To establish an Active Travel Hub for Armley working with our community partners to enable local people to become more active and raise awareness of active travel

Working with Leeds City Council and other partners we are looking to make Jaily Field, a local green space, a safe space for local people to enjoy through projects to enhance its appearance and increase its usage through a services of activities and projects

Develop our social enterprises to ensure their future profitability

### **Financial review**

The net income for the year was £20,848, including net expenditure of £3,295 on unrestricted funds and net income of £24,143 on restricted funds after transfers.

### **Reserves policy**

The board of trustees reviewed and confirmed its reserves policy in August 2019 aiming to hold 3 months of unrestricted expenditure in reserve in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close. Prudent financial controls are in place to ensure that the organisation operates within the requirement of this policy and progress is reviewed monthly and reported on at monthly board meetings. This would equate to approximately £140,000.

The charity's total reserves at the year end were £952,320. After excluding restricted funds of £154,632 and fixed assets of £619,894 this left free reserves of £177,794.

Whilst we acknowledge that our actual reserves are in excess of our policy limit, we anticipate potentially significant gaps in funding in the near term and given also the uncertain economic climate we will be reviewing our policy.

# **New Wortley Community Association Limited**

## **Trustees' report (continued) for the year ended 31 March 2023**

### **Statement of trustees' responsibilities**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

# **New Wortley Community Association Limited**

## **Independent examiner's report to the trustees of New Wortley Community Association Limited**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 8 to 19.

### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: ..... Name: Simon Bostrom FCIE

Date: .....

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**New Wortley Community Association Limited**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2023**

	Notes	2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Income from:</b>					
Donations and legacies		4,051	1,638	5,689	4,085
Charitable activities	(2)	191,775	349,173	540,948	570,709
Other trading activities	(3)	9,201	-	9,201	6,013
Investments		25	-	25	1
Other income		13,143	-	13,143	6,204
Donated assets		-	-	-	6,204
<b>Total income</b>		<b>218,195</b>	<b>350,811</b>	<b>569,006</b>	<b>593,216</b>
<b>Expenditure on:</b>					
Charitable activities	(4)	239,940	308,218	548,158	509,593
Loss on theft of donated asset		-	-	-	6,204
<b>Total expenditure</b>		<b>239,940</b>	<b>308,218</b>	<b>548,158</b>	<b>515,797</b>
<b>Net income / (expenditure)</b>		<b>(21,745)</b>	<b>42,593</b>	<b>20,848</b>	<b>77,419</b>
<b>Transfers between funds</b>		<b>18,450</b>	<b>(18,450)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(3,295)</b>	<b>24,143</b>	<b>20,848</b>	<b>77,419</b>
<b>Fund balances brought forward</b>		<b>800,983</b>	<b>130,489</b>	<b>931,472</b>	<b>854,053</b>
<b>Fund balances carried forward</b>	(5)	<b>797,688</b>	<b>154,632</b>	<b>952,320</b>	<b>931,472</b>

All incoming resources and resources expended derive from continuing activities.

# New Wortley Community Association Limited

## Balance sheet

as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets	(6) 619,894	-	619,894	635,713
<b>Total fixed assets</b>	<u>619,894</u>	<u>-</u>	<u>619,894</u>	<u>635,713</u>
<b>Current assets</b>				
Debtors and prepayments	(7) 35,850	28,504	64,354	36,897
Cash at bank and in hand	(8) 146,065	126,628	272,693	263,286
<b>Total current assets</b>	<u>181,915</u>	<u>155,132</u>	<u>337,047</u>	<u>300,183</u>
<b>Current liabilities:</b>				
<b>amounts falling due within one year</b>				
Creditors and accruals	(9) 4,121	500	4,621	4,424
<b>Total current liabilities</b>	<u>4,121</u>	<u>500</u>	<u>4,621</u>	<u>4,424</u>
<b>Net current assets / (liabilities)</b>	<u>177,794</u>	<u>154,632</u>	<u>332,426</u>	<u>295,759</u>
<b>Net assets</b>	<u>797,688</u>	<u>154,632</u>	<u>952,320</u>	<u>931,472</u>
<b>Funds</b>				
Unrestricted funds	797,688	-	797,688	800,983
Restricted funds	-	154,632	154,632	130,489
<b>Total funds</b>	<u>797,688</u>	<u>154,632</u>	<u>952,320</u>	<u>931,472</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

**New Wortley Community Association Limited**  
**Statement of cash flows**  
**for the year ended 31 March 2023**

	2023 £	2022 £
<b>Cash flows from operating activities:</b>		
<b>Net cash provided by (used in) operating activities</b>	<u>12,502</u>	<u>70,244</u>
<b>Cash flows from investing activities:</b>		
Dividends and interest	25	1
Purchase of tangible fixed assets (excluding donated assets)	<u>(3,120)</u>	<u>(4,741)</u>
<b>Net cash provided by (used in) investing activities</b>	<u>(3,095)</u>	<u>(4,740)</u>
<b>Cash flows from financing activities:</b>		
Repayments on borrowing	-	-
Cash inflows from new borrowing	<u>-</u>	<u>-</u>
<b>Net cash provided by (used in) financing activities</b>	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	9,407	65,504
Cash and cash equivalents at the beginning of the reporting period	<u>263,286</u>	<u>197,782</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	<u>272,693</u>	<u>263,286</u>

	2023 £	2022 £
<b>Reconciliation of net movement in funds to net cash flow from operating activities</b>		
Net movement in funds for the reporting period (as per the statement of financial activities)	20,848	77,419
Adjustments for:		
Depreciation charges	18,939	20,141
Dividends and interest from investments	(25)	(1)
(Increase) / decrease in debtors	(27,457)	(27,135)
Increase / (decrease) in creditors	<u>197</u>	<u>(180)</u>
<b>Net cash provided by (used in) operating activities</b>	<u>12,502</u>	<u>70,244</u>

	2023 £	2022 £
<b>Analysis of cash and cash equivalents</b>		
Cash in hand	576	1,041
Notice deposits (less than 30 days)	<u>272,117</u>	<u>262,245</u>
<b>Total cash and cash equivalents</b>	<u>272,693</u>	<u>263,286</u>

# **New Wortley Community Association Limited**

## **Notes to the accounts**

### **for the year ended 31 March 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Freehold land: nil

Freehold buildings: 15% reducing balance

Annexed building: over the life of the lease (50 years)

Fixtures and fittings: over 4 years

Kitchen and office equipment: over 3 years

# **New Wortley Community Association Limited**

## **Notes to the accounts**

### **for the year ended 31 March 2023**

#### **1 Accounting policies continued**

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

**New Wortley Community Association Limited**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

2 Charitable activities income	2023	2023	2023	2022
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Grants for charitable activities</b>				
Armley Helping Hands	-	11,000	11,000	-
BARCA	-	16,270	16,270	-
Leeds City Council (LCC)	1,426	74,719	76,145	121,424
Leeds Community Foundation (LCF)	-	32,535	32,535	42,400
Leeds Mind	-	15,301	15,301	12,470
The National Lottery Community Fund	-	109,618	109,618	146,678
Together for Peace	-	12,040	12,040	-
Voluntary Action Leeds	-	23,000	23,000	2,000
Wades Charity	-	3,600	3,600	2,000
West Yorkshire Combined Authorities	-	50,000	50,000	-
British Triathlon	-	-	-	4,500
HM Revenue and Customs	-	-	-	5,037
Leeds Civic Trust	-	-	-	450
Nationwide Building Society	-	-	-	24,203
Street Games UK	-	-	-	3,000
The Henry Smith Charity	-	-	-	30,000
<b>Contracts</b>				
Leeds City Council ASC	84,489	-	84,489	84,489
NHS Leeds CCG	32,427	-	32,427	31,256
Touchstone Live Well	20,000	-	20,000	20,000
<b>Charges for charitable services</b>				
Café income, lunch club and supper clubs	26,029	765	26,794	16,471
Food store	7,045	-	7,045	4,909
Room hire	19,302	-	19,302	17,093
Other activities income	1,057	325	1,382	2,329
	<u>191,775</u>	<u>349,173</u>	<u>540,948</u>	<u>570,709</u>
<b>3 Other trading activities</b>				
	2023	2023	2023	2022
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Rental income	2,500	-	2,500	2,500
Shop income	6,701	-	6,701	3,513
	<u>9,201</u>	<u>-</u>	<u>9,201</u>	<u>6,013</u>

**New Wortley Community Association Limited**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

**4 Charitable activities expenditure**

	Activities undertaken directly £	Support costs £	2023 Total cost £	2022 Total cost £
Charitable activities	425,473	122,685	548,158	509,593
	<u>425,473</u>	<u>122,685</u>	<u>548,158</u>	<u>509,593</u>

**4a Support costs**

	2023 Total cost £	2022 Total cost £
<b>Support cost type</b>		
Management and admin salaries	111,762	97,140
Accountancy and examination	2,772	2,640
Payroll fees	2,819	2,608
IT support	5,332	5,137
	<u>122,685</u>	<u>107,525</u>

**4b Charitable activities expenditure detail**

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total cost £	2022 Total cost £
Salaries NI and pensions (4c)	147,000	204,548	351,548	312,090
Catering supplies	6,413	26,426	32,839	28,813
Professional fees	2,187	3,404	5,591	25,431
Staff training	110	1,433	1,543	1,586
Activity and project costs	2,580	44,836	47,416	34,682
Consumables and sundry items	396	1,711	2,107	1,634
Repairs and renewals	15,858	1,260	17,118	13,840
Advertising and publicity	1,787	3,567	5,354	3,230
Cleaning and sanitation	4,892	486	5,378	4,134
Insurance	4,159	350	4,509	4,469
IT, licences and subscriptions	7,076	5,653	12,729	9,265
Rent and rates	883	-	883	284
Safety and security	743	337	1,080	2,082
Telephone and internet	483	5,360	5,843	5,503
Travel and subsistence	607	1,764	2,371	1,215
Bank charges	-	249	249	290
Depreciation	18,939	-	18,939	20,141
Utilities	22,390	1,150	23,540	11,952
Independent examination	2,772	-	2,772	2,640
Equipment and materials	275	1,153	1,428	12,328
Vehicle hire and maintenance	-	1,220	1,220	13,108
Financial support for beneficiaries	-	3,311	3,311	-
Shop expenses	390	-	390	876
	<u>239,940</u>	<u>308,218</u>	<u>548,158</u>	<u>509,593</u>

**New Wortley Community Association Limited**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

4c Staff costs and numbers	2023	2022
	£	£
Gross salaries	324,816	289,267
Social security costs	23,769	19,851
Employment allowance	(5,000)	(4,000)
Pensions	5,144	4,364
Payroll administration	2,819	2,608
	<u>351,548</u>	<u>312,090</u>

The average number of employees during the year was 18.4, being an average of 13.3 full time equivalent (2022: 17.2, 12.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	5,144	4,364
Amount of any contributions outstanding at the year end	-	-

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
ABCD	18,485	14,575	26,362	(1,666)	5,032
WYCA	-	50,000	36	-	49,964
BARCA	-	9,000	650	-	8,350
BARCA	-	2,500	1,800	(700)	-
Bike Library	3,864	593	3,845	-	612
LCF BME	523	8,744	6,892	(2,375)	-
BL Building Blocks Revenue	66,357	110,552	108,984	(6,059)	61,866
LCC Hub	3,644	-	3,644	-	-
Together for Peace	-	12,040	8,654	(675)	2,711
Henry Smith	14,669	-	14,669	-	-
Digital Inclusion PHE	2,835	-	2,654	(181)	-
LCC Empower	-	23,619	17,723	(1,081)	4,815
Healthy Holidays	6,949	20,940	21,939	(1,197)	4,753
Leeds Mind	2,199	15,301	14,135	(1,842)	1,523
LCC Lunch club	486	2,616	2,418	(164)	520
Mental Health Forum	944	-	-	-	944
New Wortley Festival	512	1,000	1,512	-	-
LCC premises grant	-	1,000	1,000	-	-
LCC shop grant	-	1,300	-	-	1,300
Urban Task Force	3,324	4,008	249	-	7,083
Wades Charity	1,259	3,600	3,126	(192)	1,541
Voluntary Action Leeds	-	26,911	26,288	(623)	-
Violence Reduction Unit	443	8,626	8,506	-	563
LCC Youth Work	3,996	33,886	33,132	(1,695)	3,055
	<u>130,489</u>	<u>350,811</u>	<u>308,218</u>	<u>(18,450)</u>	<u>154,632</u>

# **New Wortley Community Association Limited**

## **Notes to the accounts continued**

### **for the year ended 31 March 2023**

#### **5 Restricted funds - continued**

<b>Fund name</b>	<b>Purpose of restriction</b>
ABCD	Towards Asset Based Community Development project.
WYCA	To set up an Active Travel Hub in Armley.
BARCA	For the Youth Work project (across Armley).
BARCA	Towards the Family Cooking sessions project.
Bike Library	To upgrade bike library premises.
LCF BME	For the Cultural Café project.
BL Building Blocks Revenue	To support a project employing up to 8 staff supporting people from our community and putting in the building blocks to help them improve their lives. This includes support, training, education, activities for all ages, routes to employment, confidence building, one to one support and signposting to alternative services.
LCC Hub	Support to local community during COVID19 pandemic.
Together for Peace	For the Climate Action Armley project.
Henry Smith	Contribution towards CEO salary.
Digital Inclusion PHE	To support local people who face digital inclusion barriers with training and access to equipment.
LCC Empower	Funding towards interventions to prevent and reduce the risk of child criminal exploitation in Armley.
Healthy Holidays	For activities for local residents (mainly young people and families).
Leeds Mind	Towards courses to support socially isolated who are experiencing low mood living in Leeds.
LCC Lunch club	Hot meal service for local residents.
Mental Health Forum	For Health and wellbeing support group that meets weekly at the centre.
New Wortley Festival	Towards the community event that celebrates all that is great about the local community.
LCC premises grant	For the Story Sacks project.
LCC shop grant	To refurbish the Nearly New Wortley on-site shop.
Urban Task Force	Community gardening project for socially isolated local people.
Wades Charity	For the Women's Walking Group.
Voluntary Action Leeds	Welfare Support funding.
Violence Reduction Unit	Towards the Youth creative arts project.
LCC Youth Work	Towards expansion of youth projects across 3 venues across New Wortley and Armley.

The transfers relate to a contribution towards premises costs

**New Wortley Community Association Limited**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

<b>6 Tangible assets</b>	Fixtures and fittings	Annexed building	Kitchen/ office	Land and buildings	Total
<b>Cost</b>	£	£	£	£	£
At 1 April 2022	51,577	701,926	6,571	178,772	938,846
Additions	3,120	-	-	-	3,120
At 31 March 2023	54,697	701,926	6,571	178,772	941,966
<b>Depreciation</b>					
At 1 April 2022	48,021	83,067	5,464	166,581	303,133
Charge for year	1,965	14,038	1,107	1,829	18,939
At 31 March 2023	49,986	97,105	6,571	168,410	322,072
<b>Net book value</b>					
At 31 March 2023	4,711	604,821	-	10,362	619,894
At 31 March 2022	3,556	618,859	1,107	12,191	635,713
<b>7 Debtors and prepayments</b>				2023	2022
				£	£
Debtors				34,501	5,307
Prepayments				1,349	2,141
Accrued income				28,504	29,449
				64,354	36,897
<b>8 Cash at bank and in hand</b>				2023	2022
				£	£
Cash at bank				272,117	262,245
Cash in hand				576	1,041
				272,693	263,286
<b>9 Creditors and accruals</b>				2023	2022
				£	£
Creditors				1,349	1,284
Accruals				3,272	3,140
				4,621	4,424

**10 Legal charges over tangible assets**

The Big Lottery Fund holds a legal charge of the property at 40 Tong Road, Leeds. This charge will remain in effect until 30 January 2035 (the grant period). The value of the charge is £686,647 and would be repayable if the charity is in breach of any of the conditions of the grant.

**New Wortley Community Association Limited**  
**Notes to the accounts continued**  
**for the year ended 31 March 2023**

**11 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The total employee benefits received by key management personnel were £81,641 (previous year: £75,822).

## New Wortley Community Association Limited

### Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
<b>Income</b>						
Donations and legacies	4,051	3,874	1,638	211	5,689	4,085
Charitable activities	191,775	209,044	349,173	361,665	540,948	570,709
Other trading activities	9,201	6,013	-	-	9,201	6,013
Investments	25	1	-	-	25	1
Other income	13,143	6,204	-	-	13,143	6,204
Donated assets	-	6,204	-	-	-	6,204
<b>Total income</b>	<b>218,195</b>	<b>231,340</b>	<b>350,811</b>	<b>361,876</b>	<b>569,006</b>	<b>593,216</b>
<b>Expenditure</b>						
Charitable activities	239,940	192,308	308,218	317,285	548,158	509,593
Loss on theft of donated asset	-	6,204	-	-	-	6,204
<b>Total expenditure</b>	<b>239,940</b>	<b>198,512</b>	<b>308,218</b>	<b>317,285</b>	<b>548,158</b>	<b>515,797</b>
<b>Net income / (expenditure)</b>	<b>(21,745)</b>	<b>32,828</b>	<b>42,593</b>	<b>44,591</b>	<b>20,848</b>	<b>77,419</b>
<b>Transfers between funds</b>	<b>18,450</b>	<b>29,932</b>	<b>(18,450)</b>	<b>(29,932)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>(3,295)</b>	<b>62,760</b>	<b>24,143</b>	<b>14,659</b>	<b>20,848</b>	<b>77,419</b>
<b>Fund balances brought forward</b>	<b>800,983</b>	<b>738,223</b>	<b>130,489</b>	<b>115,830</b>	<b>931,472</b>	<b>854,053</b>
<b>Fund balances carried forward</b>	<b>797,688</b>	<b>800,983</b>	<b>154,632</b>	<b>130,489</b>	<b>952,320</b>	<b>931,472</b>